

**VILLAGE OF HUSSAR
ORGANIZATIONAL MEETING
MINUTES
Thursday, October 10, 2024**

The organizational meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, October 10, 2024, commencing at 7:00 pm

IN ATTENDANCE

Councillors: Coralee Schindel, Les Schultz, Tim Frank
Liz Santerre (CAO)

CALL TO ORDER

The CAO calls the meeting to order at 7:00 pm

ELECTION OF MAYOR

The CAO calls for nominations for the positions of Mayor for the ensuing year

Councillor Frank nominated Councillor Schultz for the position of Mayor
Councillor Schindel seconded the nomination

The CAO calls for further nomination for the position of Mayor; no other nominations were forthcoming.

The CAO asks if Councillor Schultz accepts the nomination of Mayor

Les Schultz accepts the nomination of Mayor

The CAO declares Councillor Schultz as the Mayor for the ensuing year

**ELECTION OF
DEPUTY MAYOR**

The CAO calls for nominations for the position of Deputy Mayor for the ensuing year

Councillor Schultz nominates Councillor Schindel for the position of Deputy Mayor

The CAO calls for further nominations for the position of Deputy Mayor; no other nominations were forthcoming

The CAO asks if Councillor Schindel accepts the nomination of Deputy Mayor

Coralee Schindel accepts the nomination of Deputy Mayor

The CAO declares Councillor Schindel as the Deputy Mayor for the ensuing year

The CAO gives Mayor Schultz the chair for the remainder of the meeting

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**BOARD &
COMMITTEE
APPOINTMENTS**

Council Committees

- Cemetery Committee – Councillor Frank
- Drumheller & District Solid Waste Management – Councillor Frank / Councillor Schultz as the alternate
- Hussar Municipal Library Board – Councillor Schindel
- Hussar Rural Fire Association – Councillor Frank / Councillor Schindel as the alternate
- Intermunicipal Development Plan Committee (IDP) – Councillor Frank, Councillor Schultz / Councillor Schindel as the alternate
- Palliser Regional Municipal Services – Councillor Schindel / Councillor Schultz as the alternate
- Wheatland County Joint Assessment Review Board – Councillor Frank, Councillor Schultz and Councillor Schindel
- Wheatland Family & Community Support Services – Councillor Schindel / Councillor Schultz as the alternate
- Wheatland Housing Management Representative – Councillor Schultz
- Wheatland Regional Corporation – Councillor Frank / Councillor Schultz as the alternate
- Wheatland Regional Emergency Advisory Committee – Councillor Schultz / Councillor Frank as the alternate
- Wheatland Regional Partnership – Councillor Schultz, Councillor Schindel and Councillor Frank
- Wheatland & District Emergency Medical Services Association – Councillor Schultz / Councillor Schindel as the alternate
- Wildrose Community Futures – Councillor Schultz / Councillor Schindel as the alternate
- Southern Alberta Energy from Waste Association – Councillor Frank / Councillor Schindel as the alternate

2024-10-10-1018

MOVED by Councillor Schultz to make the appointments to the committees as discussed

CARRIED

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| 2024-10-10-1019
Ratifications | <u>Board & Position Ratification</u>
MOVED by Councillor Frank to ratify the following position:

Hussar Municipal Library Board – 3 year term – Kristen Anderson, Nikki Brown, Tim Frank and Jennifer Armstrong

CARRIED |
| 2024-10-10-1020 | MOVED by Councillor Frank to ratify the following position:

Hussar Municipal Library Board – Auditor – 1 year term (24/25) – Carol Santerre

CARRIED |
| 2024-10-10-1021 | MOVED by Councillor Schultz to ratify the following position:

Hussar Rural Fire Department – Chief – Mike Hager

CARRIED |
| 2024-10-10-1022
Emergency
Management | <u>Emergency Management Services</u>
MOVED by Councillor Schultz that Liz Santerre be appointed as Director of Emergency Management Services

CARRIED |
| | <u>Assessment Review Board Clerk</u>
The CAO will find out how to get the training for the Assessment Review Board Clerk |
| 2024-10-10-1023
Assessor | <u>Assessor</u>
MOVED by Councillor Schindel to appoint Rod Vikse, as Wild Rose Assessment Services as our Assessor

CARRIED |
| 2024-10-10-1024
ISDAB | <u>Subdivision and Development Appeal Board</u>
MOVED by Councillor Schultz to appoint the CEO of Palliser Regional Municipal Services as our Intermunicipal Subdivision and Development Appeal Board Clerk

CARRIED |
| 2024-10-10-1025
Auditor | <u>Auditor</u>
MOVED by Councillor Schindel to appoint Vista Accounting Chartered Professional Accountant as our auditor which will be for the next year

CARRIED |

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**LEGISLATIVE BYLAWS
AND POLICIES**

Review of Legislative Policies, Procedural Bylaw and Code and Conduct Bylaw.

2024-10-10-1026 MOVED by Councillor Frank to give Bylaw 561-24 being our Procedural Bylaw second reading

CARRIED

2024-10-10-1027 MOVED by Councillor Schultz to bring Bylaw 561-24 the Procedural Bylaw forward for third reading

CARRIED

2024-10-10-1028 MOVED by Councillor Schindel to give Bylaw 561-24 the Procedural Bylaw the third and final reading

CARRIED

Continue Review of Legislative Policies, Procedural Bylaw and Code and Conduct Bylaw.

2024-10-10-1029 MOVED by Councillor Schultz to acknowledge that Council has reviewed the Legislative policies and the Procedural Bylaw and the Code Of Conduct Bylaw and has instructed the CAO to make any changes to these policies as discussed and bring them back next meeting

CARRIED

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**COUNCIL MEETING
DATES**

2024-10-10-1030

MOVED by Councillor Schindel that the Regular Council Meetings be held every Second Thursday apart from November 14th which will be moved to November 19th and that they be held at 7:00 p.m. in Council Chambers as per the noted dates below;


*November 19, 2024
December 12, 2024
January 9, 2025
February 13, 2025
March 13, 2025
April 10, 2025
May 8, 2025
June 12, 2025
July 10, 2025
August 14, 2025
September 11, 2025
October 9, 2025*


CARRIED

ADJOURNMENT

The meeting was adjourned at 7:54 pm

These minutes approved this 9 day of January, 2025.


Les Schultz
Mayor


Elizabeth Santerre
Chief Administrative Officer