

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, February 13, 2025**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, February 13, 2025, commencing at 6:46 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank and Coralee Schindel Elizabeth Santerre (CAO) 0 via conference call 1 person in attendance
<u>CALL TO ORDER</u>	The meeting was called to order at 6:46 pm
<u>ACCEPTANCE OF AGENDA</u>	Add; under #6. Business, item (i) MPC Training under #6. Business, item (j) CAO Vacation
2025-02-13-1133	MOVED by Councillor Frank to accept the Agenda with those additions. CARRIED
<u>APPROVAL OF MINUTES</u>	<u>January 9, 2025 Regular Council Meeting</u>
2025-02-13-1134	MOVED by Councillor Schindel to accept the minutes as presented. CARRIED
<u>POLICY & BYLAW REVIEW</u>	<u>Bylaw Review</u> The following Bylaw was reviewed without changes; <ul style="list-style-type: none">• 542-22 Tax Penalties• 564-25 Utility Bylaw
2025-02-13-1135	MOVED by Councillor Schultz to give Utility Bylaw 564-25 SECOND Reading. CARRIED
2025-02-13-1136	MOVED by Councillor Frank to give THIRD and FINAL Reading to Utility Bylaw 564-25. CARRIED
2025-02-13-1137	<ul style="list-style-type: none">• 565-25 Garbage Collection Fees MOVED by Councillor Schindel to give SECOND Reading to Bylaw 565-25 the Garbage Collection Fees Bylaw. CARRIED
2025-02-13-1138	MOVED by Councillor Schultz to give THIRD Reading to Bylaw 565-25 the Garbage Collection Fees Bylaw. CARRIED

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, February 13, 2025**

2025-02-13-1139 MOVED by Councillor Schindel to have our CAO begin the process of adding 2 more non-powered sites number 14 and 15 into our campground as discussed.

CARRIED

2025-02-13-1140

- 566-25 Rates and Fees

MOVED by Councillor Schindel to make the changes to Bylaw 566-25 Rates and Fees as discussed.

CARRIED

2025-02-13-1141 MOVED by Councillor Schultz to give FIRST Reading to Bylaw 566-25 the Rates and Fees Bylaw.

CARRIED

DELEGATION

Resident - Snow Removal and Sidewalk Questions

Policy Review

The Following Policies were reviewed with changes;

2025-02-13-1142

- 5.1 Office Hours of Operation

MOVED by Councillor Schultz to make the changes to Policy 5.1 Office Hours of Operation that we discussed and bring back to the next meeting.

CARRIED

2025-02-13-1143

- 5.15 Video Surveillance

MOVED by Councillor Schindel to make changes to Policy 5.15 Video Surveillance as discussed, to remove the pictures and amend the phrasing on public recording inside the Village Office.

CARRIED

The Following Policies were reviewed without changes;

- 5.4 Procurement
- 5.5 Financial Trust and Reserves
- 5.13 Certificate of Compliance
- 5.14 Community Groups

Councillor Schultz authorizes a 10 minute break from 8:17pm to 8:27

BUSINESS

2025-02-13-1144

Dundas – Trees Letter

MOVED by Councillor Schultz to direct the CAO to send a letter to Mr. Dundas as we discussed.

CARRIED

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, February 13, 2025**

- 2025-02-13-1145 Alberta Association of Police Governance – Membership Conference
MOVED by Councillor Frank to accept this as information at this time.
CARRIED
- 2025-02-13-1146 National Standards Waste Survey
MOVED by Councillor Frank to accept this as information at this time.
CARRIED
- 2025-02-13-1147 Palliser Email – Municipal Affairs Statutes Amendment Act, 2024
MOVED by Councillor Schindel to have the CAO make the necessary changes to the procedural bylaw to reflect the changes required by the Municipal Affairs Statutes Amendment Act 2024 and bring back to the April 2025 meeting.
CARRIED
- 2025-02-13-1148 Letter from Hussar Ag Society
MOVED by Councillor Schindel to have the letter from the Hussar Ag Society brought back to the meeting following news of our CRISP funding to discuss options.
CARRIED
- 2025-02-13-1149 SLGM Mountain Refresher Municipal Administration Leadership Workshop
MOVED by Councillor Schindel to approve the CAO attendance at the Society of Local Government Managers Mountain Refresher Workshop May 13th to 16th 2025, and apply for the Larry Majesky Bursary.
CARRIED
- 2025-02-13-1150 MOVED by Councillor Frank to ask Administration to cover the office during the May 13th to 15th, 2025.
CARRIED
- 2025-02-13-1151 AMENDMENT by Councillor Schindel to my previous motion regarding approving the CAO attendance and change the date from 2024 to 2025.
CARRIED
- 2025-02-13-1152 Invitation to Regional Collaboration Meeting
MOVED by Councillor Schultz to confirm our attendance to the Regional Collaboration Meeting February 26, 2025 for everyone.
CARRIED
- 2025-02-13-1153 Appointment of the Returning Officer
MOVED by Councillor Schultz to appoint the CAO Liz Santerre as our Returning Officer for the Village of Hussar.
CARRIED

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, February 13, 2025**

2025-02-13-1154 MPC Training
MOVED by Councillor Schindel to have CAO Liz contact Tracy regarding MPC Training potential dates in the evenings after 7pm on the 25th, 27th and 28th of February.

CARRIED

2025-02-13-1155 CAO Vacation
MOVED by Councillor Schultz to have the CAO take next Thursday February 20th as a vacation day and have the Administration Assistant fill in.

CARRIED

FINANCIALS
2025-02-13-1156 January 2025 Bank Reconciliation and Cheque Listing
MOVED by Councillor Schultz to accept the January 2025 Bank Reconciliation and Cheque Listing as presented.

CARRIED

2025-02-13-1157 2024 Budgetary Control Q4
MOVED by Councillor Schultz to accept the Budgetary Control as information.

CARRIED

2025-02-13-1158 2025 Operational Budget
MOVED by Councillor Schindel to accept the 2025 Operational Budget as information.

CARRIED

COMMITTEE
REPORTS

Tim Frank
Fire Association – The Hussar Fire Dept. met February 10th. Discussion items included: Using Feradi Donation Funds we have in reserve for new first response AED machines in Village. Fire Chief to reach out to Barb Feradi to see if this is ok. We currently have 6 AED machines in Village, 3 of which need to be replaced. Topic of decoupling Villages Requisition to Mill Rate was brought forward to Board. I reiterated that amount the Village provided to the Fire Association would likely not change. Decoupling the requisition from our Mill Rate just gives the Village more flexibility. Total call volumes for Fire Department in 2024 = 56. 11 Medical, 9 Fire, 8 MVC, 4 Electrical Incidents, 8 Stand downs, and 13 No Response. So far this year we've had 6 calls. Currently Department has 15 members with 4 members being on leaves of absence. Goals for the Fire Department in 2025 include seeing all members getting 50 volunteer hours, being made up of truck checks, Training, Calls, and Meetings.

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, February 13, 2025**

Wheatland Regional Corp. - Upcoming Board Meeting February 19th

The Drumheller Solid Waste Board will meet Thursday February 20th

SAWEA – Wheatland County has stepped off of the SAWEA Board. Due to SAWEA's directive that a certain volume of waste must be consigned to this organization. This being impossible since all Waste belongs to Drumheller and District Solid Waste.

Cemetery Board – Nothing to report

Les Schultz

CFWR meeting Feb. 6th, 2025

- A consent agenda was accepted which includes previous meeting minutes and some financials and investment review committee minutes.
- The radio station Strathmore Now news reported on CFWR's Blog post and reported all the information in it. It was a surprise because its a first time for free advertising.
- The loan report says there are 16 loans out right now for a total of \$1,447,475.00. There are 2 loans in arrears and one of them will hinge on the sale of the building to pay arrears, and the other is a youth loan, and the client may send random payments but will not communicate with CFWR by email or phone.
- The renovations on the lower level of the office are approx. \$32,000 over budget at the moment but mostly due to new codes and things that were not factored in the original budget.
- 11 loans have been paid out this fiscal to the amount of \$736,333.00
- The March meeting has been changed from the 6th to the 13th, which is our council meeting date, so I will miss that one.
- The May meeting has been changed from the 8th to 22nd.

WADEMSA meeting Jan. 28, 2025

- The Chair gave a small report on a zoom meeting that the chair and vice-chair and interim CAO had with AHS. They are still trying to claw back our reserves that we have built up over a number of years, yet there is nowhere in the contract that says they have the ability to do so. They request statements and audits which they should already have but everyone agrees to re-send it all and wait for another response and go from there. Also to have our Auditor send a letter as well that will show everything is being properly done.
- Interim CAO reports that the call volume as of DEC. 31, 2024, was 3002 calls.
- The dispatch upgrade to the system is completed.
- Medic 2 is still not back from repairs after hitting a deer back in Oct. of 2024.
- There was a contract extension negotiated to carry forward until Sept. 30, 2026. And privacy details had

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, February 13, 2025**

to be added to the contract to deal with the issues of ConnectCare that is now used. • Ryan expressed that he is thankful for the opportunity as interim CAO. • Requisition discussion. Currently the per capita rate is at \$8.00 but Donna is going to bring us a more detailed look at the breakdown in numbers for the next meeting before the board decides if the rate needs to be changed due to the higher cost of everything. • Next meeting is Feb. 18, 2025.

Wheatland Housing Management Body
Meeting held Jan. 16, 2024.

• I joined a regular WHMB meeting by zoom and it worked ok for the most part but a lot of conversation was being missed by both parties as I could hear a couple people clearly, but they were having issues with some mics on the owl system, and I was missing a lot of info. When they went into camera, I just left the meeting. Anything pertinent I will catch up on when I get the minutes from that meeting. I also had 2 other in person, in camera personnel committee meetings during the day and have another on Feb. 14th at 10 AM. dealing with interviews for a Member at Large for the Board. • Also, I have a letter from WHMB that will be sent to the Alberta Ministers of Housing, to be distributed to Council about the stage we are at in the process of the new lodge project.

Coralee Schindel – No Report

2025-02-13-1159	MOVED by Councillor Schultz to accept the Committee Reports as presented.	CARRIED
 <u>CAO, PW, TSG</u> <u>WATER SERVICES</u> <u>REPORT</u>		
2025-02-13-1160	<u>CAO, PW and TSG Water Services Reports</u> MOVED by Councillor Schindel to accept CAO, PW and TSG Water Services Reports as presented.	CARRIED
2025-02-13-1161	MOVED by Councillor Frank to sign the Audited Financials.	CARRIED
2025-02-13-1162	MOVED by Councillor Schultz to extend the meeting to 11:30pm	CARRIED

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, February 13, 2025**

CORRESPONDENCE The following Correspondence was discussed;
 (a) RCMP monthly Memo
 (b) Marigold
 (c) Letter of Support – Rockyford to Frontier
 (d) ATCO Gas – Franchise Agreement reapprovals
 (e) MP Martin Shields Statement on Re-Election

2025-02-13-1163 MOVED by Councillor Schultz to accept the correspondence as information.

CARRIED

CONFIDENTIAL Confidential
 (a) Hussar Fish and Game Agreement (as per s.16(1) of the *FOIP* Act – Third Party)

2025-02-13-1164 MOVED by Councillor Schultz to go in-camera at 11:03pm

CARRIED

2025-02-13-1165 MOVED by Councillor Schultz to come out of in-camera at 11:29pm

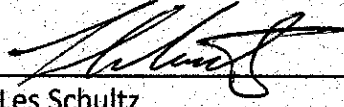
CARRIED

2025-02-13-1166 MOVED by Councillor Schultz to make the changes to the Agreement as discussed and sent to the Hussar Fish and Game for review and signing.


CARRIED

ADJOURNMENT Adjournment
 Councillor Schultz adjourns the meeting at 11:30 pm

These minutes approved this 10 day of April, 2025.



Les Schultz
Mayor



Elizabeth Santerre
Chief Administrative Officer