

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Wednesday, November 10, 2021**

The regular meeting of the council of the Village of Hussar was held at the Sundowners' Senior Centre on Wednesday November 10, 2021, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Coralee Schindel, Tim Frank Kate Brandt, CAO 1 in person and 1 via. conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:02 pm
<u>ACCEPTANCE OF AGENDA</u>	
2021-11-10-595	MOVED by Councillor Frank that the agenda be accepted with the following changes: Remove 6 (h) Land Use Bylaw Draft Move 5 (b) 5.1 Office Hours of Operation to 12 (b) Personnel Matter CARRIED
<u>RCMP</u>	<u>Quarterly Report – Cpl. Sebastian Andrews</u> Cpl. Sebastian Andrews received a promotion and will be leaving the detachment sometime after January 10, 2022. They are currently looking for his replacement. There has been a 32% decrease in property crime for the area from 2020 to 2021. There has been an increase in Person Crime files, such as domestic disputes. An increase in historical sex assaults, it is good that people are coming forward to report them. New member starting December 1, 2021. Community Priorities: Community Engagement - there were 19 youth engagements this quarter: Bassano Bike rodeo, Hussar Bike rodeo, and Rosemary anti bullying presentation. Safe Roads - there were 5 impaired drivers, 99 tickets for speeding over 140km/h and 11 Motor Vehicle Collisions. Crime Reduction - 165 proactive rural crime patrols and 96 hot spot/ night patrols.
2021-11-10-596	MOVED by Councillor Frank to accept the Quarterly Report as information CARRIED
<u>APPROVAL OF MINUTES</u>	<u>October 14, 2021 Regular Council Meeting</u>
2021-11-10-597	MOVED by Councillor Frank that the minutes of October 14, 2021 be accepted as presented CARRIED
2021-11-10-598	<u>October 21, 2021 Organizational Meeting</u> MOVED by Councillor Schindel that the organizational minutes of October 21, 2021 be accepted as presented CARRIED

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2021-11-10-599 October 21, 2021 Regular Council Meeting
MOVED by Councillor Schultz that the minutes of October 21, 2021 be accepted as presented

CARRIED

BYLAW REVIEW
2021-11-10-600 Bylaw Review
MOVED by Councillor Frank to give bylaw 537-21 being the ATCO Gas Franchise Renewal Bylaw first reading

CARRIED

2021-11-10-601 MOVED by Councillor Schultz to give bylaw 538-21 being the Procedural Bylaw first reading

CARRIED

POLICY REVIEW
2021-11-10-602 Policy Review
MOVED by Councillor Schultz to approve policy 2.2 Fire Ban Policy with the change for the spelling error

CARRIED

2021-11-10-603 MOVED by Councillor Schindel to accept policy 5.7 Annual Budgeting Process

CARRIED

2021-11-10-604 MOVED by Councillor Frank to approve policy 7.4 Sewer Backup Policy with the changes for the spelling errors

CARRIED

The following policy was reviewed without changes:

- 8.1 Health & Safety
- 8.2 Work Alone

BUSINESS
2021-11-10-605 ATCO Form of Application to AUC
ATCO Form of Application MOVED by Councillor Frank to sign the Form of Application to be submitted to the Alberta Utilities Commission and to advertise the "Notice of Application" in the Strathmore Times and Drumheller Mail newspapers

CARRIED

2021-11-10-606 Signing Authority at the bank
Signing Authority MOVED by Councillor Schultz to remove Corey Fisher from all Village of Hussar accounts. To update the signing authority to include one of Les Schultz, Coralee Schindel and Tim Frank as Councillors, with the CAO, Katlin Brandt on all Village Accounts

CARRIED

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- 2021-11-10-607 Appoint 2 Members to the ISDAB Board & Payment for training
Appoint ISDAB Members
MOVED by Councillor Schindel to appoint Michelle Plante and Linda Held as Members to the Palliser Intermunicipal Subdivision and Development Appeal Board
CARRIED
- 2021-11-10-608
Payment for training
MOVED by Councillor Schindel to pay the amount of \$240.00 to Michelle and Linda for the completion of training for the ISDAB
CARRIED
- 2021-11-10-609 Snow Fencing along 3rd Avenue
Snow Fencing on 3rd Avenue
MOVED by Councillor Frank to rescind Motion 2018-11-15-202 and to revise policy 6.1 Snow Removal to reflect the original text to place snow fencing on "3rd Avenue West from 1st Street West to just past the lift station on the north side of the road"
CARRIED
- 2021-11-10-610
Policy Revision
MOVED by Councillor Schultz to advise administration to revise policy 6.1 snow removal policy for priorities for plowing as per her recommendation and bring back at our next regular council meeting
CARRIED
- 2021-11-10-611 CAO Vacation
CAO Vacation
MOVED by Councillor Schindel to move our Thursday December 23 regular council meeting to Tuesday December 21, 2021 at 7 pm in Council Chambers
CARRIED
- 2021-11-10-612
Meeting Date
MOVED by Councillor Schindel to approve the CAO take Thursdays off on November 25, December 9, December 16, and December 23 and transfer 1.2 vacation day to 2022
CARRIED
- 2021-11-10-613 Animal Control Bylaw for County Enforcement
Animal Control
MOVED by Councillor Schultz to approve dog enforcement only in the bylaw enforcement agreement with Wheatland County for Animal Control
CARRIED
- 2021-11-10-614 Councillor and CAO training
Councillor and CAO training
MOVED by Councillor Frank to accept as in information at this time
CARRIED
- 2021-11-10-615 Service Warranties
Service Warranties
MOVED by Councillor Frank to invite a representative from Service Line Warranties to virtually attend our next Regular Council meeting to provide more information and answer any questions
CARRIED

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Christmas Bonus
2021-11-10-616
Christmas Bonus
MOVED by Councillor Schindel that the CAO and Public Works Foreman be provided with an annual bonus in the amount of \$200 payable with a VISA gift card
CARRIED

COVID-19 Procedure (masking)
2021-11-10-617
COVID-19
procedure
MOVED by Councillor Schultz to have the CAO not have to wear a mask at the workstation when people come in as there is a glass barrier, but the public still need to mask upon entry
CARRIED

Weed Control Report
2021-11-10-618
Weed Control
MOVED by Councillor Frank to accept as information at this time
CARRIED

DEVELOPMENT

2021-11-10-619
DP 2021-012
Building Addition
DP 2021-012 – Building Addition
MOVED by Councillor Frank to approve Development Permit 2021-012 for the construction of a building addition – Closet with a variance of .2m for the side yard set back requirement at 109 1st Avenue West as per the development permit application with the following conditions:
a. The applicant is required to obtain all appropriate safety codes permits
CARRIED

FINANCIAL

2021-11-10-620
October 2021 Financial Reports
MOVED by Councillor Schultz to accept the October 2021 Bank Reconciliation and Cheque Listing
CARRIED

The 2022 Budget was reviewed

Councillor Schultz called a 5-minute recess at 9:49 pm
Councillor Schultz called the meeting back to order at 9:56 pm

COMMITTEE
MEETINGS

Councillor Frank
Library Board has called a meeting to introduce Coralee to the board.

Drumheller & District Solid Waste Board had 2 executive meetings, November 1 and 8th. The Executive Director Tammi has retired, the acting EDO is Sean. The transtor should be in place now and welders were out there today. The Village got a refurbished transtor.

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Councillor Schindel

Wheatland Family Community Support Services meeting did not have quorum so the meeting was rescheduled

Councillor Schultz

Community Futures Wild Rose had 2 meetings on November 4, 2021. The Special Meeting was a shareholders meeting, where everyone was introduced. There are 7 new members to the board. The Articles of the Association and the Amendments to them were reviewed and approved. The Bylaws for the Corporation were accepted and passed the new document. The Regular Board meeting was held after the special meeting. The appointment of new Directors or Executive. Amber Link is the Chair, Brian Peever is Vice Chair and Jason Montgomery is Secretary/ Treasurer. The Investment Review Committee has 3 board members and 2 at large and the Community Economic Development Committee has 3 members. The financial variance report and the Semi-annual financial report were given. There are 4 subcommittees of the board, Governance committee (Les and 2 others), the Audit and Finance committee, the Management and Personnel committee (Les and 3 others) and the Sustainability and Succession Planning committee. Updates on the Loan Portfolio Report, Small Business week outcomes and the Mastering Recovery Project were presented. There is a full day of Board Orientation on December 4, 2021 at the Wheatland Office with a Board meeting to follow.

CAO REPORT

2021-11-10-621 MOVED by Councillor Frank to look for new quotes to fix the driveway at 120 2nd Avenue East
CARRIED

2021-11-10-622 MOVED by Councillor Frank to approve the Bassano Plumbing and Heating Quote # 1369 for a new Lennox heater at the water treatment plant
CARRIED

2021-11-10-623 MOVED by Councillor Frank to accept the CAO, Public Works and JG Water Services reports as presented
CARRIED

CORRESPONDENCE

2021-11-10-624 MOVED by Councillor Schultz to accept the following correspondence as information
 a) AUMA / AMSC Overview
 b) Municipal Sustainability Initiative (MSI) reduction for 2022 & 2023
 c) Wheatland & Area Hospice Society Annual Report
 d) Fortis Alberta congratulations to newly elected officials
CARRIED

2021-11-10-625 MOVED by Councillor Schultz to extend our meeting to 11:30 pm
CARRIED

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CONFIDENTIAL

2021-11-10-626

MOVED by Councillor Schultz that the meeting go into closed session at 10:49 pm to discuss the following:

- a) Unsightly Premises (as per s. 18(1) of the FOIP Act)
- b) Personnel Matter – Salary and Hours of Work (as per s. 17(1) of the FOIP Act)
- c) Draft Strategic Plan (as per s. 23(1) of the FOIP Act)

CARRIED

2021-11-10-627

MOVED by Councillor Schultz that the meeting come out of closed session at 11:36 pm

CARRIED

2021-11-10-628

MOVED by Councillor Schultz that the complaint does not warrant an unsightly premises remedy order at this time, but we will monitor the situation

CARRIED

2021-11-10-629

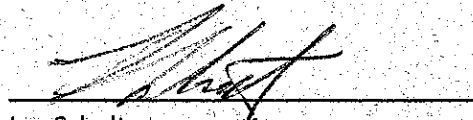
MOVED by Councillor Schultz that the Draft Strategic Plan will be moved to December 2, 2021 regular council meeting due to time restrictions

CARRIED

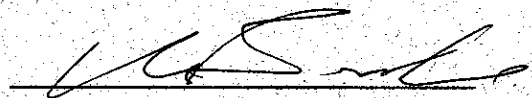
ADJOURNMENT

The meeting was adjourned at 11:37 pm

These minutes approved this 2 day of December, 2021.



Les Schultz
Mayor



Kate Brandt
Chief Administrative Officer

