

VILLAGE OF HUSSAR AGENDA
REGULAR COUNCIL MEETING
Thursday, April 10, 2025



The regular meeting of the council of the Village of Hussar will be held in Council Chambers and via conference call on Thursday, April 10, 2025 starting at 6:30 p.m.

1. CALL TO ORDER

2. ACCEPTANCE OF AGENDA

3. DELEGATION

- (a) 7:00 – Deborah Reid-Mickler
- (b) 7:15 – Steel River Group - Grants

4. ADOPTION OF THE PREVIOUS MINUTES

- (a) March 13, 2025 Regular Council Meeting

5. BUSINESS

- (a) Animal License
- (b) Alberta Municipalities 2025 Public Risk Conference
- (c) Wheatland Magazine Ad
- (d) Marigold Board Appointment
- (e) Date for Special Council Meeting - Audited Financial Statements
- (f) Spring Maintenance

6. FINANCIAL

- (a) March 2025 Bank Reconciliation and Cheque Listing
- (b) Capital Budget
- (c) 5 Year Capital Plan
- (d) 10 Year Capital Plan
- (e) Operating Budget 2025

7. POLICY & BYLAW REVIEW

- (a) Bylaw Review
 - 568-25 Tax Rate Bylaw - NEW
 - 567-25 Procedural Bylaw - NEW
 - 566-25 Rates and Fees Bylaw - Changes
- (b) Policy Review
 - 4.1 Employee Code of Ethics
 - 4.2 Hiring Policy
 - 5.1 Hours of Operation - Changes
 - 5.15 Video Surveillance - Changes

8. COMMITTEE REPORTS

9. CAO, PW & JG Water Services

10. CORRESPONDENCE

- (a) Summary of Questions from Alberta Policing Legislation Information Sessions
- (b) Letter from the Minister: Education Property Tax Requisitions
- (c) WHMB Audited Financial Statements
- (d) Provincial Priorities Act
- (e) LAEA

11. CONFIDENTIAL

- a) CPR Lease agreement (as per s. 21(1) of the *FOIP Act*)

12. ADJOURNMENT

Next Meeting: May 8, 2025 in Council Chambers and via. Conference call

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, March 13, 2025**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday, March 13, 2025, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank and Coralee Schindel Elizabeth Santerre (CAO) 1 via conference call 1 person in attendance
<u>CALL TO ORDER</u>	The meeting was called to order at 7:00 pm
<u>ACCEPTANCE OF AGENDA</u>	
2025-03-13-1167	MOVED by Councillor Frank to accept the Agenda as presented. CARRIED
<u>APPROVAL OF MINUTES</u>	
2025-03-13-1168	<u>February 13, 2025, Public Hearing</u> MOVED by Councillor Schultz to accept the minutes as presented. CARRIED
2025-03-13-1169	<u>February 13, 2025, Public Hearing</u> MOVED by Councillor Schultz to accept the minutes as presented. CARRIED
2025-03-13-1170	<u>February 13, 2025 Regular Council Meeting</u> MOVED by Councillor Schindel to accept the minutes as presented. CARRIED
<u>DELEGATION</u>	<u>Brendan Fraser - Summer Daze Committee</u>
2025-03-13-1171	<u>Luke Panek - YOLO</u> MOVED by Councillor Frank to accept as information at this time. CARRIED
<u>POLICY & BYLAW REVIEW</u>	<u>Bylaw Review</u> The following Bylaw was reviewed with changes; <ul style="list-style-type: none">• 566-25 Rates & Fees
2025-03-13-1172	MOVED by Councillor Schultz to have administration update bylaw 566-25 with the amendments discussed and bring it back to the next meeting. CARRIED

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, March 13, 2025**

Policy Review

The Following Policies were reviewed with changes;

- 5.1 Office Hours of Operation
- 2025-03-13-1173 MOVED by Councillor Frank to accept and adopt Policy 5.1 Office Hours of Operation.
- CARRIED
- 5.15 Video Surveillance
- 2025-03-13-1174 MOVED by Councillor Schindel to make changes to Policy 5.15 Video Surveillance that under heading Public Recording inside the Village Office, the following sentence starting with "to ensure safety and security" be moved to the end of the paragraph and say as such "to ensure safety and security of records in our control or custody, we ask that no personal photo or video recording is to be conducted in restricted areas".
- CARRIED

The Following Policies were reviewed without changes;

- 5.6 Tangible Capital Assets
- 5.8 Donation
- 5.9 Credit Card Use
- 5.11 Asset Disposal

Councillor Schultz authorizes a 10 minute break from 8:27 to 8:40

BUSINESS

- 2025-03-13-1175 Steel River Group
MOVED by Councillor Frank to have the CAO invite Steel River Group to a meeting as a Delegation.
- CARRIED
- 2025-03-13-1176 Appoint Weed Inspector
MOVED by Councillor Schindel to appoint Wheatland County employee Albert Anderson as the designated Weed Inspector for the Village of Hussar, January 2025 to December 2027.
- CARRIED
- 2025-03-13-1177 Animal License Request
MOVED by Councillor Frank to approve the third animal.
- CARRIED

FINANCIAL

- 2025-03-13-1178 February 2025 Bank Reconciliation and Cheque Listing
MOVED by Councillor Schultz to accept the February 2025 Bank Reconciliation and Cheque Listing as presented.
- CARRIED

VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
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Interim Operating Budget 2025

COMMITTEE
REPORTS

Coralee Schindel – No Report

Les Schultz - No Report

Tim Frank

WRC- WRC Board Meeting February 19, 2025. WRC is asking for comments in regards to the revised USA agreement sent out by Brownlee. WRC would appreciate comments back before AGM on March 26th. Wheatland County has an upcoming meeting in Redland concerning resident tie ins to the WRC line going through Redland. Wheatland County is taking the lead in all aspects of providing Redland Residents with water. WRC rates were motioned and accepted as being: Service Rate of \$56.00 / hour plus 5% admin., WRC water rate: \$6.04 / cube also including Rural Customers.

Solid Waste- Solid Waste Board met February 20th. Discussion items: Discontinuance of Commercial Cardboard pickup in Drumheller. Hence the disposal of those specialized bins offered to the Municipalities first, then to E234 (Formerly Waste Management). Board approves EPR - PPP Contract whereby EPR will pay DDSWA \$1200.00 / month for a period of 18 months. This revenue to be placed into reserves.

Library Board- Library Board met February 27. Board approves year end financials. Audit of those financials completed March 11th. Budget needs to be finalized, then entire package will be submitted to Provincial Government. Annual Report Discussed and subsequently sent into Alberta Government. Summer Reading Program Dates to be: July 8, 15, 22, 29, August 12th and 19th.

SAWEA - Note terms of reference in Correspondence. SAWEA announces the signing of a MOU between SAWEA and GGEG/GGII to facilitate a framework for SAWEA members to facilitate the development of an energy from waste facility. Note: Wheatland County has stepped away from this Board.

Cemetery Board - Pending meeting to discuss summer schedule, work bee, and policy.

Fire Association - Nothing to report at this time.

2025-03-13-1179

MOVED by Councillor Frank to accept the Committee Reports as presented.

CARRIED

VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, March 13, 2025

CAO, PW, TSG
WATER SERVICES
REPORT

2025-03-13-1180

CAO, PW and TSG Water Services Reports

MOVED by Councillor Frank to have our CAO set up an Evening with Council meeting to discuss the planning vision for the Village, and have the CAO promote this to the public, venue to be determined.

CARRIED

2025-03-13-1181

MOVED by Councillor Schultz to accept the CAO, PW, and TSG Water Services Report as presented.

CARRIED

2025-03-13-1182

MOVED by Councillor Schultz to extend the meeting to 11:30pm.

CARRIED

2025-03-13-1183

Intermunicipal Collaboration Framework (ICF)

MOVED by Councillor Schultz to direct Administration to work with Standard, Rockyford and Strathmore to develop terms the staff from Standard, Rockyford and Strathmore to develop terms of reference to guide the preparation of a voluntary Intermunicipal Collaboration Framework, an ICF, between the communities.

CARRIED

CORRESPONDENCE

The following Correspondence was discussed;

- (a) RCMP Report
- (b) Letter from Ric McIver - JUPA
- (c) Letter from Ric McIver - MAMPLE
- (d) WHMB Letter – Audit Letter
- (e) SAEWA – Memorandum of Understanding
- (f) Wheatland proposed LUB amendment
- (g) Standard – Letter of Support Frontier Diagnostic
- (h) Letter from Ric McIver – Provincial Priorities Act
- (i) Letter from Ric McIver – Budget 2025
- (j) AB Munis – Budget 2025
- (k) Letter from Ric McIver – ACP Funding Letter

2025-03-13-1184

MOVED by Councillor Schultz to accept the correspondence as presented.

CARRIED

CONFIDENTIAL

Confidential

- (a) Hussar Infrastructure Funding Agreement (as per s.16(1) of the FOIP Act – Third Party)

VILLAGE OF HUSSAR
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- 2025-03-13-1185 MOVED by Councillor Schultz to go in-camera at 11:02pm
CARRIED
- 2025-03-13-1186 MOVED by Councillor Schultz to come out of in-camera at 11:20pm
CARRIED
- 2025-03-13-1187 MOVED by Councillor Schultz that we approve this Infrastructure
Funding Agreement with Wheatland before us.
CARRIED

ADJOURNMENT

Adjournment

Councillor Schultz adjourns the meeting at 11:21 pm

These minutes approved this _____ day of _____, _____.

Les Schultz
Mayor

Elizabeth Santerre
Chief Administrative Officer

Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	April 10, 2025
Title:	Resident request for approval of 3rd animal
Agenda Item Number:	6 a.

BACKGROUND

Resident move to town with 3 animals and are requesting approval of the registration of a 3rd animal. Attached in the application for registration.

They completed the original application in October and I missed getting it to Council for approval which was discovered when they went to renew the license this year.

RECOMMENDATION:

1. Motion to approve the 3rd animal.
2. Accept as information at this time

Village of Hussar

109 1st Avenue East, PO Box 100
Hussar AB T0J 1S0
www.villageofhussar.ca



Animal License Registration

The Village of Hussar Annual Animal License fees is:

- \$15.00 for each of the first two spayed or neutered animal(s)
- \$30.00 for each of the first two unaltered animal(s)
- \$60.00 for third animal spayed or neutered animal (application must be approved by the Village prior)
- \$100.00 for the third unaltered animal (application must be approved by the Village prior)
- \$200.00 Transitional Animal Forth Animal Spayed/Neutered (application must be approved by the Village prior)
- \$250.00 Transitional Animal Forth Animal Unaltered (application must be approved by the Village prior)

All Dogs and Cats (whether indoor or outdoor) are subject to the provisions of the Animal Control Bylaw #555-24 and must be registered with the Village of Hussar

Licenses may be purchased at the Village of Hussar Office or by filling out this form and sending by mail or email, along with payment. The numbered dog tag you receive for each license will be valid for the lifetime of the animal as long as the license is renewed annually between January 1-31st each year. Should a tag be lost or stolen, please notify the Village Office immediately to cancel the tag – a replacement will be re-issued for free.

Village of Hussar Animal Control Bylaw #555-24

4.1 An owner shall keep within the boundaries of the Village no more than two (2) licensable animals unless:

4.1.1 The owner has applied to the Village to keep additional animals. The total number of licensable animals does not exceed three (3) per household.

4.4 An owner whose animal is at large is guilty of an offense.

4.5 An owner whose animal incessantly barks, howls or makes any other noise which thereby disturbs the quiet or repose of any person is guilty of an offense.

4.7 An owner who allows an animal to deposit body waste on any property other than that which the owner is the lawful owner is guilty of an offense.

See Village of Hussar Animal Control Bylaw #555-24 for a complete list of provisions and Schedule A for a complete list of penalty fees. <https://www.villageofhussar.ca/council/bylaws>

Animal Name: moose Breed: German Sheep Cross

Colour(s): Tri-colour Approx. Birth Date: Dec 2023

☒ Dog / Cat

☒ Male / Female

☒ Neutered / Spayed

Must provide proof from Vet for Neuter/Spay

Tattoo # _____ Microchip # _____

Village of Hussar

109 1st Avenue East, PO Box 100
Hussar AB T0J 1S0
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See Village of Hussar Animal Control Bylaw #555-24 for a complete list of provisions and Schedule A for a complete list of penalty fees. <https://www.villageofhussar.ca/council/bylaws>

Animal Name: Storm Breed: Blue Heeler

Colour(s): Blue Approx. Birth Date: December, 2016

☒ Dog / Cat ☒ Male / Female ☒ Neutered / Spayed *Must provide proof from Vet for Neuter/Spay*

Tattoo # _____ Microchip # _____

Village of Hussar

109 1st Avenue East, PO Box 100
Hussar AB T0J 1S0
www.villageofhussar.ca



Dixie - Australian Cattle Dog / Shepard cross

Colour(s): Blue merle Approx. Birth Date: July 2020

Dog / Cat Male / Female Neutered / Spayed *Must provide proof from Vet for Neuter/Spay*

Tattoo # _____ Microchip # _____

Colour(s): _____ Approx. Birth Date: _____

Form information must be accurate and complete. Otherwise, application may be deemed invalid.

I authorize Village of Hussar to disclose the information provided on this form to local Vet Clinics and Enforcement Agencies to ensure confirmation of ownership and proper notification in the event that my dog(s) are missing or found. The personal information in this form is collected under the authority of s.33(c) of the *Freedom of Information and Protection of Privacy Act* (FOIP) and is used solely for collecting information regarding your dog license application at the Village of Hussar. Questions about collection of this information can be directed to the FOIP Coordinator at (403) 787-3766 or office@villageofhussar.ca

For annual renewal reminder in January please contact me by:

Email: _____

Mail: _____

*Photos can be submitted and kept with the animals application

NOTES:

Storm Blue Heeler Colour: Blue Birthday: Dec 2016
Neutered

Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	April 10, 2025
Title:	Alberta Municipalities 2025 Public Risk Conference
Agenda Item Number:	6b.

BACKGROUND

The Alberta Municipalities 2025 Public Risk Conference is taking place May 1&2, 2025 at the Holiday Inn South Edmonton.

This day and a half event will deliver essential content for municipal administrators who work with insurance, risk, or claims. The draft agenda is attached for your review.

Join us for presentations from industry thought leaders and enjoy conversations with your colleagues from across the province. Your \$185 registration fee includes breakfast and lunch both days, a networking event on Thursday evening, and a chance to engage with your colleagues from across the province. If you are unable to attend, we highly recommend that you consider sending another administrator from your team to take in these incredibly valuable sessions.

Hotel accommodations can be booked at the Holiday Inn, directly attached to the Evario Events Centre. Rooms can be reserved at a rate of \$129 per night plus taxes.

RECOMMENDATION:

1. Motion _____
2. Accept as information at this time

Agenda for 2025 Public Risk Conference
May 1 & 2 2025
Holiday Inn Edmonton South – Evario Events Centre
Subject to Change

Thursday, May 1	
7:30 – 8:30 a.m.	Registration and Breakfast
8:30 a.m.	Opening Remarks
8:35 a.m.	<p>The Power of Preparedness: Building a Resilient Community Before Disaster Strikes</p> <p>Presented by: Alberta Emergency Management Agency's Be Prepared Program</p> <p>AEMA's <i>Be Prepared Program</i> uses an all-hazards approach to prepare individuals, households, and the community for disruptions and emergencies. This session will explore tools and tips for planning your own community preparedness programming, as well as the support <i>Be Prepared</i> can provide to help you accomplish this work. You will also learn about relevant research on preparedness in the province to help inform your approach. Attendees will walk away with concrete takeaways, tools and access to support.</p>
9:35 a.m.	<p>Termination Clauses: Ensuring Recent Enforceability Challenges are no cause for concern</p> <p>Presented by: Brownlee LLP</p> <p>This presentation explores the essentials of crafting enforceable termination clauses in employment contracts. We'll discuss basic contractual principles, common vulnerabilities that lead to challenges, and practical strategies to strengthen enforceability. Drawing from recent case law and litigation trends, we'll highlight how termination clauses are attacked and provide actionable drafting tips to help you create clear, compliant, and resilient employment contracts.</p>
10:40 a.m.	Break
11:00 a.m.	<p>Navigating the Changing Landscape of Appraisal and Risk</p> <p>Presented by: Suncorp Valuations</p> <p>In this session Suncorp will outline various trending issues that have come to light over the last year in the appraisal and property risk management environment. Topics will range from tariffs and impacts on the construction industry to balancing regulations and best practices in building safety and operation. Speakers will outline the current situation, considerations for attendees to keep in mind and potential ways to address or prepare even if that is ensuring you are aware.</p>
12:00 p.m.	Lunch
1:00 p.m.	<p>Lawsuits 101 or How I Learned to Stop Worrying, and Love Litigation–</p> <p>Presented by : ABmunis</p> <p>This session will provide a general outline of the early stages of the litigation process and some advice on immediate actions you can take to minimize disruption and contribute towards a successful defence.</p>

2:00 p.m.	Crime in the Workplace Presented by: Travelers Insurance Canada A discussion about the risks of employee theft & social engineering fraud best practices to avoid financial crime, and an overview of the basics of a crime insurance policy.
3:05 p.m.	Break
3:15 p.m.	Liability issues for public facilities and events Presented by: Reynolds Mirth Richards and Farmer LLP In this session we will discuss the risks and potential liabilities for municipalities or third parties holding events in public facilities, as well as tips and best practices to avoid and reduce those risks. This includes some discussion about waivers of liability, lease agreements, and permitting.
4:15 p.m.	Claims 'R' Us You'll play along live in this interactive quiz to test your claims knowledge and win some great prizes!
4:00 p.m.	Closing Remarks
4:30 pm	Evening Social Event <i>Sponsored by ServiceMaster</i>

Friday, May 2	
8:00 a.m.	Breakfast
9:00 a.m.	Environmental Protection and Enhancement Act Cases Presented by: DDC Lawyers In this discussion, we will review the purpose of the Environmental Protection and Enhancement Act, and how that practically can be relied upon and put to use for municipalities. From there, we will discuss various aspects of the EPEA, and how it functions along side the Municipal Government Act. Knowing the rights and responsibilities of local authorities is an important aspect of the EPEA, and we will address the implications of this responsibility, and how it can be used as an effective tool to manage waste on land, environmental protection orders, collection of expenses as taxes and the liability of public officials, and more. Recent cases that involve the EPEA and various issues, such as noise pollution, proper steps taken to enforce bylaws and the balance between financial benefits and environmental considerations will be discussed.
10:00 a.m.	Who Pays? Your Roadmap to Financial Recovery Following a Major Railway Accident Involving Crude Oil Presented by: Ship and Rail Compensation Canada – Rail Fund In this presentation, Ship and Rail Compensation Canada – Rail Fund will guide you on enhancing the financial recovery aspect of your emergency plan. Created following the 2013 Lac-Mégantic rail disaster, the Rail Fund ensures that communities affected by such accidents, as well as taxpayers, are not left financially burdened. Discover what damages, losses, expenses, and/or costs are compensable, and get your hands on the Local Government Compensation Checklist to help you navigate this process.
11:00 a.m.	Break

11:15 a.m.	<p>Guarding the Gates: Cyber Security and Privacy Strategies for Local Governments</p> <p>Presented by: Dolden Wallace Follick LLP</p> <p>This presentation will cover the governing legislation for cyber and privacy breaches as well as the duties and obligations that arise for local governments when a breach has occurred. We will also introduce the concept of privacy impact assessments and provide risk management tips specifically tailored for local governments. Finally, we will identify some of the legal trends we are seeing from the Courts, discuss a few recent cases of note and address the impact of Artificial Intelligence on local governments' cyber risk.</p>
12:15 p.m.	Lunch
12:45 p.m.	Closing remarks and Prizes

Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	April 10, 2025
Title:	Wheatland County - Magazine
Agenda Item Number:	6c

BACKGROUND/DISCUSSION:

Wheatland County is inviting us to participate in the 2025 Business and Community Profile Magazine. Price listing is attached.

RECOMMENDATION:

1. Motion to participate in the 2025 Business and Community Profile Magazine with ____ page add in the amount of _____
2. Motion to accept as information at this time

Exploring Strathmore / Wheatland

MAGAZINE RATE CARD



Full Page
(with Bleed)

Full Page
(without Bleed)

1/2 Page
(Horizontal)

1/3 Page
(Horizontal)

1/4 Page
(Horizontal)

1/4 Page
(Vertical)

1/6 Page
(Square)

1/8 Page
(Horizontal)

DEADLINE: Space booking & payment: April 15, 2025
Creative booking: April 22, 2025

DISTRIBUTION

To be distributed in venues designed to attract new residents and new businesses (and thereby help grow the local economy and community). Can also be distributed through the County office, community offices, real estate agencies, show homes, trade shows, investor packages, local brochure racks and local businesses. The publication will be made available digitally as well, which allows for unlimited use and distribution, as well as convenient sharing by local businesses and residents.

DISPLAY ADVERTISING

(Prices do not include GST)

Outside Back Cover (page)	\$3,125
Inside Front or Inside Back Cover (page)	\$2,850
Full Page	\$2,495
2/3 Page	\$1,845
1/2 Page	\$1,595
1/3 Page	\$995
1/4 Page	\$795
1/6 Page Square	\$525
1/8 Page	\$395

AD DIMENSIONS (INCHES)

	WIDTH	x	HEIGHT
Cover / Full Page <i>with Bleed</i>	8.75"	x	11.25"
(trims to)	8.5"	x	11"
Live Area (keep vital text & imagery within)	8"	x	10.5"
Full Page <i>without Bleed</i>	7.5"	x	10"

* "With bleed" refers to images that flow to the edges of the printed page. Bleeds require that images flow past the edge and they are then trimmed. Contact graphics@tncpublishing.com for assistance and any questions you might have about ad specifications.

2/3 Page	7.5"	x	6.6"
1/2 Page Horizontal	7.5"	x	4.877"
1/3 Page Horizontal	7.5"	x	3.15"
1/3 Page Vertical	2.327"	x	10"
1/4 Page Horizontal	7.5"	x	2.327"
1/4 Page Vertical	3.6"	x	4.877"
1/6 Page Square	3.6"	x	3.15"
1/8 Page Horizontal	3.6"	x	2.327"

DESIGN SUPPORT

All display advertising rates include design support supplied by TNC Publishing. The following options for design support are offered:

- design of a new ad (material may need to be supplied to designer),
- resize / revise an existing ad (material may need to be supplied to designer), or
- you may submit a completed ad.

DESIGN SUPPORT (continued)

Time is of the essence. If you would like us to DESIGN a NEW ad for you, all copy and images must be submitted to the designer as soon as possible, so that any revisions to the design can be done in a suitable time frame. Suggested items to include are:

- Your company logo (if any; alternately, indicate if there are type styles that you use in your advertising, a.k.a. branding);
- Your slogan(s) if any, a bulleted list of products or services that you sell or provide, and the contact information you'd like in the ad;
- If there are photos that highlight your business or products that you would like to use, please include them.
- If your business is part of a larger company chain, we may already have your logo on file, and the parent company may have some marketing materials available to us. Feel free to ask if we know of any resources that may help.

Images (including logos) should be high resolution, with minimal to no compression. If you're not sure what that means, the safest bet is to look for the largest-sized / largest file size images that you have onhand (i.e. images can always be reduced and lose detail, but they can't be enlarged and gain the detail back again). Website images or scans are not always of good enough detail for print purposes. Hi-res logos are often in EPS, TIFF or Adobe (AI, PSD, sometimes PDF) file formats.

Please send images as attachments, and *NOT* embedded / displayed within emails or Word documents (which tend to compress them and lose image quality). If you find the images are too large to email, please contact our graphics department to find out some easy ways to send them.

In the event copy and/or artwork is not submitted by publication date, TNC Publications is authorized to insert copy of its own choosing. (This is a last resort, in order to ensure that deadlines are maintained).

For additional design service information, or to obtain production specifications, please email graphics@tncpublishing.com.

PROOFS

One proof will be sent prior to publication. For any changes to the proof other than typing errors, phone number and address corrections, an additional production cost will be applied to your invoice.

TERMS

Payment in full is to be submitted with this agreement unless prior arrangements were made with an approved credit application. Any outstanding balances must be paid prior to publication.

FOR MORE INFORMATION:
Contact Bobbi Joan O'Neil at **403-203-2963**
bobbijoan@tncpublishing.com

Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	April 10, 2025
Title:	Marigold Board Member Appointment
Agenda Item Number:	6d.

BACKGROUND

We have received communication that we need to re-appoint Kristen Anderson as the Village of Hussar representative to the Marigold Library Board until February 2025.

As outlined in the Alberta Libraries Act and the Libraries Regulation, Section 32 below, Council appoints a representative to the Marigold Library board:

Appointments to the Board shall be for a term of not more than three (3) years.

A person may serve for more than nine (9) consecutive years with the approval of 2/3 of all the members of the appointing Party's council.

Marigold is requesting an official letter from council stating that Kristen Anderson is the current Village of Hussar re-appointment to the Marigold Library Board. The letter shall include the length of re-appointment (1 – 3 Years).

RECOMMENDATION:

1. Motion that Council would like to re-appoint Kristen Anderson as the current Village of Hussar Marigold Library Board representative for _____ years from January 1, 2025 - December 31, _____ (1 – 3 Years)
2. Motion to accept as information at this time



Marigold Library System - Board Appointment

[REDACTED]
Date Mon 2025-03-24 4:08 PM

To Village Office <office@villageofhussar.ca>

Good afternoon,

Our records indicate that Kristen Anderson was appointed by your council as the Village of Hussar representative to the Marigold Library Board until February 2025.

As outlined in the Alberta Libraries Act and the Libraries Regulation, Section 32 below, Council appoints a representative to the Marigold Library board:

- Appointments to the Board shall be for a term of not more than three (3) years.
- A person may serve for more than nine (9) consecutive years with the approval of 2/3 of all the members of the appointing Party's council.

To bring our records up to date, Marigold is requesting an official letter from your council stating that Kristen Anderson is the current Village of Hussar re-appointment to the Marigold Library Board. The letter shall include the length of re-appointment (1 – 3 Years).

Marigold would be happy to accept the letter via mail at Unit B 1000 Pine Street Strathmore, AB T1P 1C1 or via email at [REDACTED]

Thanks,
Jennifer



Village of Hussar

Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	April 10, 2025
Title:	Date for Special Council Meeting - Audited Financial Statements
Agenda Item Number:	6e.

BACKGROUND

We need to set a date for reviewing the Audited Financial Statements before May 1, 2025. I would recommend April 24, 2025 as this is a week prior to the deadline to finalize everything.

RECOMMENDATION:

1. Motion set the April _____, 2025 for the special meeting of Council to review the Audited Financial Statements
2. Motion to accept as information at this time

VILLAGE OF HUSSAR
BANK RECONCILIATION

ACCOUNT Village General Acct 10050185
DATE March 31 2025

STATEMENT BALANCE 204,542.73

ADD: OUTSTANDING DEPOSITS

Deposit in	3,334.00
Equipment Reserve on GL twice	10,152.78
	<u>13,486.78</u>

LESS: OUTSTANDING CHEQUES

9638 Hussar Property Association	1.00
9820 Gleichen Standard Transport	152.44
[REDACTED]	[REDACTED]
9826 Alberta Municipal Services Corp	627.78
9828 Canoe Procurement	90.28
9829 Telus	37.75
9830 Wheatland Housing Management	1,095.00
[REDACTED]	[REDACTED]
	<u>- 10,150.39</u>

OUTSTANDING TRANSFERS

Someone paid 50 cent cash balance was .49 found a -	0.01
on GL twice	- 54,292.00
MSI to transfer at bank	- 6,913.00
	<u>- 61,205.01</u>

RECONCILED BALANCE	146,674.11
GL BALANCE (3000012700)	<u>146,674.11</u>
Variance	-

OTHER ACCOUNTS

First Response (EFRT) Trust Term Account 10135176 (3000012800)	STATEMENT	3,220.41	Interest
Community Account (Rate .05)	GL BALANCE	<u>3,220.41</u>	\$ 0.13
	Variance	-	
Cemetery Perpetual Account 10189009 (3000012900)	STATEMENT	4,302.29	Interest
Community Account (Rate .05)	GL BALANCE	<u>4,302.29</u>	\$ 0.16
	Variance	-	
Cemetery Common Share Account 10499317 (3000013000)	STATEMENT	30.58	Interest
Common Share	GL BALANCE	30.58	\$ -

	Variance	<u>-</u>	
Mayors Memorial Trust Term Account 723112380412 (3000013400) 6 plus 6 Term (Fixed 1.45% Maturity Date - July 21, 2023)	STATEMENT GL BALANCE Variance	1,249.86 <u>1,249.86</u> -	Interest \$ -
Cemetery Reserve 722821002853 (3000013500) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	4,766.67 <u>4,771.67</u> - 5.00	Interest \$ 0.81
FGTF Grant Term Account 723112220006 (3000013700) 12 Month Term (Fixed 1.20% Maturity Date - April 8, 2023)	STATEMENT GL BALANCE Variance	 <u>-</u>	Interest \$ -
Common Share 10497733 (3000030000) Common Share	STATEMENT GL BALANCE Variance	2,857.26 <u>2,857.26</u> -	Interest \$ -
Village Reserves 15037021 (3000032000) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	199,565.00 <u>199,565.00</u> -	Interest \$ 42.36
Walking Trail Trust Term Account 723113420506 (3000032220) 34 Month Term (Fixed 4.6% Maturity Date - January 6, 2027)	STATEMENT GL BALANCE Variance	1,142.69 <u>1,142.69</u> -	Interest \$ -
MSI Capital Term Account 15137904 (3000032400) 12 Month Term (Fixed .65% Maturity Date - March 5, 2023)	STATEMENT GL BALANCE Variance	- <u>-</u> -	Interest
Equipment Reserve Account 722821632733(3000033000) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	20,304.72 <u>20,309.72</u> - 5.00	Interest \$ 4.31
Special Events Account 722821632741 (3000034000) High Interest Savings (Rate .35)	STATEMENT GL BALANCE Variance	941.57 <u>941.57</u> -	Interest \$ 0.16
Emergency Management 722821646022 (3000035000) Savings Account (Rate .05)	STATEMENT GL BALANCE Variance	2,387.61 <u>2,387.61</u> -	Interest \$ 0.10
Centennial 722821666012 (3000036000) Savings Account (Rate .05)	STATEMENT GL BALANCE Variance	3,253.79 <u>3,253.79</u> -	Interest \$ 0.14
Village Business Save more Account 723112964231 (3000013700)	STATEMENT GL BALANCE Variance	50,334.92 <u>50,334.92</u> -	Interest \$ 58.13

Date Printed
2025-04-03 1:50 PM

Village of Hussar
List of Accounts for Approval
Batch: 2025-00022 to 2025-00028

Page 1

Bank Code: AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Payment Amount
9809	2025-03-05	AMSC Insurance Services Ltd.	16,954.54
9810	2025-03-05	Jepson Petroleum Ltd.	442.51
9811	2025-03-05	KaizenLAB Inc.	149.52
9813	2025-03-05	Telus Mobility	110.92
9814	2025-03-05	Wild Rose Assessment Service	507.50
9816	2025-03-18	Alberta Municipal Services Corp	5,292.58
9817	2025-03-18	AMSC Insurance Services Ltd.	264.00
9818	2025-03-18	Cheyenne Heating	571.32
9819	2025-03-18	Drumheller Mail	1,314.20
9820	2025-03-18	Gleichen Standard Transport	152.44
9821	2025-03-18	Telus Communications Inc.	122.47
9822	2025-03-18	TSG Water Services	5,724.01
9823	2025-03-18	Wheatland County	1,562.57
9826	2025-03-27	Alberta Municipal Services Corp	627.78
9827	2025-03-27	Plante, Michelle	125.00
9828	2025-03-27	Canoe Procurement Group of	90.28
9829	2025-03-27	Telus	37.75
9830	2025-03-27	Wheatland Housing Management	1,095.00
Total Computer Cheque:			36,318.35

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Payment Amount
20250318	2025-03-18	Government Of Alberta	10,180.64
Total Automatic Withdrawal:			10,180.64

Total AP: 46,498.99

Certified Correct This April 3, 2025

Reeve

Administrator

CAPITAL BUDGET 2025

3000032000	Village Reserves	\$	199,522.64
	Wheatland County Infrastructure Grant	\$	50,000.00
	2024 Transfer from Operating	\$	20,982.96
		\$	270,505.60

3000013700	CCBF (used to be FGTF Grant) Term Account	\$	59,554.00
	CCBF 2024 account balance	\$	50,276.79
		\$	109,830.79

3000032400	LGFF Capital Term Account	\$	-
	2024 Allocation	\$	190,903.00
	2025 Allocation	\$	198,147.00
		\$	389,050.00

	ACP Water/Sewer Study Grant	\$	200,000.00
		\$	200,000.00

\$ 969,386.39

Committed Costs

Operating Reserves	\$	10,000.00
Generator	\$	45,000.00
WHMB - Hospice new build		
	\$	55,000.00

Capital Total	\$	914,386.39
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Approved this ____ day of _____, 2025.

Les Schultz, Mayor

Liz Santerre, CAO

VILLAGE OF HUSSAR CAPITAL PLAN (2024 -2029)

PROJECT	2024		2025		2026		2027		2028		2029	
Project 1 & 4 - 1st Avenue E from 2nd Street E to 1st Street E and Lane at 1st Street S of 1st Avenue												
	\$	-	\$	-	\$	-	\$	1,065,520.00	\$	-	\$	-
Water Sewer Lining Study/Generator												
	\$	-	\$	200,000.00	\$	-	\$	-	\$	-	\$	-
TOTAL	\$	-	\$	200,000.00	\$	-	\$	1,065,520.00	\$	-	\$	-
Taxation	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
CCBF	\$	59,554.00	\$	119,108.00	\$	178,662.00	\$	238,216.00	\$	59,554.00	\$	119,108.00
Reserves	\$	199,396.70	\$	219,396.70	\$	239,396.70	\$	259,396.70	\$	279,396.70	\$	299,396.70
LGFF Capital	\$	190,903.00	\$	389,050.00	\$	587,197.00	\$	785,344.00	\$	198,147.00	\$	396,294.00
Wheatland Inf	\$	-	\$	57,770.00	\$	115,540.00	\$	173,310.00	\$	189,120.00	\$	246,890.00
Grants			\$	200,000.00					\$	-		
Total	\$	449,853.70	\$	985,324.70	\$	1,120,795.70	\$	1,456,266.70	\$	726,217.70	\$	1,061,688.70

Approved this 10th day of April, 2025

Les Schultz, Mayor

Liz Santerre, CAO

Village of Hussar - Capital Project Summery (2025-2035)

#	STUDY REF.	PROJECT	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL
		Project 19 - 2nd Avenue E from 1st Street E to Centre Street													
		Completed 2019 and 2020													
		Intersection Paving - Centre Street and 2nd Avenue & 3rd Avenue W and 1 Street W													
		Completed 2021													
		Project 1 & 4 - 1st Avenue E from 2nd Street E to 1st Street E & Lane at 1st Street S of 1st Ave				\$ 1,065,520									
		Project 6 - 1st Avenue W from Centre Street to 1st Street W													
		Completed 2023													
		Project 7 - 2nd Avenue W from 1st Street W to 2nd Street W						\$ 756,003							
		Project 9 - Centre Street from 1st Avenue to 2nd Avenue													
		Water Sewer Lining Study/Generator							\$ -	\$ 409,579					
		Lagoon Cleaning		\$ 200,000											
										\$ 213,000			\$ -		
TOTALS			\$ -	\$ 200,000	\$ -	\$ 1,065,520	\$ -	\$ 756,003	\$ -	\$ 622,579	\$ -	\$ -	\$ -		\$ 4,455,373
REVENUE SOURCES															
TAXATION															
RESERVES			\$ 199,396	\$ 219,396	\$ 239,396	\$ 259,396	\$ 279,396	\$ 299,396	\$ 319,396	\$ 339,396	\$ 359,396	\$ 379,396	\$ 399,396	\$ 419,396	
MSI CAPITAL			\$ 190,903	\$ 389,050	\$ 587,197	\$ 785,344	\$ 198,147	\$ 396,294	\$ 198,147	\$ 396,294	\$ 198,147	\$ 396,294	\$ 594,441	\$ 792,588	
GRANTS			\$ -	\$ 57,770	\$ 115,540	\$ 173,310	\$ 189,120	\$ 246,890	\$ 64,059	\$ 121,829	\$ 72,422	\$ 130,192	\$ 187,962	\$ 245,732	
CCBF			\$ 59,554	\$ 119,108	\$ 178,662	\$ 238,216	\$ 59,554	\$ 119,108	\$ 59,554	\$ 119,108	\$ 59,554	\$ 119,108	\$ 178,662	\$ 238,216	
ACP grant				\$ 200,000											
TOTAL			\$ 449,853	\$ 985,324	\$ 1,120,795	\$ 1,456,266	\$ 726,217	\$ 1,061,688	\$ 641,156	\$ 976,627	\$ 629,965	\$ 1,024,990	\$ 1,360,461	\$ 1,695,932	\$ 14,871,182

Rationale for changes to the 10 Year Capital Plan

- All years were revised to predict closer to actual cost estimates.
- Project 6 completed in 2023 instead of Projects 1 & 4 due to several water breaks
- Projects 1 & 4 set for 2027 due to increase in project cost for Project 6
- Projects 7 set for 2029
- Projects 9 set for 2031
- Lagoon clenaing set for 2031
- Water/Sewer Lining study to be completed 2025/2026

2025 Operating Budget

General

Account #	Description	2023 Budget	2024 Budget	2024 Actual	2025 Budget
1000011000	Municipal Property Taxes	(175,770.18)	(184,229.00)	(183,426.20)	(192,660.00)
1000011200	Alberta School Foundation Taxes	(40,808.73)	(40,722.54)	(40,503.61)	(46,896.00)
1000011300	Wheatland Lodge Taxes	(1,541.00)	(1,849.00)	(1,841.22)	(1,300.00)
1000011400	DI Property Taxes	(30.81)	(41.79)	(41.79)	(40.07)
1000051000	Property Tax Penalty	(10,000.00)	(7,000.00)	(6,698.96)	(7,000.00)
1000054000	ATCO Gas Franchise Fee	-	(20,500.00)	(20,037.31)	(20,000.00)
1000055000	Return on Investments	(1,000.00)	(1,000.00)	(215.18)	(750.00)
1000084000	Provincial Conditional Grant				
2000023000	Infrastructure Study				
2000076000	Alberta School Foundation Fund	40,808.73	40,722.54	40,722.54	47,116.00
2000076200	DI Property Tax Requisition	30.81	41.79	41.79	40.07
	Wheatland Lodge Capital Interest		-		-
2000076500	Wheatland Lodge Requisition	1,541.00	1,849.00	1,098.00	1,095.00
2000077000	Operating Contingency	-			
2000079000	Transfser to Reserves				
		(186,770.18)	(212,729.00)	(210,901.94)	(220,395.00)

Council

Account #	Description	2023 Budget			
2110013000	Council CPP Deductions	950.00	800.00	682.77	750.00
2110014000	Council Training	1,300.00	1,300.00	1,090.00	1,300.00
2110015000	Council Honorarium/Per Diem	14,500.00	14,500.00	14,975.00	15,000.00
2110021000	Council Mileage & Expense	3,500.00	3,200.00	4,323.24	4,400.00
2110051500	Donations/Gifts	1,000.00	1,000.00	999.90	1,000.00
		21,250.00	20,800.00		22,450.00

Elections and Census

Account #	Description	2023 Budget			
2121122000	Election & Census Advertising	-	-	-	1,500.00
2121151000	Election & Census Supplies	-	-	-	1,000.00
		-	-		2,500.00

Administration

Account #	Description	2023 Budget			
1120041000	General Services And Supplies	(800.00)	(800.00)	(924.00)	(1,000.00)
1120056000	Rentals/ Lease Revenue	(3,200.00)	(3,750.00)	(3,923.50)	(3,750.00)
1120059000	Dividends/Rebates				
1120084000	Provincial Operating Grant	(48,406.00)	(48,406.00)	(48,406.00)	(48,406.00)
1720081000	Grants from Others - Bursary SLGM	-	-	(1,200.00)	-
2120011000	Admin Salaries & Wages	43,500.00	46,000.00	45,999.96	47,610.00
2120011500	Contracted Casual Hours	4,800.00	4,000.00	4,062.50	4,200.00
2120012000	AMSC Benefits Employer Contribution	4,672.00	5,273.00	5,525.00	5,600.00
2120012500	LAPP Employer Contribution	750.00	3,900.00	323.92	4,004.00
2120013000	Admin CPP/EI Contributions	3,700.00	3,700.00	3,626.73	3,700.00
2120014000	Administration Training	2,500.00	2,000.00	1,052.34	2,200.00
2120021000	Admin Mileage & Expenses	2,500.00	2,100.00	1,839.20	2,100.00
2120021500	Postage/Courier/Freight	1,500.00	1,500.00	1,410.88	1,300.00
2120022000	Advertising	1,000.00	1,000.00	-	1,300.00
2120022500	Memberships	1,800.00	1,900.00	1,834.92	1,900.00
2120023000	Banking Charges & Audit expense	14,500.00	15,700.00	15,500.00	16,400.00
2120023500	Legal Fees	1,000.00	1,000.00	1,789.56	1,300.00
2120024000	Assessment Services	5,700.00	5,800.00	5,774.97	5,900.00

2120024500 IT Services/Website	5,000.00	7,600.00	7,283.68	8,000.00
2120027000 Insurance Premiums	7,732.00	7,831.00	7,992.44	8,950.00
2120051000 Office Supplies & Services	6,000.00	4,500.00	9,966.16	4,500.00
	-		^the appeal	
2120054000 Admin Utilities	3,750.00	4,000.00	3,829.65	4,000.00
2120080000 Admin - Amortization Expenses	560.00	560.00	560.00	560.00
	<u>58,558.00</u>	<u>65,408.00</u>	<u>63,918.41</u>	<u>70,368.00</u>

Fire

Account #	Description	2023	Budget		
2230022500	Radio License	-	-	-	-
2230076000	Fire Association Requisition	8,150.00	8,250.00	8,250.00	8,250.00
2230076500	Fire Capital Contribution	1,000.00	1,000.00	1,000.00	1,000.00
		<u>9,150.00</u>	<u>9,250.00</u>	<u>9,250.00</u>	<u>9,250.00</u>

2028 Centennial Event

Account #	Description	2023	Budget		
3000036000	Village of Hussar Centennial Event Reserve	750.00	750.00	750.00	1,000.00

Emergency Management

Account #	Description	2023	Budget		
2240051000	Emergency Supplies & Services	100.00	100.00	100.00	100.00

Ambulance/Emergency Services

Account #	Description	2023	Budget		
1250011400	WADEMSEA Requisition				
2250076000	WADEMSEA Requisition	1,312.00	1,312.00	1,312.00	1,312.00
		<u>1,312.00</u>	<u>1,312.00</u>	<u>1,312.00</u>	<u>1,312.00</u>

RCMP & Bylaw Enforcement

Account #	Description	2023	Budget		
1260051000	Animal Licenses	(600.00)	(1,000.00)	(725.00)	(800.00)
1260051500	Provincial Fines Distribution	(160.00)	(160.00)	-	(160.00)
2000076600	RCMP	6,410.00	9,937.00	9,937.00	8,242.00
2260035000	Protective Services	550.00	550.00	-	500.00
		<u>6,200.00</u>	<u>9,327.00</u>	<u>9,212.00</u>	<u>7,782.00</u>

Public Works

Account #	Description	2023	Budget		
1310041000	PW Services/Supplies	(1,000.00)	(500.00)	-	(500.00)
1720081000	Grants from Others - Summer Student)	(1,800.00)	(2,250.00)	(1,909.00)	(2,000.00)
2310011000	Public Works Wages	40,000.00	39,000.00	37,976.26	38,100.00
2310012000	Public Works Benefits	5,088.00	5,265.00	5,266.80	5,300.00
2310013000	Public Works CPP/EI	3,725.00	3,900.00	3,498.06	3,600.00
2310014000	Public Works Training	500.00	250.00	-	250.00
2310025000	Equipment Maintenance	4,500.00	9,500.00	9,647.15	5,000.00
2310025500	Contracted Maintenance	1,500.00	1,500.00	1,355.30	1,500.00
2310025600	Building Maintenance	2,500.00	3,500.00	1,960.56	4,500.00
2310026000	Equipment Rentals	500.00	250.00	-	-
2310027000	Insurance Premiums	1,733.00	1,743.00	1,743.00	1,945.00
2310035000	Weed Inspector	250.00	300.00	240.00	300.00
2310051000	PW General Supplies	3,000.00	2,500.00	1,866.31	2,500.00
2310051500	Public Works Tools/Equipment	2,700.00	1,500.00	1,304.97	1,500.00
2310052500	Cardlock Fuel	4,500.00	4,200.00	4,266.59	4,500.00
2310054000	Public Works Utilities	5,750.00	5,750.00	5,497.29	5,700.00
2310077000	Transfer to Equipment Reserve	10,000.00	10,000.00	10,000.00	10,000.00

2310080000 Common - Amortization Expense

	<u>7,930.00</u>	<u>7,930.00</u>	<u>7,930.00</u>	<u>7,930.00</u>
	91,376.00	94,338.00	90,643.29	90,125.00

Roads

Account #	Description	2023 Budget				
1320054000	Fortis Franchise	(31,000.00)	(32,000.00)	(31,096.83)	(33,000.00)	
2320023000	Roads Engineering	-				
2320025000	Roads Contracted Maintenance	9,000.00	6,500.00	5,628.88	7,000.00	
2320024000	Roads Maintenance	1,500.00	3,000.00	467.00	3,695.00	
2320054000	Utilities - Street Lights	21,000.00	24,000.00	21,093.24	23,000.00	
2320080000	Roads - Amortization Expense	<u>70,130.00</u>	<u>70,130.00</u>	<u>70,130.00</u>	<u>70,130.00</u>	
		70,630.00	71,630.00	66,222.29	70,825.00	

Water

Account #	Description	2023 Budget				
1410040000	Water Billing	(79,516.00)	(85,680.00)	(84,933.91)	(90,720.00)	
1410041000	Water Services/Supplies	(100.00)	(100.00)	-	(100.00)	
1410051000	Water Penalty	(1,050.00)	(1,400.00)	(1,179.92)	(1,200.00)	
2410021500	Water Postage & Freight	500.00	550.00	639.89	650.00	
2410023000	Water Operations Contract	27,600.00	29,500.00	28,977.51	30,500.00	
2410023500	Water Testing	250.00	250.00	2,330.65	2,400.00	
2410025000	Water Contracted Maintenance	24,000.00	20,000.00	13,214.68	20,000.00	
2410026000	Lease Payments	3,166.00	3,250.00	3,261.72	3,360.00	
2410027000	Insurance Premiums	1,699.00	1,784.00	1,784.00	4,136.00	
2410051000	Water Services/Supplies	152.00	155.00	245.00	250.00	
2410053000	Treatment Chemicals	4,800.00	4,800.00	4,645.32	4,800.00	
2410054000	Water Utilities	17,000.00	22,000.00	15,613.32	20,000.00	
2410077000	Transfer to Reserves	1,499.00	4,891.00		5,910.00	
2410080000	Water - Amortization Expense	<u>38,630.00</u>	<u>38,630.00</u>		<u>38,630.00</u>	
		38,630.00	38,630.00	(15,401.74)	38,616.00	

Wastewater

Account #	Description	2023 Budget				
1420040000	Sewer Billing	(29,664.00)	(20,160.00)	(20,183.95)	(21,420.00)	
1420051000	Sewer Penalty	(1,000.00)	(800.00)	(421.34)	(500.00)	
2420023000	Sewer Operations Contract	7,000.00	7,500.00	7,244.41	7,800.00	
2420025000	Contracted Maintenance	3,675.00	3,700.00	4,627.02	3,700.00	
2420027000	Insurance Premiums	1,001.00	1,051.00	1,051.00	1,073.00	
2420051000	Sewer Services/Supplies	120.00	120.00	-	120.00	
2420054000	Sewer Utilities	3,500.00	4,500.00	3,299.14	4,500.00	
2420077000	Transfer to Reserves	14,872.00	4,040.00		4,677.00	
2420080000	Sewer - Amortization Expense	<u>22,338.00</u>	<u>22,338.00</u>		<u>22,338.00</u>	
2420083000	Debenture Interest	496.00	-		-	
		22,338.00	22,289.00	(4,383.72)	22,288.00	

Solid Waste

Account #	Description	2023 Budget				
1430040000	Garbage Collection Billing	(31,512.00)	(32,136.00)	(31,226.74)	(34,020.00)	
1430051000	Garbage Collection Penalty	(500.00)	(600.00)	(475.61)	(500.00)	
2430011000	Garbage Collection Wages	3,600.00	3,600.00	3,306.00	3,600.00	
2430025000	Transfer Site Maintenance	7,000.00	8,700.00	7,745.07	8,700.00	
2430035000	Transfer Site Labour	7,875.00	7,900.00	9,486.75	10,000.00	
2430054000	Transfer Site Utilities	525.00	550.00	485.37	550.00	
2430076000	Drum Solid Waste Requisition	7,646.29	9,015.00	9,014.40	8,653.00	
2430077000	Transfer to Reserves	4,611.96	2,212.00		4,331.00	
2430078000	SAEWA Requisition	99.75	105.00	262.40	132.00	
2430077000	Loan Interest	<u>654.00</u>	<u>654.00</u>	<u>653.76</u>	<u>654.00</u>	
		-	-	(748.60)	2,100.00	

WFCSS

Account #	Description	2023 Budget			
2510076000	FCSS Requisition	1,500.00	1,376.00	1,375.22	1,376.00

Cemetery

Account #	Description	2023 Budget			
1560041000	Cemetery Revenue	(2,000.00)	(2,000.00)	(2,800.00)	(2,000.00)
1560055000	Cemetery Interest	(5.00)	(5.00)	(533.25)	(5.00)
1560059000	Cemetery Donations	(1,000.00)	(1,000.00)	(2,955.00)	(1,000.00)
1560077000	Transfer from Reserves/Perpetual Account	(6,000.00)	(27,143.00)		(5,282.00)
2560011000	Cemetery Wages	225.00	300.00	-	200.00
2560021500	Cemetery Postage/Freight	-	-		-
2560025000	Cemetery Maintenance	687.00	687.00	-	687.00
2560051000	Cemetery Goods & Services	6,693.00	27,761.00	29,195.22	6,000.00
2560054000	Cemetery Utilities	1,200.00	1,200.00	1,022.75	1,200.00
2560080000	Cemetery Amortization Expense	200.00	200.00		200.00
		-	-		-

Planning & Development

Account #	Description	2023 Budget			
1610041000	Development Permits	(650.00)	(600.00)	(960.00)	(600.00)
1610084000	Provincial Grant	-	-		-
2610022000	Planning & Development Advertising	1,000.00	1,000.00		1,000.00
2610023000	Planning & Development Consulting	-	630.00	630.00	630.00
2610076000	Palliser Requisition	3,000.00	4,000.00	4,000.00	4,000.00
		3,350.00	5,030.00	3,670.00	5,030.00

Campground

Account #	Description	2023 Budget	2024 Budget	2024 Budget	
1720041000	Campground Revenue	(4,000.00)	(4,700.00)	(7,008.69)	(6,000.00)
1720056500	Fish & Game Club Payments	(500.00)	(500.00)	(500.00)	(500.00)
1720059000	Campground Donations	-		-	
1720081000	Grants from Others	-		-	
2720011000	Campground Wages	3,000.00	3,000.00	3,006.40	3,000.00
2720025000	Campground Maintenance	5,000.00	5,000.00	4,449.82	5,500.00
2720027000	Campground Insurance	364.00	381.00	381.00	380.00
2720051000	Campground Services & Supplies	1,000.00	1,000.00	388.87	1,000.00
2720054000	Campground Utilities	4,500.00	4,700.00	3,954.12	4,500.00
2720077000	Transfer to Campground Reserve	-	-	-	-
2720080000	Parks & Rec - Amortization Expense	43,768.00	43,768.00	43,768.00	43,768.00
		53,132.00	52,649.00	48,439.52	51,648.00

School Grounds

Account #	Description	2023 Budget			
2730011000	School ground wages	1,000.00	500.00	964.26	800.00
2730025000	School ground maintenance	1,500.00	1,400.00	1,937.50	1,800.00
		2,500.00	1,900.00	2,901.76	2,600.00

Library

Account #	Description	2023 Budget			
1740056500	Library Payments				
2740076000	Marigold Requisition	1,245.00	996.00	1,059.44	1,081.00
2740076500	Hussar Library Contribution	500.00	500.00	500.00	500.00
2740080000	Culture Amortization Expense	1,480.00	1,480.00	1,480.00	1,480.00
		3,225.00	2,976.00	3,039.44	3,061.00

Masonic Lodge

Account #	Description			
2750011000	Masonic Lodge Wages			-
2750054000	Masonic Lodge Utilities			1,000.00
	Masonic Lodge Maintenance			2,000.00
				3,000.00
Operating Budget		197,230.82	185,036.00	185,036.00
Less: Amortization Expenses	(185,036.00)	(185,036.00)
Add: Debenture Principal Payments		8,805.18	-	-
Add: Transfer to Capital Reserves				
TOTAL OPERATING BUDGET		21,000.00	-	-

Approved this ____day of _____, 2025

Les Schultz, Mayor

Liz Santerre, CAO

**BYLAW 568-25 Option 1A
VILLAGE OF HUSSAR**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY
WITHIN THE VILLAGE OF HUSSAR FOR THE 2025 TAXATION YEAR.**

- WHEREAS** the Village of Hussar has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures are required at the council meeting held on April 10, 2025;
- WHEREAS** the estimated municipal revenues from all sources other than property taxation total \$281,213;
- WHEREAS** the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Village of Hussar for 2025 total \$471,653 and the balance of \$192,660 is to be raised by general municipal property taxation; and
- WHEREAS** the estimated amount required to repay principal debt to be raised by general municipal taxation is \$0
- THEREFORE** the total amount to be raised by general municipal taxation is \$192,660 and
- WHEREAS** the requisitions are:
- | | | |
|--|--------------|----------|
| Alberta School Foundation Fund (ASFF) 2025 | | |
| Residential/Farmland | \$35,112 | |
| Non-residential | \$11,784 | |
| 2024 Under Levy | <u>\$219</u> | |
| Total ASFF Requisition | | \$47,115 |
| Housing Management Body Requisition 2025 | \$1,054 | |
| 2024 Over Levy | <u>\$751</u> | |
| Total Housing Management Body Requisition | | \$303 |
| Designated Industrial | | \$40.07 |
- WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act Chapter M-26 Revises Statutes of Alberta 2000; and

- WHEREAS** the assessed value of all property in the Village of Hussar as show on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$ 14,258,900
Non-Residential & Linear	\$ 3,279,100
Machinery and Equipment	<u>\$ 2,247,540</u>
TOTAL ASSESSMENT	<u>\$ 19,885,540</u>

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Hussar, in the Province of Alberta, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hussar:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Municipal Residential	\$ 127,156	\$ 14,358,900	8.85552515
Municipal Non-Residential	\$ 65,504	\$ 5,526,640	11.8524818
ASFF Residential & Farmland	\$ 35,276	\$ 14,258,000	2.456752
ASFF Non-Residential	\$ 11,838	\$ 3,279,100	3.610366
Housing Management Body	\$ 303	\$ 19,885,540	0.015237
Designated Industrial	\$ 40	\$ 571,660	0.070094

- 2) That the total Mill Rate for each class of property are as follows:

Residential & Farmland	11.3275139
Non-Residential	15.4780849
Designated Industrial	15.5481788
Machinery & Equipment	11.8677190

- 3) That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this _____ day of _____, _____.

READ a second time on this _____ day of _____, _____.

READ a third and final time on this _____ day of _____, _____.

Signed this _____ day of _____, _____.

Mayor

Chief Administrative Officer

**BYLAW 568-25 Option 1B
VILLAGE OF HUSSAR**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY
WITHIN THE VILLAGE OF HUSSAR FOR THE 2025 TAXATION YEAR.**

- WHEREAS** the Village of Hussar has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures are required at the council meeting held on April 10, 2025;
- WHEREAS** the estimated municipal revenues from all sources other than property taxation total \$281,213;
- WHEREAS** the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Village of Hussar for 2025 total \$473,873 and the balance of \$192,660 is to be raised by general municipal property taxation; and
- WHEREAS** the estimated amount required to repay principal debt to be raised by general municipal taxation is \$0
- THEREFORE** the total amount to be raised by general municipal taxation is \$192,660 and
- WHEREAS** the requisitions are:
- | | | |
|--|--------------|----------|
| Alberta School Foundation Fund (ASFF) 2025 | | |
| Residential/Farmland | \$35,112 | |
| Non-residential | \$11,784 | |
| 2024 Under Levy | <u>\$219</u> | |
| Total ASFF Requisition | | \$47,115 |
| Housing Management Body Requisition 2025 | \$1,054 | |
| 2024 Over Levy | <u>\$751</u> | |
| Total Housing Management Body Requisition | | \$303 |
| Designated Industrial | | \$40.07 |
- WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act Chapter M-26 Revises Statutes of Alberta 2000; and

- WHEREAS** the assessed value of all property in the Village of Hussar as show on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$ 14,358,900
Non-Residential & Linear	\$ 3,279,100
Machinery and Equipment	<u>\$ 2,247,540</u>
TOTAL ASSESSMENT	<u>\$ 19,885,540</u>

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Hussar, in the Province of Alberta, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hussar:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Municipal Residential	\$ 121,441	\$ 14,258,000	8.457564298
Municipal Non-Residential	\$ 62,560	\$ 5,526,640	11.3198399
ASFF Residential & Farmland	\$ 35,276	\$ 14,258,000	2.456752
ASFF Non-Residential	\$ 11,839	\$ 3,279,100	3.610366
Housing Management Body	\$ 303	\$ 19,885,540	0.015237
Designated Industrial	\$ 40	\$ 571,660	0.070094

- 2) That the total Mill Rate for each class of property are as follows:

Residential & Farmland	10.9295531
Non-Residential	14.9454428
Designated Industrial	15.0155369
Machinery & Equipment	11.3350771

- 3) Minimum Tax for General Municipal Purposes

2.1 That the minimum amount payable per parcel as property tax for general municipal purposes shall be \$325.00. Estimated Revenue of \$8359.

2.2 Exemption from the minimum municipal tax is farmland.

- 4) That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this _____ day of _____, _____.

READ a second time on this _____ day of _____, _____.

READ a third and final time on this _____ day of _____, _____.

Signed this _____ day of _____, _____.

Mayor

Chief Administrative Officer

**BYLAW 568-25 Option 2A
VILLAGE OF HUSSAR**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY
WITHIN THE VILLAGE OF HUSSAR FOR THE 2025 TAXATION YEAR.**

- WHEREAS** the Village of Hussar has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures are required at the council meeting held on April 10, 2025;
- WHEREAS** the estimated municipal revenues from all sources other than property taxation total \$281,213;
- WHEREAS** the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Village of Hussar for 2025 total \$471,653 and the balance of \$192,660 is to be raised by general municipal property taxation; and
- WHEREAS** the estimated amount required to repay principal debt to be raised by general municipal taxation is \$0
- THEREFORE** the total amount to be raised by general municipal taxation is \$192,660 and
- WHEREAS** the requisitions are:
- | | | |
|--|--------------|----------|
| Alberta School Foundation Fund (ASFF) 2025 | | |
| Residential/Farmland | \$35,112 | |
| Non-residential | \$11,784 | |
| 2024 Under Levy | <u>\$219</u> | |
| Total ASFF Requisition | | \$47,115 |
| Housing Management Body Requisition 2025 | \$1,054 | |
| 2024 Over Levy | <u>\$751</u> | |
| Total Housing Management Body Requisition | | \$303 |
| Designated Industrial | | \$40.07 |
- WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act Chapter M-26 Revises Statutes of Alberta 2000; and

- WHEREAS** the assessed value of all property in the Village of Hussar as show on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$ 14,258,900
Non-Residential & Linear	\$ 3,279,100
Machinery and Equipment	<u>\$ 2,247,540</u>
TOTAL ASSESSMENT	<u>\$ 19,885,540</u>

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Hussar, in the Province of Alberta, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hussar:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Municipal Residential	\$ 128,119	\$ 14,358,900	8.92261246
Municipal Non-Residential	\$ 64,541	\$ 5,526,640	11.6781806
ASFF Residential & Farmland	\$ 35,276	\$ 14,258,000	2.456752
ASFF Non-Residential	\$ 11,838	\$ 3,279,100	3.610366
Housing Management Body	\$ 303	\$ 19,885,504	0.015237
Designated Industrial	\$ 40	\$ 571,660	0.070094

- 2) That the total Mill Rate for each class of property are as follows:

Residential & Farmland	11.3946012
Non-Residential	15.3037834
Designated Industrial	15.3738776
Machinery & Equipment	11.6934178

- 3) That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this _____ day of _____, _____.

READ a second time on this _____ day of _____, _____.

READ a third and final time on this _____ day of _____, _____.

Signed this _____ day of _____, _____.

Mayor

Chief Administrative Officer

**BYLAW 568-25 Option 1B
VILLAGE OF HUSSAR**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY
WITHIN THE VILLAGE OF HUSSAR FOR THE 2025 TAXATION YEAR.**

- WHEREAS** the Village of Hussar has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures are required at the council meeting held on April 10, 2025;
- WHEREAS** the estimated municipal revenues from all sources other than property taxation total \$281,213;
- WHEREAS** the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Village of Hussar for 2025 total \$473,873 and the balance of \$192,660 is to be raised by general municipal property taxation; and
- WHEREAS** the estimated amount required to repay principal debt to be raised by general municipal taxation is \$0
- THEREFORE** the total amount to be raised by general municipal taxation is \$192,660 and
- WHEREAS** the requisitions are:
- | | | |
|--|--------------|----------|
| Alberta School Foundation Fund (ASFF) 2025 | | |
| Residential/Farmland | \$35,112 | |
| Non-residential | \$11,784 | |
| 2024 Under Levy | <u>\$219</u> | |
| Total ASFF Requisition | | \$47,115 |
| Housing Management Body Requisition 2025 | \$1,054 | |
| 2024 Over Levy | <u>\$751</u> | |
| Total Housing Management Body Requisition | | \$303 |
| Designated Industrial | | \$40.07 |
- WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act Chapter M-26 Revises Statutes of Alberta 2000; and

- WHEREAS** the assessed value of all property in the Village of Hussar as show on the assessment roll is:
- | | |
|--------------------------|----------------------|
| | <u>Assessment</u> |
| Residential & Farmland | \$ 14,358,900 |
| Non-Residential & Linear | \$ 3,279,100 |
| Machinery and Equipment | <u>\$ 2,247,540</u> |
| TOTAL ASSESSMENT | <u>\$ 19,885,540</u> |

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Hussar, in the Province of Alberta, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Hussar:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Municipal Residential	\$ 122,361	\$ 14,258,000	8.521636755
Municipal Non-Residential	\$ 61,641	\$ 5,526,640	11.15337167
ASFF Residential & Farmland	\$ 35,276	\$ 14,258,000	2.456752
ASFF Non-Residential	\$ 11,839	\$ 3,279,100	3.610366
Housing Management Body	\$ 303	\$ 19,855,540	0.015237
Designated Industrial	\$ 40	\$ 571,660	0.070094

- 2) That the total Mill Rate for each class of property are as follows:

Residential & Farmland	10.9936255
Non-Residential	14.7789745
Designated Industrial	14.8490686
Machinery & Equipment	11.1686089

- 3) Minimum Tax for General Municipal Purposes

2.1 That the minimum amount payable per parcel as property tax for general municipal purposes shall be \$325.00. Estimated Revenue of \$8359.

2.2 Exemption from the minimum municipal tax is farmland.

- 4) That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this _____ day of _____, _____.

READ a second time on this _____ day of _____, _____.

READ a third and final time on this _____ day of _____, _____.

Signed this _____ day of _____, _____.

Mayor

Chief Administrative Officer

BYLAW #567-25
VILLAGE OF HUSSAR

A BYLAW OF THE VILLAGE OF HUSSAR IN THE PROVINCE OF ALBERTA TO REGULATE THE PROCEEDINGS OF MEETINGS OF COUNCIL AND COUNCIL COMMITTEES AND DEFINE CERTAIN DUTIES OF THE COUNCIL AND OFFICERS OF THE VILLAGE OF HUSSAR.

WHEREAS, Section 145 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, authorizes Council to pass bylaws in relation to the procedures of Council and Council Committees and the conduct of elected officials and members of Council Committees,

AND WHEREAS, it is Council's desire to establish and follow a process and procedure of municipal government that reflects an open, transparent government where decisions are made after all information has been provided,

AND WHEREAS, it is necessary to establish rules and provisions to regulate the conduct of business in Council meetings, to control and maintain order in Council for the enactment of municipal legislation and to provide for dealing with petitions, delegations and submissions to Council,

NOW THEREFORE, the Council of the Village of Hussar duly assembled establishing the following rules and regulations for the order and conduct in which the business of all Council meetings shall be transacted.

SECTION 1: BYLAW TITLE

1.1 This bylaw may be cited as the "Procedural Bylaw.

SECTION 2: DEFINITIONS

2.1 **Act** means the *Municipal Government Act*, RSA 2000 M-26 and all amendments thereto.

2.2 **Agenda** means the list of items and order of business of any meeting of Council as prepared by the Chief Administrative Officer.

2.3 **Appellant** means the person who is appealing to Council.

2.4 **Bylaw** means a Bylaw of the Village of Hussar.

2.5 **CAO** means the Chief Administrative Officer of the Village of Hussar.

- 2.6 **Closed session** means a meeting or part of a meeting that is closed to the public in accordance with section 197 of the Municipal Government Act.
- 2.7 **Committee** means a committee, board, commission, or other body of the Village of Hussar established by Council and with members appointed by Council but does not include the Subdivision and Development Appeal Board nor the Assessment Review Boards.
- 2.8 **Council** means the duly elected Municipal Council of the Village of Hussar.
- 2.9 **Councillor** means a duly elected member of Council.
- 2.10 **Deputy Mayor** means the member of Council duly appointed to the office of Deputy Chief Elected Official, pursuant to the Act.
- 2.11 **Freedom of Information and Protection of Privacy Act** means the Freedom of Information and Protection of Privacy Act, RSA 2000, c F-25 as amended or replaced from time to time.
- 2.12 **Mayor** means the member of Council duly appointed to the office of Chief Elected Official, pursuant to the Act.
- 2.1 **Member** means either:
a) a Councillor; or
b) a person appointed by Council to a committee.
- 2.13 **Motion** means a proposal for action on a matter that is brought before Council or a committee for consideration.
- 2.14 **Municipal Government Act** means the Municipal Government Act, RSA 2000, c M-26, as amended or replaced from time to time.
- 2.15 **Point of Information** means a request to the Mayor or presiding member, or through the Chair, to another member or to the staff for information relevant to the business or item being discussed.
- 2.16 **Public Hearing** means a meeting of Council held in accordance with the Act.
- 2.17 **Quorum** means a majority of Council members required to hold a meeting and to vote.
- 2.18 **Resolution** means a motion in Council or a Committee.
- 2.19 **Special Meeting** means a meeting called pursuant to the Act.

SECTION 3: APPLICATION

3.1 This Bylaw applies to:

- a. all meetings of Council, and
- b. subject to the Act, boards and authorities established by Council unless permission has been granted to them to establish their own procedures by a simple majority decision of Council.

SECTION 4: ORGANIZATIONAL MEETING

4.1 The annual Organizational Meeting of Council shall be held in accordance with the Act and the date shall be called by Council at the September regular Council meeting and shall be entered into the minutes of that meeting.

4.2 At the Organizational Meeting the CAO shall initially take the chair and:

- a. call the meeting to order,
- b. administer the Oath of Office to any new elected officials, and
- c. record the election for Mayor and Deputy Mayor.

4.3 Upon the election of Mayor and Deputy Mayor the Mayor shall take the chair for the remainder of the meeting.

4.4 The Agenda for the Organizational Meeting shall be as follows:

- a. Call to Order
- b. Oaths of Office (if necessary)
- c. Election of Mayor and Deputy Mayor
- d. Board and Committee Appointments
- e. Review of Legislative Policies
- f. Set the Date for Regular Council Meetings
- g. Any other Business as Required by the Act (if necessary)

4.5 The following board and committee appointments shall be made:

- a. Cemetery Board (1 member)
- b. Drumheller and District Solid Waste Management (1 member, 1 alternate)
- c. Hussar Municipal Library Board (1 member)
- d. Hussar Rural Fire Association (1 member, 1 alternate)
- e. Intermunicipal Development Plan Committee {IDP} (2 members, 1 alternate)
- f. Palliser Regional Municipal Services (1 member, 1 alternate)

- g. Southern Alberta Energy from Waste Association (1 member, 1 alternate)
- h. Wheatland County Assessment Review Board (1 public member)
- i. Wheatland Family & Community Support Services (1 member, 1 alternate)
- j. Wheatland Housing Management Representative (1 member)
- k. Wheatland Regional Emergency Advisory Committee (1 member, 1 alternate)
- l. Wheatland Regional Partnership (3 members)
- m. Wheatland & District Emergency Medical Services Association (1 member, 1 alternate)
- n. Wildrose Community Futures (1 member, 1 alternate)
- o. any additional boards and committees.

4.6 The following boards or positions shall be ratified:

- a. Hussar Municipal Library Board
- b. Hussar Municipal Library Board Auditor
- c. Hussar Rural Fire Department Chief

4.7 The following position appointments shall be made:

- a. Director of Emergency Management
- b. Deputy Director of Emergency Management

SECTION 5: REGULAR MEETINGS

5.1 The date and time of regular meetings shall be set at the annual organizational meeting.

5.2 In accordance with the Act, all Council meetings shall be open to the public and twenty-four (24) hours written notice shall be given to the public as stated in Section 5.8 and Section 5.9.

5.3 The Mayor, subject to being overruled by a majority vote of Council:

- a. may call Council to order,
- b. shall maintain order and preserve decorum of the meeting,
- c. shall decide points of order without debate or comment other than to state the rule governing,
- d. shall determine which Councillor has the right to speak,
- e. shall ascertain whether all Council members who wish to speak on a motion have spoken thereon and all Council members are ready to vote by asking "Are you ready for the question?" and shall thereafter call for the vote, and
- f. shall rule when a motion is out of order.

- 5.4 Members of the public who attend a Council meeting shall:
- a. not address Council unless they are on the Agenda or if the Chair allows, may comment for a five (5) minute period following the close of Council business at a regular meeting, and
 - b. maintain order and quiet.
- 5.5 When a member of Council or the public is addressing the Chair, every other member attending the meeting shall:
- a. remain quiet and seated,
 - b. not interrupt the speaker except on a point of order, and
 - c. not carry on a private conversation.
- 5.6 When a member of the public is addressing Council, the member shall:
- a. not reflect on any vote of Council except when asking to rescind the vote and when doing so shall not reflect on the motives of the Councillors who voted for the motion or the mover of the motion,
 - b. not shout or raise their voice or use profane, vulgar or offensive language, and
 - c. assume personal responsibility for any statement they quote to Council and shall give the source of the information. Unfounded information or hearsay may be disregarded by Council.
- 5.7 Notice of regular Council meetings shall be given by publishing them on Village of Hussar website and posting notices on the Village of Hussar Facebook Page and/or the Canada Post Office
- 5.8 Notice of a change to a regular Council meeting shall be given by publishing them on the Village of Hussar website and posting notices on the Village of Hussar Facebook Page and/or the Canada Post Office

SECTION 6: SPECIAL MEETINGS

- 6.1 Special Meetings will be called in accordance with the Act.

SECTION 7: VOTING

- 7.1 Voting shall be governed by the Act.
- 7.2 Votes on all motions must be taken as follows:

- a. The Chair must declare the motion and call for the vote.
- b. Members must:
 - i. Vote by a show of hands; or
 - ii. Vote verbally by stating “for” or “against” the motion if participating by electronic communications.
- c. Every Member present, including the Mayor, shall vote on every matter,
 - i. unless:
 - ii. the Member is required to abstain from voting under this or any other bylaw or enactment; or
 - iii. the Member is permitted to abstain from voting under this or any other bylaw or enactment.
- d. A Member present at a meeting shall make a request for a recess if for any reason they may be away from Council Chambers during a time when a vote on a matter is imminent unless that Member is excused from voting pursuant to this Section.
- e. The names of those who vote for and those who vote against a motion shall be entered in the Minutes by the CAO only when a member of Council asks for a recorded vote before that vote is taken by the Chair.
- f. If there are an equal number of votes for and against a resolution, the resolution is defeated.
- g. After the Chair declares the result of the vote, Members may not change their vote for any reason.

7.3 Call the Question

- a. When a Motion that a Vote be Taken (Call the Question) is presented, it shall be put to a vote without debate and, if carried by a majority vote of the Members present, the motion and any amendments thereto shall be submitted to a vote immediately without further debate.
- b. When the Chair, having ascertained that no further information is required, commences to take a vote, no Members shall speak to or present another motion until the vote has been taken on such motion or amendment.

7.4 Voting on Bylaws

- a. When a Bylaw is presented to Council for enactment, the CAO shall publish the number and title of the Bylaw in the Agenda.
- b. The CAO shall copy the Bylaw in full and forward it with the Agenda.
- c. Every Bylaw shall have three readings. Only the title or identifying number must be read at each reading.
- d. A Bylaw shall be introduced for first reading by a motion that the Bylaw be read a first time.
- e. Prior to first reading, a Member may ask questions of clarification concerning the Bylaw.
- f. Council shall vote on the motion for first reading of a Bylaw without amendment or debate.

- g. A Bylaw shall be introduced for second reading by a motion that it be read a second time.
- h. After a Member has made a motion for second reading of a Bylaw, Council may:
 - i. debate the substance of the Bylaw; and
 - ii. propose and consider amendments to the Bylaw.
- i. A Bylaw shall not be given more than two readings at one Meeting unless the Members present unanimously agree that the Bylaw may be presented to Council for third reading.
- j. When Council unanimously agrees that a Bylaw may be presented for third reading:
 - i. motion for third reading of the Bylaw shall be made;
 - ii. Council shall vote on the motion without amendment or debate;
 - iii. the third reading requires no greater majority or affirmative votes than if it had received third reading at a subsequent Meeting.
- k. A Bylaw shall be passed when a majority of the Members voting on third reading vote in favor, provided some other applicable Provincial Statute or Bylaw does not require a greater majority.
- l. In conformance with the Act:
 - i. if a Bylaw does not receive third reading within two years from the date of first reading, the previous readings are deemed to have been rescinded; and
 - ii. if a Bylaw is defeated on second or third reading the previous readings are deemed to have been rescinded.
- m. The CAO is designated to consolidate one (1) or more bylaws as deemed convenient and in doing so, must:
 - i. incorporate all amendments to the bylaw into one (1) bylaw; and
 - ii. omit a provision that has been repealed or that has expired.
- n. After passage, a Bylaw shall be signed by the Mayor or in their absence the Deputy Mayor, and by the CAO, or their designate and shall be impressed with the corporate seal of the Village.
- o. Clerical, typographical, and grammatical errors in bylaws may be corrected by the CAO without Council resolution.
- p. A copy of any bylaw, resolution or record certified by the CAO as a true copy of the original is prima facie proof of the bylaw, resolution, or record.

SECTION 8: GENERAL RULES OF COUNCIL

- 8.1 Regular Council meetings shall commence at 7:00 p.m. and adjourn not later than 11:00 p.m.
 - a. Upon resolution of Council the meeting may be extended to a time determined in the resolution.
- 8.2 Special Council meetings shall commence at the time stated in the notice to the public and shall not last longer than three (3) hours unless agreed upon by a majority vote in Council.

- 8.3 If there is no quorum by 7:30 p.m., the CAO shall record the names of the Council members present and Council shall stand adjourned.
- 8.4 As soon after 7:00 p.m. as there is a quorum present, the Mayor shall take the Chair and call the meeting to order.
- 8.5 In the event the Mayor is absent, the Deputy Mayor shall take the Chair.

SECTION 9: RECORDING AND LIVESTREAMING OF MEETINGS

- 9.1 Council meetings are recorded and livestreamed to the public with the exception of closed sessions. Committee meetings may be recorded and livestreamed to the public with the exception of closed sessions.
- 9.2 If there are technical difficulties while livestreaming that are unable to be resolved, the Chair advises those present at the meeting that the livestream is not available. Notice of the technical difficulties will be provided to the public on the Village of Hussar's Facebook page.
- a) The meeting may continue without a livestream provided that the meeting can still be recorded by other means and the recording can be made available on the Village of Hussar's public website upon request.
- 9.3 The use of audio/video recording devices or photographs by the public or the media during a meeting is prohibited unless authorization is provided by the Chair and Chief Administrative Officer.
- 9.4 Meeting recordings will be retained and provided in accordance with the Village of Hussar's bylaws, policies, and procedures.

SECTION 10: ELECTRONIC PARTICIPATION IN MEETINGS

- 10.1 Members are expected to participate in meetings in-person unless there is a clear need to participate electronically. Members may participate in an in-person meeting electronically in accordance with this bylaw.
- 10.2 Any member, except for the member presiding over the meeting, may participate in a meeting electronically for personal or family reasons so long as they participate in a location that is free of distractions, secure, and appropriate for participation in the meeting.
- (1) The Chair cannot electronically preside over in-person meetings and must vacate the position for that meeting if they wish to participate electronically.

- 10.3 The Chair has the authority to end a member's electronic participation in a meeting if, in their determination, it is disruptive to the meeting or the location of the member is not secure or appropriate.
- 10.4 Members must notify the Chair and Chief Administrative Officer as soon as they are aware of their need to participate in a meeting electronically.
- 10.5 Members participating in a meeting electronically must have their cameras activated and be visible to the other members of the meeting to be considered present, unless otherwise permitted by the Chair. Unless otherwise permitted by the Chair, members will be considered absent from the meeting if their cameras are not activated or if they are not visible during the meeting.

SECTION 11: HOLDING MEETINGS AND HEARINGS ELECTRONICALLY

- 11.1 Council, committee meetings and hearings may be held entirely electronically so long as they are held in accordance with section 199 Municipal Government Act and comply with the public notification and participation requirements of the Municipal Government Act.
- 11.2 The Chair may direct that meetings or hearings be held electronically through Microsoft Teams if, in their determination, electronic meetings are desirable or if they are required during emergency, public health, or disaster events.
- 11.3 When a meeting or hearing is held electronically:
- a. all participants must identify themselves by name through their usernames on Microsoft Teams and may further identify themselves by position or organization if they wish
 - b. members participating in a meeting electronically must have their cameras activated and be visible to the other members of the meeting to be considered present, unless otherwise permitted by the Chair. Unless otherwise permitted by the Chair, members will be considered absent from the meeting if their cameras are not activated or if they are not visible during the meeting; and
 - c. all materials that would otherwise be available during an in-person meeting or hearing will be made available through the Village of Hussar's public website.
- 11.4 The Chair must be physically present to preside over a meeting or hearing that is being held electronically. If the Chair wishes to participate in the meeting electronically, they must vacate the position for that meeting or hearing.
- 11.5 The Chair has the authority to end a member's electronic participation in an electronic meeting or hearing if, in their determination, it is disruptive to the meeting or hearing or the location of the member is not secure or appropriate.

SECTION 12: PROCEEDINGS AT COUNCIL MEETINGS - AGENDAS

12.1 Unless otherwise specified in this Bylaw, the order of business for a regular meeting of Council shall be contained in the Agenda for the meeting as prepared by the CAO. Copies of reports or business to be dealt with shall be available at the meeting.

- a. The Agenda shall be made available to Council at least three day prior to the regular meeting of Council.

12.2 The order of business on the Agenda is as follows:

- a. Call to Order
- b. Approval of Agenda
- c. Public Hearings
- d. Delegations
- e. Minutes of Previous Meeting
- f. Business
- g. Financial Reports
- h. Committee Reports
- i. CAO Report
- j. Correspondence
- k. In Camera
- l. Adjournment.

12.3 The cut off for items to be added to the Agenda is three (3) days before the set meeting date. Any item submitted for consideration by Council after the deadline will be added to the Agenda for the next regular Council meeting.

12.4 In Camera - Closed Session

- a. Council, Committee of the Whole and Council Standing Committees may close all or part of a Meeting to the public if a matter to be discussed is within one of the exceptions to disclosure as set out in the Freedom of Information and Protection of Privacy Act, RSA 2000, c. F-25.
- b. When a Meeting is closed to the public, the Meeting may include any person or persons invited to attend by Council.
- c. Council must pass a Resolution to move into Closed Session in the public portion of the Meeting.
- d. Council must pass a Resolution to move out of the Closed Session. This is to be done in the public portion of the Council Meeting.
- e. No motions may be made when in closed session.

SECTION 13: REPORTS

- 13.1 Each Member will be provided a maximum of two (2) minutes at the appropriate time on the agenda of a Regular Meeting of Council for the purpose of providing an update limited to the formal business of Council the member has been assigned, and committee activities. A report may be physically submitted via email to the CAO no later than 9:00 a.m. on the third (3) complete day before the day on which the meeting is held to be included in the agenda package.
- 13.2 Any action required as a result of a Member's Report shall be brought forward as a separate business item or Notice of Motion at a subsequent Regular Meeting.

SECTION 14: PETITIONS AND LETTERS

- 14.1 Petitions shall be dealt with as per the Act.
- 14.2 Letters directing items of business or concerns to Council shall be clearly written or typewritten and addressed to the Council or CAO and shall be signed by the person bringing up the business or concern.
- 14.3 Anonymous letters will be disregarded. Verbal complaints and/or concerns may not be considered by Council until which time they are written and signed as indicated in Section 14.2.
- 14.4 All letters complaints or correspondence addressed to Council or CAO shall be considered public information unless requested to be confidential.
- 14.5 Repetitive matters already dealt with by Council will not be re-presented to Council or the Committee of the Whole until six months has elapsed, unless a Resolution is passed allowing for the reconsideration of the matter, or if new significant and material information is discovered.

SECTION 15: DELEGATIONS

- 15.1 When a person or delegation wishes to address Council on a matter not on the Agenda, Council may add it to the proposed Agenda by resolution of Council.
- 15.2 Council shall hear all persons or delegations that so request and are placed on the Agenda. All rules of conduct in this Bylaw apply to each member of the delegation.
- 15.3 Delegations may be limited to fifteen (15) minutes presentation time to Council with additional time for Council to ask questions or for clarification.

SECTION 16: RESOLUTIONS (MOTIONS) IN COUNCIL

- 16.1 Any motion before council does not need to be seconded.
- 16.2 Motions may be withdrawn prior to debate or decision with the approval of Council.
- 16.3 When a motion is made and is being considered, no other motion may be made and voted on except:
 - a. a motion to refer the main question to some other person or group for consideration,
 - b. a motion to amend the main question,
 - c. a motion to postpone or table the main question to another time.
- 16.4 After the question has been called, no member shall speak to the question nor shall any other motion be made until after the vote.
- 16.5 A motion to adjourn the meeting may be made at any time except when:
 - a. another Council member is in possession of the floor,
 - b. a call for a decision has been made, or
 - c. the members of the Council are voting.
- 16.6 A motion to rescind a motion of Council may be made at any time after the meeting at which the motion was passed, as follows:
 - a. any member of Council may make the motion to rescind,
 - b. notice of the rescinding motion shall be on the agenda, and
 - c. the rescinding motion must be passed by a simple majority.

SECTION 17: SIGNING AUTHORITY

- 17.1 Any one (1) of the Mayor, Deputy Mayor or Councillor along with the CAO shall sign all cheques, Bylaws, applications, agreements, minutes and financial statements of the Village of Hussar so that all cheques and financial instruments are signed by the CAO and a member of Council as per the Act.
- 17.2 Any one (1) of the Mayor, Deputy Mayor or Councillor along with the CAO shall sign all cheques, Bylaws, applications, agreements, minutes or financial statements of the Village of Hussar Cemetery accounts so that all cheques and financial statements are signed by the CAO and a member of Council as per the Act.

- 17.3 Any one (1) of the Mayor, Deputy Mayor or Councillor along with the CAO shall have permission to access the safety deposit box in the name of the Village of Hussar so that two (2) persons access the safety deposit box.

SECTION 18: PUBLIC HEARINGS

- 18.1 Public hearings shall be held in accordance with the Act.
- 18.2 The Mayor or Deputy Mayor shall act as Chair for public hearings.
- 18.3 The CAO shall act as Secretary for public hearings.
- 18.4 The order for the Agenda for a public hearing shall be as follows:
- a. Call to Order
 - b. Introduction of Public Hearing Item
 - c. Written or Oral Submissions In Favour of the Item
 - d. Written or Oral Submission Against the Item
 - e. Appellant Rebuttal
 - f. Adjournment
- 18.5 Council may ask for further information or clarification from the CAO, Appellant or any individual who provided a written or oral submission at any time during a public hearing.
- 18.6 Cross examination, debating or questions from the public is not allowed during a public hearing.
- 18.7 The public hearing may, by motion of Council, be held over to the next regular or special Council meeting if more information is required.
- 18.8 Decision on the item discussed at a public hearing will be included in the Minutes of the Council meeting at which it was held.
- 18.9 Decision must be made on the item discussed at a public hearing within fifteen (15) days of the public hearing and sent to the appellant in writing.
- 18.10 All submissions for the Agenda of all Public Hearings, to be included in the published agenda, shall be received by the CAO no later than 9:00 a.m. on the seventh complete day before the day on which the meeting is held. Submissions received after the agenda is posted will be provided directly to Council and included in Minutes package.

- 18.11 The Chair shall introduce the resolution or bylaw and confirm with Administration that all advertising requirements have been met. Administration does not present at public hearings, as their presentation will come at first, second and third readings.
- 18.12 The applicant shall present first, upon completion of presentation from applicant, if applicable, the Chair shall then open the floor to presentations from the public.
- 18.13 The Chair shall call upon those persons who have registered with the CAO to speak first, followed by other persons at the meeting who have not registered to speak but who wish to address Council. The Chair shall request those who wish to make presentations to identify themselves.
- 18.14 Presentations by the public may be made verbally, in writing, or electronically. Written submissions shall be collected by the CAO and retained for record purposes. All submissions become public documents and persons may want to limit personal information provided.
- 18.15 Presentations shall be limited to five (5) minutes unless there is consent by Council to extend the allotted time. If a presentation is on behalf of a group (2 or more people), then that presentation shall be limited to ten (10) minutes. Questions of clarification from Council, to either the applicant(s) or affected resident(s) will be addressed during the Public Hearing.
- 18.16 All parties are limited to one (1) formal presentation or opportunity to speak per Public Hearing.
- 18.17 Following public presentations, the Chair shall call on the applicant, if applicable, for final comment and then close the Public Hearing.
- 18.18 In the event a Public Hearing is recessed to a future date, it is as though the Public Hearing continued from when first called to order. Those members of the public who have already made presentations shall not be provided the opportunity to speak again, nor will the applicant be afforded an opportunity to reintroduce the application or make a new presentation, only provide final comments.
- 18.19 The passage of Bylaws requiring a Public Hearing shall be in accordance with **Section 7.4** of this Bylaw.
- 18.20 When a Member is absent from the entirety of a Public Hearing on a proposed Bylaw or resolution, that Member must abstain from discussions or voting on any question relating to the matter and must declare the reason for the abstention prior to any discussion on the matter.

18.21 Where a Member is absent for a portion of a Public Hearing on a proposed Bylaw or resolution, that Member may abstain from discussions or voting on any question relating to the matter and must declare the reason for the abstention prior to any discussion on the matter.

18.22 The Minutes shall indicate all declarations of abstention.

SECTION 19: CANCELLATION OF MEETINGS

19.1 If the deadline for adding items to the Agenda has passed and there are no time-sensitive items on the Agenda which need to be addressed prior to the next scheduled Regular Meeting, the Mayor, acting alone, may cancel any Regular Meetings in which event the following provisions shall apply:

- (a) the Mayor may not cancel Regular Meetings less than three (3) business days prior to the scheduled Regular Meeting;
- (b) at least 24 hours' notice of the cancellation must be given to:
 - i. the Members; and
 - ii. the public.

19.2 If a State of Local Emergency has been declared, the Mayor, acting alone, may cancel any meetings of Council without providing 24 hours' notice to Members and the Public.

SECTION 20: MINUTES

20.1 Minutes of Regular Meetings shall be recorded without note or comment and shall record the names of the Members and Administration present and participating in the Meeting and shall be presented to Council for adoption at a subsequent Meeting.

20.2 Minutes of Committee of the Whole meetings shall be recorded to capture the general subject matter of the items discussed and shall record the names of the Members and Administration present and participating in the meeting and shall be presented to Council for adoption at a subsequent meeting.

20.3 The preparation and distribution of minutes of Council Meetings shall be the responsibility of the CAO.

20.4 Clerical, typographical, and grammatical errors in Minutes may be corrected by the CAO without Council resolution.

SECTION 21: EXCEPTIONS AND AMENDMENTS

- 21.1 If a matter of procedure arises that is not specifically covered in this Bylaw, the matter will be decided by use of the Act, common sense and a simple majority vote of Council.

SECTION 22: GENERAL

- 22.1 This Bylaw comes into force upon third and final reading.

- 22.2 This Bylaw repeals Bylaw #512-16, 530-20, 538-21, 553-23, 561-24

READ a first time this ____ day of _____, 202__.

READ second time this ____ day of _____, 202__.

READ a third time this ____ day of _____, 202__.

Signed this _____ day of _____, _____.

Mayor

Chief Administrative Officer

BYLAW 566-25
VILLAGE OF HUSSAR

**BEING A BYLAW OF THE VILLAGE OF HUSSAR IN THE PROVINCE OF
ALBERTA FOR THE PURPOSE OF ESTABLISHING FEES, RATES, AND CHARGES
FOR SERVICES PROVIDED BY THE MUNICIPALITY**

WHEREAS It is necessary to establish rules and provisions to regulate the licensing and control of animals in the Village of Hussar.

NOW THEREFORE pursuant to the Municipal Government Act (2000) M-26 and all amendments thereto, the Municipal Council of the Village of Hussar in the Province of Alberta hereby enacts as follows:

1. SECTION 1 – SHORT TITLE

1.1 This Bylaw may be known as the “Fees, Rates, and Charges Bylaw”.

2. SECTION 2 – GENERAL

- 2.1 The fees, rates, and charges contained in Schedule “A” and forming part of this Bylaw, shall be the fees, rates, and charges in effect for the provision of goods and services stated.
- 2.2 Schedule “A” may be amended from time to time by bylaw and any such amendment shall form part of this Bylaw.

3. SECTION 3 – SEVERABILITY

- 3.1 It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is the further intention of Council that if any provision of this Bylaw is declared invalid, all other provisions hereof shall remain valid and enforceable.

4. SECTION 4 – REPEAL & ENACTMENT

4.1 Bylaw 558-24 is hereby repealed.

4.2 This Bylaw shall come into full force upon third and final reading, and be effective _____ unless otherwise indicated in Schedule “A”.

Read a First time this 13 day of February, 2025

Read a Second time this ____ day of _____, 2025

Read a Third time this ____ day of _____, 2025

Signed this _____ day of _____, _____

Mayor

CAO

Schedule A - Fee Schedule

ADMINISTRATIVE and PUBLIC WORKS

Information Requests

General Administration	\$30 /hour
FOIP Act	\$ 25 /request
FOIP Records Retrieval/preparation	\$ 30 /hour

NSF Chques

1st NSF Cheque	\$ 30 /each
2nd NSF Cheque	\$ 50 /each

No further will be accepted

Photocopying, etc. (Policy 5.2)

Per Page	\$ 0.25 /page
Council Meeting Package	\$ 10 /each
Council Meeting Package	\$ 20 /each
Printed Land Use Bylaw	\$ 10 /each

Taxes

Tax Penalty (July 1)	12%
Tax Penalty (January 1)	12%
Tax Certificate	\$ 40 /each
Tax Assessment Appeals	\$ 50 /each
Tax Recovery	Actual Cost + \$30/hr Admin Fee
Advertise for Tax Sale (per roll number)	Actual Cost + \$30/hr Admin Fee

Hawker Peddler's License

	\$ 50 /each
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Title Search

	\$ 10 /each
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Mowing of Private Lots Due to Unsightly Premise

	\$ 125 /hour
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ANIMAL LICENSES (Animal Control Bylaw)

Annual License Fee Spayed/Neutered Animal (First 2 Animals)	\$ 15 /each
Annual License Fee Unaltered Animal (First 2 Animals)	\$ 30 /each
Annual License Fee Third Animal (Spayed/Neutered)	\$ 60 /each
Annual License Fee Third Animal (Unaltered)	\$ 100 /each
Annual License Fee for Transitional Animal (Spayed/Neutered)	\$ 200 /each
Annual License Fee for Transitional Animal (Unaltered)	\$ 250 /each
Bylaw Services - Public Request	\$ -

CAMPGROUND (Policy)

Powered Site (site 1-7)

Daily	\$ 30 /night
Weekly	\$ 175 /7 days
Monthly	\$ 600 /30 days

Non-Powered Site (Site 8-15)

Daily	\$ 20 /night
Weekly	\$ 140 /7 days
Monthly	\$ 400 /30 days

Non-Powered Site (Group Camping Site 16-22)

Daily	\$ 10 /day/unit
Weekly	\$ 50 /7 days/unit
Monthly	\$ 200 /30 days/unit

Camp Shelter (Reservation Only)

	\$ 30 /day
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Gazebo (Reservation With/Without Power)

	\$ 30 /day
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Gazebo (When Not Reserved. No Power)

	\$ -
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Entire Campground (Reservation Only)

(Does not include Group Camping)	\$ 375 /night
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Entire Campground (Reservation Only)

(Includes Group Camping/Ball Diamonds)	\$ 450 /night
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CEMETERY SERVICES			
Cemetery Fees			
	Burial Plot	\$	400 /each
	Burial Site Supervision (with Site Marking)	\$	50 /hour
	Columbarium Niche	\$	1,200 /each
	Columbarium Plaque Services	AT COST +\$30 admin fee	
	Memorial Wall Plaque	AT COST	
DEVELOPMENT (Land Use Bylaw)			
Compliance Certificate			
	Within 1 week of request	\$	75 /each
	Same Day Service- if submitted prior to noon	\$	150 /each
Development Permit		Development with Permit	Development without permit
	Deck Construction	\$ 25 /each	\$ 500 /each
	Fence	\$ - /each	\$ 500 /each
	Discretionary uses not listed in fees	\$ 25 /each	\$ 500 /each
	Accessory Building	\$ 50 /each	\$ 500 /each
	Building Addition	\$ 150 /each	\$ 500 /each
	New Construction	\$ 200 /each	\$ 2,000 /each
	New Contruction Discretionary use or variance request	\$ 350 /each	\$ 2,000 /each
	Demolition Permit	\$ 250 /each	\$ 500 /each
	Change of Permitted use to Discretionary Use	\$ 400 /each	\$ 500 /each
Subdivision			
	Subdivision Time Extension	\$	100 /each
	Servicing Agreement (minor)	\$	200 /each
	Servicing Agreement	AT COST	
	Development Agreement	AT COST	
	Subdivision/Development Appeal Board Hearing	\$	250 /each
	Special Meeting of the Subdivision Approval Committee	\$	250 /each
Miscellaneous			
	Encroachment Agreements - includes registration	\$	1,000 /each
	Subdivision/Development Appeal Board Hearing	\$	400 /each
	Application for Extension of Development Permit	\$	50 /each
	Rezoning & Reclassification	\$	250 /each
	LUB Amendment (plus Palliser & Advertising fees)	\$	100 /each
HEN AND QUAIL (Hen and Quail Bylaw)			
Hen and Quail Fees			
	Hen & Quail License Fee, includes Coop development permit (accessory building)	\$	50 /each
	Annual Hen & Quail License Fee (Jan 1 – Dec 31)	\$	25 /year
	PRINTED Complete information package	\$	10 /each
UTILITIES (Utilities Bylaw and Garbage Collection Fee Bylaw)			
Water Service			
	Monthly	\$	72 /month
	Annual	\$	864 /year
Sewer Service			
	Monthly	\$	17 /month
	Annual	\$	204 /year
Garbage Service			
	Monthly	\$	27 /month
	Annual	\$	324 /year
Extra Garbage Bag Tag (bundles of 5 or 10)		\$	1 /tag
Utility Late Payment Penalties		3% /month	
Curb Stop Shut Off Fee		Actual Cost + 25% Admin Fee	

HIRING POLICY

Date Approved by Council: November 22, 2016

Resolution: 2016-11-22-04

Review Date: April

Related Bylaw: N/A

Amendments: 2021-04-08-409

Purpose

The purpose of this policy is to ensure a consistent method of hiring competent, reliable and efficient staff for the Village's operations.

Guidelines

HIRING OF CAO

1. The Chief Administrative Officer shall be hired by Council.

ALL EMPLOYEES

2. When filling any position, the most qualified applicant will be awarded the position based upon knowledge, skills, education and organizational fit as determined by the individual(s) conducting the hiring.
3. An employee shall not be employed in a position that is directly and/or indirectly supervised by a family member or relative, unless approved by Council prior to the hiring
4. All open positions shall be advertised for at least two consecutive weeks. Posted at the Post Office and on the Village website or on any other media site as deemed necessary in order to secure the best candidates.
 - a. This process will be administered by the CAO, or in the case of the hiring of the CAO, Village Council.
5. After the position deadline has closed the candidates will be shortlisted and this list will be contacted for interviews.
6. The interview panel will include the CAO and may include the Public Works Foreman and one or more representatives from Council depending on the position being filled.

UNSOLICITED RESUMES/APPLICATIONS

7. At times, the Village may receive resumes or applications that are not in response to a position advertised.
8. These resumes or applications will be forwarded to the CAO for review when positions become available.
9. These resumes or applications will be retained for a period of one year, after which they will be destroyed.

Office Hours of Operation

Date Approved by Council: September 10, 2015

Resolution: 09.09.15

Review Date: November (review with budget)

Related Bylaw: N/A

Amendments: 2017-01-23-16, 2020-06-11-144, 2022-11-10-342; 2023-11-09-707; 2025-02-13-1142

Purpose

This policy has been adopted to provide guidelines for the normal business hours of operation for the Village of Hussar Municipal Office.

Guidelines

The Village of Hussar Office will be open Monday to Thursday from 8:00 am to 12:00 pm and from 1:00 pm to 4:00 pm.

The Village Office will be closed between 12:00 pm and 1:00 pm for lunch.

The Village Office will be closed during all Holidays as per Personnel Policy 4.7. When vacation time is taken by the CAO, or the CAO is attending training or meetings the office may remain open by the Administrative Assistant.

The CAO may take the afternoon before Council meeting, providing nothing urgent is to be taken care of in office. The office may remain open by the Administrative Assistant, at the discretion of the of the CAO . If not, the Village Office will be closed from 1pm-4pm,

The Village Office will be closed for Christmas Break from December 25 to December 31 of each year. Employees will receive pay for holidays as per Personnel Policy 4.7 during this time. On any day during the office closure which is not a holiday as per Policy 4.7, employees will be required to utilize Vacation days to receive full pay for this period. If the employee does not have the required Vacation days to cover the office closure days, council may approve additional vacation days.

The public will be notified of any Office closure via public notice posted at the Village Office, Post Office and on the Village of Hussar's Social Media Sites.

Video Surveillance Policy

Date Approved by Council: 2022-09-29

Resolution: 2022-09-29-302

Review Date: February

Related Bylaw:

Amendments: 2025-03-13-1174

Purpose

This policy has been adopted to establish the procedures for video surveillance at municipally owned properties in accordance with the Freedom of Information and Protection of Privacy Act (FOIP) Division 1, 33 (a), (b), (c).

Policy Statement:

The Village of Hussar recognizes the need to balance an individual's right to privacy and the need to ensure the safety and security of the Municipality's employees, clients, visitors and property. While video surveillance cameras are installed for safety and security reasons, the Municipality's video surveillance systems must also be designed to minimize privacy intrusion. Proper video surveillance, where deemed necessary, is one of the most effective means of helping to keep the Municipality's facilities and property operating in a safe, secure, and privacy protective manner.

Application:

This policy applies to all types of camera surveillance systems, surveillance monitors and camera recording devices used for security purposes at municipally owned properties. This policy does not apply to video surveillance used for employment related or labour-related information nor to the video recording, audio recording or broadcast of Council or Committee Meetings. If recording of Council or Committee meetings occurs, disclosure must be made to the participants and attendees through posted signs.

ROLES & RESPONSIBILITIES:

The Chief Administrative Officer is responsible for

- approval of installation of video cameras at municipally owned properties based on Security Threat Assessment for the specific facility;
- implementation, administration and evaluation of the Policy and associated procedures;
- yearly evaluations of video surveillance system installations to ensure compliance with the Policy;
- review of the Policy annually as per the 3.4 Policy & Bylaw Review Policy, and forward recommendations for changes, if any, to Council for approval;
- disclosure of information from the video surveillance system as Head for the Municipality under FOIP;
- ensuring that information obtained through video surveillance is used exclusively for lawful purposes;

- any site under their responsibility with a video surveillance system; ensuring that the site complies with this policy, plus any site-specific procedures that may be required;
- conducting Security Threat Assessment to determine the requirement for a video surveillance system;
- overseeing day-to-day operations of the video surveillance system, and ensure all aspects of the video surveillance systems are functioning properly;
- ensuring monitoring and recording devices are stored in a safe and secure location, and are password protected, if required;
- documenting all information regarding the use, maintenance, and storage of records in the applicable logbook, including all instances of access to, and use of, recorded material to enable a proper audit trail;
- ensuring that no personal information is disclosed without proper approval;
- ensuring that no copies of data/images in any format (hardcopy, electronic, etc.) is taken from the video surveillance system without proper approval;
- recording all requests for access to video records

All municipal staff shall:

- adhere to the Video Surveillance Policy and not access or use information contained in the video surveillance system, its components, files or database for personal reasons, nor dispose, destroy, erase or alter any record without proper authorization and without following the Policy.

SECURITY THREAT ASSESSMENT (Schedule 1)

Before deciding to install video surveillance, the following factors must be considered:

- the use of video surveillance cameras should be justified on the basis of verifiable, specific reports of incidents of crime or significant safety concerns;
- an assessment must be conducted on the effects that the proposed video surveillance system may have on personal privacy, and the ways in which any adverse effects can be mitigated;
- the proposed design and operation of the video surveillance systems should minimize privacy intrusion.

PUBLIC CONSULTATION

The Municipality acknowledges the importance of public consultation when new or additional video surveillance systems are considered for municipally owned buildings and property. The extent of public consultation may vary depending on the extent of public access.

When new or additional video surveillance installations are being considered for open public spaces such as streets or parks, the Municipality shall consult with relevant stakeholders and the public to determine the necessity and acceptability. When new or additional video surveillance systems are being considered for municipally owned or operated buildings to which the public are invited, such as a library, art gallery, or municipal office, notice shall be provided at the site with an opportunity for public feedback. When new or additional systems are contemplated inside municipal buildings or staff parking lots where there may be a high risk to staff or clients, consultation shall not be required.

DESIGNING AND INSTALLING VIDEO SURVEILLANCE EQUIPMENT

Video surveillance currently recorded by the Municipality is stored directly to hard drives. Other methods of recording/storage are acceptable provided requirements of this policy are met.

When designing a video surveillance system and installing equipment, the following must be considered:

- Given the open and public nature of the Municipality's facilities and the need to provide for the safety and security of employees and clients who may be present at all hours of the day, the video surveillance systems may operate at any time in a 24-hour period.
- The video equipment should be installed to only monitor those spaces that have been identified as requiring video surveillance. Front office, front door - including parking, shop and shop parking.
- Operators' ability to adjust cameras should be restricted, if possible, so that they cannot adjust or manipulate cameras to overlook spaces that are not intended to be covered by the video surveillance program.
- Visible and/or hidden surveillance cameras may be installed, however, equipment should never monitor the inside of areas where the public and employees have a higher expectation of privacy (ex. washrooms).
- Only authorized staff, or those accompanied by authorized staff, shall have access to the recording equipment.
- Monitors are displayed on the front counter of the Village Office.

NOTICE OF USE OF VIDEO SURVEILLANCE SYSTEMS

To provide notice to individuals that video is in use:

- The Municipality shall post signs, visible to members of the public, at all entrances and/or prominently displayed on the perimeter of the grounds under video surveillance.
- A sample notice is included as Schedule 2. Other formats of signage may be used, where appropriate, provided it includes the required notification requirements.
- Notice may also be provided via the Village of Hussar website.

PERSONAL ACCESS TO INFORMATION REQUEST PROCESS

The Municipality recognizes that an individual whose personal information has been collected by a video surveillance system has a right to access his or her personal information under FOIP Act. All inquiries related to or requests for video surveillance records shall be directed to the CAO. A person requesting access to a record should submit the prescribed "Request Form" under the Freedom of Information and Protection of Privacy Act along with the prescribed fee. Processing of the request will be in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.

If access to a video surveillance record is required for the purpose of a law enforcement investigation, the requesting Officer must complete the Municipality's Law Enforcement Officer Request Form (Schedule 3) and submit it to the CAO.

CUSTODY, CONTROL, RETENTION AND DISPOSAL OF VIDEO RECORDS/RECORDINGS

The Village of Hussar retains custody and control of all original video surveillance records. Video records are subject to the access and privacy requirements of FOIP, which includes but is not limited to the prohibition of all municipal staff from access or use of information from the video surveillance system, its components, files, or database for personal reasons.

Since short retention periods minimize risk of improper use and disclosure, the Municipality shall ensure that there is a standard retention period for video surveillance records.

A record of an incident will only be stored longer where it may be required as part of a criminal, safety, or security investigation or for evidentiary purposes. Video requiring viewing by law enforcement shall be copied from the hard drive and set aside in a clearly marked manner in a locked area until retrieved by the law enforcement agency. If personal information on video is used for law enforcement or public safety purposes, the recorded information shall be retained for one year after its use. Following investigation and any corresponding legal action, the law enforcement agency shall be required to destroy the video. If staff has reason to believe that the video contains personal information for law enforcement or public safety purposes, they shall notify the police and immediately make a copy from the hard drive. Copies made from the hard drive should be secured in such a way that they cannot be recorded over.

The Municipality will take all reasonable efforts to ensure the security of records in its control/custody and ensure their safe and secure disposal. Disposal methods will depend on the type of storage device.

PUBLIC RECORDING INSIDE THE VILLAGE OFFICE

In Canada, when in public spaces where you are lawfully present you have the right to photograph anything that is in plain view. To ensure safety and security of records in our control/custody we ask that no personal photo or video recording be conducted in the restricted areas of the Village Office. The area allowed for recording is on the public's side of the desk. A "Restricted Area – Employees Only" sign will be placed in the Village Office so that members of the public will not be allowed access behind the front desk. Only authorized staff will be allowed access in restricted areas.

SCHEDULE 1 - SURVEILLANCE VIDEO SECURITY THREAT ASSESSMENT

To determine the requirements for a Video Surveillance System

Site Name: _____

Location: _____

Proposed Video Location: _____

Requestor: _____

Date: _____

1. Is there already a video surveillance system and/or camera on site? If so, describe and advise if the set-up adheres to the Village of Hussar's Security Video Surveillance Policy. (Use separate page if required). _____

2. Video surveillance should only be considered after other measures of deterrence or detection have been considered and rejected as unworkable. Have the following security countermeasures been considered and rejected as unworkable?

Security Countermeasure	Yes	No	Comment
a) Security Procedure	_____	_____	_____
b) Duress Buttons	_____	_____	_____
c) Door Locking Hardware	_____	_____	_____
d) Alarm System	_____	_____	_____
e) Access Control System	_____	_____	_____
f) Signage	_____	_____	_____
g) Security Guard/Officer Patrols	_____	_____	_____
h) Lighting	_____	_____	_____
i) Other	_____	_____	_____

3. The use of each video surveillance camera should be justified based on verifiable, specific reports of incidents of crime or significant safety concerns. Are there any documented incidents of crime or significant safety concerns in any of the following formats?

Documentation Formats	Yes	No	Comment
a) Security Occurrence Reports	_____	_____	_____
b) Police Reports	_____	_____	_____
c) H&S Consultants Report	_____	_____	_____
d) H&S Committee Minutes	_____	_____	_____
e) Internal Minutes	_____	_____	_____
f) Other	_____	_____	_____

4. An assessment should be conducted on the effects that the proposed video surveillance system may have on personal privacy and the ways in which any adverse effects can be mitigated. Have the following effects and mitigation strategies been considered?

Effects & Mitigation Strategies	Yes	No	Comment
a) The location of the proposed camera is situated in an area that will minimize privacy	_____	_____	_____

intrusion?	_____	_____	_____
b) Is the proposed camera location one where the public and employees do not have a higher expectation of privacy (i.e. not in a washroom or change room, etc.)?	_____	_____	_____
c) Is the location of the proposed video camera visible?	_____	_____	_____
d) Can the video surveillance be restricted to the recognized problem area?	_____	_____	_____
e) Is space allocated for proper video surveillance signage?	_____	_____	_____
f) Has a drawing been attached showing the video location?	_____	_____	_____
g) Other	_____	_____	_____

5. The proposed design and operation of the video surveillance systems should minimize privacy intrusion. Have the following design and operation factors been considered for each proposed camera location?

Design & Operation Factors	Yes	No	Comment
a) Can the proposed camera be restricted through hardware or software to ensure that Operators cannot adjust or manipulate cameras to overlook spaces that a threat assessment has not been completed for?	_____	_____	_____
b) Is the reception equipment going to be located in a strictly controlled access area?	_____	_____	_____
c) Can the Video Surveillance Monitor be installed in such a way that it will be hidden from public view?	_____	_____	_____
d) Other	_____	_____	_____

Comments _____

_____	_____	_____	_____
Completed By (Print)	Signature	Date	Position Title

SCHEDULE 2 – NOTICE OF COLLECTION

LOREX[®]



This area may be monitored by Video Surveillance Cameras (Closed-Circuit Television -CCTV).

The personal information collected by the use of the CCTV is used for the purpose of promoting public safety and reduction of crime at this site.

Questions about the collection of the personal information may be addressed to the CAO of the Village of Hussar, PO Box 100, 109 1st Avenue East, Hussar, AB T0J 1S0 Phone: (403) 787-3766.

SCHEDULE 3 - LAW ENFORCEMENT OFFICER REQUEST FORM

RELEASE OF RECORD TO LAW ENFORCEMENT AGENCY

(under Section 40(1)(g)(q)(r)(gg) of the Freedom of Information and Protection of Privacy Act)

TO: Village of Hussar

I, _____, of the _____
(Print Name of Police Officer) (Print Name of Police Force)

request a copy of the following record(s):

Date _____ Time Period: _____ to _____

Municipal Facility: _____
(Village Office)to aid an investigation undertaken with a view to a law enforcement proceeding or from which
a law enforcement proceeding is likely to result.

I confirm that the record will be destroyed by the _____ Police after use by the agency.

Signature of Officer_____
DateReturn completed original forms to the CAO at the Village of Hussar Office, 109 1st Avenue East,
PO Box 100, Hussar, AB T0J 1S0Personal information is collected under the authority of the FOIP for the purpose of creating a record relating to
release of video surveillance record to law enforcement agency. Questions about the collection may be addressed
to the CAO at the Village of Hussar Office, 109 1st Avenue East, PO Box 100, Hussar, AB T0J 1S0 Phone (403) 787-
3766.

Community Futures Wild Rose, meeting held April 3rd, 2025

Councillor Schultz,

- With the approval of 3 more loans recently brings the total of current loans to 18, and a total of 1.6 million dollars going out to help small business in the service area of wild rose. There are 9 municipalities involved with loans currently.
- The current percentage rate of lending is 6.95%
- The 2025 –2026 marketing plan and objectives was presented and discussed.
- Quarter 1 of the Heart of Our Community Business Awards was completed with 42 businesses receiving nominations for best business and what they give back to the community. The board had to vote for the winner who receives a \$1000.00 award. The winner was Joker Bicycle Company based out of Carseland. Congratulations to Armstrong Auto here in Hussar for also receiving nominations on their business and recognizing their contributions to the community.
- Renovations are still ongoing at the office with some changes to the plans after some changes found out in the building codes. The new staircase leading to the basement had to be reversed to meet the stair height in the new codes. The new offices in the basement will be leased out for added revenue for CFWR.
- The board also approved a request for a capitol purchase of some new office furniture to a maximum of \$20,000.
- The AGM will be on June 19th, 2025, at the Strathmore Legion.
- A Strategic Planning Session will be held at Eagle Lake Nurseries offices on Saturday April 5th.
- Next regular meeting is May 22nd at the CFWR offices with a personnel meeting preceding that by 1 hour.

Wheatland Housing Management Body meeting from March 20th, 2025

Councillor Schultz.

- Audited financials were presented and accepted and will be sent to all municipalities and will be posted on the WHMB website as well.
- The new member at large for the board was ratified after an email vote and that is Jill Ashenbrenner who brings her 30 plus years of banking experience to the board and her passion for providing affordable housing to people of the community.
- After the passing of board member Len Voermans the Lions Club of Strathmore have not yet selected a replacement for their seat on the Board.
- The Operations requisitions were approved and should be sent out.
- The resolution presented to the province from Wheatland County to move away from equalized assessment for Housing Boards across the province was defeated at the RMA Convention.
- The latest proposal for the new lodge project is once again in the hands of the province for their consideration. No timeline is known yet
- Next meeting date is April 17th, 2025.

TSGWaterservices Montly Summary For March 2025

March 13, 2025 LS High level, plugged pump, cleared pump and reset.

March 25, 2025 Tied in water and sewer lines in new subdivision

Commonly Asked Questions

The Government of Alberta is enhancing civilian governance of RCMP-policed communities to ensure they have a voice in setting local and province-wide policing priorities and performance goals by creating municipal and regional policing committees, as well as a Provincial Police Advisory Board.

This document provides answers to questions that were asked during the information sessions, which were held Dec. 17 and 18, 2024. Where appropriate, we have included updated information to reflect the current state and provide an accurate response.

Information Session 1: Municipal Population over 15,000

Will there be any further regulation change or direction on structure/operations of the committees forthcoming?

The act and the regulations came into force March 1, 2025. Further amendments or new regulations are not anticipated in the short term.

Is there an expectation as to when the committees need to be operational?

Due to the development of a new enhanced security check process for police governance bodies, most committees will experience delays in their appointment process. However, the expectation is that municipalities are taking all necessary steps to establish their bylaws and recruit/appoint members, as quickly as possible.

Municipal elections are happening in the fall. Could we delay appointing committee members until after the election?

As above, the legislation and accompanying regulations are in force. The expectation is that municipalities take all necessary steps to establish their committees, or appoint members, as soon as possible.

Why was the timeline for implementation so tight?

We recognize some communities may need more time to determine the best approach and to develop and pass a bylaw. We will remain connected with individual communities to gauge their progress towards implementing the bylaw and appointing committee members.

Our policing committee has a committee member code of conduct that has been established in the bylaw. Can that stay or does it have to be removed?

The legislation sets out a minimum standard. Municipalities may wish to ensure they have a suite of policies governing their policing committee and a code of conduct is highly recommended.

Does the act require that the committee be established through bylaw?

The committee would be established through the municipality's usual bylaw channels. Training materials are available through the Government of Alberta's Police Governance E-Learning Training Program. Bylaw templates and other useful resources are available on the Alberta Association of Police Governance's website: aapg.ca.

We recognize that passing bylaws can take time and may require community consultation.

Can you elaborate on the process of a ministerial appointment to the committees? What will be the process? What will be the criteria for selection? Does a municipality have any input on this?

Ministerial appointments to committees follow the appointment process for agencies, boards and commissions coordinated by the Government of Alberta. There are a few methods for provincial appointments to municipal governance bodies. The Minister may choose to appoint members either directly or through an open competition or a combination of these two methods.

Provincial appointments will proceed in a manner that ensures the best representation on the governance bodies.

The Government of Alberta recognizes the critical importance of local oversight and input to policing. It is important to ensure community and municipality-specific concerns and trends are not overlooked, particularly for areas that have diverse and geographically dispersed populations and demographics.

The new model, consisting of a mixture of municipal and provincial appointments, ensures sufficient representation from both local and provincial government while allowing the municipalities to hold the majority of representation. This brings Alberta into alignment with other jurisdictions in Canada that facilitate provincial appointments to governance bodies.

Will the provincial appointments be limited to residents of the municipality for which the policing committee is set up?

Currently, municipal and provincial appointments are not restricted to residents of the municipality establishing the municipal policing committee.

Is it counter-intuitive to have the creation of municipal policing committees to enhance community input and involvement, while allowing for the GOA ministerial appointment of committee members?

Provincial appointees are subject to the individual bylaws of the police governance body to which they are appointed. The Minister of Public Safety and Emergency Services is responsible for ensuring that adequate and effective police services are provided across the province, and the decision to mandate provincial appointees on police governance bodies is a logical extension of the minister's mandate.

It is common practice to have provincial appointees on police boards and commissions across Canada, including B.C., Ontario, Manitoba, New Brunswick and Nova Scotia.

Our municipality has a policing committee that consists of nine members, do we need to reduce that number down to seven to align with this new regulation?

The Police Governance (Ministerial) Regulation states that a municipal policing committee shall consist of not fewer than three members and not more than seven members appointed by the municipality's council. To align with the regulation, the municipality would have to reduce the size of the municipal policing committee to seven. The minister may also make appointments to the committee.

The regulation states that if a municipal policing committee consists of:

- (a) three members, the Minister may appoint one member to the committee,
- (b) four to six members, the Minister may appoint up to two members to the committee, or,
- (c) seven members, the Minister may appoint one member for each group of three members appointed to the committee, including any remaining group that is fewer than three members.

Why are chief elected officials not allowed to chair the committee?

This provision has been in the *Police Act* since the inception of governance bodies in the legislation. Further, the legislation also states that elected officials, mayors, and vice mayors cannot be elected as a vice chair, demonstrating the committee or commission is operating outside the normal course of political influence.

Is it a correct reading of the regulations to state that a committee could, potentially, consist of only council members?

While the legislation in its current form does not explicitly require community representation on all committees – and this may allow for some committees to be composed solely of council members - the intended purpose of these requirements to ensure community representation on every committee.

The Ministry is currently reviewing this aspect of the regulation to ensure consistency across police governance bodies and to support strong community and civilian involvement in policing oversight.

For municipal policing committees, the municipality typically conducts a recruitment process to engage interested community members. Regional policing committees may also follow a similar approach or may choose to appoint a council member as their representative, based on what they determine best represents their interests at the regional level.

Public access was indicated during municipal police committee meetings - is creating public access a requirement?

Public access is a feature of police governance that creates transparency and builds the public trust. There is latitude for a municipality to decide what an appropriate level of public involvement should be. By being present and observing / participating members of the community can better understand the purpose and scope of the municipal policing committee, thereby increasing engagement, public interest and input. Typically, the structure of meetings of police governance bodies involves a public portion and a private or “in-camera” portion of meetings. In-camera portions of meetings typically are set aside for official matters having to do with personnel or detachment issues that may be sensitive or confidential in nature.

Are committee members compensated for attending meetings? Are the provincially appointed members going to be compensated?

Municipal policing committees are formed under municipal bylaw and remain a municipal responsibility, meaning that municipalities are responsible for the costs of establishing, administering, and sustaining membership of municipal and regional policing committees. This also applies to provincially appointed members who are expected to participate at the same level.

Municipalities do have the option of using a portion of their annual Police Support Grant, which allows funds to be used for governance and local police oversight.

Communities with populations between 5,000 and 15,000 may also take the opportunity to share costs related to RCMP governance by becoming part of a regional policing committee.

Can you explain the expectations and standards surrounding the new required community safety plans?

The act creates a requirement for police governance bodies to create, maintain and submit community safety plans to the Ministry of Public Safety and Emergency Services. In the coming months, more information, tools, training and templates will be made available to support committees with this responsibility.

Will there be a standardized template for municipal police committee annual reporting?

Wherever possible and as deemed useful to municipalities and governance bodies, the Ministry will work with municipalities and the Alberta Association of Police Governance to provide templates for those plans that are submitted to the Ministry in order to provide for consistency.

Were municipalities directly consulted in the creation of the committee requirement and what feedback did they give?

Albertans shared their thoughts on policing and their experiences with the police through an online survey from Dec. 3, 2020 to Jan. 4, 2021. In late 2020 and early 2021, government officials met with stakeholders, including police associations, First Nations, community leaders, municipalities, and culturally and ethnically diverse communities.

Following the proclamation of the *Police Amendment Act, 2022* a series of amendments were set to come into force over the next three years. The ministry engaged with municipalities, municipal associations and the RCMP about RCMP governance bodies, their composition, roles, and functions during January and February of 2024. The feedback helped to inform the Police Governance Regulation and the Police Governance (Ministerial) Regulation that were enabled by the *Police Amendment Act 2022*.

Information Session 2: Regional Policing Committees

What is the composition of a regional policing committee?

Regional policing committees will consist of at least one member appointed by each municipality (with an MPSA) for a period of two to three years. They can also include additional members appointed by municipalities with the agreement of all the municipalities in the region where the municipality is located.

The four regions are: Central Alberta; Southern Alberta; Eastern Alberta and Western Alberta and utilize the regional boundaries of the Alberta RCMP in Alberta.

If we currently have a policing committee, do we have to still get ministerial approval to maintain this?

If a municipality between 5,000 and 15,000 population, with a Municipal Police Service Agreement (MPSA), currently has a policing committee and wishes to continue with that committee, they may elect to opt out of the regional policing committee.

To opt out of the regional policing committee, a municipality must seek ministerial approval by writing to the Minister to request permission to continue operating their municipal policing committee and confirming the municipal policing committee bylaw will align with the Police Governance Regulation and the Police Governance (Ministerial) Regulation.

Is there a notification or application process opt out of the regional committee. Are there certain requirements or criteria that a municipality has to meet in order to be considered?

To initiate the process of obtaining ministerial approval, a municipality should make a motion in council to opt out of the regional committee and write to the Minister requesting approval to establish their own municipal policing committee.

There is no requirement or criteria; a municipality must simply identify its intentions and the benefits to the community and confirm that the municipal policing committee bylaw will align with regulations.

In terms of regional committees, will the province designate the regions or are they leaving it up to the municipalities to decide on the size of the committee or region?

As identified above, the regions are aligned with the current RCMP Districts (east, west, central and south). We recommend that municipalities within a region connect with each another, so they are actively and collectively aware of which communities intend to opt out and which ones want to remain in the regional committee.

Can MPSA municipalities and Provincial Police Service Agreement (PPSA) municipalities form a regional committee?

Communities policed by the PPS do not have a requirement to form a police governance body. All PPSA communities fall under the purview of the Provincial Police Advisory Board.

Informal police advisory committees or regional police advisory committees continue to exist and collaboration amongst neighboring communities is recognized as being valuable. Although these advisory groups are not recognized in legislation an MPSA community along with neighboring PPSA communities may collaborate to form an informal police advisory committee. There is more information on this topic in section 3.

What is the reasoning for requiring an enhanced security clearance as opposed to reliability status?

A modern, robust security clearance framework will help ensure the integrity of appointees, as well as information, infrastructure and reputation of the committees.

All appointees should be properly vetted to ensure public trust in government institutions and processes, which in turn would improve public safety. Security incidents within Canada's public service community, including law enforcement, have demonstrated the importance of strong vetting practices reflected in the enhanced security clearance process.

Have there been discussions on the anticipated impacts on detachment commanders to be able to support the number of committees they may have to support?

The Ministry of Public Safety and Emergency Services engages in regular meetings with Alberta RCMP K Division and remains in close contact with the division during the implementation of these governance bodies. There will be impacts, as there are with most shifts in policy at a provincial level, but the RCMP have pledged to work collaboratively with all partners to ensure the transition to this new governance framework is successful. RCMP detachments have always worked together with municipalities; the shift to this governance model is just a more formalized way of doing this. The ministry welcomes feedback from the RCMP and municipalities with respect to the new governance structures.

The same detachments will be required to align with municipal, regional, and the provincial police oversight bodies. How will conflicting priorities among these groups be handled and who ultimately directs the detachment priorities?

Alberta RCMP leadership and the RCMP Districts will determine the best way to address their participation in municipal and regional policing committees. Any issues encountered will be managed through regular meetings between the ministry and Alberta RCMP K Division.

Information Session 3: Provincial Police Advisory Board (PPAB)

Do we have to pass a bylaw if we fall under the PPAB?

PPSA communities who fall under the purview of the Provincial Police Advisory Board are not required to form a governance body and are not required to establish any formal bylaws at the community/municipal level. Small and rural communities with populations under 5,000 including municipal districts and counties who are policed by the RCMP will be represented by the Provincial Police Advisory Board (PPAB). The PPAB is established by the Government of Alberta.

How will representatives be selected within the four divisions?

The Minister will appoint 15 representatives following the existing appointment process to agencies, boards and commissions coordinated by the Government of Alberta. The Minister can appoint in three ways: via a direct appointment, an open competition or a combination of these methods. The act and regulations are prescriptive about the composition of the PPAB, so these requirements must be met. For the First Nations and Metis Settlements' representations, these nominations will come from the communities themselves.

As provided for in the *Police Act* and Police Governance Regulations, the PPAB will include:

- First Nations representation: The *Police Act* prescribes at least one member from a First Nation, nominated by the First Nation, and the regulation includes two additional First Nations representatives. The regulations make allowance for additional First Nations members.
- At least one member from a Metis Settlement or community, nominated by the Metis Settlement or community.
- Two Rural Municipalities of Alberta representatives.
- Two Alberta Municipalities representatives.
- Four representatives, one from each RCMP district, who are members of the community (not RCMP members).
- Three other representatives with consideration given to geographic representation, expertise and other desirable attributes that will contribute to the PPAB's ability to serve the 280+ small and rural communities it represents.

Why just three Indigenous representatives when there are four RCMP divisions?

The three Indigenous representatives are not bound by geographic districts. These representatives would serve in the broader interest of the board and may be nominated by their Nation to act in respect of the interests of all indigenous communities.

The First Nations communities policed by the RCMP are not considered municipalities and are not among the PPSA communities that fall under the *Police Act*. Instead, these communities are part of a framework agreement with the Government of Canada. Existing Community Consultative Groups apply in some of the RCMP-policed First Nations communities.

For municipal representation, does the legislation specify that PPAB membership be elected officials, or can they be community members at large?

The PPAB will be a blend of elected officials and residents from communities across Alberta.

How can PPSA communities ensure their local priorities and concerns are heard?

Communities should establish strong communication networks and channels with the PPAB to ensure their interests are represented to the ministry and Alberta RCMP. In addition, communities should expect that the PPAB will, in turn, represent information to them from the Ministry and Alberta RCMP.

The PPAB will help advance the interests of small and rural RCMP-policed communities by:

- Advising and supporting collaboration between the RCMP, communities and community agencies on integrated community safety planning.
- Representing the interests of communities served by the RCMP under a provincial police service agreement.
- Reporting annually on progress related to provincial police service priorities, provincial police service resourcing, and related initiatives.
- Working with the RCMP and the Ministry of Public Safety and Emergency Services to communicate with municipalities about provincial priorities, resourcing, and community specific challenges.

What is the mandate of the Provincial Police Advisory Board?

As per the roles and functions mentioned above, the PPAB will help foster effective communication and collaboration between the RCMP and the Ministry of Public Safety and Emergency Services with communities on matters of public safety or issues affecting their Alberta's small and rural communities.

What if the policing priorities identified by these existing regional advisory committees clash with those identified by the new PPAB?

The PPAB will represent the collective interests of small and rural communities across Alberta. Given the diverse needs of different regions, some variation in priorities is natural. The board will work to foster collaboration and ensure local concerns are heard, bringing key issues to the attention of the Government of Alberta and the RCMP.

How many meetings does the detachment commander have to go to?

Detachment commanders do not attend meetings of the PPAB. The PPAB will establish a regular meeting cycle with senior leadership at Alberta RCMP, including the commanding officer and representatives from the Ministry of Public Safety and Emergency Services. The PPAB may convene meetings on its own for its membership in deliverance of its mandate. Police members are not appointed to the PPAB.

If we have an enhanced agreement for a Community Peace Officer - does that have any impact?

The PPAB operates at a provincial level. Community Peace Officer programs are managed locally by municipalities and do not fall under the purview of the PPAB.

How is the PPAB envisioned to work with communities that have RCMP detachments that are under an MPSA for the urban portion and a portion of PPSA for the smaller rural component?

Currently, the structure for RCMP governance bodies in legislation is based upon the type of agreement via which a municipality receives policing services. PPSA communities are not required to have police governance bodies. MPSA communities do have governance obligations in administering their agreement and a responsibility to the communities they serve.

PPSA communities may form informal police advisory groups with neighbouring PPSA communities to develop a regional police advisory approach to priority setting and community safety planning. Detachments do participate in local advisory committees with the communities represented. This local advisory approach is outside the scope of legislation but has seen success over the years in Alberta communities.

Do we have to stop having our own meetings with the RCMP (where they report to council on stats, and allow council to ask questions)? What is the status of local police advisory committees?

It is recommended that municipalities' with locally established advisory groups (advisory committees) for informal regional collaborations continue current practices, as these advisory groups add value and facilitate communication within and across communities.

Many of these local and regional advisory groups have been successfully operating in the province for years. For example, Red Deer County operates a Regional Police Advisory Committee for PPSA neighbouring communities, often including other municipal representation. This configuration has proven effective in this jurisdiction as it offers excellent information sharing and engagement opportunities with the local communities and the police. It is recommended that these informal configurations continue.

Given the intent of the legislation is to promote community engagement with the RCMP, could you explain the rationale that municipalities under a PPSA cannot join a joint municipal police committee with a municipality under a MPSA.

While geographically adjacent communities served by the same RCMP detachment may benefit from collaboration, formal governance structures differ based on the type of policing agreement. The legislation does not intend to disrupt effective informal arrangements between communities. If your municipality has established informal collaboration mechanisms that are working well, we recommend maintaining these practices to continue meeting your communities' needs. The formal distinction between governance bodies exists primarily for administrative purposes but should not prevent practical cooperation that serves citizens effectively.

Municipalities under an MPSA have statutory authority over policing, including setting priorities and monitoring performance, while PPSA municipalities provide input through advisory groups without formal oversight powers. This distinction requires separate governance structures but does not prevent informal collaboration. Municipalities are encouraged to maintain any existing cooperative arrangements that effectively support local policing needs.

Can an MPSA municipality fall under the PPAB or does it have to be represented under a regional committee?

Communities with populations over 5,000 that have MPSAs must join a regional committee or have their own municipal policing committee. The PPAB is limited to only serving the needs of those policed by the PPS in an advisory capacity.

Will those interested in participating in the PPAB apply through the GOA's agencies, boards and commissions process? Will opportunities be posted publicly?

Any municipality with an interest in serving as a member on the PPAB should express their interest in writing to the Minister or through their preferred association – Rural Municipalities of Alberta or Alberta Municipalities.

Can municipalities recommend members to the PPAB for ministerial approval?

Municipalities may recommend or nominate an individual to be considered for appointment to the PPAB by writing to the Ministry to advocate on behalf of a person. Communities may also make representation through Rural Municipalities of Alberta and Alberta Municipalities on behalf of someone they feel is an excellent candidate.

Will there be a change in the legislation to recognize the configuration of MPSA and PPSA?

As with any policy change, the ministry will work with municipalities over time to assess what is working well and where adjustments may be needed. Feedback on the new RCMP governance bodies is welcome and can be shared directly with the Minister, through the PPAB, or via albertapolicegovernance@gov.ab.ca.

Were the Alberta Summer Villages Association (ASVA) engaged to provide input into the process?

An invite to the stakeholder sessions would likely have been provided by the Rural Municipalities of Alberta. They should liaise with the RMA in connection with both this matter and future engagements.

Who is responsible for costs associated with the PPAB?

All the costs related to the Provincial Police Advisory Board are borne by the province. There will be no cost to municipalities in terms of the establishment or ongoing operations of this advisory board.

Who can municipalities contact with questions about the new civilian governance bodies?

Municipalities can contact the Ministry of Public Safety and Emergency Services at AlbertaPoliceGovernance@gov.ab.ca with questions and/or support in setting up these new governance bodies.

More information on RCMP civilian governance bodies can be found in the [Police Act](#), [Police Amendment Act](#) and in the [Police Governance Regulation](#) and [Police Governance \(Ministerial\) Regulation](#), found at Alberta King's Printer.

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
City									
City of Airdrie	\$32,676,721	\$40,805,954	25%	\$7,511,823	\$8,908,827	19%	\$40,188,545	\$49,714,781	24%
City of Beaumont	\$8,754,927	\$10,279,535	17%	\$941,561	\$1,075,964	14%	\$9,696,488	\$11,355,500	17%
City of Brooks	\$2,922,626	\$3,197,756	9%	\$1,245,129	\$1,331,680	7%	\$4,167,755	\$4,529,436	9%
City of Calgary	\$662,592,617	\$790,698,938	19%	\$218,956,754	\$246,642,379	13%	\$881,549,371	\$1,037,341,317	18%
City of Camrose	\$5,706,740	\$6,369,265	12%	\$2,395,051	\$2,602,544	9%	\$8,101,791	\$8,971,809	11%
City of Chestermere	\$12,471,769	\$16,199,231	30%	\$898,257	\$1,100,498	23%	\$13,370,026	\$17,299,728	29%
City of Cold Lake	\$4,333,490	\$4,965,053	15%	\$2,250,679	\$2,494,154	11%	\$6,584,170	\$7,459,208	13%
City of Edmonton	\$376,410,720	\$411,115,425	9%	\$152,709,073	\$164,041,580	7%	\$529,119,793	\$575,157,005	9%
City of Fort Saskatchewan	\$10,595,208	\$11,991,264	13%	\$4,936,892	\$5,538,948	12%	\$15,532,100	\$17,530,212	13%
City of Grande Prairie	\$18,324,596	\$20,103,995	10%	\$11,818,731	\$12,679,645	7%	\$30,143,327	\$32,783,641	9%
City of Lacombe	\$4,114,518	\$4,683,149	14%	\$1,315,723	\$1,546,049	18%	\$5,430,241	\$6,229,198	15%
City of Leduc	\$12,014,226	\$13,877,339	16%	\$8,093,219	\$9,565,323	18%	\$20,107,445	\$23,442,662	17%
City of Lethbridge	\$32,216,642	\$36,528,257	13%	\$11,640,476	\$13,377,829	15%	\$43,857,118	\$49,906,086	14%
City of Lloydminster	\$5,541,443	\$6,079,283	10%	\$4,042,364	\$4,433,079	10%	\$9,583,808	\$10,512,362	10%
City of Medicine Hat	\$20,260,317	\$22,491,557	11%	\$6,535,656	\$7,437,516	14%	\$26,795,973	\$29,929,073	12%
City of Red Deer	\$30,998,165	\$34,713,671	12%	\$14,008,329	\$15,291,018	9%	\$45,006,494	\$50,004,689	11%
City of Spruce Grove	\$14,515,474	\$16,553,065	14%	\$4,551,525	\$5,171,599	14%	\$19,066,999	\$21,724,664	14%
City of St. Albert	\$30,468,863	\$33,797,441	11%	\$7,729,758	\$8,571,041	11%	\$38,198,621	\$42,368,481	11%
City of Wetaskiwin	\$2,649,107	\$2,926,303	10%	\$1,333,280	\$1,436,688	8%	\$3,982,386	\$4,362,991	10%
Specialized Municipality									
Lac La Biche County	\$3,402,910	\$3,748,401	10%	\$6,876,399	\$7,598,780	11%	\$10,279,309	\$11,347,181	10%
Mackenzie County	\$3,268,046	\$3,728,460	14%	\$3,460,652	\$3,759,748	9%	\$6,728,698	\$7,488,208	11%
Municipality of Crowsnest Pass	\$2,845,014	\$3,415,101	20%	\$652,417	\$728,785	12%	\$3,497,431	\$4,143,885	18%
Municipality of Jasper	\$2,897,656	\$3,244,828	12%	\$2,870,879	\$3,435,565	20%	\$5,768,534	\$6,680,393	16%
Regional Municipality of Wood Buffalo	\$25,588,211	\$26,818,348	5%	\$44,973,467	\$49,007,432	9%	\$70,561,678	\$75,825,781	7%
Strathcona County	\$49,559,018	\$55,303,202	12%	\$23,807,109	\$27,576,981	16%	\$73,366,127	\$82,880,183	13%
Municipal District									
Athabasca County	\$2,968,750	\$3,314,562	12%	\$2,935,244	\$3,141,602	7%	\$5,903,993	\$6,456,165	9%
Beaver County	\$2,127,932	\$2,369,081	11%	\$1,707,543	\$1,847,370	8%	\$3,835,475	\$4,216,451	10%
Big Lakes County	\$1,588,207	\$1,819,359	15%	\$3,445,321	\$3,862,452	12%	\$5,033,528	\$5,681,811	13%
Birch Hills County	\$297,581	\$326,293	10%	\$478,049	\$478,783	0%	\$775,630	\$805,076	4%
Brazeau County	\$2,737,950	\$3,083,062	13%	\$7,336,337	\$8,195,680	12%	\$10,074,287	\$11,278,741	12%
Camrose County	\$3,797,777	\$4,261,631	12%	\$2,090,341	\$2,274,726	9%	\$5,888,118	\$6,536,357	11%
Cardston County	\$1,685,667	\$2,104,898	25%	\$341,693	\$386,567	13%	\$2,027,360	\$2,491,465	23%
Clear Hills County	\$546,825	\$629,296	15%	\$2,559,575	\$2,776,630	8%	\$3,106,401	\$3,405,926	10%
Clearwater County	\$5,085,847	\$5,911,264	16%	\$14,021,592	\$15,701,105	12%	\$18,995,973	\$21,612,368	14%
County of Barrhead No. 11	\$2,124,431	\$2,333,529	10%	\$637,472	\$775,048	22%	\$2,761,903	\$3,108,577	13%
County of Forty Mile No. 8	\$1,326,654	\$1,432,634	8%	\$879,141	\$885,612	1%	\$2,205,795	\$2,318,247	5%
County of Grande Prairie No. 1	\$11,607,927	\$12,861,368	11%	\$14,419,704	\$15,807,044	10%	\$26,027,632	\$28,668,412	10%
County of Minburn No. 27	\$1,056,824	\$1,171,345	11%	\$1,367,655	\$1,508,893	10%	\$2,424,478	\$2,680,238	11%
County of Newell	\$2,636,382	\$3,011,645	14%	\$9,258,318	\$10,054,070	9%	\$11,894,699	\$13,065,715	10%

Requisitions are actuals, subject to revision

Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
County of Northern Lights	\$1,163,594	\$1,318,339	13%	\$2,357,154	\$2,465,897	5%	\$3,520,748	\$3,784,236	7%
County of Paintearth No. 18	\$607,198	\$674,528	11%	\$1,518,731	\$1,640,601	8%	\$2,125,929	\$2,315,129	9%
County of St. Paul No. 19	\$2,716,097	\$3,023,206	11%	\$1,675,231	\$1,820,102	9%	\$4,391,327	\$4,843,307	10%
County of Stettler No. 6	\$2,178,165	\$2,506,532	15%	\$1,969,009	\$2,155,166	9%	\$4,147,174	\$4,661,699	12%
County of Two Hills No. 21	\$1,128,952	\$1,267,303	12%	\$538,400	\$567,641	5%	\$1,667,352	\$1,834,944	10%
County of Vermilion River	\$3,105,239	\$3,504,031	13%	\$3,607,692	\$3,922,259	9%	\$6,712,931	\$7,426,290	11%
County of Warner No. 5	\$1,377,310	\$1,576,481	14%	\$763,665	\$831,683	9%	\$2,140,976	\$2,408,164	12%
County of Wetaskiwin No. 10	\$5,534,040	\$6,361,900	15%	\$2,571,375	\$2,697,651	5%	\$8,105,416	\$9,059,550	12%
Cypress County	\$4,164,065	\$4,756,597	14%	\$9,165,422	\$9,980,926	9%	\$13,329,487	\$14,737,523	11%
Flagstaff County	\$1,385,419	\$1,524,706	10%	\$2,296,911	\$2,465,257	7%	\$3,682,330	\$3,989,962	8%
Foothills County	\$20,718,315	\$24,817,686	20%	\$4,016,897	\$4,479,153	12%	\$24,735,212	\$29,296,839	18%
Kneehill County	\$1,919,588	\$2,234,421	16%	\$3,653,309	\$4,034,251	10%	\$5,572,896	\$6,268,673	12%
Lac Ste. Anne County	\$4,767,410	\$5,334,125	12%	\$1,299,875	\$1,435,830	10%	\$6,067,284	\$6,769,955	12%
Lacombe County	\$5,610,186	\$6,213,691	11%	\$7,250,909	\$7,833,466	8%	\$12,861,095	\$14,047,157	9%
Lamont County	\$1,559,287	\$1,727,462	11%	\$1,763,676	\$1,958,153	11%	\$3,322,963	\$3,685,614	11%
Leduc County	\$8,159,017	\$9,442,769	16%	\$20,320,932	\$23,628,449	16%	\$28,479,949	\$33,071,219	16%
Lethbridge County	\$3,698,818	\$4,187,551	13%	\$2,643,677	\$2,963,143	12%	\$6,342,496	\$7,150,694	13%
Mountain View County	\$7,735,673	\$9,098,245	18%	\$6,284,415	\$6,923,038	10%	\$14,020,087	\$16,021,283	14%
Municipal District of Acadia No. 34	\$184,219	\$198,106	8%	\$38,429	\$47,746	24%	\$222,648	\$245,852	10%
Municipal District of Bighorn No. 8	\$1,805,415	\$2,140,349	19%	\$1,755,884	\$2,030,637	16%	\$3,561,299	\$4,170,986	17%
Municipal District of Bonnyville No. 87	\$5,005,435	\$5,676,433	13%	\$12,176,155	\$13,366,783	10%	\$17,181,590	\$19,043,216	11%
Municipal District of Fairview No. 136	\$515,720	\$547,243	6%	\$453,223	\$504,090	11%	\$968,943	\$1,051,332	9%
Municipal District of Greenview No. 16	\$2,854,277	\$3,296,919	16%	\$29,122,178	\$32,658,178	12%	\$31,976,455	\$35,955,097	12%
Municipal District of Lesser Slave River No. 124	\$1,442,011	\$1,582,612	10%	\$2,611,656	\$3,016,477	16%	\$4,053,667	\$4,599,089	13%
Municipal District of Opportunity No. 17	\$682,373	\$734,631	8%	\$8,299,570	\$9,291,968	12%	\$8,981,943	\$10,026,599	12%
Municipal District of Peace No. 135	\$487,302	\$551,075	13%	\$436,111	\$439,013	1%	\$923,413	\$990,088	7%
Municipal District of Pincher Creek No. 9	\$1,935,495	\$2,306,550	19%	\$1,234,671	\$1,355,159	10%	\$3,170,165	\$3,661,708	16%
Municipal District of Provost No. 52	\$774,826	\$846,255	9%	\$4,135,144	\$4,529,243	10%	\$4,909,970	\$5,375,497	9%
Municipal District of Ranchland No. 66	\$69,910	\$79,213	13%	\$562,190	\$607,009	8%	\$632,100	\$686,222	9%
Municipal District of Smoky River No. 130	\$627,528	\$708,827	13%	\$820,142	\$925,736	13%	\$1,447,670	\$1,634,563	13%
Municipal District of Spirit River No. 133	\$218,076	\$247,068	13%	\$436,310	\$556,133	27%	\$654,387	\$803,201	23%
Municipal District of Taber	\$2,461,834	\$2,939,243	19%	\$2,977,866	\$3,271,695	10%	\$5,439,700	\$6,210,938	14%
Municipal District of Wainwright No. 61	\$1,870,314	\$2,036,211	9%	\$4,439,583	\$4,992,764	12%	\$6,309,897	\$7,028,975	11%
Municipal District of Willow Creek No. 26	\$2,481,124	\$3,018,965	22%	\$1,658,119	\$1,866,268	13%	\$4,139,243	\$4,885,234	18%
Northern Sunrise County	\$626,390	\$681,246	9%	\$4,598,306	\$4,984,628	8%	\$5,224,696	\$5,665,873	8%
Parkland County	\$18,079,142	\$20,338,767	12%	\$12,638,309	\$13,866,868	10%	\$30,717,451	\$34,205,635	11%
Ponoka County	\$4,744,959	\$5,612,733	18%	\$3,680,077	\$4,109,553	12%	\$8,425,035	\$9,722,286	15%
Red Deer County	\$10,558,882	\$12,203,080	16%	\$8,991,886	\$9,829,912	9%	\$19,550,768	\$22,032,992	13%
Rocky View County	\$38,920,613	\$47,862,361	23%	\$23,236,941	\$29,811,930	28%	\$62,157,553	\$77,674,291	25%
Saddle Hills County	\$513,541	\$657,511	28%	\$6,672,392	\$7,558,362	13%	\$7,185,933	\$8,215,873	14%
Smoky Lake County	\$1,043,840	\$1,209,203	16%	\$1,048,058	\$1,180,297	13%	\$2,091,898	\$2,389,500	14%
Starland County	\$616,057	\$713,053	16%	\$1,341,942	\$1,468,496	9%	\$1,957,998	\$2,181,548	11%
Sturgeon County	\$10,951,968	\$12,344,569	13%	\$9,175,271	\$10,047,558	10%	\$20,127,239	\$22,392,127	11%

Requisitions are actuals, subject to revision

Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Thorhild County	\$1,143,781	\$1,245,132	9%	\$1,296,708	\$1,416,297	9%	\$2,440,489	\$2,661,429	9%
Vulcan County	\$2,024,349	\$2,444,881	21%	\$1,564,558	\$1,747,180	12%	\$3,588,907	\$4,192,061	17%
Westlock County	\$2,255,121	\$2,557,655	13%	\$564,510	\$633,448	12%	\$2,819,632	\$3,191,102	13%
Wheatland County	\$4,122,594	\$4,828,880	17%	\$6,645,007	\$7,303,042	10%	\$10,767,601	\$12,131,922	13%
Woodlands County	\$2,041,854	\$2,309,541	13%	\$3,290,161	\$3,692,933	12%	\$5,332,015	\$6,002,475	13%
Yellowhead County	\$4,577,378	\$4,859,162	6%	\$22,438,768	\$25,332,759	13%	\$27,016,146	\$30,191,921	12%
Town									
Town of Athabasca	\$673,705	\$737,486	9%	\$407,866	\$427,792	5%	\$1,081,571	\$1,165,279	8%
Town of Banff	\$5,452,073	\$6,139,710	13%	\$4,891,651	\$7,239,681	48%	\$10,343,724	\$13,379,391	29%
Town of Barrhead	\$974,653	\$1,089,113	12%	\$450,923	\$495,890	10%	\$1,425,576	\$1,585,002	11%
Town of Bashaw	\$156,921	\$181,407	16%	\$67,935	\$80,469	18%	\$224,856	\$261,876	16%
Town of Bassano	\$233,950	\$263,839	13%	\$113,893	\$138,615	22%	\$347,843	\$402,454	16%
Town of Beaverlodge	\$596,683	\$648,163	9%	\$244,276	\$272,598	12%	\$840,959	\$920,760	9%
Town of Bentley	\$250,394	\$276,434	10%	\$57,414	\$59,363	3%	\$307,809	\$335,797	9%
Town of Blackfalds	\$3,261,920	\$3,712,428	14%	\$611,935	\$706,756	15%	\$3,873,855	\$4,419,184	14%
Town of Bon Accord	\$385,872	\$408,266	6%	\$28,429	\$32,741	15%	\$414,300	\$441,007	6%
Town of Bonnyville	\$1,519,070	\$1,574,566	4%	\$1,317,668	\$1,376,262	4%	\$2,836,738	\$2,950,828	4%
Town of Bow Island	\$373,506	\$404,338	8%	\$183,991	\$206,498	12%	\$557,497	\$610,836	10%
Town of Bowden	\$271,677	\$305,287	12%	\$58,369	\$64,180	10%	\$330,046	\$369,467	12%
Town of Bruderheim	\$363,604	\$398,261	10%	\$70,745	\$78,521	11%	\$434,349	\$476,782	10%
Town of Calmar	\$618,465	\$672,762	9%	\$187,788	\$214,536	14%	\$806,253	\$887,298	10%
Town of Canmore	\$23,913,325	\$27,778,702	16%	\$6,438,454	\$7,999,686	24%	\$30,351,778	\$35,778,387	18%
Town of Cardston	\$898,811	\$997,958	11%	\$180,488	\$214,989	19%	\$1,079,299	\$1,212,947	12%
Town of Carstairs	\$1,910,780	\$2,235,333	17%	\$255,532	\$284,693	11%	\$2,166,312	\$2,520,025	16%
Town of Castor	\$162,370	\$181,011	11%	\$53,449	\$60,928	14%	\$215,819	\$241,939	12%
Town of Claresholm	\$1,069,376	\$1,246,100	17%	\$381,473	\$423,148	11%	\$1,450,849	\$1,669,249	15%
Town of Coaldale	\$2,761,332	\$3,260,084	18%	\$673,399	\$837,833	24%	\$3,434,732	\$4,097,917	19%
Town of Coalhurst	\$797,268	\$914,316	15%	\$55,482	\$61,675	11%	\$852,750	\$975,991	14%
Town of Cochrane	\$16,990,384	\$21,325,962	26%	\$2,577,223	\$2,880,699	12%	\$19,567,606	\$24,206,661	24%
Town of Coronation	\$142,829	\$158,116	11%	\$83,519	\$92,592	11%	\$226,348	\$250,708	11%
Town of Crossfield	\$1,389,235	\$1,697,192	22%	\$717,281	\$834,122	16%	\$2,106,516	\$2,531,315	20%
Town of Daysland	\$194,940	\$216,695	11%	\$28,246	\$29,904	6%	\$223,185	\$246,599	10%
Town of Devon	\$2,127,248	\$2,380,509	12%	\$492,293	\$524,496	7%	\$2,619,541	\$2,905,006	11%
Town of Diamond Valley	\$2,208,310	\$2,764,092	25%	\$316,360	\$364,689	15%	\$2,524,671	\$3,128,780	24%
Town of Didsbury	\$1,521,057	\$1,737,458	14%	\$307,636	\$356,979	16%	\$1,828,694	\$2,094,437	15%
Town of Drayton Valley	\$1,775,121	\$2,025,777	14%	\$1,714,259	\$1,921,015	12%	\$3,489,381	\$3,946,792	13%
Town of Drumheller	\$1,814,112	\$2,062,736	14%	\$877,638	\$995,066	13%	\$2,691,750	\$3,057,802	14%
Town of Eckville	\$247,955	\$267,636	8%	\$80,853	\$92,285	14%	\$328,809	\$359,921	9%
Town of Edson	\$2,243,943	\$2,441,048	9%	\$1,512,476	\$1,669,593	10%	\$3,756,419	\$4,110,641	9%
Town of Elk Point	\$269,770	\$281,227	4%	\$159,710	\$170,692	7%	\$429,480	\$451,919	5%
Town of Fairview	\$571,989	\$604,192	6%	\$250,629	\$275,678	10%	\$822,618	\$879,870	7%
Town of Falher	\$145,054	\$157,251	8%	\$100,790	\$111,257	10%	\$245,844	\$268,508	9%
Town of Fort Macleod	\$869,224	\$1,017,081	17%	\$526,464	\$608,171	16%	\$1,395,688	\$1,625,252	16%

Requisitions are actuals, subject to revision

Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Town of Fox Creek	\$504,733	\$503,588	0%	\$576,444	\$575,761	0%	\$1,081,177	\$1,079,349	0%
Town of Gibbons	\$901,128	\$996,373	11%	\$118,711	\$146,924	24%	\$1,019,840	\$1,143,297	12%
Town of Grimshaw	\$538,354	\$569,588	6%	\$188,597	\$181,690	-4%	\$726,951	\$751,279	3%
Town of Hanna	\$429,952	\$492,715	15%	\$235,065	\$252,372	7%	\$665,017	\$745,087	12%
Town of Hardisty	\$174,968	\$189,827	8%	\$112,379	\$117,531	5%	\$287,348	\$307,358	7%
Town of High Level	\$647,561	\$745,421	15%	\$775,817	\$869,788	12%	\$1,423,378	\$1,615,209	13%
Town of High Prairie	\$463,008	\$507,551	10%	\$416,569	\$452,358	9%	\$879,577	\$959,909	9%
Town of High River	\$5,185,679	\$6,262,867	21%	\$1,258,625	\$1,425,533	13%	\$6,444,304	\$7,688,400	19%
Town of Hinton	\$2,903,719	\$3,248,988	12%	\$1,730,494	\$1,897,036	10%	\$4,634,213	\$5,146,024	11%
Town of Innisfail	\$2,163,212	\$2,454,357	13%	\$973,022	\$1,061,323	9%	\$3,136,234	\$3,515,680	12%
Town of Irricana	\$335,782	\$400,812	19%	\$31,470	\$33,800	7%	\$367,252	\$434,612	18%
Town of Killam	\$184,519	\$201,804	9%	\$87,769	\$90,729	3%	\$272,289	\$292,534	7%
Town of Lamont	\$348,707	\$392,648	13%	\$104,466	\$109,447	5%	\$453,173	\$502,095	11%
Town of Legal	\$316,271	\$333,739	6%	\$32,996	\$36,812	12%	\$349,267	\$370,551	6%
Town of Magrath	\$638,897	\$744,423	17%	\$62,836	\$73,655	17%	\$701,733	\$818,079	17%
Town of Manning	\$227,713	\$245,891	8%	\$104,782	\$117,904	13%	\$332,495	\$363,795	9%
Town of Mayerthorpe	\$198,045	\$211,689	7%	\$102,394	\$105,880	3%	\$300,440	\$317,569	6%
Town of McLennan	\$79,379	\$86,129	9%	\$36,440	\$43,818	20%	\$115,819	\$129,947	12%
Town of Milk River	\$163,614	\$199,252	22%	\$42,209	\$48,759	16%	\$205,823	\$248,011	20%
Town of Millet	\$515,036	\$568,429	10%	\$129,356	\$168,955	31%	\$644,392	\$737,384	14%
Town of Morinville	\$3,097,155	\$3,500,557	13%	\$694,330	\$753,169	8%	\$3,791,484	\$4,253,725	12%
Town of Mundare	\$217,819	\$239,213	10%	\$52,965	\$56,443	7%	\$270,784	\$295,655	9%
Town of Nanton	\$691,299	\$847,683	23%	\$227,315	\$273,998	21%	\$918,614	\$1,121,681	22%
Town of Nobleford	\$346,672	\$414,409	20%	\$146,866	\$178,593	22%	\$493,538	\$593,002	20%
Town of Okotoks	\$13,779,201	\$17,010,168	23%	\$2,967,871	\$3,560,904	20%	\$16,747,072	\$20,571,072	23%
Town of Olds	\$3,184,858	\$3,750,666	18%	\$1,465,506	\$1,468,898	0%	\$4,650,364	\$5,219,563	12%
Town of Onoway	\$216,104	\$239,271	11%	\$140,242	\$134,295	-4%	\$356,346	\$373,566	5%
Town of Oyen	\$180,943	\$199,680	10%	\$81,592	\$101,503	24%	\$262,536	\$301,184	15%
Town of Peace River	\$1,662,202	\$1,750,544	5%	\$1,006,007	\$1,040,072	3%	\$2,668,209	\$2,790,616	5%
Town of Penhold	\$1,021,712	\$1,143,774	12%	\$152,701	\$180,175	18%	\$1,174,413	\$1,323,950	13%
Town of Picture Butte	\$472,143	\$557,869	18%	\$151,248	\$177,088	17%	\$623,390	\$734,957	18%
Town of Pincher Creek	\$973,274	\$1,189,883	22%	\$469,681	\$561,301	20%	\$1,442,955	\$1,751,185	21%
Town of Ponoka	\$1,776,801	\$1,986,442	12%	\$725,492	\$786,222	8%	\$2,502,293	\$2,772,664	11%
Town of Provost	\$364,151	\$391,494	8%	\$246,407	\$269,682	9%	\$610,558	\$661,176	8%
Town of Rainbow Lake	\$40,982	\$44,887	10%	\$49,354	\$52,583	7%	\$90,336	\$97,471	8%
Town of Raymond	\$992,896	\$1,174,077	18%	\$107,995	\$121,051	12%	\$1,100,891	\$1,295,127	18%
Town of Redcliff	\$1,554,017	\$1,733,801	12%	\$787,411	\$868,553	10%	\$2,341,428	\$2,602,354	11%
Town of Redwater	\$534,777	\$576,910	8%	\$338,658	\$353,488	4%	\$873,435	\$930,397	7%
Town of Rimbey	\$613,977	\$679,488	11%	\$309,420	\$355,264	15%	\$923,397	\$1,034,751	12%
Town of Rocky Mountain House	\$1,808,759	\$2,047,210	13%	\$1,064,113	\$1,167,426	10%	\$2,872,872	\$3,214,636	12%
Town of Sedgewick	\$183,204	\$198,272	8%	\$69,687	\$75,688	9%	\$252,891	\$273,960	8%
Town of Sexsmith	\$681,162	\$748,870	10%	\$192,410	\$203,172	6%	\$873,572	\$952,043	9%
Town of Slave Lake	\$1,629,791	\$1,796,707	10%	\$949,735	\$1,018,839	7%	\$2,579,526	\$2,815,547	9%
Town of Smoky Lake	\$197,093	\$223,157	13%	\$74,691	\$84,708	13%	\$271,784	\$307,865	13%

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Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Town of Spirit River	\$166,509	\$176,441	6%	\$75,363	\$81,040	8%	\$241,873	\$257,481	6%
Town of St. Paul	\$1,260,430	\$1,341,698	6%	\$627,699	\$694,064	11%	\$1,888,129	\$2,035,762	8%
Town of Stavely	\$141,229	\$168,982	20%	\$44,882	\$41,993	-6%	\$186,111	\$210,974	13%
Town of Stettler	\$1,456,021	\$1,633,399	12%	\$903,555	\$1,034,464	14%	\$2,359,576	\$2,667,863	13%
Town of Stony Plain	\$6,375,406	\$7,276,531	14%	\$1,940,532	\$2,210,709	14%	\$8,315,938	\$9,487,240	14%
Town of Strathmore	\$4,757,855	\$5,848,969	23%	\$1,195,802	\$1,403,028	17%	\$5,953,657	\$7,251,997	22%
Town of Sundre	\$837,834	\$949,140	13%	\$370,402	\$384,838	4%	\$1,208,236	\$1,333,977	10%
Town of Swan Hills	\$122,536	\$137,620	12%	\$111,045	\$104,896	-6%	\$233,581	\$242,516	4%
Town of Sylvan Lake	\$6,166,325	\$6,809,225	10%	\$1,282,671	\$1,431,680	12%	\$7,448,997	\$8,240,905	11%
Town of Taber	\$2,179,692	\$2,467,407	13%	\$1,012,489	\$1,188,322	17%	\$3,192,181	\$3,655,730	15%
Town of Thorsby	\$207,956	\$223,229	7%	\$80,840	\$81,266	1%	\$288,796	\$304,495	5%
Town of Three Hills	\$714,532	\$807,504	13%	\$232,148	\$278,749	20%	\$946,680	\$1,086,252	15%
Town of Tofield	\$505,708	\$546,545	8%	\$201,851	\$220,732	9%	\$707,560	\$767,277	8%
Town of Trochu	\$187,250	\$219,112	17%	\$63,669	\$74,608	17%	\$250,919	\$293,719	17%
Town of Two Hills	\$159,745	\$173,598	9%	\$52,490	\$56,602	8%	\$212,235	\$230,200	8%
Town of Valleyview	\$348,413	\$396,108	14%	\$293,412	\$342,250	17%	\$641,826	\$738,359	15%
Town of Vauxhall	\$204,637	\$242,223	18%	\$66,674	\$80,528	21%	\$271,311	\$322,750	19%
Town of Vegreville	\$1,270,223	\$1,398,415	10%	\$714,209	\$784,479	10%	\$1,984,432	\$2,182,894	10%
Town of Vermilion	\$1,048,118	\$1,148,399	10%	\$657,967	\$722,215	10%	\$1,706,085	\$1,870,614	10%
Town of Viking	\$181,712	\$199,249	10%	\$82,710	\$87,407	6%	\$264,422	\$286,656	8%
Town of Vulcan	\$506,701	\$581,657	15%	\$155,929	\$176,348	13%	\$662,630	\$758,004	14%
Town of Wainwright	\$1,647,086	\$1,773,328	8%	\$952,095	\$1,028,317	8%	\$2,599,181	\$2,801,645	8%
Town of Wembley	\$366,635	\$404,951	10%	\$140,603	\$160,702	14%	\$507,238	\$565,653	12%
Town of Westlock	\$1,062,898	\$1,175,208	11%	\$681,121	\$727,190	7%	\$1,744,019	\$1,902,398	9%
Town of Whitecourt	\$2,736,404	\$2,959,682	8%	\$2,275,620	\$2,535,055	11%	\$5,012,024	\$5,494,737	10%
Village									
Alberta Beach	\$460,851	\$493,842	7%	\$42,315	\$50,665	20%	\$503,166	\$544,506	8%
Village of Acme	\$137,589	\$166,973	21%	\$41,136	\$48,261	17%	\$178,726	\$215,235	20%
Village of Alix	\$157,002	\$184,519	18%	\$59,747	\$69,550	16%	\$216,748	\$254,068	17%
Village of Alliance	\$17,468	\$18,792	8%	\$10,788	\$11,391	6%	\$28,256	\$30,183	7%
Village of Amisk	\$29,421	\$30,500	4%	\$5,498	\$6,820	24%	\$34,919	\$37,319	7%
Village of Andrew	\$67,963	\$69,512	2%	\$20,820	\$23,248	12%	\$88,783	\$92,760	4%
Village of Arrowwood	\$34,108	\$42,675	25%	\$11,414	\$14,358	26%	\$45,523	\$57,032	25%
Village of Barnwell	\$263,431	\$293,199	11%	\$17,378	\$19,299	11%	\$280,809	\$312,499	11%
Village of Barons	\$47,345	\$65,841	39%	\$9,814	\$13,829	41%	\$57,159	\$79,670	39%
Village of Bawlf	\$84,230	\$92,378	10%	\$6,686	\$7,387	10%	\$90,916	\$99,765	10%
Village of Beiseker	\$204,158	\$245,284	20%	\$109,271	\$118,304	8%	\$313,430	\$363,588	16%
Village of Berwyn	\$73,925	\$75,735	2%	\$12,354	\$13,080	6%	\$86,279	\$88,815	3%
Village of Big Valley	\$57,540	\$64,384	12%	\$19,214	\$22,565	17%	\$76,754	\$86,948	13%
Village of Bittern Lake	\$57,647	\$62,677	9%	\$8,552	\$9,357	9%	\$66,199	\$72,035	9%
Village of Boyle	\$156,074	\$168,100	8%	\$96,197	\$105,289	9%	\$252,271	\$273,389	8%
Village of Breton	\$106,294	\$121,299	14%	\$41,573	\$44,422	7%	\$147,867	\$165,721	12%
Village of Carbon	\$102,293	\$117,893	15%	\$11,484	\$12,220	6%	\$113,778	\$130,113	14%

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2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Village of Carmangay	\$48,404	\$58,953	22%	\$9,539	\$11,983	26%	\$57,943	\$70,936	22%
Village of Champion	\$59,751	\$87,219	46%	\$13,866	\$17,077	23%	\$73,617	\$104,296	42%
Village of Chauvin	\$40,059	\$42,816	7%	\$21,383	\$24,237	13%	\$61,443	\$67,053	9%
Village of Chipman	\$47,300	\$51,912	10%	\$16,261	\$17,871	10%	\$63,561	\$69,783	10%
Village of Clive	\$194,459	\$214,050	10%	\$12,322	\$13,636	11%	\$206,781	\$227,686	10%
Village of Clyde	\$77,161	\$86,993	13%	\$9,832	\$9,822	0%	\$86,993	\$96,815	11%
Village of Consort	\$105,248	\$116,274	10%	\$62,836	\$70,117	12%	\$168,084	\$186,390	11%
Village of Coutts	\$37,085	\$42,040	13%	\$35,530	\$42,011	18%	\$72,615	\$84,051	16%
Village of Cowley	\$43,135	\$54,146	26%	\$15,417	\$17,089	11%	\$58,553	\$71,236	22%
Village of Cremona	\$111,326	\$122,020	10%	\$26,963	\$29,397	9%	\$138,289	\$151,416	9%
Village of Czar	\$25,085	\$28,713	14%	\$7,748	\$10,967	42%	\$32,833	\$39,680	21%
Village of Delburne	\$206,633	\$220,020	6%	\$43,829	\$42,883	-2%	\$250,463	\$262,903	5%
Village of Delia	\$34,212	\$39,445	15%	\$12,863	\$13,637	6%	\$47,075	\$53,082	13%
Village of Donalda	\$31,630	\$35,086	11%	\$5,958	\$6,579	10%	\$37,588	\$41,665	11%
Village of Donnelly	\$49,360	\$54,966	11%	\$8,044	\$8,796	9%	\$57,403	\$63,763	11%
Village of Duchess	\$250,760	\$270,911	8%	\$35,705	\$40,972	15%	\$286,465	\$311,883	9%
Village of Edberg	\$20,445	\$23,160	13%	\$1,265	\$1,514	20%	\$21,711	\$24,674	14%
Village of Edgerton	\$63,662	\$67,381	6%	\$14,104	\$15,890	13%	\$77,766	\$83,271	7%
Village of Elnora	\$50,896	\$60,071	18%	\$10,459	\$10,647	2%	\$61,356	\$70,718	15%
Village of Empress	\$18,516	\$19,581	6%	\$6,651	\$6,571	-1%	\$25,167	\$26,152	4%
Village of Foremost	\$110,123	\$132,442	20%	\$43,240	\$50,545	17%	\$153,362	\$182,987	19%
Village of Forestburg	\$148,651	\$162,777	10%	\$37,102	\$38,679	4%	\$185,753	\$201,456	8%
Village of Girouxville	\$33,288	\$36,433	9%	\$10,115	\$10,327	2%	\$43,402	\$46,761	8%
Village of Glendon	\$92,993	\$99,084	7%	\$17,999	\$19,290	7%	\$110,993	\$118,375	7%
Village of Glenwood	\$75,308	\$90,453	20%	\$9,190	\$9,732	6%	\$84,497	\$100,185	19%
Village of Halkirk	\$14,685			\$6,513			\$21,198		
Village of Hay Lakes	\$123,952	\$139,060	12%	\$7,320	\$9,248	26%	\$131,272	\$148,308	13%
Village of Heisler	\$17,266	\$19,492	13%	\$5,182	\$5,825	12%	\$22,448	\$25,316	13%
Village of Hill Spring	\$54,414	\$60,440	11%	\$4,211	\$4,750	13%	\$58,625	\$65,190	11%
Village of Hines Creek	\$34,209	\$35,332	3%	\$20,015	\$21,640	8%	\$54,224	\$56,972	5%
Village of Holden	\$44,248	\$50,417	14%	\$32,543	\$34,896	7%	\$76,791	\$85,313	11%
Village of Hughenden	\$26,637	\$28,084	5%	\$5,880	\$6,641	13%	\$32,517	\$34,725	7%
Village of Hussar	\$30,710	\$35,112	14%	\$10,012	\$11,784	18%	\$40,723	\$46,896	15%
Village of Innisfree	\$24,567	\$28,117	14%	\$11,944	\$13,608	14%	\$36,510	\$41,725	14%
Village of Irma	\$94,487	\$103,158	9%	\$28,797	\$30,672	7%	\$123,284	\$133,830	9%
Village of Kitscoty	\$211,072	\$223,850	6%	\$26,720	\$29,034	9%	\$237,792	\$252,884	6%
Village of Linden	\$168,416	\$200,029	19%	\$65,604	\$71,363	9%	\$234,019	\$271,392	16%
Village of Lomond	\$26,897	\$31,081	16%	\$8,775	\$9,843	12%	\$35,672	\$40,924	15%
Village of Longview	\$133,296	\$157,316	18%	\$48,454	\$52,257	8%	\$181,750	\$209,574	15%
Village of Loughheed	\$32,223	\$34,916	8%	\$18,238	\$19,609	8%	\$50,461	\$54,525	8%
Village of Mannville	\$107,608	\$117,702	9%	\$32,971	\$35,179	7%	\$140,579	\$152,881	9%
Village of Marwayne	\$92,007	\$103,214	12%	\$16,706	\$19,408	16%	\$108,714	\$122,622	13%
Village of Milo	\$23,853	\$29,740	25%	\$12,798	\$14,627	14%	\$36,651	\$44,367	21%

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	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Village of Morrin	\$34,991	\$39,171	12%	\$4,515	\$5,360	19%	\$39,506	\$44,531	13%
Village of Munson	\$43,099	\$48,199	12%	\$4,950	\$5,534	12%	\$48,050	\$53,733	12%
Village of Myrnam	\$36,939	\$39,970	8%	\$5,457	\$6,587	21%	\$42,396	\$46,558	10%
Village of Nampa	\$57,385	\$59,957	4%	\$67,853	\$71,282	5%	\$125,238	\$131,239	5%
Village of Paradise Valley	\$21,596	\$23,767	10%	\$5,095	\$5,744	13%	\$26,691	\$29,511	11%
Village of Rockyford	\$64,255	\$72,280	12%	\$23,645	\$26,088	10%	\$87,900	\$98,368	12%
Village of Rosalind	\$31,128	\$35,286	13%	\$9,256	\$10,292	11%	\$40,384	\$45,578	13%
Village of Rosemary	\$73,179	\$77,918	6%	\$8,384	\$10,011	19%	\$81,563	\$87,929	8%
Village of Rycroft	\$88,634	\$91,295	3%	\$94,487	\$99,226	5%	\$183,121	\$190,520	4%
Village of Ryley	\$65,801	\$71,484	9%	\$43,682	\$48,904	12%	\$109,483	\$120,388	10%
Village of Spring Lake	\$373,548	\$424,975	14%	\$11,986	\$13,638	14%	\$385,534	\$438,613	14%
Village of Standard	\$80,933	\$93,175	15%	\$52,180	\$55,237	6%	\$133,113	\$148,411	11%
Village of Stirling	\$294,781	\$346,258	17%	\$14,241	\$16,389	15%	\$309,022	\$362,647	17%
Village of Veteran	\$23,395	\$26,027	11%	\$9,571	\$10,370	8%	\$32,966	\$36,397	10%
Village of Vilna	\$28,541	\$30,806	8%	\$7,727	\$8,895	15%	\$36,268	\$39,701	9%
Village of Warburg	\$122,242	\$135,895	11%	\$41,969	\$44,792	7%	\$164,211	\$180,687	10%
Village of Warner	\$65,587	\$80,346	23%	\$16,418	\$20,411	24%	\$82,005	\$100,757	23%
Village of Waskatenau	\$40,856	\$43,870	7%	\$6,749	\$7,746	15%	\$47,605	\$51,617	8%
Village of Youngstown	\$22,650	\$24,802	10%	\$7,765	\$8,701	12%	\$30,415	\$33,503	10%
Summer Village									
Summer Village of Argentia Beach	\$233,387	\$266,905	14%	\$1,180	\$1,326	12%	\$234,567	\$268,232	14%
Summer Village of Betula Beach	\$80,456	\$96,947	20%	\$215	\$239	11%	\$80,671	\$97,187	20%
Summer Village of Birch Cove	\$36,311	\$41,937	15%	\$207	\$230	11%	\$36,518	\$42,167	15%
Summer Village of Birchcliff	\$509,079	\$572,211	12%	\$7,128	\$7,674	8%	\$516,207	\$579,885	12%
Summer Village of Bondiss	\$170,894	\$194,473	14%	\$2,877	\$3,402	18%	\$173,770	\$197,875	14%
Summer Village of Bonnyville Beach	\$68,232	\$72,907	7%	\$667	\$733	10%	\$68,899	\$73,641	7%
Summer Village of Burnstick Lake	\$53,970	\$76,288	41%	\$131	\$150	14%	\$54,101	\$76,437	41%
Summer Village of Castle Island	\$35,579	\$37,112	4%	\$62	\$70	13%	\$35,641	\$37,182	4%
Summer Village of Crystal Springs	\$238,164	\$267,321	12%	\$1,208	\$1,341	11%	\$239,372	\$268,662	12%
Summer Village of Ghost Lake	\$126,210	\$156,277	24%	\$263	\$282	7%	\$126,472	\$156,559	24%
Summer Village of Golden Days	\$367,537	\$419,422	14%	\$3,258	\$3,258	0%	\$370,795	\$422,680	14%
Summer Village of Grandview	\$287,308	\$322,822	12%	\$1,076	\$1,222	14%	\$288,384	\$324,045	12%
Summer Village of Gull Lake	\$269,295	\$314,039	17%	\$4,504	\$5,412	20%	\$273,799	\$319,450	17%
Summer Village of Half Moon Bay	\$121,653	\$130,500	7%	\$157	\$180	14%	\$121,810	\$130,680	7%
Summer Village of Horseshoe Bay	\$42,270	\$45,515	8%	\$727	\$808	11%	\$42,997	\$46,323	8%
Summer Village of Island Lake	\$300,691	\$349,645	16%	\$2,611	\$3,237	24%	\$303,302	\$352,882	16%
Summer Village of Island Lake South	\$82,853	\$91,599	11%	\$408	\$456	12%	\$83,262	\$92,055	11%
Summer Village of Itaska Beach	\$124,501	\$137,429	10%	\$583	\$642	10%	\$125,084	\$138,070	10%
Summer Village of Jarvis Bay	\$490,062	\$575,535	17%	\$1,387	\$1,558	12%	\$491,449	\$577,092	17%
Summer Village of Kapasiwin	\$87,853	\$94,742	8%	\$317	\$347	9%	\$88,170	\$95,089	8%
Summer Village of Lakeview	\$46,084	\$55,272	20%	\$256	\$292	14%	\$46,340	\$55,564	20%
Summer Village of Larkspur	\$88,448	\$98,107	11%	\$220	\$240	9%	\$88,668	\$98,346	11%
Summer Village of Ma-Me-O Beach	\$272,676	\$287,565	5%	\$7,797	\$8,247	6%	\$280,473	\$295,811	5%

Requisitions are actuals, subject to revision

Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Summer Village of Mewatha Beach	\$153,698	\$176,305	15%	\$916	\$1,152	26%	\$154,614	\$177,457	15%
Summer Village of Nakamun Park	\$110,355	\$125,086	13%	\$568	\$637	12%	\$110,923	\$125,723	13%
Summer Village of Norglenwold	\$600,456	\$702,346	17%	\$2,192	\$2,485	13%	\$602,648	\$704,831	17%
Summer Village of Norris Beach	\$97,746	\$106,415	9%	\$661	\$722	9%	\$98,407	\$107,137	9%
Summer Village of Parkland Beach	\$203,204	\$228,849	13%	\$9,298	\$10,332	11%	\$212,502	\$239,182	13%
Summer Village of Pelican Narrows	\$138,468	\$154,043	11%	\$1,162	\$1,279	10%	\$139,630	\$155,322	11%
Summer Village of Point Alison	\$65,116	\$69,073	6%	\$289	\$321	11%	\$65,405	\$69,394	6%
Summer Village of Poplar Bay	\$266,865	\$286,011	7%	\$1,487	\$1,644	11%	\$268,352	\$287,655	7%
Summer Village of Rochon Sands	\$162,437	\$176,078	8%	\$1,677	\$1,847	10%	\$164,113	\$177,926	8%
Summer Village of Ross Haven	\$163,226	\$181,804	11%	\$835	\$935	12%	\$164,061	\$182,739	11%
Summer Village of Sandy Beach	\$123,810	\$139,589	13%	\$2,364	\$2,708	15%	\$126,174	\$142,296	13%
Summer Village of Seba Beach	\$480,197	\$557,449	16%	\$13,885	\$15,546	12%	\$494,083	\$572,995	16%
Summer Village of Silver Beach	\$247,016	\$265,357	7%	\$755	\$839	11%	\$247,772	\$266,197	7%
Summer Village of Silver Sands	\$163,468	\$190,537	17%	\$4,717	\$5,376	14%	\$168,185	\$195,913	16%
Summer Village of South Baptiste	\$54,415	\$62,931	16%	\$2,889	\$3,115	8%	\$57,304	\$66,046	15%
Summer Village of South View	\$50,810	\$55,997	10%	\$498	\$552	11%	\$51,309	\$56,550	10%
Summer Village of Sunbreaker Cove	\$386,984	\$435,456	13%	\$613	\$681	11%	\$387,597	\$436,137	13%
Summer Village of Sundance Beach	\$169,430	\$187,637	11%	\$327	\$367	12%	\$169,757	\$188,004	11%
Summer Village of Sunrise Beach	\$75,973	\$85,126	12%	\$547	\$612	12%	\$76,520	\$85,738	12%
Summer Village of Sunset Beach	\$94,310	\$104,457	11%	\$575	\$646	12%	\$94,885	\$105,104	11%
Summer Village of Sunset Point	\$190,911	\$202,280	6%	\$727	\$811	12%	\$191,637	\$203,091	6%
Summer Village of Val Quentin	\$129,824	\$148,205	14%	\$1,098	\$1,223	11%	\$130,922	\$149,428	14%
Summer Village of Waiparous	\$97,209	\$125,505	29%	\$183	\$204	12%	\$97,391	\$125,708	29%
Summer Village of West Baptiste	\$98,465	\$116,564	18%	\$504	\$562	11%	\$98,969	\$117,126	18%
Summer Village of West Cove	\$152,266	\$163,052	7%	\$793	\$886	12%	\$153,059	\$163,939	7%
Summer Village of Whispering Hills	\$126,676	\$154,680	22%	\$1,096	\$1,890	72%	\$127,772	\$156,570	23%
Summer Village of White Sands	\$309,431	\$345,232	12%	\$2,257	\$2,512	11%	\$311,688	\$347,744	12%
Summer Village of Yellowstone	\$97,654	\$110,447	13%	\$629	\$707	12%	\$98,283	\$111,154	13%
Improvement District									
Improvement District No. 04 (Waterton)	\$486,959	\$557,367	14%	\$267,914	\$300,923	12%	\$754,873	\$858,290	14%
Improvement District No. 09 (Banff)	\$311,788	\$379,499	22%	\$2,732,751	\$3,522,788	29%	\$3,044,539	\$3,902,287	28%
Improvement District No. 12 (Jasper National Park)	\$15,812	\$18,047	14%	\$215,094	\$231,275	8%	\$230,906	\$249,323	8%
Improvement District No. 13 (Elk Island)	\$956	\$1,018	6%	\$22,334	\$23,454	5%	\$23,291	\$24,472	5%
Improvement District No. 24 (Wood Buffalo)	\$6,267	\$6,636	6%	\$3,913	\$4,363	11%	\$10,180	\$11,000	8%
Kananaskis Improvement District	\$179,885	\$208,069	16%	\$441,342	\$532,210	21%	\$621,228	\$740,278	19%
Special Area									
Special Areas Board	\$1,589,002	\$1,838,695	16%	\$8,984,038	\$9,707,515	8%	\$10,573,040	\$11,546,210	9%
Townsite									
Townsite of Redwood Meadows Administration Society	\$583,080	\$679,043	16%	\$0	\$0	0%	\$583,080	\$679,043	16%

Requisitions are actuals, subject to revision

Classification: Public

Education Property Tax

Fact Sheet

Highlights of the 2025-26 provincial education property tax

Budget 2025 will see an increase to the education property tax rates after being frozen in 2024-25. The higher rates, along with rising property values and increased development, are expected to raise the education property tax requisition from \$2.7 billion in 2024-25 to \$3.1 billion in 2025-26.

The share of education operating costs funded by the education property tax will increase to 31.6 per cent in 2025-26, following historic lows of about 28 per cent in 2023-24 and 29.5 per cent in 2024-25. This will enhance Alberta's ability to fund school operations, leading to better educational outcomes as student enrolment continues to grow.

Education property taxes provide a stable source of revenue and equitable funding that supports K-12 education, including teachers' salaries, textbooks and classroom resources. They are not used to fund government operations, school capital costs or teachers' pensions.

Under the provincial funding model, all education property taxes are pooled by Alberta Education through the Alberta School Foundation Fund and distributed to public and separate school boards on an equal per-student basis.

How education property tax is calculated for municipalities

All municipalities collect an equitable share of the provincial education property tax in proportion to their total taxable property assessments, which are equalized across the province. The equalization process ensures owners of properties of similar value and type across the province pay similar amounts of education property taxes. For more details on this process, refer to the [Guide to Equalized Assessment](https://www.municipalaffairs.alberta.ca/documents/as/guide_to_equalized_assessment.pdf) (www.municipalaffairs.alberta.ca/documents/as/guide_to_equalized_assessment.pdf) on the Alberta website.

The provincial equalized assessment base used to determine education property taxes this year reflects 2023 property values.

In 2025, the education property tax will be calculated at a rate of \$2.72 per \$1,000 of the total residential/farmland equalized assessment value. The non-residential rate will be set at \$4.00 per \$1,000 of equalized assessment value. Most property owners will see a change to their education tax bill due to increasing mill rates and assessment values. Individual properties are taxed based on the local education property tax rate set by the municipality.

How much Calgary and Edmonton contribute to education property tax

Based on this formula, Calgary taxpayers will contribute \$1.037 billion in education property tax in 2025. Edmonton taxpayers will contribute \$575 million in education property tax in 2025. Funding for Calgary and Edmonton school boards will be based on the published profiles expected to be released by the end of March 2025.

Declaration of faith

The Canadian Constitution guarantees Roman Catholic citizens' minority rights to a separate education system. In communities with separate school jurisdictions, property owners can declare they are of the Roman Catholic faith, so their education property tax dollars can be directed to those separate school jurisdictions.

Education system benefits everyone

Alberta's education system plays a crucial role in shaping a skilled workforce, driving economic growth and fostering the social well-being of individuals and the province as a whole. It serves as a cornerstone for personal and collective prosperity, benefiting all Albertans—regardless of age, marital status or parental responsibilities.

Questions about financial assistance for seniors or the Seniors Property Tax Deferral program can be directed to the Alberta Supports Contact Centre at 1-877-644-9992 (in Edmonton - 780-644-9992).



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

AR118482

March 14, 2025

Dear Chief Elected Officials:

As you know, my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance, tabled *Budget 2025* in the Alberta Legislature on February 27. I am writing to share further information regarding *Budget 2025* as related to education property tax (EPT).

Budget 2025 takes an important step toward stabilizing operational funding for education systems across Alberta. Historically, approximately one-third of operational funding for Alberta Education came from the EPT municipalities collect from their rate payers on behalf of the province. In recent years, the proportion that EPT contributes to funding the operations of Alberta Education has decreased to less than 30 per cent. Through *Budget 2025*, the Government of Alberta is increasing the proportion of Alberta Education's operating budget covered by EPT to 31.6 per cent in 2025/2026 and back to 33 per cent in 2026/2027.

To provide Alberta's public education system with a stable and sustainable source of funding and meet the demands of increased student enrollment, EPT revenue will increase by 14 per cent from last year, to a total of \$3.1 billion. This increase will be reflected on the property tax bills that municipalities send to property owners in 2025.

The Ministry of Municipal Affairs sent EPT requisitions to all municipal administrations, informing them of their share of the provincial EPT. For more information on EPT, including a fact sheet (Attachment 1) and the EPT Requisition Comparison Report (Attachment 2), please visit www.alberta.ca/property-tax and click on "Education property tax."

Municipalities across Alberta can inform residents that a portion of their property taxes goes directly to the provincial government to help pay for the operations of Alberta's education system. Many municipalities do this by adding a note to their property tax bills sent through the mail.

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Budget 2025 is meeting the challenge of the cost of living by helping families keep more money in their pockets with lower personal income taxes and continuing investments in education and health care. I look forward to working together over the next year as we build strong and vibrant communities that make Alberta the best place in Canada to live, work, and raise a family.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, flowing style.

Ric McIver
Minister

Attachments:

1. Education Property Tax Fact Sheet (2025)
2. Education Property Tax Comparison Report (2025)

WHEATLAND HOUSING MANAGEMENT BODY

Financial Statements

Year Ended December 31, 2024

WHEATLAND HOUSING MANAGEMENT BODY

Index to Financial Statements

Year Ended December 31, 2024

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INDEPENDENT AUDITOR'S REPORT

To the Board of Wheatland Housing Management Body:

Opinion

We have audited the financial statements of Wheatland Housing Management Body (the Management Body), which comprise the statement of financial position as at December 31, 2024, and the statement of operations and changes in net assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Wheatland Housing Management Body as at December 31, 2024, the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Management Body in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Management Body's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Management Body's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Statements

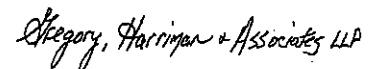
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omission, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Management Body's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Management Body's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Management Body to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Strathmore, Alberta
March 20, 2025



Gregory, Harriman & Associates LLP
Chartered Professional Accountants

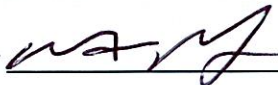
**WHEATLAND HOUSING MANAGEMENT BODY
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2024**

	Wheatland Lodge	Social Housing	TOTAL	
	2024	2024	2024	2023
CURRENT ASSETS				
Cash (Note 3)	\$ 1,190,381	\$ 247,083	\$ 1,437,464	\$ 1,850,153
Accounts receivable	37,422	2,730	40,152	26,969
Goods and Services Tax receivable	57,311	-	57,311	33,324
Inventory	53,995	-	53,995	54,639
Prepaid expenses	-	32,502	32,502	27,649
Security deposits held	-	24,619	24,619	25,104
	<u>1,339,109</u>	<u>306,934</u>	<u>1,646,043</u>	<u>2,017,838</u>
PROPERTY AND EQUIPMENT (Note 4)	<u>3,372,499</u>	<u>14,309</u>	<u>3,386,808</u>	<u>3,223,998</u>
TOTAL ASSETS	<u><u>\$ 4,711,608</u></u>	<u><u>\$ 321,243</u></u>	<u><u>\$ 5,032,851</u></u>	<u><u>\$ 5,241,836</u></u>
CURRENT LIABILITIES				
Accounts payable and accrued liabilities (Note 5)	\$ 319,398	\$ 56,904	\$ 376,302	\$ 432,511
Direct rent advances (Note 6)	-	60,000	60,000	60,000
Deferred revenue (Note 7)	-	150,460	150,460	40,416
Security deposits payable	-	22,370	22,370	23,521
	<u>319,398</u>	<u>289,734</u>	<u>609,132</u>	<u>556,448</u>
OPERATING RESERVE FUND PAYABLE (Note 8)	-	17,200	17,200	17,200
UNAMORTIZED EXTERNAL CONTRIBUTIONS (Note 9)	<u>1,456,229</u>	-	<u>1,456,229</u>	<u>1,392,400</u>
	<u>1,775,627</u>	<u>306,934</u>	<u>2,082,561</u>	<u>1,966,048</u>
NET ASSETS				
Unrestricted	1,019,712	-	1,019,712	1,139,108
Internally restricted funds (Note 10)	-	-	-	305,083
Invested in property and equipment	<u>1,916,269</u>	<u>14,309</u>	<u>1,930,578</u>	<u>1,831,597</u>
	<u>2,935,981</u>	<u>14,309</u>	<u>2,950,290</u>	<u>3,275,788</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 4,711,608</u></u>	<u><u>\$ 321,243</u></u>	<u><u>\$ 5,032,851</u></u>	<u><u>\$ 5,241,836</u></u>

APPROVED ON BEHALF OF THE BOARD:



Director



Director

**WHEATLAND HOUSING MANAGEMENT BODY
STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2024**

	Wheatland Lodge	Social Housing	TOTAL	
	2024	2024	2024	2023
OPERATING REVENUE				
Rent revenue	\$ 1,803,565	\$ 640,987	\$ 2,444,552	\$ 2,294,808
Provincial grants	382,653	251,554	634,207	423,084
Municipal requisitions	438,543	-	438,543	572,792
Interest revenue	66,176	17,605	83,781	101,717
Cable recovery	38,736	20,480	59,216	57,133
Sundry revenue	24,400	25,435	49,835	42,802
Laundry and user fees	34,749	6,640	41,389	40,379
Utilities recovery	-	13,114	13,114	38,675
Donation revenue	4,250	-	4,250	16,252
	<u>2,793,072</u>	<u>975,815</u>	<u>3,768,887</u>	<u>3,587,642</u>
EXPENDITURES				
Wages and employee benefits	1,690,267	331,320	2,021,587	1,921,964
Repairs and maintenance	585,487	257,918	843,405	325,909
Utilities	195,778	230,757	426,535	423,050
Food and kitchen	376,629	-	376,629	364,710
Security	11,845	90,759	102,604	54,024
Cleaning supplies	26,703	21,769	48,472	47,559
Cable	40,897	-	40,897	39,646
Professional fees	26,844	11,000	37,844	47,424
Office	21,876	7,247	29,123	32,682
Program supplies	24,786	1,718	26,504	38,281
Insurance	21,207	2,890	24,097	23,051
Waste removal	12,354	9,603	21,957	26,092
Licenses and memberships	10,424	4,957	15,381	12,372
Travel and convention	6,588	3,378	9,966	19,851
Telephone	7,497	-	7,497	7,874
Interest and bank charges	1,467	1,037	2,504	3,132
Bad debt	-	1,462	1,462	1,408
	<u>3,060,649</u>	<u>975,815</u>	<u>4,036,464</u>	<u>3,389,281</u>
Operating excess of revenue over expenses	<u>(267,577)</u>	<u>-</u>	<u>(267,577)</u>	<u>198,361</u>
CAPITAL				
Amortization of deferred contributions (Note 9)	70,959	-	70,959	75,297
Loss on disposal of asset	-	-	-	(1,363)
Amortization expense	(127,849)	(1,031)	(128,880)	(139,199)
Capital deficiency of revenue over expenses	<u>(56,890)</u>	<u>(1,031)</u>	<u>(57,921)</u>	<u>(65,265)</u>
NET EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u><u>\$ (324,467)</u></u>	<u><u>\$ (1,031)</u></u>	<u><u>\$ (325,498)</u></u>	<u><u>\$ 133,096</u></u>

WHEATLAND HOUSING MANAGEMENT BODY
STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED DECEMBER 31, 2024

	2024		2024		2024	2023
	Unrestricted	Restricted	Invested in Property & Equipment		Total	Total
NET ASSETS, beginning of year	\$ 1,139,108	\$ 305,083	\$ 1,831,597	\$ 3,275,788	\$ 3,142,692	
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(325,498)	-	-	(325,498)	133,096	
INVESTED IN PROPERTY AND EQUIPMENT	(98,981)	-	98,981	-	-	
INTERFUND TRANSFERS	305,083	(305,083)	-	-	-	
NET ASSETS, end of year	\$ 1,019,712	\$ -	\$ 1,930,578	\$ 2,950,289	\$ 3,275,788	

The accompanying notes form an integral part of these financial statements.

**WHEATLAND HOUSING MANAGEMENT BODY
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2024**

OPERATING ACTIVITIES	<u>2024</u>	<u>2023</u>
Cash provided (used) by operations		
Excess of revenue over expenditures	\$ (325,498)	\$ 133,096
Add non-working capital changes		
Loss on capital assets	-	1,363
Amortization expense	128,880	139,199
Amortization of deferred contributions	(70,959)	(75,297)
	<u>(267,577)</u>	<u>198,361</u>
Net change in non-cash working capital components		
Decrease (increase) in accounts receivable	(13,183)	(25,845)
Decrease (increase) in Goods and Services Tax receivable	(23,987)	(10,749)
Decrease (increase) in inventory	644	250
Decrease (increase) in prepaid expenses	(4,853)	(746)
Increase (decrease) in accounts payable and accrued liabilities	(56,208)	51,797
Decrease (increase) in security deposits held	485	(1,383)
Increase (decrease) in security deposits payable	(1,152)	228
Increase (decrease) in deferred revenue	110,044	23,239
	<u>11,790</u>	<u>36,791</u>
Cash provided (used) by operations	<u>(255,787)</u>	<u>235,152</u>
INVESTING ACTIVITIES		
Additions to property and equipment	(291,690)	(275,070)
Additions to unamortized external contributions	134,788	-
Cash provided (used) by investing	<u>(156,902)</u>	<u>(275,070)</u>
Net cash increase (decrease) during the year	(412,689)	(39,918)
Cash, beginning of the year	<u>1,850,153</u>	<u>1,890,071</u>
Cash, end of the year	<u>\$ 1,437,464</u>	<u>\$ 1,850,153</u>

WHEATLAND HOUSING MANAGEMENT BODY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

1) Purpose of the Organization

Wheatland Housing Management Body ("The Management Body") is an organization operating and managing social programs aimed at providing affordable housing to low-income Alberta residents who are the most in need. The organization is established as a management body by the provincial ministerial order and is governed by the Alberta Housing Act and its regulations. The management body is a registered Canadian charitable organization operating senior and social housing.

2) Significant Accounting Policies and Reporting Practices

A. Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO).

B. Basis of Accounting

Wheatland Housing Management Body follows the deferral method of accounting for contributions.

C. Revenue Recognition

Unrestricted contributions are recognized as revenue in the year received, or receivable.

Externally restricted non-capital contributions are deferred and recognized as revenue in the year when the related expenses are incurred.

Externally restricted capital contributions are recorded as deferred capital contributions until the amount is invested in capital assets. Amounts invested representing externally funded capital assets are then transferred to unamortized external capital contributions.

Unamortized external capital contributions are recognized in the periods in which the related amortization expense of the funded capital asset is recorded.

Unrestricted investment income is recognized in the year it is earned.

Donations and contributions in kind are recorded at fair value when such value can reasonably be determined.

D. Inventory

Inventory includes food, supplies and linens and is measured at the lower of cost and replacement value. Cost is determined using the first-in, first-out method.

E. Property and Equipment

Property and equipment are stated at cost or deemed cost less accumulated amortization. Contributed property and equipment are recorded at fair market value at the date of contribution.

Property and equipment are amortized over their useful lives on a declining balance basis at the following rates:

Vehicles	30%
Furniture and equipment	20%
Building	5%
Leasehold improvements	5%
Land improvements	5%

The half year rule is in effect in the year of acquisition. No amortization is taken in the year of disposition.

continues ...

WHEATLAND HOUSING MANAGEMENT BODY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

2) Significant Accounting Policies and Reporting Practices (continued)

F. Income Taxes

As a registered not-for-profit organization, the organization is exempt from paying income taxes under Section 149(1)(f) of the Income Tax Act.

G. Government Assistance

Funding to finance operating expenses is provided by Municipal Requisitions and the Province of Alberta. The funding is recorded as revenue when earned in the Statement of Operations.

H. Contributed Assets

Senior self-contained and social housing projects capital assets are owned by Alberta Seniors and Housing.

Due to the difficulty of determining the fair value, contributed assets and related expenses, are not recognized in the financial statements, unless otherwise noted.

I. Contributed Services

The Lodge operation is exempt from paying municipal property tax.

Volunteers contribute an undeterminable number of hours each year to assist the organization in carrying out its service delivery activities.

Due to the difficulty in determining the fair value, contributed services are not recognized in the financial statements.

J. Financial Instruments

The organization initially measures its financial assets and financial liabilities at fair value. The organization subsequently measures all its financial assets and financial liabilities at amortized cost except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

3) Cash

	<u>2024</u>	<u>2023</u>
Lodge		
Bank	\$ 1,145,648	\$ 1,610,973
Due from Social Housing	42,411	30,994
Petty cash	1,536	1,867
Chinook Credit Union Ltd. - common shares	786	748
	<u>\$ 1,190,381</u>	<u>\$ 1,644,582</u>
 Social Housing		
Bank	\$ 289,494	\$ 236,565
Due to Lodge	(42,411)	(30,994)
	<u>\$ 247,083</u>	<u>\$ 205,571</u>
	<u><u>\$ 1,437,464</u></u>	<u><u>\$ 1,850,153</u></u>

The Management Body holds funds that are restricted in use and are to be utilized as funding for specific projects. Since these projects have not been completed for which the funding has been realized, \$41,114 is not available for general use.

WHEATLAND HOUSING MANAGEMENT BODY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

4) Property and Equipment

	<u>2024</u>		<u>2023</u>
	Cost	Accumulated Amortization	Net Book Value
Land	\$ 76,490	\$ -	\$ 76,490
Vehicles	105,624	93,914	11,710
Furniture and equipment	672,366	611,743	60,623
Buildings	7,308,631	4,103,616	3,205,015
Leasehold improvements	19,947	7,045	12,902
Land improvements	81,960	61,892	20,068
	<u>\$ 8,265,018</u>	<u>\$ 4,878,210</u>	<u>\$ 3,386,808</u>
			<u>\$ 3,223,998</u>

5) Accounts Payable and Accrued Liabilities

	<u>2024</u>	<u>2023</u>
Lodge		
Payroll accrued liabilities	\$ 241,927	\$ 221,110
Trade accounts payable and accrued liabilities	77,471	93,175
	<u>\$ 319,398</u>	<u>\$ 314,285</u>
Social Housing		
Trade accounts payable and accrued liabilities	\$ 56,904	\$ 29,922
Due to Senior Housing Alberta Corp.	-	88,304
	<u>56,904</u>	<u>118,226</u>
	<u>\$ 376,302</u>	<u>\$ 432,511</u>

6) Direct Rent Advances

Direct rent advances consists of funds received from Alberta Seniors, Housing Divisions for operating expenses. Should these funds be utilized, they are required to be replenished by Wheatland Housing Management Body - Social Housing. This balance is recallable on demand by Alberta Seniors and Housing.

	<u>2024</u>	<u>2023</u>
Direct rent advances	<u>\$ 60,000</u>	<u>\$ 60,000</u>

WHEATLAND HOUSING MANAGEMENT BODY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024

7) Deferred Revenue

	2023	Increases	Decreases	2024
Deferred operating reserve funds	\$ 21,250	\$ 109,345	\$ -	\$ 130,595
Rent supplement	19,166	\$ 350,166	349,468	19,865
	<u>\$ 40,416</u>	<u>\$ 459,511</u>	<u>\$ 349,468</u>	<u>\$ 150,460</u>

8) Operating Reserve Fund Payable

Alberta Seniors and Housing has provided \$202.35 per unit for 85 units to Social Housing as an operating reserve fund. These funds are to be used in an emergency situation.

9) Unamortized External Capital Contributions

	2023	Increases	Decreases	2024
Building	\$ 780,995	\$ -	\$ 39,050	\$ 741,945
Sprinkler system	514,133	-	25,707	488,426
CMHC seed funds	-	134,788	-	134,788
Call bell system	91,918	-	4,596	87,322
Activity van	5,354	-	1,606	3,748
	<u>\$ 1,392,400</u>	<u>\$ 134,788</u>	<u>\$ 70,959</u>	<u>\$ 1,456,229</u>

The unamortized capital contributions will be recognized in revenue as the related amortization expense for the capital addition is incurred. An amount of \$70,959 (2023 - \$75,297), which represents the current year amortization on these projects, has been recognized as income in the current year.

10) Internally Restricted Funds

	2023	Increases	Decreases	2024
Restricted capital reserve	\$ 305,083	\$ -	\$ 305,083	\$ -
	<u>\$ 305,083</u>	<u>\$ -</u>	<u>\$ 305,083</u>	<u>\$ -</u>

**WHEATLAND HOUSING MANAGEMENT BODY
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2024**

11) Financial Instruments

The organization's financial instruments consist of: cash, accounts receivable, security deposits held, accounts payable and accrued liabilities, direct rent advances, security deposits payable and operating reserve fund payable. The risks attached to these financial instruments are as follows:

Credit Risk

Credit risk arises from the possibility that the entities to which the organization provides services may experience financial difficulty and be unable to fulfill their obligations. The organization is exposed to financial risk that arises from the credit quality of the entities to which it provides services. As the organization provides services to a variety of customers, its credit risk is minimized.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risk from interest rate fluctuations, the organization manages exposure through its normal operating and financing activities. The organization is exposed to interest rate risk from the return on its investments. The organization manages its investment portfolio on the basis of its cash requirements and to optimize its interest income.

Fair Value

The fair values of cash, accounts receivable, security deposits held, accounts payable and accrued liabilities, direct rent advances and security deposits payable correspond closely to their carrying amount because of their short-term maturity dates.

Liquidity Risk

Liquidity risk is the risk of being unable to meet cash requirements or fund obligations as they become due. It stems from the possibility of a delay in realizing the fair value of financial instruments.

The organization manages its liquidity risk by constantly monitoring forecasted and actual cash flows and financial liability maturities, and by holding assets that can be readily converted into cash.

Trade accounts payable and accrued liabilities are generally repaid within 30 days.

12) Comparative Figures

Some of the comparative figures have been reclassified to conform to the current year's presentation.



Provincial Priorities Act

Municipal Sector

Fact Sheet

Background

The *Provincial Priorities Act* (PPA) and *Provincial Priorities Regulation* (PPR) come into force on April 1, 2025. As the lead for the municipal sector, Municipal Affairs (MA) will oversee the intake of all agreements between municipalities or municipal entities and federal entities.

The PPR defines municipal entities as:

- Library boards
- Municipally Controlled Corporations
- Municipal Growth Management Boards
- Regional Services Commissions
- Entities created by a municipal bylaw, except a business improvement area within the meaning of the *Municipal Government Act* and the business improvement area's board
- Entities that are a party to an agreement in which the entity has agreed to operate and administer real property assets of the Alberta Social Housing Corporation

Federal entities include the Government of Canada departments, federal Crown corporations, and federal agencies.

Submission Requirements

Municipalities and municipal entities must submit information on all new agreements with federal entities, including any new agreement amendments, extensions, and renewals. These details must be provided along with a copy of the agreement to MA, regardless of the agreement's monetary value.

- Agreements valued under \$100,000 must be submitted to MA but do not need approval.
- Agreements valued between \$100,000 and \$5 million require ministerial approval. The Minister responsible for approving the agreement (lead ministry) will depend on the nature of the agreement between the federal entity and the municipality or municipal entity. For example, agreements related to public transit will fall under the responsibility of the Minister of Transportation and Economic Corridors, and agreements related to housing will fall under the responsibility of the Minister of Seniors, Community and Social Services.
- Agreements valued above \$5 million require Cabinet approval.

There are additional exceptions where provincial approval will not be required. These exceptions include, for example, minor administrative amendments, agreements for the purpose of responding to a disaster, and agreements between federal entities and municipally controlled corporations. While approval of agreements designated as exceptions is not required, these agreements must be submitted to MA as soon as possible after their execution for the exception to apply.

Existing agreements made between a municipality or a municipal entity that were signed prior to April 1, 2025, are not subject to the PPA, unless they are being amended, extended or renewed.

Intake Process

Agreements and intake forms should be submitted to MA to ma.provincialprioritiesact@gov.ab.ca when the signatories to the agreement are ready to sign the agreement or are in the final stages of negotiations.

- The intake form will collect high-level agreement information to assist in efficient processing of approval requests.
- Municipalities and municipal entities are encouraged to indicate on the intake form whether the execution of the agreement is time sensitive and the potential consequences of agreement delay.

The intake form will be available on the Federal Agreements and the Municipal Sector website and will also be provided by email to all municipalities prior to April 1, 2025.

While not part of the formal intake process, situations may arise where municipalities or municipal entities would like to understand whether the province is likely to have concerns with an agreement prior to applying to a federal program and/or negotiating a final agreement. In such cases, they may contact MA for additional information on how federal program requirements may conflict with the requirements of the *PPA*, or they may submit a draft copy of the agreement for a preliminary assessment. MA will coordinate these requests with the lead ministry, which will review the information and identify any potential concerns.

Review Process

Upon receipt of the agreement, MA will forward the agreement to the appropriate lead ministry for approval.

The lead ministry, or Cabinet when required, will review the agreement, and the municipality or municipal entity will be notified of the decision to approve or reject the agreement or approve the agreement subject to specific conditions.

If an agreement is approved subject to specific conditions, the municipality or municipal entity will be given the opportunity to work with the federal entity to incorporate these conditions.

The Government of Alberta is committed to efficiently screening all agreements to minimize delays and ensure timely funding for Alberta's municipalities and municipal entities.

Contact Information

Additional information regarding the *PPA* and PPR can be found on the Federal Agreements and the Municipal Sector website, and additional questions can be directed to Municipal Affairs.

Hours: 8:15 a.m. to 4:30 p.m. (open Monday to Friday, closed statutory holidays)

Phone: 780-422-7125

Toll free: 310-0000 before the phone number (in Alberta)

Email: ma.provincialprioritiesact@gov.ab.ca

Website: <https://www.alberta.ca/federal-agreements-and-the-municipal-sector>



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118376

March 12, 2025

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act (LAEA)* in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024*, came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at ma.advisory@gov.ab.ca.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver".

Ric McIver
Minister

Municipal Affairs Statutes Amendment Act, 2024

The *Municipal Affairs Statutes Amendment Act, 2024*, makes changes to two pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)*. This legislation comes into force on October 31, 2024.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts, and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

Changes to local election rules under the LAEA

Description of Changes	Previous Status Before Legislation
Aligns candidate eligibility criteria with councillor disqualification criteria in the MGA.	Candidates elected to council may face immediate disqualification due to misalignment with the MGA's criteria.
Allows municipalities to require criminal record checks for candidates.	No provisions were in place.
Allows union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).	Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign. Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000.
Allows donations outside the local election year and requires annual reporting of donations.	
Requires third-party advertisers campaigning for or against an issue on a ballot, such as a plebiscite, to register and report finances.	The LAEA only regulated third-party advertising for the promotion or opposition of a candidate during an election.
Limits donations to third-party advertisers to \$5,000 per election period, which begins May 1 of the election year.	The donation limit was \$30,000 for all individuals, unions, and corporations.
Enables regulation-making authority to define local political parties. Registration of local political parties will be limited to Calgary and Edmonton for the 2025 local general election.	No provisions were in place to regulate political parties at the local level.
Repeals the municipal authority to develop a voters list based on enumeration.	Municipalities could prepare a voters list, which had to be shared with all candidates.
Requires municipalities to create a permanent electors register. (This will be done in partnership with Elections Alberta, building off the provincial register of electors).	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities could choose to develop one or not.
Expands the use of special ballots and strengthens special ballot processes.	Special ballots could only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
Limits vouching to the ability to vouch for someone's address.	Vouching was permitted for an individual's age, residence, and identity.
Repeals the ability for a candidate's official agent or scrutineer to object to an elector.	Candidate's official agents or scrutineers could object to an elector; however, the elector could still vote.
Enables regulation-making authority to postpone elections in emergencies.	No provisions were in place to enable the Minister to postpone an election in the event of a natural disaster or emergency.
Prohibits automated voting equipment, such as electronic tabulators.	The LAEA permitted municipalities, by bylaw, to process ballots by automated voting equipment.
Requires recounts if requested by a runner up candidate when the margin is within 0.5 percent of total votes.	Returning officers had discretion regarding recounts.
Clarifies rules and streamlining processes for scrutineers.	Rules and processes were unclear for scrutineers.

Strengthening the accountability of local councils under the *MGA*

Description of Changes	Previous Status Before Legislation
Requires a councillor's seat to become vacant upon disqualification for specific matters.	Municipal councils or electors could only remove a disqualified councillor through the courts if they refuse to vacate their seat.
Requires mandatory orientation training for councillors.	Training for councillors must be offered, but there was no requirement for the councillor to attend the training.
Allows Cabinet to order a vote of the electors to determine whether a councillor should be removed. An elector vote to remove a councillor is limited to councillors who Cabinet consider to be unwilling, unable, or refusing to do the job for which they were elected, or if Cabinet considers such a vote to be in the public interest by taking into consideration illegal or unethical behaviour by a councillor.	Minister could only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
Allows elected officials to recuse themselves for real or perceived conflicts of interest.	Elected officials could only recuse themselves for matters in which they have a financial interest.
Makes the Minister responsible for validating municipal recall petitions.	A municipality's chief administrative officer was responsible for validating recall petitions.
Enables Cabinet to require a municipality to amend or repeal a bylaw given specific requirements are met (including: the bylaw exceeds the scope of the <i>MGA</i> or otherwise exceeds the authority granted to a municipality under the <i>MGA</i> or any other statute, conflicts with the <i>MGA</i> or any other statute, is contrary to provincial policy, or contravenes the Constitution of Canada).	Cabinet could only intervene with respect to a land use bylaw or statutory plan. No provisions were in place.
Gives Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.	
Allows the Minister to outline joint use planning agreement exemptions, criteria and requirements by regulation.	All criteria for joint use planning agreements were in the <i>MGA</i> .
Specifies that the assessed person for an electric generation system is the operator.	There was a lack of clarity regarding who should be assessed for electrical generation systems.

Accelerating housing development under the *MGA*

Description of Changes	Previous Status Before Legislation
Requires municipalities to offer electronic options for public hearings on planning and development and restricts them from holding extra public hearings when not required by legislation.	No requirements were in place for electronic options. Municipalities could hold extra hearings beyond what was legislated.
Fully exempts non-profit, affordable housing from property taxation.	Limited provisions in place in the <i>MGA</i> .
Enables multi-year residential property tax incentives.	Municipalities could offer multi-year incentives for non-residential development, but not residential development.
Regulation-making authority to define which non-statutory studies may be required for building and development permits. No regulation is currently in place.	No provisions were in place.

Additional resources

- [Municipal Affairs Statutes Amendment Act](#)
- [Municipal Government Act](#)
- [Local Authorities Election Act](#)
- [Local Political Parties and Campaign Expense Limits](#) (Fact Sheet)