
Community Groups Policy

Date Approved by Council: August 31, 2022

Resolution: 2022-08-31-281

Review Date: February

Related Bylaw: N/A

Amendments:

Purpose

This policy has been adopted to recognize that community groups working together with the Village promotes increased collaboration and capacity building. Community groups are an essential component in providing sustainability to the Village.

Guidelines

The Village works with local community groups and this policy will help to define the roles of the Village and community groups, when working towards common goals.

1. The Village recognizes that our community groups must and will play a role in development efforts.
2. The Village is committed to supporting and facilitating community groups in these efforts.
3. The Village is committed to send a minimum of one Councillor or the CAO to attend and participate in the annual community group meeting. Collaboration is crucial for success.
4. Community groups shall not complete any work to Village parks or green spaces without prior approval from Council.
5. Requests from a community group for any improvements to Village parks or green spaces shall be as follows:
 - a) A detailed write up of work to be completed with a site plan attached; and
 - b) Budget with all incoming financial sources indicated; and
 - c) Maintenance plan, if required.
 - d) Submit drawings and site plan after the work has been completed.
 - e) Any other requirements that the CAO or Council deem necessary, on a case-by-case basis. (Ex. locates, permits, etc.)
6. Any request made to the Village for financial support shall be made in writing with a dollar amount indicated and presented at a Council meeting.
7. Any request to the Village for improvements to be made shall be made in writing and presented at a Council meeting.

8. Any communication regarding maintenance concerns or requests for repairs, shall be made by the Chairperson or designate of the community group to the CAO.
9. Community Groups shall supply financial statements to the Village upon request when joint projects are undertaken.
10. The Village Council will be supportive of all projects being considered by community groups, if it is within reasonable financial expectations, and it has been given consideration for staff time regarding future maintenance.