

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, April 10, 2025**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, April 10, 2025, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank and Coralee Schindel Elizabeth Santerre (CAO) 0 via conference call 1 person in attendance
<u>CALL TO ORDER</u>	The meeting was called to order at 7:00 pm
<u>ACCEPTANCE OF AGENDA</u>	
2025-04-10-1188	MOVED by Councillor Frank to accept the Agenda as presented. <div>CARRIED</div>
<u>DELEGATION</u>	<u>Deborah Reid-Mickler – AB Munis</u> Break from 8:35pm returned at 8:51pm
2025-04-10-1189	<u>Steel River Group – Grants - Had to reschedule to another meeting</u> MOVED by Councillor Schultz to accept as information <div>CARRIED</div>
<u>APPROVAL OF MINUTES</u>	
2025-04-10-1190	<u>March 13, 2025 Regular Council Meeting</u> MOVED by Councillor Schindel to accept the minutes as presented. <div>CARRIED</div>
<u>BUSINESS</u>	
2025-04-10-1191	<u>Animal License</u> MOVED by Councillor Frank to approve the third animal. <div>CARRIED</div>
2025-04-10-1192	<u>Alberta Municipalities 2025 Public Risk Conference</u> MOVED by Councillor Schultz to accept this as information at this time. <div>CARRIED</div>
2025-04-10-1193	<u>Wheatland Magazine Ad</u> MOVED by Councillor Schindel to accept this as information at this time. <div>CARRIED</div>

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- 2025-04-10-1194 Marigold Board Appointment
MOVED by Councillor Frank that Council reappoint Kristen Anderson as the current Village of Hussar Marigold Library Board Representative for 3 years from February 1st, 2025, to January 31st 2028.
CARRIED
- 2025-04-10-1195 Date for Special Council Meeting – Audited Financial Statements
MOVED by Councillor Schultz to set a Special Council Meeting for April 24th, 2025, to review the Audited Financial Statements at 6:30 pm.
CARRIED
- 2025-04-10-1196 Spring Maintenance
MOVED by Councillor Schindel to purchase 6 bait stations to use the ZP Oat Bait.
CARRIED
- 2025-04-10-1197 MOVED by Councillor Schultz to accept this Spring Maintenance Schedule as presented and with more information to come on the Dust Abatement.
CARRIED
- FINANCIAL
2025-04-10-1198 March 2025 Bank Reconciliation and Cheque Listing
MOVED by Councillor Frank to accept the March 2025 Bank Reconciliation and Cheque Listing as presented.
CARRIED
- 2025-04-10-1199 Capital Budget
MOVED by Councillor Schultz to accept the Capital Budget for 2025.
CARRIED
- 2025-04-10-1200 5 Year Capital Plan
MOVED by Councillor Schindel to accept the 5 year Capital Plan
CARRIED
- 2025-04-10-1201 10 year Capital Plan
MOVED by Councillor Frank to accept the 10 year Capital Plan.
CARRIED
- 2025-04-10-1202 Operating Budget 2025
MOVED by Councillor Schindel to pass the budget as presented.
CARRIED

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**POLICY & BYLAW
REVIEW**

Bylaw Review

The following Bylaws were reviewed with changes;

- 568-25 Tax Rate Bylaw

2025-04-10-1203 MOVED by Councillor Schultz to give Bylaw 568-25 Tax Rate Bylaw,
Option 1b, FIRST READING
CARRIED

2025-04-10-1204 MOVED by Councillor Schindel to give Bylaw 568-25 Tax Rate Bylaw,
Option 1b, SECOND READING
CARRIED

2025-04-10-1205 MOVED by Councillor Frank to bring forth Bylaw 568-25 Tax Rate Bylaw,
Option 1b, for THIRD READING
CARRIED

2025-04-10-1206 MOVED by Councillor Schultz to read Bylaw 568-25 Tax Rate Bylaw,
Option 1b, to be READ A THIRD AND FINAL TIME
CARRIED

- 567-25 Procedural Bylaw

2025-04-10-1207 MOVED by Councillor Schultz to bring Bylaw 567-25 back to the next
meeting.
CARRIED

- 566-25 Rates and Fees Bylaw

2025-04-10-1208 MOVED by Councillor Schindel for Bylaw 566-25 to have the "whereas"
sentence amended to say "it is necessary to establish Fees, Rates and
Charges for Services provided by the Village of Hussar."
CARRIED

2025-04-10-1209 MOVED by Councillor Schindel for Bylaw 566-25 for Liz to make changes
as discussed and bring back to the next meeting.
CARRIED

2025-04-10-1210 MOVED by Councillor Schultz to extend our meeting to 11:30
CARRIED

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Policy Review

The Following Policies were reviewed without changes;

- 4.1 Employee Code of Ethics
- 4.2 Hiring Policy
- 5.1 Hours of Operation
- 5.15 Video Surveillance

Coralee Schindel

WFCSS Regular Meeting – March 26, 2025 @ 7:00pm

Operations are running smoothly. CAO Gaudet enquired about purchasing a safe for holding the office backup drive, in case of fire and to protect the sensitive contents. The board approved the purchase and suggested a desktop size. Farm Succession will have Joanne speak.

There will be \$0 cost. Bridging the Gap – Strathmore FCSS agree to not split & WFCSS will take over. Nancy will be WFCSS employee billed to Growing Family Society & any WFCSS Admin costs used will be billed to Growing Family Society. - Beginning July 1st. Financials continue to be in good standing. Wheatland Youth Network is moving fully under Trellis Society – Effective April 1st. Changes in programming. Elks Mental Health Golf Tournament – Planning has begun & registration is open. To be held at Strathmore Golf Club. Need sponsors for Elks. - August 16th A dinner will also be held in the fall - TBD - Senior Power – Planning is well under way and Keynote Julie Matthews. Elder Abuse Regional Awareness Committee – Established steering committee/working on Terms of Reference/will be applying for a grant. ESS – will be meeting with interim DEM Brian Henderson & Sarah Coutts regarding reception centers and distinction of ESS & FCSS responsibilities. Income Tax Clinics – March & April will be held in the 3 Villages, Carseland & Gleichen. ARC - Mental Health BBQ planning in progress – May 10th, Affordability Fair – Strathmore Library is looking for partners to host an Affordability Fair. Suggested speakers Banks, CRA & Credit Counselling, as well as, Local Agencies. 5 for Life – Kindergarten Prep is being held at Wheatland Elementary School. WFCSS will have a Collective Cooking type table – May 2nd Back Pack Program – will run same as last year. Backpacks will be delivered in June.

Les Schultz

Community Futures Wild Rose, meeting held April 3rd, 2025

• With the approval of 3 more loans recently brings the total of current loans to 18, and a total of 1.6 million dollars going out to help small business in the service area of wild rose. There are 9 municipalities involved with loans currently. • The current percentage rate of lending is 6.95% • The 2025 –2026 marketing plan and objectives was

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presented and discussed. • Quarter 1 of the Heart of Our Community Business Awards was completed with 42 businesses receiving nominations for best business and what they give back to the community. The board had to vote for the winner who receives a \$1000.00 award. The winner was Joker Bicycle Company based out of Carseland. Congratulations to Armstrong Auto here in Hussar for also receiving nominations on their business and recognizing their contributions to the community. • Renovations are still ongoing at the office with some changes to the plans after some changes found out in the building codes. The new staircase leading to the basement had to be reversed to meet the stair height in the new codes. The new offices in the basement will be leased out for added revenue for CFWR. • The board also approved a request for a capitol purchase of some new office furniture to a maximum of \$20,000. • The AGM will be on June 19th, 2025, at the Strathmore Legion. • A Strategic Planning Session will be held at Eagle Lake Nurseries offices on Saturday April 5th.m • Next regular meeting is May 22nd at the CFWR offices with a personnel meeting preceding that by 1 hour.

Wheatland Housing Management Body meeting from March 20th, 2025. • Audited financials were presented and accepted and will be sent to all municipalities and will be posted on the WHMB website as well. • The new member at large for the board was ratified after an email vote and that is Jill Ashenbrenner who brings her 30 plus years of banking experience to the board and her passion for providing affordable housing to people of the community. • After the passing of board member Len Voermans the Lions Club of Strathmore have not yet selected a replacement for their seat on the Board. • The Operations requisitions were approved and should be sent out. • The resolution presented to the province from Wheatland County to move away from equalized assessment for Housing Boards across the province was defeated at the RMA Convention. • The latest proposal for the new lodge project is once again in the hands of the province for their consideration. No timeline is known yet • Next meeting date is April 17th, 2025.

WADEMSA...Wheatland & Adjacent District Emergency Medical Services Association.

Meeting highlights from April 7th, 2025, board meeting • After approving the agenda and the previous meeting minutes we went into a 'Closed session' to discuss options and updates on the Interim CAO position and create a path forward. Motion coming out after a lengthy discussion is for the personnel committee to meet with the interim CAO and get feedback on his position. • We officially welcomed the new secretary/treasurer to the organization as Donna Hendricks prepares for retirement, Cara Miller will be taking over her duties. Cara

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comes from an accounting background and was with Gregory Harriman and has assisted in our audit and financial position in the past, so she is familiar with the organization. • Financials for the past 2 months were presented and accepted. • Had a short discussion on how the union negotiations are progressing. • CAO report: Call volumes have been up very slightly since the same 3-month period of last year, 2024 year was 743 calls and 2025 was 752. • As per AHS rules there is a timeframe on bad debt, any debt owed to us after 1 year must be written off after it has gone to collections and not been resolved. Most of this is just from non-payment and some is from clients who can't be tracked down due to no fixed address. The amount written off was \$74,980 which is less than the amount from the previous year. • The CAO will be looking for a venue to host an event for Long Service Awards and Retirement recognition, there are many this year. • Discussion was had on the 'draft' dispatch service level agreement and then tabled to next meeting after seeing it needs a lot of changes. • Next meeting date was set for May 5th, 2025 • Adjourned at 8:43 pm.

Tim Frank

-Solid Waste --The Drumheller and District Solid Waste Association will meet April 17th

-Fire Association - -The Hussar Fire Association has nothing to report
Cemetery Board - -Pending upcoming meeting to review Cemetery Volunteer list. I will be checking out Cemetery pump and tank for operations in late May or early June

-The Hussar Fire Association has nothing to report

-SAWEA Nothing to report.

-Wheatland Regional Corporation- WRC met March 26th. Audited Financial statement presented and approved. More questions posed on Shareholders agreement. Next Board Meeting April 16th

2025-04-10-1211 MOVED by Councillor Schultz to accept the Committee Reports as presented and they will be added into the minutes.

CARRIED

CAO, PW, TSG
WATER SERVICES
REPORT

2025-04-10-1212

CAO, PW, TSG WATER SERVICES REPORT

MOVED by Councillor Schindel to accept the CAO, PW, and TSG Water Services Report as information.

CARRIED

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CORRESPONDENCE CORRESPONDENCE

The following Correspondence was discussed;

- (a) Summary of Questions from Alberta Policing Legislation Information Sessions
- (b) Letter from the Minister: Education Property Tax Requisitions
- (c) WHMB Audited Financial Statements
- (d) Provincial Priorities Act
- (e) LAEA

2025-04-10-1213 MOVED by Councillor Schindel to accept the correspondence as presented.

CARRIED

CONFIDENTIAL

Confidential

- (a) CPR Lease Agreement (as per s.21(1) of the *FOIP Act*)

2025-04-10-1214 MOVED by Councillor Schultz to go in-camera at 11:04pm

CARRIED

2025-04-10-1215 MOVED by Councillor Schultz to come out of in-camera at 11:11pm

CARRIED

2025-04-10-1216 MOVED by Councillor Schultz to accept the CPR Lease as information at this time.

CARRIED

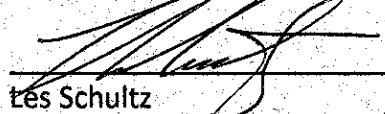
- Next meeting May 8, 2025
- Also a Confidential Special meeting on April 24th in Council Chambers

ADJOURNMENT

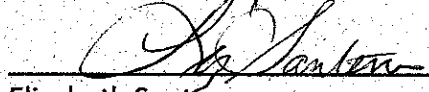
Adjournment

Councillor Schultz adjourns the meeting at 11:12 pm

These minutes approved this 4 day of June, 2025.



Les Schultz
Mayor



Elizabeth Santerre
Chief Administrative Officer