

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, October 10, 2024**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, October 10, 2024, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank, Coralee Schindel Elizabeth Santerre (CAO) 2 people
<u>CALL TO ORDER</u>	The meeting was called to order at 6:56 pm
<u>ACCEPTANCE OF AGENDA</u>	
2024-10-10-1031	MOVED by Councillor Schindel that the agenda be accepted as presented CARRIED
<u>APPROVAL OF MINUTES</u>	
2024-10-10-1032	<u>August 8, 2024 Regular Council Meeting</u> MOVED by Councillor Schultz that the minutes of August 8, 2024 be accepted as presented CARRIED
2024-10-10-1033	<u>September 12, 2024 Regular Council Meeting</u> MOVED by Councillor Schindel that the minutes of September 12, 2024 be accepted as presented CARRIED
2024-10-10-1034	<u>September 12, 2024 Municipal Planning Committee Meeting</u> MOVED by Councillor Frank that the minutes of September 12, 2024 be accepted as presented CARRIED
<u>DELEGATION</u>	
2024-10-10-1035	<u>Jennifer Armstrong</u> MOVED by Councillor Schindel to pay the full cost of sewer repair on 240 1 st Ave West, of \$3,871.70 as the break was fully on Municipal property CARRIED
	Recess at 7:12pm – Back at 8:12pm
<u>POLICY & BYLAW REVIEW</u>	<u>Bylaw Review</u> The following Bylaws were reviewed without changes; <ul style="list-style-type: none">• Public Notification 520-18

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- 2024-10-10-1036 Policy Review
The following Policy was reviewed without changes;
- 4.12 Vehicle Use Policy
 - 6.1 Snow Removal
- 2024-10-10-1037 MOVED by Councillor Schindel to have Admin reach out to Lot 263's owner and notify them of the changes to snow removal and that all liability will be theirs on those lots moving forward
CARRIED
- 2024-10-10-1038 MOVED by Councillor Schultz for Administration to go over our Snow Removal Policy 6.1 with the Public Works Foreman and make any changes that they think might be necessary to how the snow is removed and any other changes you deem necessary to this policy
CARRIED
- BUSINESS
- 2024-10-10-1039 Ratify – Fire ban change to advisory/Remove Advisory
MOVED by Councillor Frank to implement the fire advisory in the Village of Hussar effective September 17, 2024, and remove the advisory on October 3rd, 2024
CARRIED
- 2024-10-10-1040 NG911
MOVED by Councillor Schultz to sign this agreement for the Local Government Service Agreement with NextGen 911
CARRIED
- 2024-10-10-1041 Generator Quote
MOVED by Councillor Schultz to accept as information until we hear back from WRC about their possible Generator they have for sale
CARRIED
- 2024-10-10-1042 MOVED by Councillor Schindel for our CAO to find comparables of refurbished and new generators or Generacs and bring it back to our next meeting
CARRIED
- 2024-10-10-1043 Marigold Schedule C
MOVED by Councillor Schindel to accept the proposed Marigold Library System per capita levy rates for 2025 and 2026 Schedule C requisition for Marigold Library System and sign the agreement
CARRIED

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2024-10-10-1044 3rd Animal approval request for new resident
MOVED by Councillor Frank to approve the third animal
CARRIED

2024-10-10-1045 Flooding at 205 2nd Ave
MOVED by Councillor Schultz to accept as information at this time
CARRIED

2024-10-10-1046 Film Opportunity
MOVED by Councillor Schindel to accept this as information at this time
CARRIED

2024-10-10-1047 Sewer Scope
MOVED by Councillor Schultz to accept this Sewer Scope as information
at this time and have administration setup a meeting with the lining
company to come to council and be a delegation at a meeting
CARRIED

2024-10-10-1048 Masonic Lodge Discussion
MOVED by Councillor Frank for the Village to pay the entire legal bill
concerning the acquisition of the Masonic Lodge
CARRIED

FINANCIAL
2024-10-10-1049 September 2024 Bank Reconciliation and Cheque Listing
MOVED by Councillor Schindel to accept the September 2024 Bank
Reconciliation and Cheque Listing as presented
CARRIED

2024-10-10-1050 Q3 Budget Variance Report
MOVED by Councillor Schultz to accept our Budgetary Variance report
for Quarter 3 as presented
CARRIED

2024-10-10-1051 5 Year Equipment Plan
MOVED by Councillor Schindel to have Liz make changes to the 5 year
equipment plan as discussed and bring it back to the next meeting
CARRIED

COMMITTEE
REPORTS

Tim Frank
No Report

Coralee Schindel
No Report

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Les Schultz

WADEMSA Wheatland & Adjacent District Emergency Medical Services Association.

- Call volume as of August 31st was 2017 calls, down from last year at this time of 2515 calls.
- Union negotiations are ongoing.
- A new dispatch console has been installed.
- A voice log-in recorder has been installed and records the radio calls as well.
- Contract negotiations with AHS for a new contract are ongoing with a letter being sent about bridge funding until Dec.31st and then hopefully an extension until March of 2026 which is a deadline to have a new contract in place.
- Next meeting is October 21st, 2024

WHMB Wheatland Housing Management Body Sept 19th, 2024

- The new roof installation at the time of the meeting was almost complete and was on budget and possibly slightly under budget.
- The housing body sent a letter to Wheatland County requesting participation in Mediation of some ongoing issues that were identified in the 3rd party Governance review, and the suggestion that if they could not be resolved, then mediation could be the answer. Wheatland refused.
- Wheatland Housing wishes to create a Capitol Maintenance Reserve fund and is entitled to do so and then requisition funds from municipalities. All municipalities must agree to do this before it can be set up. So far, the County has said no but the decision on how to proceed has been deferred to the next meeting.
- There was quite a one-sided article printed in the Drumheller Mail that required some discussion. It was from the County perspective and nothing from the Housing body spokesperson. The County representatives on the board had not even seen it.
- A lot of time went into going over the Operational Review. Even though this is a normal practice for the Provincial Govt, there had not been one done since before covid times, so they are starting this again, nothing new. We went through it with the CAO line by line.

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- Only a couple things left to be completed from the Action Plan coming from the Governance Review with one of them being to publish an Annual Report.
- Upcoming meetings are : Oct. 17th, Nov. 21st and no meeting in December but a Resident Christmas party on Dec. 19th. That the board is welcome to attend.

CFWR Community Futures Wild Rose

I had 2 meetings on Oct.3rd at the CF office, the first meeting was at 5:30pm and was a personnel committee meeting to discuss the yearly performance evaluation of Chantale the CAO. It lasted right up until 7 pm with supper provided. We then went right into the regular meeting.

- CFWR will be starting a 2025 campaign called Heart of the community where during their community's timeline, anyone can nominate a business or small business in their community for their contributions to the enrichment of their community or make some positive impact on it. The winner in each quadrant will receive a \$1000 award and recognition for their contribution.
- A strategic planning session is being set up for some time in May of 2025.
- A motion was made to send a letter of support to the federal govt' to continue funding the Digital Economy programs that have been very successful and well received, as most who took part in the sessions showed interest in having the continuing support if it was made available to them.
- Renovation quotes have been sent out to renovate the unused space in the basement that could be turned into additional office space and meeting rooms. The need is there for such space, and it could be rented out. Cost could be anywhere from 90 to 150 thousand.
- December 5th is the date for a Christmas meeting and event and will be held at a new client restaurant, "Mama Greeks " greek restaurant and have entertainment.
- I am registered for the EDA Community Economic Resilience course being held on Oct. 21st from 9am to 3pm at the CFWR office.
- Next meeting is November 2nd, 2024

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WFCSS Wheatland Family and Community Support Services. As councillor Schindel's alternate for this committee I was happy to attend.

- \$2535.00 in CVITP grant funding has been approved.
- The annual FCSSAA conference will be held at the Fantasyland Hotel in Edmonton again from November 13th to 15th 2024 with a full registration fee of \$495.00 and WFCSS has budgeted for 3 members to attend.
- The office lease agreement with Wheatland County was tabled until the next meeting with some clarification needed.
- Crystal is seeking help from Community Futures with a proposal for Audit Services. And this will come back to the board next meeting.
- BTG or Bridging the Gap program which is dedicated to serving the 55 + age group in Wheatland and Strathmore will be seeking funding through WFCSS for programs such as Lunch and Learn, Meals on Wheels, Compass for the Caregiver and helps direct seniors to these programs and provides an avenue for senior volunteerism in the community.
- There was a staff clothing proposal presented but will come back with prices on shirts and jackets and will possibly need to be added to the budget.
- Transportation assistance like the Handi-Bus has been discontinued for now and will be re-visited after finding grant money for it.
- The "Drive Happy" organization is looking for volunteer drivers.
- The "Backpack Program" had 30 families in total benefit with school supplies and fees being paid for them and there will be follow up done with surveys going out, possibly in late Oct. or in Nov.
- 5 for Life Collective Cooking will start in November with a session scheduled in partnership with Hussar Playschool.
- 2 new staff with training ongoing. (Deanna and Chris)
- Chair Shannon Laprise presented some FCSS funding resolutions likely to be presented at the RMA Convention.

2024-10-10-1052 MOVED by Councillor Schultz to accept all the Committee Reports as presented and have them entered into the minutes

CARRIED

2024-10-10-1053 Public Works and JG Water Services Reports
MOVED by Councillor Schultz to accept the Public Works and JG Water Services reports as presented

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CARRIED

2024-10-10-1054 CAO Report
MOVED by Councillor Schindel to get our CAO to instruct 235 2nd Ave East to Board up building to ensure no entry and fence property by October 18th, 2024

CARRIED

2024-10-10-1055 MOVED by Councillor Schindel to add a bank account for MSI

CARRIED

2024-10-10-1056 MOVED by Councillor Schultz to notify the property owner at property located on 204 1st Ave to have properties in question fenced for security and safety by October 18th, 2024

CARRIED

2024-10-10-1057 MOVED by Councillor Schindel to accept the CAO Report as presented

CARRIED

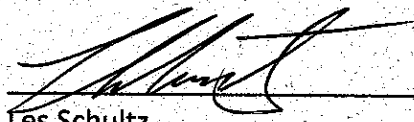
2024-10-10-1058 MOVED by Councillor Schindel to accept the following correspondence as presented;

Marigold Levy Population letter
RCMP Monthly Report
Taxercise Final Report
2024 Alberta Municipalities Board Election
Survey - federal carbon tax impact on municipalities
WHMB Operational Review

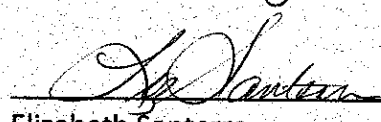
CARRIED

ADJOURNMENT The meeting was adjourned at 10:43 pm

These minutes approved this 9 day of January, 2025.



Les Schultz
Mayor



Elizabeth Santerre
Chief Administrative Officer