



The regular meeting of the council of the Village of Hussar will be held at the Sundowners Senior Centre and via conference call on Thursday, February 03, 2022 starting at 7:00 p.m.

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. DELEGATION – PALLISER REGIONAL MUNICIPAL SERVICES**
  - (a) Devin & Cody – 1 hour presentation
- 4. RCMP – Monthly Mayor’s Report**
  - (a) Annual Performance Priorities
- 5. ADOPTION OF THE PREVIOUS MINUTES**
  - (a) January 13, 2022 Regular Council Meeting
- 6. POLICY & BYLAW REVIEW**
  - (a) Bylaw Review
    - 508-16 Tax Penalties
    - 520-18 Public Notification
    - 541-21 Garbage Collection NEW
  - (b) Policy Review
    - 5.2 Faxing & Photocopying
    - 5.3 Rates & Fees
    - 7.1 Outstanding Utility Account Transfer to Tax Roll
    - 7.2 Outstanding Garbage Service Fees Transfer to Tax Roll
    - 7.3 Private Service Repairs Charged to Homeowner
- 7. BUSINESS**
  - (a) 2 Billion Trees – Call for Proposals
  - (b) Fortis Alberta Grants – Save Energy Grant & Tree Planting Grant
  - (c) Farm Safety Centre Donation
  - (d) Hazard Season Outlook seminar
  - (e) STARS Ally impact report
  - (f) Alberta Municipalities – IT Services
  - (g) New Administration Building Quote
  - (h) Library Board Auditor
  - (i) Marigold – Freedom to Read Week
- 8. FINANCIAL**
  - (a) Term account options – Connect First Credit Union
- 9. COMMITTEE REPORTS**
- 10. CAO, PW & JG REPORT**
- 11. CORRESPONDENCE**
  - (a) Town of Tofield – Rural Alberta – Adolescent Vaccine Provision
  - (b) Fortis Alberta AUC Notice – RE Streetlight investment
- 12. CONFIDENTIAL**
  - (a) JG Water Services Agreement 2022 (as per s. 16(1) of the *FOIP Act*)
  - (b) MOA for Village Infrastructure Funding Agreement (as per s. 21(1) of the *FOIP Act*)
  - (c) Weed Control Agreement (as per s. 21(1) of the *FOIP Act*)
  - (d) Agreement to provide Bylaw Enforcement (as per s. 21(1) of the *FOIP Act*)
  - (e) Wheatland Regional Emergency Management Partnership Agreement (as per s. 21(1) of the *FOIP Act*)
  - (f) CAO Performance Review (as per s. 17(1) of the *FOIP Act*)
  - (g) Draft Strategic Plan (as per s. 29(1) of the *FOIP Act*)
- 13. ADJOURNMENT**

Next Meeting: Thursday, February 24, 2022 (Sundowners’ and via. Conference call)

## 2022-2023 Annual Performance Plan Priorities

We are now in the 4<sup>th</sup> quarter for the Bassano RCMP Detachment annual performance plan. As we wind down on the 2021-22 plan it is time to look forward to the 2022-23 plan and our priorities.

I would like to take a moment and introduce myself as Cpl Joshua Argue. I am the interim Commander for the Bassano RCMP Detachment with Sgt Andrews having recently promoted and transferred out. Although at this time I am the interim Commander I am fully committed to the Bassano RCMP Detachment and the residents that we provide policing services to.

I am reaching out with the below questions to help determine what our new set of priorities will be to help drive the Bassano Detachment to another year of success. Before we decide on any new priorities I wanted to refresh your memory for the priorities that were laid out in our 2021-22 annual performance plan.

1. Community Engagement – Rural residents, school
2. Traffic – safe roads
3. Property – Crime Reduction
4. Employee wellness

The above priorities were further broken down into work initiatives to help us gauge our success and work as a road map to our goals.

With that being said, I would like you to review the above priorities and match them with your local community needs. Could you please answer the following questions to help us better serve the community and place us in a better position for success in the upcoming year?

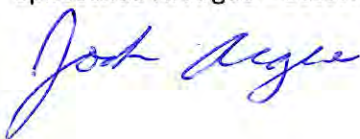
1. What did the Bassano RCMP do in your community that you felt was beneficial towards achieving the above priorities?
2. What did the Bassano RCMP do in your communities that you feel could be changed to better achieve our priorities?
3. What do you feel are priorities for your community going forward? (please forward 3-5 ideas)
4. What are programs you would like to see the Bassano RCMP participate in? An example could be a foot patrol program in your village/community

The annual performance plan is more than just ensuring we are providing a high level of policing needs for your community. I view the annual performance plan as a way for us to identify community issues at a grassroots level and develop a grass roots plan to address that issue at its root cause.

Please reach out to me at your earliest convenience to set up a time to meet and go over any feedback you may have. If we are able to connect prior to the next council meeting we could potentially sign the acknowledgment of the new priorities at that time.

Sincerely,

Cpl. Joshua H. Argue – Bassano RCMP Detachment



**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, January 13, 2022**

The regular meeting of the council of the Village of Hussar was held at the Sundowners Senior Centre on Thursday January 13, 2022, commencing at 7:00 pm

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<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Coralee Schindel, Tim Frank Kate Brandt, CAO  0 in person and 1 via. conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:01 pm
<u>ACCEPTANCE OF AGENDA</u>	
2022-01-13-001	MOVED by Councillor Frank that the agenda be accepted as presented  CARRIED
<u>RCMP</u>	<u>Monthly Mayor's Report</u>
2022-01-13-002	MOVED by Councillor Schultz to accept the Monthly Mayor's Report as information at this time  CARRIED
<u>APPROVAL OF MINUTES</u>	<u>December 21, 2021 Regular Council Meeting</u>
2022-01-13-003	MOVED by Councillor Schultz that the minutes of December 21, 2021 be accepted as presented  CARRIED
<u>BYLAW REVIEW</u>	<u>Bylaw Review</u>
2022-01-13-004	MOVED by Councillor Schindel to bring back bylaw 541-21 Garbage Collection with the changes as discussed: a) \$1.00 per additional bag tag, purchased in bundles of 5 or 10. b) Seasonal businesses (Arena/ Hall) can put out a maximum of 6 bags before requiring additional bag tags  CARRIED
2022-01-13-005	MOVED by Councillor Frank to give bylaw 537-21 being the ATCO Franchise Renewal Bylaw second reading  CARRIED
2022-01-13-006	MOVED by Councillor Schultz to give bylaw 537-21 being the ATCO Franchise Renewal Bylaw third and final reading  CARRIED
<u>POLICY REVIEW</u>	<u>Policy Review</u>
2022-01-13-007	MOVED by Councillor Schindel to advise administration to revise Administrative policy 5.3 Rates and Fees as per Councils discussion and bring back for approval at a future meeting  CARRIED

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, January 13, 2022**

**BUSINESS**

2022-01-13-008  
Summer Student

**Summer student application**

MOVED by Councillor Frank to submit an application for the Canada Summer Jobs program for a summer student for 30 hours a week for 12 weeks

CARRIED

2022-01-13-009  
Signing Authority

**Signing Authority for Cemetery Accounts at the bank**

MOVED by Councillor Schultz to remove Corey Fisher from all Village Cemetery Fund Accounts and the Safety Deposit Box. To update the signing authority to include one of the Les Schultz, Coralee Schindel and Tim Frank as Councillors, with the CAO, Katlin Brandt

CARRIED

2022-01-13-010  
Emerging Trends

**Emerging Trends in Municipal Law**

MOVED by Councillor Frank to allow our CAO to virtually attend the Emerging Trends in Municipal Law Seminar on Thursday February 10, 2022

CARRIED

2022-01-13-011  
Land Use Bylaw

**Land Use Bylaw changes**

MOVED by Councillor Schultz to provide Palliser with our final changes to the Land Use Bylaw so the final draft can be presented in February 2022

CARRIED

2022-01-13-012  
WHMB- Housing  
101

**WHMB – Housing 101 for Municipal Elected Officials**

MOVED by Councillor Frank to allow Councillor Frank and Schultz to virtually attend the Wheatland Housing Management Body Information Session on February 17, 2022

CARRIED

Councillor Schultz called a 5-minute recess at 8:58 pm  
Councillor Schultz called the meeting back to order at 9:04 pm

**FINANCIAL**

2022-01-13-013

**December 2021 Financial Reports**

MOVED by Councillor Frank to accept the December 2021 Bank Reconciliation and Cheque Listing

CARRIED

The 2022 budget was reviewed without changes

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, January 13, 2022**

DEVELOPMENT

2022-01-13-014

DP 2022-001

Accessory Building-  
Fabric Covered

DP 2022-001 Accessory Building – Fabric Covered

MOVED by Councillor Schultz to approve Development Permit 2022-001 for the construction of an accessory building – fabric covered – temporary storage tent at 217 2<sup>nd</sup> Avenue West as per the development permit application with the following conditions:

- a. Approval is subject to the appropriate appeal period under the Land Use Bylaw; and
- b. The applicant is required to obtain all appropriate safety codes permits
- c. Must be a minimum of 6ft from the principal building and 1m from the property line and 3m (10ft) from flammable material
- d. Shall be kept in good condition and shall not cause or create a nuisance by way of noise, vibration, etc. and the privacy and enjoyment of adjacent properties shall be preserved and the amenities of the neighbourhood maintained
- e. Application is approved for 1 year. An application to extend the duration of a temporary permit shall be dealt with as a new application. There shall be no obligation to approve it on the basis that the previous permit has been issued

CARRIED

COMMITTEE  
MEETINGS

There were not committee reports for any Councillors

CAO REPORT

2022-01-13-015

MOVED by Councillor Schindel to accept the CAO, Public Works and JG Water Services reports as information at this time

CARRIED

CORRESPONDENCE

2022-01-13-016

MOVED by Councillor Schultz to accept the following correspondence as information

- a) Fortis Alberta – Approved 2022 Distribution Rates
- b) Land & Property Tribunal – Notice of Acknowledgement
- c) Wheatland County – LUB amendments
- d) Letter of Support for City of Cold Lake and Streamlining Foreign Physician Assessments
- e) Letter of Support for Fast Tracking Immigrant Nurses for Certification in Alberta

CARRIED

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, January 13, 2022**

CONFIDENTIAL  
2022-01-13-017

MOVED by Councillor Schultz that the meeting go into closed session at 10:01 pm to discuss the following:

- a) Draft Strategic Plan (as per s. 29(1) of the *FOIP* Act)
- b) Agreement to provide Bylaw Enforcement (as per s. 29(1) of the *FOIP* Act)
- c) MOU Community Futures – Digital Economy Program (as per s. 16(1) of the *FOIP* Act)
- d) JG Water Services Agreement 2022 (as per s. 16(1) of the *FOIP* Act)

CARRIED

2022-01-13-018

MOVED by Councillor Schultz that the meeting come out of closed session at 11:01 pm

CARRIED

2022-01-13-019

MOVED by Councillor Schultz to have administration check on the additional insurance before entering into the Bylaw Services Agreement with Wheatland County

CARRIED

2022-01-13-020

MOVED by Councillor Schultz to enter into the Memorandum of Understanding with Community Futures Wild Rose for the Digital Economy Program

CARRIED

2022-01-13-021

MOVED by Councillor Schultz to direct administration to contact JG Water Services for clarification and revision to their 2022 contract

CARRIED

ADJOURNMENT

The meeting was adjourned at 11:02 pm

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Les Schultz  
Mayor

\_\_\_\_\_  
Kate Brandt  
Chief Administrative Officer

## Village of Hussar

### Request for Decision (RFD)

Meeting:	Regular Meeting
Meeting Date:	February 3, 2022
Title:	Bylaw Review

Agenda Item Number:	6a.
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#### **BACKGROUND**

The following bylaws are attached for review:

- a) 508-16 Tax Penalties
- b) 520-18 Public Notification
- c) NEW 541-21 Garbage Collection

#### **Garbage Collection Bylaw changes that were made:**

Changed 5.8(c) to 30 lbs or 14 kg

6.1 inflammable changed to flammable

Made it consistent with other bylaw formatting

2.1 "Bag Tag" definition was added and other definitions were renumbered accordingly.

4.1 (a) was added for seasonal businesses

4.2 & 4.3 were added and part 4 was renumbered accordingly.

#### **RECOMMENDATION:**

- a) Motion to give bylaw 541-21 being the Garbage Collection Bylaw second reading
- b) Motion to give bylaw 541-21 being the Garbage Collection Bylaw third and final reading

**BYLAW #508-16**  
**VILLAGE OF HUSSAR**

**A BYLAW OF THE VILLAGE OF HUSSAR IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE IMPOSITION OF PENALTIES FOR NON-PAYMENT AND LATE PAYMENT OF TAXES**

WHEREAS, the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, authorizes Council to pass bylaws for the purpose of establishing the position of Chief Administrative Officer;

AND, the Council of the Village of Hussar deem it necessary to adopt a penalty rate to be imposed on unpaid taxes appearing on the Tax Roll of the Village of Hussar

NOW THEREFORE, the Council of the Village of Hussar in the Province of Alberta duly assembled, hereby enacts as follows:

**PART I: BYLAW TITLE**

- 1.1 This bylaw shall be known as the "Tax Penalty Bylaw."

**PART II: DEFINITIONS**

- 2.1 "Current Tax" means property taxes levied within the current calendar year.
- 2.2 "Tax" and "Taxes" includes all property taxes, local improvement taxes, and all other taxes, charges, fees or amounts lawfully imposed against a property by the Village of Hussar pursuant to the *Municipal Government Act* or any other statute of the Province of Alberta.
- 2.3 "Tax Arrears" means taxes that remain unpaid after December 31 of the year in which they are imposed.
- 2.4 "Taxpayer" is the person liable to pay taxes as defined in the *Municipal Government Act*.

**PART III: PENALTIES ON UNPAID TAXES**

- 3.1 Current taxes must be paid on or before the 30<sup>th</sup> day of June in the year in which they are levied.
- 3.2 Current taxes not paid by the 30<sup>th</sup> day of June in any year will have a penalty of twelve percent (12%) imposed on them on the 1<sup>st</sup> day of July in that year.



- 3.3 After the 31<sup>st</sup> day of December any unpaid taxes shall be deemed to be in Tax Arrears and a penalty of twelve percent (12%) will be imposed on January 1<sup>st</sup> of the succeeding year.
- 3.4 The above penalties when applied to arrears of taxes shall be added to and form part of the unpaid taxes.
- 3.5 If any date specified in this section as penalty falls on other than a normal day of business for the Village of Hussar, then the penalty date shall be deemed to be the next business day.

PART IV: GENERAL

- 4.1 That By-law #369-82 be repealed in its entirety.
- 4.2 This Bylaw shall come into force and effect upon third and final reading.

READ a first time this 29 day of June, 2016.

READ second time this 29 day of June, 2016.

READ a third time this 29 day of June, 2016.

Signed this 25 day of July, 2016.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

**BYLAW #520-18  
VILLAGE OF HUSSAR**

**A BYLAW OF THE VILLAGE OF HUSSAR IN THE PROVINCE OF ALBERTA TO ESTABLISH  
ALTERNATIVE METHODS FOR ADVERTISING STATUTORY NOTICES**

WHEREAS, pursuant to section 606 of the *Municipal Government Act*, a council must give notice of certain bylaws, resolutions, meetings, public hearings or other things by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under section 606.1;

AND WHEREAS, pursuant to section 606.1(1) of the *Municipal Government Act*, a council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolution, meetings, public hearings and other things referred to in section 606;

AND WHEREAS Council is satisfied that the advertising methods set out in this Bylaw are likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing relates or in which the meeting or hearing is to be held;

NOW THEREFORE, the Council of the Village of Hussar, in the Province of Alberta, duly assembled, hereby enacts as follows:

**BYLAW TITLE**

1. This bylaw may be referred to as the "Public Notification Bylaw."

**ADVERTISING METHODS**

2. Any noticed required to be advertised under section 606 of the *Municipal Government Act* of a bylaw, resolution, meeting, public hearing or other thing may be given, in accordance with the timelines prescribed in section 606, in one or more of the following methods:
  - a. electronically by posting the notice prominently on the Village of Hussar official website;

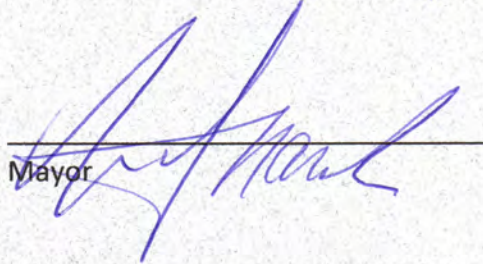
- b. electronically by posting the notice prominently on any of the Village of Hussar's social media sites;
- c. by posting the notice prominently on the bulletin board provided for that purpose at the Village of Hussar Office; or
- d. by posting the notice prominently on the bulletin board provided for that purpose at the Canada Post Office located in the Village of Hussar.

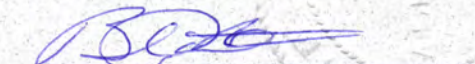
READ a first time this 28 day of June, 2018.

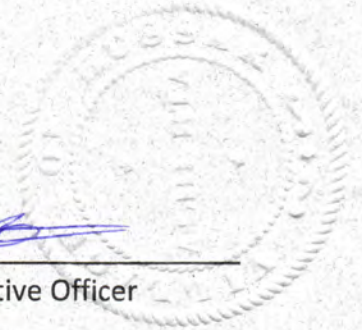
READ second time this 12 day of July, 2018.

READ a third time this 12 day of July, 2018.

Signed this 19 day of July, 2018.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer



**BYLAW #541-21  
VILLAGE OF HUSSAR**

**A BYLAW OF THE VILLAGE OF HUSSAR IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE  
COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE AND REFUSE IN THE VILLAGE OF HUSSAR**

**WHEREAS**, Section 7(f) of the *Municipal Government Act*, R.S.A. 2000, c-M-26, as amended, provides that the Council of a municipality authorizes Council to pass bylaws respecting services provided by or on behalf of the municipality,

**AND WHEREAS**, the Village of Hussar provides garbage collection and removal services,

**NOW THEREFORE**, the Council of the Village of Hussar in the province of Alberta, duly assembled, enacts as follows:

**PART I: BYLAW TITLE**

- 1.1 This bylaw may be cited as the “Garbage Collection Bylaw.”

**PART II: DEFINITIONS**

- 2.1 “Bag Tag” means a self-adhesive sticker issued by the Village of Hussar pursuant to this bylaw for identifying excess residential waste.
- 2.2 “Bylaw Officer” means each and every member employed and duly appointed as a Bylaw Enforcement or Peace Officer within the Village.
- 2.3 “Council” means the council of the Village of Hussar.
- 2.4 “Collection Day” means the day or days during each week on which garbage is regularly collected from a specific premises, together with the twelve (12) hour period immediately preceding and immediately following that day.
- 2.5 “Commercial Premises” means café or restaurant, warehouse, wholesale or retail business place, office building, garage or service station, factory or industrial plant, and any other building or premises except a dwelling.
- 2.6 “Dwelling” means a building occupied for residential purposes.
- 2.7 “Garbage” means discarded ashes, bottles, metal scraps, metal cans or tins, crockery, glass, grass cuttings and other garden refuse, cloth, paper, food and food waste, wrappings, sweepings, and other items of household refuse, but does not include animal excrement or industrial waste.
- 2.8 “Garbage Can” means a receptacle constructed of non-corrosive durable metal or plastic hold household garbage.



- 2.9 “Garbage Collection Agent” means the person or firm appointed by the Village for the purpose of collecting and disposing of garbage and refuse.
- 2.10 “Garbage Stand” means a wooden or metal stand or enclosure designed to hold all garbage cans required by a premises for which the stand is provided, and which shall be so designed as to keep all garbage cans in an upright position at all times, and protected from interferences from dogs and other animals.
- 2.11 “Householder” means any person occupying any dwelling or place of residence, but shall not include any person who is merely a boarder, roomer, or lodger therein.
- 2.12 “Industrial Waste” means material from:
- a. excavations,
  - b. lot clearing,
  - c. building construction, repairs, alteration or maintenance,
  - d. debris from any building removed or destroyed by fire, flood or contamination,
  - e. material from manufacturing processes,
  - f. dead animals,
  - g. waste from garages or service stations,
  - h. condemned matter or waste from factories or other works, and
  - i. any other similar material other than human or animal excrement or garbage.
- 2.13 “Premise” means any residential dwelling or commercial premises that receives garbage collection.
- 2.14 “Proprietor” means the occupant of a commercial premises.
- 2.15 “Village” means the Village of Hussar.

### PART III: GENERAL REGULATIONS

- 3.1 No householder, proprietor or other person within the Village shall dispose of garbage except in accordance with this Bylaw.
- 3.2 No person other than a lawful user thereof, or any authorized employee of the Village or garbage collection agent shall open any garbage can or remove anything therefrom, or in any way disturb the contents thereof; nor shall any person handle, interfere with, or in any manner disturb any garbage of any kind put out for collection or removal.

#### PART IV: GARBAGE COLLECTION

- 4.1 There is a three (3) bag limit for garbage. The owner or occupant of every premises shall provide sufficient garbage cans to contain the garbage generated from those premises during the period between garbage collection days.
  - a. Seasonal businesses (Arena and Hall) will be allowed a six (6) bag limit for garbage.
- 4.2 Bag tags can be purchased at the Village Office and are registered to each address.
  - a. They can be purchased in bundles of 5 or 10.
  - b. The Fee for bag tags are set out in the Rates & Fees Policy
- 4.3 All additional garbage bags may be set out in accordance with this bylaw and must have a visible bag tag and located at the residential address as shown on the tag.
- 4.4 Where any premises is served by a lane or alley, all garbage from such premises shall be placed for collection at a location within 5 feet or 1.5 meters of the lane, but not in the lane.
- 4.5 Where any premises is not served by a lane or alley, or the lane or alley is deemed inaccessible, all garbage from such premises shall be placed for collection at location as close as possible to the travelled portion of an adjacent street, but not on a sidewalk or in such location as to interfere in any way with vehicle or pedestrian traffic.
- 4.6 Where garbage for collection is stored within any structure, fence or other enclosure, direct access to the garbage cans or bags from the lane shall be provided in every case.
- 4.7 Garbage shall be at the pickup location by 8:00 a.m. on collection day.
- 4.8 Collection Day shall be once a week on a day determined by the Village. The Village will provide notice to residents of any changes to collection days at least four weeks prior to the change taking place whenever possible.
- 4.9 The Garbage Collection Agent shall not enter any dwelling or commercial premises for the purpose of garbage collection.
- 4.10 The Village will not collect any designated recycle items. These items may be taken to the Transfer Site by Village residents.

#### PART V: GARBAGE CONTAINERS

- 5.1 No person shall place or keep any garbage can or receptacle for industrial waste upon any lane or street in the Village except as specifically provided in this bylaw.
- 5.2 All garbage must be securely bagged and/or boxed and shall not weight more than 30 pounds or 14 kilograms, or Alberta Occupational Health & Safety Code regulations, whichever is less, and be of sufficient strength for lifting of contents.

- 5.3 Every householder and proprietor shall maintain and keep in good condition sufficient garbage cans required by this bylaw for all garbage upon the premises owned or occupied by him and shall ensure that a cover is kept securely over the mouth of all such cans except when said cans are actually being filled or emptied.
- 5.4 Every householder, proprietor or other person shall dispose of garbage upon the premises owned or occupied by him by placing or causing the same to be placed in a garbage can maintained for that purpose, or in such other container as is specifically permitted by this bylaw, but not elsewhere.
- 5.5 Except on collection day, all garbage cans and/or bags shall be kept and maintained on the premises of the householder, and any garbage can located on any street or lane in the Village other than on collection day may be removed and disposed of at the discretion of the Bylaw Officer without compensation to the owner thereof.
- 5.6 The owner, tenant, occupant or other person in charge of a dwelling or other building shall at all times ensure that garbage cans or other receptacles provided for the purpose, are not allowed to spill over or accumulate on any land or street or adjoining public or private property. Every such person shall be held responsible for any violation of this section regardless of the cause of such violation.
- 5.7 When any garbage can has been condemned or is deemed insufficient by a Village representative and written notice to that effect has been given to the householder, the condemned garbage can may be removed and disposed of along with the garbage from the premises, in which case the householder shall forthwith provide a suitable garbage can or container to replace the one that has been condemned or removed.
- 5.8 Notwithstanding any other provision of this bylaw, plastic bags of the type designed for the disposal of domestic refuse may be used for the disposal of garbage under the following conditions:
- a. Plastic bags containing garbage shall be kept in a structure, fenced area, or other enclosure except when otherwise placed for pickup on collection day.
  - b. Plastic garbage bags containing garbage shall be in good repair, and securely closed when deposited for pickup.
  - c. Plastic bags when filled shall not weight more than 30 pounds or 14 kilograms, or Alberta Occupational Health & Safety Code regulations, whichever is less, and be of sufficient strength for lifting of contents.
  - d. Plastic bags of garbage shall be placed for collection in the same manner and location as prescribed in this bylaw for garbage cans, and under no circumstances shall they be placed on any lane or street other than on collection day.

#### PART VI: UNACCEPTABLE REFUSE

- 6.1 No person shall directly or otherwise dispose of or permit any person to dispose of any explosive, flammable, volatile, noxious, dangerous device, or hazardous substance in any garbage can.
- 6.2 Disposal of any refuse by burning is not permitted.
- 6.3 No person shall directly or otherwise dispose of or permit any person to dispose of hot ashes, or burning matter in any garbage can.
- 6.4 No person shall deposit any dead animal, manure, excreta, refuse, garbage, liquid waste or other filth upon or into any street, ditch, lane, highway, water, well, lake, pond, bank, stream, or onto any land except with written consent of the Village.
- 6.5 No person shall dispose of garbage, tree or grass clippings, or other refuse onto private or public property, unless provided with written consent of the Village.

#### PART VII: OFFENCES AND PENALTIES

- 7.1 The Village and Garbage Collection Agent may refuse to collect any garbage that does not comply with this bylaw.
- 7.2 Where any person breaches any provision of this bylaw, the Village may serve upon such person a written notice specifying the breach and requiring remedy of the breach, payment of a fine not less than \$25.00 and not more than \$500.00, or both.
- 7.3 Any written notice issued under the provision of this bylaw shall be deemed to be sufficiently served if served personally upon the person alleged to have committed the breach, or upon the owner, occupier or other person in charge of the premises upon which the breach has been committed, or if mailed to the address of the owner, occupier or other person in charge of the premises upon which the breach has been committed.

#### PART VIII: SEVERABILITY

- 8.1 If at any time any provision of this bylaw is declared or held to be illegal, invalid or ultra vires, in whole or in part, then that provision shall not apply and the remainder of the bylaw shall continue in full force and effect and shall be constructed as if it had been enacted without the illegal, invalid or ultra vires provision.

#### PART IX: REPEAL

- 9.1 This Bylaw shall rescind Bylaw 509-16.



PART X: ENACTMENT

10.1 This Bylaw shall come into force and effect upon third and final reading.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ second time this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

READ a third time this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

## Village of Hussar

### Request for Decision (RFD)

Meeting: Regular Meeting  
Meeting Date: February 3, 2022  
Title: Policy Review

Agenda Item Number: 6b.

#### **BACKGROUND**

The following bylaws are attached for review:

- 5.2 Faxing & Photocopying
- 5.3 Rates & Fees
- 7.1 Outstanding Utility Account Transfer to Tax Roll
- 7.2 Outstanding Garbage Service Fees Transfer to Tax Roll
- 7.3 Private Service Repairs Charged to Homeowner

As per Policy & Bylaw review policy – Policies that are reviewed by Council with no amendments do not require a resolution but a note shall appear in the minutes listing all policies that were reviewed at that meeting

5.2 & 5.3 Do we want a fee for printing a copy of the Land Use Bylaw that people can take home? Do we want a fee for variances again? We had \$25 fee for variance under section 4.2 but we can consider a percentage that a variance can be allowed and then have a cost for that.

All Utility Policies have been updated to remove old bylaw numbers and replace with the new bylaw numbers

#### **RECOMMENDATION:**

1. Motion for administration to revise \_\_\_\_\_policy as per Council's direction for approval at a future regular meeting.
2. Motion to approve \_\_\_\_\_policy with the proposed changes as presented

# Faxing & Photocopying Policy

Date Approved by Council: July 18, 2015

Resolution: 14.07.15

Review Date: January

Related Bylaw: N/A

Amendments: 2017-01-23-16; 2021-03-11-381

## **Purpose**

This policy has been adopted to provide guidelines for faxing and photocopying requests from the public.

## **Guidelines**

The Village of Hussar will provide photocopy, printing, scanning and fax services to the public up to twenty-five (25) pages maximum at one time for business not relating to the Village.

The Village of Hussar will provide photocopy, printing, scanning and fax services to the public with no maximum for documents relating to the Village, including but not limited to bylaws, policies, minutes and personal account information (taxes and utilities).

The Village of Hussar may charge a fee for all photocopying, printing, scanning and fax services not related to personal account information as per Administrative Policy 5.3.

Council meeting packages can be purchased for a flat fee:

0-125 pages \$10.00

126+ pages \$20.00

# Rates & Fees

Date Approved by Council: January 23, 2017

Resolution: 2017-01-23-16

Review Date: May (Annually)

Related Bylaws: Various

Amendments: 2017-08-17-07; 2020-01-09-005

## Purpose

The purpose of this policy is to set the various rates and fees charged by the Village Office for providing services to residents and the public not specified by a Village Bylaw or other Village Policy.

## Fee Schedule

### ADMINISTRATIVE RATES & FEES

Information Request.....	FOIP Act .....	\$25.00/request
.....	Cost to prepare information requested .....	\$30.00/hour
NSF Cheques.....	1 <sup>st</sup> NSF Cheque .....	\$25.00
.....	2 <sup>nd</sup> NSF Cheque .....	\$50.00
.....	No Further Cheques Will be Accepted .....	
Photocopying, etc. ....	Policy 5.2 .....	\$0.25/page
Council Meeting Package.....	0-125 pages.....	\$10.00
Council Meeting Package.....	126+ pages.....	\$20.00
Printed Land Use Bylaw .....		\$
Tax Certificate .....		\$40.00
Hawker Peddler's License.....	Per Person/Per Year.....	\$50.00
Commissioner for Oaths .....	1 signature .....	\$10.00
Commissioner for Oaths .....	multiple signatures.....	\$15.00
Title Search.....		\$10.00

### ANIMAL LICENSES (Bylaw 485-13)

Spayed/Neutered Animal .....	First 2 Animals .....	\$10.00/each
Un-spayed/Un-neutered Animal .....	First 2 Animals .....	\$20.00/each
Third Animal.....		\$50.00

### CAMPGROUND (Policy)

Powered Site .....		\$25.00/night
Non-Powered Site .....		\$15.00/night
Tent .....		\$10.00/night
Group Camping (Reservation Only) .....		\$10.00/night/unit
Camp Shelter (Reservation Only).....		\$25.00/day
Entire Campground (Reservation Only)....	Does not include Group Camping .....	\$250.00/night
Monthly Rate (Reservation Only) .....		\$500.00/month

**CEMETERY PLOTS**

Burial Plot.....	\$200.00
Columbarium Niche .....	\$600.00
Memorial Wall Plaque .....	\$160.00

**DEVELOPMENT (Bylaw 493-14)**

Compliance Certificate.....	within 1 week of request .....	\$75.00
.....	Same Day Service- if submitted prior to noon .....	\$150.00
Development Permit.....	Deck Construction .....	\$25.00
.....	Fence .....	\$10.00
.....	Discretionary uses not listed in fees.....	\$25.00
.....	Accessory Building .....	\$50.00
.....	Building Addition .....	\$100.00
.....	New Construction .....	\$200.00
.....	LUB Amendment .....	\$100.00
.....	Variance up to __% .....	\$

**PUBLIC WORKS**

Mowing of Private Lots .....	\$125.00/hour
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**UTILITIES (Bylaw 496-15 and 499-15)**

Water Service.....	Monthly .....	\$57.00/month
.....	Annual .....	\$684.00/year
Sewer Service .....	Monthly .....	\$40.00/month
.....	Annual .....	\$480.00/year
Garbage Service .....	Monthly .....	\$26.00/month
.....	Annual .....	\$312.00/year
Penalties.....	(Monthly Only).....	3%
Bulk Water Fee.....	.....	\$0.05/gallon
Curb Stop Shut Off Fee .....	.....	Actual Cost + 25% Admin Fee

**General Guidelines**

Updates to this policy may be made indirectly by Council resolution or by the approval or amendment of Bylaws or Policies. These updates will be incorporated into this policy automatically without separate approval of Council and will not be included as a tracked amendment to the policy.

# Outstanding Utility Account Transfer to Tax Roll

Date Approved by Council: January 14, 2016

Resolution: 06.01.15

Review Date: January

Related Bylaw: 539-21 Utility Bylaw

Amendments: 2017-01-23-13; 2020-05-14-112

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## **Policy Statement**

This policy has been adopted to provide guidelines for the transfer of outstanding utility accounts to the property tax roll.

## **General Guidelines**

All utility charges that are over sixty (60) days past due will be added to the tax roll for the property. Yearly mortgagee accounts will be transferred prior to tax assessment notices being sent.

The utility charge will only be transferred to the tax roll on the parcel of land associated with the utility charge so that the service address for the utility charge and the service address for the tax roll are the same.

Written notice will be provided to each utility account owner prior to the transfer of any overdue utility amount to the tax roll for the property.

Accounts receiving monthly utility billing will have the above notice inserted into the utility bill provided as of the first (1<sup>st</sup>) of the month and the notice will include the following information:

- Utility Account Number,
- Indication that the account is overdue and the overdue amount,
- Notice that the overdue amount will be transferred to the property tax roll as of the last day of the month for which the notice is being sent if payment of the overdue amount is not made in full by the final day of the month for which the notice is being sent,
- Property tax roll number to which the overdue amount will be transferred.

Accounts receiving annual billing will have written notice mailed as of April 1 of each year and the notice will include the following information:

- Utility Account Number,
- Indication that the account is overdue and the overdue amount,
- Notice that the overdue amount will be transferred to the property tax roll as of May 31<sup>st</sup> of that year if payment of the overdue amount is not made in full by May 31<sup>st</sup> of that year,
- Property tax roll number to which the overdue amount will be transferred.

Accounts receiving monthly utility billing will have overdue amounts transferred to the property tax roll after monthly utility penalties have been applied and after tax penalties have been applied to the tax roll in order to avoid penalties being applied to the transferred amount twice in one month.

# Outstanding Garbage Service Fees Transfer to Tax Roll

Date Approved by Council: March 12, 2015

Resolution: 09.03.15

Review Date: January

Related Bylaw: 540-21 Garbage Collection Fees

Amendments: 2017-01-23-13; 2020-05-14-112; 2021-01-14-354

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## **Policy Statement**

This policy has been adopted to provide guidelines for the transfer of outstanding garbage service fees to the property tax roll.

## **General Guidelines**

All garbage collection service fees that are over sixty (60) days past due will be added to the tax roll for the property. Yearly mortgagee accounts will be transferred prior to tax assessment notices being sent.

Garbage collection fees will be transferred to the tax roll of the property at the same time as overdue utility accounts are transferred and will only be transferred to the tax roll on the parcel of land associated with the utility charge so that the service address for the utility charge and the service address for the tax roll are the same.

Written notice will be provided to each utility account owner prior to the transfer of any overdue garbage collection amount to the tax roll for the property.

Accounts receiving monthly utility billing will have the above notice inserted into the utility bill provided as of the first (1<sup>st</sup>) of the month and the notice will include the following information:

- Utility Account Number,
- Indication that the account is overdue and the overdue amount,
- Notice that the overdue amount will be transferred to the property tax roll as of the last day of the month for which the notice is being sent if payment of the overdue amount is not made in full by the final day of the month for which the notice is being sent,
- Property tax roll number to which the overdue amount will be transferred.

Accounts receiving annual billing will have written notice mailed as of April 1 of each year and the notice will include the following information:

- Utility Account Number,
- Indication that the account is overdue and the overdue amount,
- Notice that the overdue amount will be transferred to the property tax roll as of May 31<sup>st</sup> of that year if payment of the overdue amount is not made in full by May 31<sup>st</sup> of that year,
- Property tax roll number to which the overdue amount will be transferred.



Accounts receiving monthly utility billing will have overdue amounts transferred to the property tax roll after monthly utility penalties have been applied and after tax penalties have been applied to the tax roll in order to avoid penalties being applied to the transferred amount twice in one month.

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# Private Service Repairs Charged to Homeowner

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Date Approved by Council: March 12, 2015

Resolution: 08.03.15

Review Date: January

Related Bylaw: 539-21 Utility Bylaw

Amendments: 2017-01-23-13

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## **Policy Statement**

This policy has been adopted to provide guidelines for the procedure to charge costs for water and sewer repairs to the homeowner when water and sewer repairs are undertaken and paid by the Village of Hussar but are on homeowner property and are the responsibility of the homeowner.

## **General Guidelines**

The Village may undertake water and sewer repairs on Village owned property which encroach onto private property.

All repairs on private property are the responsibility of the property owner.

When the Village undertakes water and sewer repairs that encroach on private property, the Village shall determine the amount of work conducted on private property based on the actual costs of the repair.

The amount of work determined to be on private property will be calculated based on cost per foot (or meter) of work completed with the addition of costs of any parts or equipment used or installed on private property.

The Village will invoice the owner for the amount of the repair determined to be the owner's responsibility based on the above plus a 5% administrative charge.

The property owner will have thirty (30) days to pay the invoice as determined from the date of the invoice.

If the Owner fails to pay the invoice within sixty (60) days of the date of the invoice, the amount of the repair may be transferred to the tax roll related to the property where the repairs were completed.

The Village will notify the property owner in writing when the unpaid repairs are transferred to the tax roll by way of letter sent by regular mail.

The Village of Hussar shall not be liable for any expenses incurred for repairs, cleanouts or inspections not authorized by the Village prior to the expense being incurred.

## Village of Hussar

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	February 3, 2022
Title:	2 Billion Trees – Call for Proposals
Agenda Item Number:	7a.

#### **BACKGROUND/DISCUSSION:**

Applications are being accepted until February 17, 2022

This program has 2 parts. One for capacity building and another for tree planting. Under the tree planting application the minimum is to plant 10,000 trees. The capacity building is the grant we would apply for.

Eligible capacity building costs:

- Planting and management of trees and forests as part of capacity building.
- Salaries and benefits, and employee recruitment and training
- Printing, publication and distribution, and media services
- Contractors, such as for tree planting
- Materials and supplies, such as seeds and trees for planting
- Machinery and equipment

Limited to 2 years and may not exceed \$150,000 of grant funding per year  
Will not have a minimum tree planting requirement

#### **RECOMMENDATION:**

1. Motion to submit an application for the 2 Billion Trees Capacity Building Grant. Application will be for \_\_\_\_ trees over 2 years and will include salaries, trees, materials and supplies, machinery and equipment.
2. Motion to accept as information at this time



**2BILLION  
TREES**

# **CALL FOR PROPOSALS**

**2BT CAPACITY BUILDING APPLICANT GUIDE**



Natural Resources  
Canada

Ressources naturelles  
Canada

Canada 

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2021 Fo4-149/1-2021E-PDF  
978-0-660-37439-0

Natural Resources Canada Canadian Forest Service  
580 Booth Street  
Ottawa, ON K1A 0E4

A PDF version of this publication is available through the Canadian Forest Service Publications database: <http://cfs.nrcan.gc.ca/publications>.

Cet ouvrage est publié en français sous le titre : Guide du demandeur pour le renforcement des capacités du programme 2GA.

TTY: 613-996-4397 (Teletype for the deaf)

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## 1. PURPOSE OF THE CALL FOR PROPOSALS (CFP)

In 2019, the Government of Canada committed to planting an additional two billion new trees over the next 10 years as part of a broader approach to nature-based climate solutions with the goal of achieving significant carbon sequestration. [The Two Billion Tree \(2BT\) Program](#), a financial assistance program of the Government of Canada, is accepting proposals for two activity areas—new tree planting projects and capacity building. The intent is to have projects across Canada with activities beginning after April 2022.

**This guide is only for capacity building proposals.** If you are interested in tree planting projects, another guide-book is available on the program website.

Capacity building is focused on activities that build and transfer knowledge, expertise and experience related to planting and managing trees and forests.

Like all funding under the 2BT Program, no funding will be provided for tree planting and any related activities that are legally required following commercial activity or as a condition for impact assessment approval.

The focus of activities under any proposal for Capacity Building should primarily be related to:

- capacity building to encourage and facilitate involvement in planning and undertaking tree planting, including knowledge building and transfer, training and outreach;
- capacity building related to management, protection and monitoring of trees and forests, including knowledge building and transfer, training and outreach; and
- planting and management of trees and forests as part of capacity building.

Please note that submitting a proposal does not guarantee that Natural Resources Canada (NRCan) will enter into a funding agreement with applicants.

## 2. MANDATORY REQUIREMENTS – CAPACITY BUILDING

### 2.1 ELIGIBLE RECIPIENTS

You can apply to the [2022 Capacity Building Stream](#) if you are:

- a municipal or local government or one of their agencies, or a regional municipal organization;
- a not-for-profit organization (legally incorporated and registered in Canada), such as a charitable organization, volunteer organization, community, professional, industry or other association, land conservation organization, or non-government organization; or
- an Indigenous organization<sup>1</sup> (for-profit and not-for-profit) or community.

### 2.2 ELIGIBLE ACTIVITIES AND COSTS

Eligible activities include:

- Capacity building to encourage and facilitate involvement in planning and undertaking tree planting, including knowledge building and transfer, training and outreach;
- Capacity building related to management, protection and monitoring of trees and forests, including institutional capacity, knowledge building and transfer, training and outreach; and
- Planting and management of trees and forests as part of capacity building.

Eligible activities would not cover any such costs where the planting, management and monitoring is legally required following commercial activity or as a condition for impact assessment approval.

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<sup>1</sup> Indigenous nations entities (as self-defined and representing nation-based collectives—could be linked by cultural or linguistic background, geographical area or historical treaty lines), nation member communities or member organizations on behalf of nation entities, Section 35 rights-bearing Métis entities, national and regional Indigenous organizations, self-governing Indigenous governments, Indigenous-owned or -operated businesses, other Indigenous organizations.





Eligible expenditures are those directly related to implementing the proposed project. Eligible expenditures for program funding would include:

- Salaries and benefits, and employee recruitment and training;
- Professional, technical, and capacity building services;
- Community and landowner engagement;
- Translation, production, printing, publication and distribution, and media services;
- Contractors, such as for tree planting and silviculture;
- Materials and supplies, such as seeds and trees for planting;
- Transportation;
- Facilities;
- Machinery and equipment;
- Travel expenses, including accommodation and venue expenses;
- Honoraria and ceremonial costs where Indigenous recipients or Indigenous partners are involved; and
- Overhead expenditures, provided that they are directly related and essential to the conduct of the project, up to 15% of eligible expenditures.

Projects submitted under this stream:

- will be limited to two years and may not exceed \$150,000 of grant funding per year.
- will not have a minimum tree planting requirement, nor will they be required to plant trees at all. Some activities funded under this stream may pertain to other parts of the supply chain, such as tools to assist with strategic planning for urban or community forests, training on planting techniques, or health/monitoring of tree survivability.
- will need to demonstrate that the funded activities will support efforts and reduce barriers to full participation in the 2BT Program.



### 3. CALL FOR PROPOSALS PROCESS

#### 3.1 2021 CFP CAPACITY BUILDING ASSESSMENT CRITERIA

All proposals will be screened for eligibility through an initial assessment based on the criteria detailed below. No additions to the submission will be accepted after the close of the call. Items that are presented in a vague or unclear manner could result in lower scoring (e.g., “nearly a decade of experience” could be interpreted as “over 5 years” of experience instead of “9 years”).

When reviewing the proposal, NRCan will seek to gain a better understanding of how your proposal addresses the elements outlined in the table below:

2022 Capacity Building Assessment Criteria	
Assessment Questions	Relevant Sections of the Form
Do the expected project outcomes align with the 2BT Program priorities as they relate to capacity building?	Project Information
Are the project activities achievable within the time frames of the project?	Project Information, Planting Sites, Project Tasks, Project Budget, Project Risks
Is there a detailed budget for the project?	Project Budget, Funding Sources
Do the expected benefits of the proposed project meet the Program’s objectives and are the expected benefits realistic?	Project Information
Does the applicant have the capacity to deliver the project? (e.g., financial leveraging, partnerships, resources)	Project Information, Project Collaborators, Project Budget, Funding Sources
Is there a demonstrated need to support this project as a capacity building project that will enable continued participation in the 2BT Program?	Project Information

### 4. INFORMATION FOR COMPLETING THE APPLICATION FORM

It is the responsibility of the applicant to complete all sections of our form as accurately and completely as possible. The main sections of the form are as follows:

1. Applicant and contact information
2. Project Information
3. Project Collaborators
4. Project Tasks
5. Organizational Capacity
6. Project Budget
7. Funding Sources
8. Diversity and Inclusion
9. Sign-off
10. Appendix A. Tree Planting Activities

A description of each section is included below to assist you in completing your proposal. The numbered segments within each section correspond to the numbering in the application form. It is recommended that you save your work often while preparing your application for submission to the 2BT Program.



## 1. APPLICANT AND CONTACT INFORMATION

- 1.01 Legal Name of Applicant Organization:** The legal name is the official name of the organization, business or government used at the time of establishment, registration or incorporation. This may be different from the organization's operating name (e.g., Legal Name 123456 Northern Ltd., operating publicly as ABC Moving Services).
- 1.02 Primary Project Contact:** Enter the name of the person who will be the main contact for your proposal with the 2BT Program. Should your proposal be successful, this person will be the main point of contact outlined in the agreement between your organization and NRCan. Please include the title, email address and phone number of the primary contact.
- 1.03 Organization Mailing Address:** Please provide a full mailing address, including the postal code.
- 1.04 Authorized Signatory:** Enter the name of the person who has the authority to sign binding agreements on behalf of the applicant. Please include the title, email address and phone number of the authorized signatory.
- 1.05 Applicant Organization Type:** This information is important for determining whether the applicant is an eligible recipient.
- **Municipal or Local Government:** Includes local forms of government with elected authorities (e.g., mayor and councillors).
  - **Indigenous Government, Organization or Business:** Indigenous nations entities (as self-defined and representing nation-based collectives—could be linked by cultural or linguistic background, geographical area or historical treaty lines), nation member communities or member organizations on behalf of nation entities, Section 35 rights-bearing Métis entities, national and regional Indigenous organizations, self-governing Indigenous governments, Indigenous-owned or -operated businesses, other Indigenous organizations.
  - **Non-Profit:** Includes organizations such as tree planting charities, community associations and organizations, and industry or sector associations.
  - **Educational or Research Institution:** Includes organizations such as schools/school boards, universities, community colleges, CEGEPs.
  - **Conservation Authority:** Charitable or non-profit river valley or watershed management agencies, created by provincial legislation or regulations, that deliver services and programs to protect and manage impacts on water and other natural resources, in partnership with all levels of government, landowners and many other organizations.
  - **Other:** If you do not fit into any of the above categories.
- 1.06 Organization Description:** Please provide a description of your organization or business, including its mandate and vision as it relates to the 2BT Program.
- 1.07 Organization Size:** Please indicate the size range within which your organization falls in terms of the number of people employed by your organization. For part-time employees, please provide a count based on Full Time Equivalent (FTE) positions. For example, if you have 10 part-time employees who regularly work half of the time that a full-time employee works, the part-time employees would count as 5 full-time employees (10 part-time employees x 0.5 = 5 FTEs). For seasonal employees, please consider the average for the year, using the same method just outlined.
- 1.08 Proposal Funding Stream:** Capacity Building Grants.
- 1.09 Consent to Share:** Please indicate if you give your consent for NRCan to share the non-confidential portions of your project proposal with other levels of government (federal, provincial, territorial or municipal) in the event that there is an opportunity for your organization to seek other sources of funding for the proposed project.

- 1.10** **Exceptions to Consent to Share:** If you answered “Yes with exceptions” to 1.09 Consent to Share, please explain any exceptions regarding your consent for the 2BT Program to share the information in your application form.

## **2. PROJECT INFORMATION**

- 2.01** **Project Title:** Provide a short, clear and concise name describing your proposed project. You can include some details on the nature of your project. For example, “Building Capacity in City/Town.” This project title will be shared publicly.
- 2.02** **Project Summary:** Provide a brief description of your project that will be used by the Program to contextualize your project and to quickly understand what you intend to do. This description will be shared publicly if your proposal is successful.
- 2.03** **Project Start Date:** The date when the first activity of the proposed project is expected to get under way. This date must be no earlier than April 1, 2022. You can include costs incurred prior to April 1, 2022, as part of your financial or in-kind contributions towards the project. However the 2BT Program will not reimburse costs incurred prior to April 1, 2022, and reimbursement is contingent on negotiating and signing a contribution agreement with NRCan.
- 2.04** **Project End Date:** The date when all project activities supported by 2BT Program funding are expected to be completed (cannot be later than March 31, 2024).
- 2.05** **Indigenous Lands:** Please indicate if your proposed project takes place within or adjacent to Indigenous lands or traditional territory, including lands governed by a modern treaty. Your project may give rise to a duty to consult that must be addressed before proceeding. If your answer is no, but a duty to consult subsequently arises, your project may be delayed, modified or halted until the duty to consult is addressed. For additional information on the duty to consult, please go to the following websites:
- **Aboriginal and Treaty Rights Information System (ATRIS):** [https://sidait-atris.aadnc-aandc.gc.ca/atris\\_online/home-accueil.aspx](https://sidait-atris.aadnc-aandc.gc.ca/atris_online/home-accueil.aspx)
  - **Consultation and Information Service of Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC):** <https://www.rcaanc-cirnac.gc.ca/eng/1100100014686/1609421785838#sec2>
  - **Native Land Digital’s Territory Map:** <https://native-land.ca/>
- 2.06** **Tree Planting:** Please indicate whether your proposed project will include tree planting. Tree planting is not a required activity for a Grant project. However, if your proposed project will include tree planting, please fill out Appendix A.
- 2.07** **Project Description:** Describe your project and the key activities that will contribute to one or more of the following:
- Capacity building to encourage and facilitate involvement in planning and undertaking tree planting, including knowledge building and transfer, training and outreach;
  - Capacity building related to management, protection and monitoring of trees and forests, including knowledge building and transfer, training and outreach; and
  - Planting and management of trees and forests as part of capacity building.
- 2.08** **Project Goals:** Please provide details on how your project fits within the objectives of the 2BT Program. These objectives include:
- Reducing GHG emissions in Canada through planting two billion incremental trees.
  - Achieving environmental co-benefits through tree planting.
  - Achieving human well-being co-benefits through tree planting.

Please visit the program website for more details.



- 2.09 Impact of Financial Support:** Describe how support from the 2 Billion Trees Program will contribute to your project goals and your proposed activities. Describe how this funding will support your organization/ community in increasing the likelihood that you will bring forward future projects under the program.
- 2.10 Benefits to Your Local Community(ies) or Organization(s) and Other Partner Organizations:** Please outline the benefits (social, environmental, economic, other) to your community or organization, including any additional partners for this project. Describe how this project will help promote future tree planting. Please include benefits like “capacity development along the tree planting supply chain,” “braiding of Indigenous Knowledge with tree planting activities,” “creating space and learning opportunities for Indigenous youth,” skills training and capacity in green jobs, etc.
- 2.11 Benefits to Canada or Canadians:** Describe the benefits to Canadians resulting from your project. This section should include social, environmental and other benefits that would accrue to Canadians broadly as a result of undertaking this project. This could include things like cleaner air and water, reduced greenhouse gas emissions, increased forest cover, etc.

### 3. PROJECT COLLABORATORS

- 3.01 Project Collaborators List:** Collaborators are not required in order for your proposal to be eligible. However, if applicable, please provide details about the organizations with which you are collaborating to deliver elements of your project. Please complete the table by providing the name of the organization, its role and whether an agreement has, or will be, put in place to manage the contractual relationship. If you require additional space, please email [donotreply2btforms-nepasrepondreformulaires2ga@nrcan-rncan.gc.ca](mailto:donotreply2btforms-nepasrepondreformulaires2ga@nrcan-rncan.gc.ca) to receive a copy of an Excel sheet for listing your project collaborators.

If your organization is expecting to collaborate with individuals, whether as partners (individuals providing financial support) or as supporters (individuals volunteering their time or expertise), please aggregate all contributions from individuals. For example, if your organization has received (or will receive) financial donations from individuals, you would enter “Private Donor(s)” as the Legal Name of the Collaborator. Similarly, if your organization is working with multiple volunteers to support the work for the project, you would enter “Volunteer(s)” as the Legal Name of the Collaborator.

- **Legal Name of the Collaborator:** Refers to the legal name of the organization, business or government at the time when it was established, registered or incorporated.
- **Organization Type of the Collaborator:** A drop-down list of choices is provided:
  - **Municipal or Local Government:** Includes local forms of government with elected authorities (e.g., mayor and councillors).
  - **Indigenous Government, Organization or Business:** Indigenous nations entities (as self-defined entities representing nation-based collectives—could be linked by cultural or linguistic background, geographical area or historical treaty lines), nation member communities or member organizations on behalf of nation entities, Section 35 rights-bearing Métis entities, national and regional Indigenous organizations, self-governing Indigenous governments, Indigenous-owned or -operated businesses, other Indigenous organizations.
  - **Federal Government:** Includes other government departments or their agencies.
  - **For-Profit:** Includes businesses such as incorporated companies, corporations or co-operatives.
  - **Non-Profit:** Includes organizations such as tree planting charities, community associations and organizations, and industry or sector associations.
  - **Educational or Research Institution:** Includes organizations such as schools/school boards, universities, community colleges, CEGEPs.
  - **Conservation Authority:** Charitable or non-profit river valley or watershed management agencies, created by provincial legislation or regulations, that deliver services and programs to protect and manage impacts on water and other natural resources, in partnership with all levels of government, landowners and many other organizations.

- o **Private Donor(s)**: Individuals who donate funds to support your project should be aggregated under one entry in the table.
- o **Volunteer(s)**: Individuals providing in-kind support for your project should be aggregated under one entry in the table.
- o **Other**: If you do not fit into the above categories.
- Is the collaborator a Partner, Supporter or Both? A drop-down list of choices is provided:
  - o **Partner**: A partner refers to collaborators providing financial support towards your project.
  - o **Supporter**: A supporter refers to collaborators providing in-kind support (but not direct financial support) towards your project.
  - o **Both**: This refers to collaborators providing both financial and in-kind support towards your projects.
- **Collaborator Role**: Describe the role each collaborator has in delivering your project.
- **Length of Collaboration**: Refers to the length of time that the applicant has been collaborating with said company delivering other projects.

## 4. PROJECT TASKS

In the following section, please break down your project activities into high-level tasks that are expected to be completed as part of the project. Please limit the number of tasks to no more than 10 (most project proposals have 4 to 6 tasks). For each task, please provide a short description of the task, including any contractors or subcontractors involved. The description of each task should begin with “Under this Task, the Proponent will:”. Finally, please provide the overall outputs for this task. This table will be used to create the contribution agreement between you and NRCAN if your final proposal is approved.

### 4.01 Project Tasks Table:

- **Task**: Provide a descriptive title for the task. The suggested task breakdown includes:
  - o Project Planning and Management
  - o Site Preparations
  - o Planting Activities
  - o Monitoring and Maintenance
- **Dates**: Provide your best estimate regarding the month/year when you expect to start and complete each task.
- **Description**: Provide a short description of the work to be completed, including any collaborators involved. Please use the format as described above (“Under this Task, the Proponent will:”).
- **Outputs**: Provide the overall outputs that you are hoping to achieve through the activities and work.



## 5. ORGANIZATIONAL CAPACITY

In this section, please describe the anticipated challenges associated with successfully completing this project. These include your internal controls, and your organization's capacity and experience in managing similar tree planting projects. Additionally, provide a risk analysis of the tasks listed in the "Project Tasks" section, and planned measures to mitigate (reduce) risk. Do not try to downplay or minimize risks. The purpose here is to assess your organization's ability to identify, plan for and manage risks. Comprehensive descriptions of potential risks demonstrate that you can draw on experience and that the project has been given thorough consideration.

- 5.01 Readiness:** Describe your organization's experience and readiness to successfully implement your proposed tree planting project/initiative. This section should also include your organization's general ability to manage projects, including project management and delivery experience, teams/contracted resources management, and reporting for activities that are proposed under this project. Finally, please include your plans to implement COVID-19 protocols in accordance with the health and safety regulations in the province(s) or territory(ies) where trees would be planted.
- 5.02 Prior Work:** Please describe any work that has been completed in preparation for this project (e.g., work plan, or business case, available seedlings and identified land, feasibility studies).
- 5.03 Project Risks and Mitigation Table:** Provide details on each task listed in section 5.0 that will assist in assessing your understanding of risks and the appropriateness of your mitigation strategies.
- Task: Provide the same task name as in each task in the section 5.0 table.
  - Risk: Identify the risk(s) associated with the task. Where multiple risks exist for a task, number the risks and use the same numbering for the impact and mitigation columns pertaining to each risk.
  - Impact: Describe the potential outcome of the risk if it were to occur.
  - Mitigation: Describe how you will reduce the likelihood of a risk occurring and how you would minimize its impact if it did occur.

## 6. PROJECT BUDGET

The project budget should include all costs directly related to the proposed project. The project budget will be assessed for its reasonableness in comparison to similar projects. Should the project be approved for funding, all project costs must be incurred within the timeframe specified in the Agreement.

Please provide a breakout of your costs only by the identified program cost areas. If an expenditure is not listed, it may not be eligible—please check with the Program.

- 6.01 Project Budget Table:** The breakout of funding sources needs to be provided by:

- Amount to be sought from NRCan
- Financial Contribution from Applicant
- In-kind Contribution from Applicant
- Financial Contribution from Project Partner(s)
- In-kind Contribution from Project Supporter(s)

Where there are less-than-arm's-length arrangements, such as contracting work to a subsidiary or affiliated company, you must declare these arrangements and provide supplementary information to demonstrate that the value is competitive and appropriate for the work being performed.

- 6.02 Project Budget Totals Table:** The total project value will be automatically calculated based on entries in the Project Budget Table (6.01). Information for Completing the Application Form

## 7. FUNDING SOURCES

The following section presents total project costs. Please insert amounts and the names of contributors as appropriate. Submit letters of support from organizations/individuals collaborating on this project to substantiate your funding source information. The Partners and Supporters listed here should match those in question 3.01. If you have more contributors than can be listed here, please email [donotreply2btforms-nepasrepondreformulaires2ga@nrcan-rncan.gc.ca](mailto:donotreply2btforms-nepasrepondreformulaires2ga@nrcan-rncan.gc.ca) to receive an Excel sheet for providing additional information. If you are including an Excel sheet, in the final “Other funding partner/supporter” row of the Project Funding Sources Table of the application form, please include the total amount of cash and in-kind contributions from the Excel sheet. This table will be included in the grant agreement if your final proposal is approved.

The budget table will automatically calculate the sums using AutoSum.

**7.01 Funding Sources Table:** In the first column of the table, identify all sources that are expected to contribute financially to the proposed project. It is not necessary that these financial contributions be committed at this time, but commitments will be required before the contribution agreement is signed.

- **NRCan:** Indicate how much funding you are seeking. For eligible projects, priority may be given to applicants providing a higher leveraging ratio (i.e., where applicants are seeking a lower contribution from NRCan towards total project costs).
- **Applicant:** This represents the dollar value contribution made by you or your organization to the project. In-kind contributions that you will be providing to the project (non-monetary contribution of goods, services, equipment or time) will only be considered if you can demonstrate a cost to your organization that relates directly to the proposed project. For example, salaried employees could be considered as in-kind costs where you can demonstrate, through time sheets, that they are dedicated to project activities.
- **Other funding partner/supporter:** Use the additional funder rows to identify other funders for your project, including government departments and agencies and the private sector.
  - **Government funding:** Indicate the specific program name and the amount of any other federal, territorial or municipal funding being requested for the project.
  - **Other funding:** Indicate other non-government funding anticipated or already committed to the project, including non-profit, private sector and individual donations (aggregated as one entry)

## 8. DIVERSITY AND INCLUSION

Building a sustainable, inclusive, and dynamic economy helps all Canadians to prosper. Recognizing that systemic barriers remain in achieving the full participation of underrepresented, disadvantaged, or equity-seeking groups (including, but not limited to, women, Indigenous Peoples, persons with disabilities, members of visible minority/racialized groups), the information collected in this section helps the Government of Canada to identify the potential impacts of its policies, programs and services on diverse groups of people.

The information that you provide in this section is protected under the *Privacy Act*, and will not adversely affect your proposal.

Future calls for proposals will require medium and large enterprises to have workplace diversity and inclusion plans and to follow them. Future calls for proposal may take workplace diversity and inclusion plans into account when rating proposals.





## 9. SIGN-OFF

To be considered, you must read and understand the certifications. It is incumbent on all applicants who are unsure about the certifications to seek professional advice before agreeing to them.

**9.01 Certifications:** A drop-down list of choices is provided.

**9.02 Authorized Signatory:** Please provide the information pertaining to the person who has the authority to sign binding agreements on behalf of the applicant. Please enter the name, title and date, and a digital signature. If you are not able to digitally sign the application form, please print, sign and scan the authorization page to submit this along with the digital copy of the completed form. Reminder: Printed and scanned copies of the entire application form will not be accepted by the program.

## 10. APPENDIX A. TREE PLANTING ACTIVITIES

Please provide site details for each contiguous planting area. Urban and suburban planting locations could be considered diverse if a small number of trees are planted over a large area. Where the number of sites exceeds the space available in the form, please email [donotreply2btforms-nepasrepondreformulaires2ga@nrcan-rncan.gc.ca](mailto:donotreply2btforms-nepasrepondreformulaires2ga@nrcan-rncan.gc.ca) to receive an Excel sheet to include with your application form. If you are including an Excel sheet, in the final row of the Planting Sites Information Table (i.e., Row 11), please include the following:

- Under “Name of Planting Site,” write “Additional Sites are in Excel Sheet”
- Under “Number of Trees to Be Planted,” enter the total number of trees from the Excel sheet
- Under “Number of Hectares to Be Planted,” enter the total number of hectares from the Excel sheet.

### 10.01 Planting Sites Information Table

Please provide information about the sites where planting will occur. If an exact location is not known, please indicate a region or the nearest municipality or community to the site.

- **Name of Planting Site:** This could be an internal name or as simple as “Site 1.”
- **Province or Territory:** A drop-down list of choices is provided.
- **Specific Location:** Please provide the location of the site where the trees will be planted.
- **Location Type:** A drop-down list of choices is provided: Urban, Suburban, Rural, Remote.
- **Start Date of Planting:** Please provide the year and month.
- **End Date of Planting:** Please provide the year and month.
- **Number of Trees to Be Planted:** Estimated number of trees to be planted at this site.
- **Number of Hectares to Be Planted:** Estimated number of hectares to be planted at this site.
- **Species:** Describe the tree species planned for planting at this site. Please indicate the percentages of each species type.
- **Cost per Tree:** Approximate cost per tree planted at this location.

**10.02 Proposed Total Number of Trees to Be Planted:** This field will be automatically filled based on your planting site information.

**10.03 Proposed Total Number of Hectares to Be Planted:** This field will be automatically filled based on your planting site information.

**10.04 Habitat Restoration:** Please indicate if your project will involve activities to restore habitats for species-at-risk or other species of interest. Please note that if your project includes habitat restoration components your proposal will be shared with Environment and Climate Change Canada.

**10.05 Agricultural Planting:** Please indicate if your project will include planting on agricultural lands, where the land will remain as agricultural land following planting. Please note that if your project includes agricultural planting components, your proposal will be shared with Agriculture and Agri-Food Canada.



- 10.06 Afforestation vs Reforestation:** Please indicate if your project will include afforestation, reforestation or both. Afforestation refers to the establishment of forests on lands that were previously non-forested, while reforestation refers to the regeneration of forests after recent losses of forest cover—for example, due to wildfires or severe insect infestations.
- 10.07 Monitoring:** Provide details on how the trees will be monitored for health and survival in future years, including after your project with the 2BT Program has ended. Please provide information on your management plan in the case of substantial tree mortality after planting.
- 10.08 Long-term Maintenance:** Please explain how your organization or business will ensure long-term maintenance of planted trees, in accordance with the principles of sustainable forest management. This can, and should, extend beyond the end date of your project and the end date of the 2BT Program.
- 10.09 Long-term Plan for Trees and Sites:** The 2BT Program would like to gain a better understanding of the long-term benefits attached to your proposed project. As such, please elaborate on the expected end-use of the trees being planted, the amount of time that you anticipate the trees remaining undisturbed (outside of natural events such as fire, drought, pest infestations, etc.), and whether or not there are any plans related to the sites that would merit raising with the 2BT Program as they relate to the other co-benefits to be achieved under the 2BT Program (e.g., biodiversity, human well-being, economic opportunities, etc.).



## 5. SUBMITTING YOUR APPLICATION FORM

Please use the following steps to submit your application form. To ensure the health and safety of our workers during the COVID-19 pandemic, we encourage submissions to be sent via email. However, should this not be possible, please contact the email address below for a mailing address.

1. Download our 2BT Capacity Building Grant Application Form and save it as a separate file.
2. Fill in the form.
3. Please make sure that your application form is not scanned since data will be extracted from the electronic version for processing by NRCan.
4. Please digitally sign the form.
5. Alternatively, you can print, sign, scan and save the Authorization page as a separate file to submit with the application form.
6. Email your 2BT Capacity Building Grant Application Form, as well as your Authorization page, to [2btrees-2garbres@nrcan-rncan.gc.ca](mailto:2btrees-2garbres@nrcan-rncan.gc.ca) by 14:00 Eastern Standard Time (EST) on **Thursday, February 17, 2022**.
7. In the email subject line, use the following format to assist with processing your submission: 2022 GNT – [Province/Territory] – [Organization Name].
8. Replace the information in the square brackets with the appropriate province/territory and organization name for your project (e.g., 2022 GNT – MB – ABC Trees Community Association).

## 6. CONFIDENTIALITY AND AUTHORIZATION

This last page of the 2BT Capacity Building Grant Application Form describes how the use and distribution of information collected through this Call for Proposals will comply with both the *Privacy Act* and the *Access to Information Act*. This section is to be completed by a representative duly authorized to make the declarations and submit the response to NRCan.

Pursuant to the *Privacy Act*, the 2BT Program will keep confidential any personal information that it may collect, and will not disclose or transmit said information without your written consent.

Pursuant to the *Access to Information Act*, the 2BT Program will protect from disclosure any information of a financial, commercial, scientific or technical nature that it collects from you, provided that you treat the said information as confidential in your own establishment. If you choose to send such information or other confidential information to the Program by email, the Program will respond by email. Similarly, if your correspondence is carried out through regular mail, the Program's response will be in like manner. However, in all cases, the Program will use email correspondence for all non-confidential matters.

## 7. FOR MORE INFORMATION

For any questions surrounding this Call for Proposals process, please do not hesitate to contact us by email at [2btrees-2garbres@nrcan-rncan.gc.ca](mailto:2btrees-2garbres@nrcan-rncan.gc.ca).

Canada 

# 2022 Billy Goat AGR1301H

\$11,399.95



2022 Billy Goat AGR130 1H

## Manufacturer

Billy Goat

## Model

AGR130 1H

## Description

The Billy Goat AGR1301H Auger is ideal for fence and deck building, sign installation, park & rec departments and rental, offering fatigue-free drilling and easy hole-to-hole transport for one person effortless operation. Combined with simple no-towing-required transport, there's no quicker and easier way to tackle what can be a daunting and time-consuming job. The unit conveniently ramp loads to a 6' truck bed in seconds, and fits compactly with the tailgate closed, without having to remove the bit. Auger is pictured with the 8" bit, which is sold separately.

## Features

- Patent Pending Z-Link™: Offers a straight line drilling motion with minimum machine repositioning.
- Gas Spring Lift Struts: Assists the operator when lifting the bit from the hole, reducing fatigue.
- Billy Goat® Controls, the Common Experience™: Our best in class controls package provides standardized variable speed intuitive hydro-drive controls allowing an operator to feather in forward / reverse directly at the handles with no shifting required. The Auger also includes "Drill" at your fingertips for added convenience. Billy Goat Controls offer a consistent customer experience across our hydro-drive machines affording fleet buyers and rental customers simple operation, as well as ease of training and renting.
- Drill Control: Fingertip access located near hydro-drive controls for convenient operation.
- Spring Loaded Parking Brake: Located on rear wheels, helps to stabilize the machine for straight-line drilling on uneven or sloped terrain.
- Pivoting Front Wheel Caster: Provides smooth transport to job site and from hole-to-hole along with high flotation rear turf tires.
- Larger 13 Gross HP Engine and 10 GPM Pump and Motor Package: Produces 350 foot-pounds of best in class bit torque. Easily handles 2" - 18" bits.
- Auger Bit Position During Transport / Drill: For compact efficient transport, bit locks in a forward transport position and easily clears the ground for simple moving hole-to-hole. Unlock both the transport handle and pull the quick release pin to swing the bit into position for vertical drilling. The bit can also be positioned and locked to a left or right angle when working on hills.
- 6' Truck Bed Transport - No Towing Necessary: No bit removal necessary for transport. Fits compactly in the pickup bed with tailgate "up".
- Ramp Loading: Loads / Unloads in seconds. Self-propelled makes transport, loading and unloading simple and quick.

## Specifications

- Model: AGR1301H
- Displacement (cc): 390
- Engine: Honda GXV
- Wheel Drive: Hydraulic Fwd. / Rev.
- Pump: Hydraulic motor
- Pump Capacity (GPM): 10
- Bit Drive: Hydraulic In / Out
- Torque (foot-pounds): Up to 350
- Start: Manual with Cold Start Disengage
- Front Wheel Size (in): 11
- Front Wheel Type: Pivoting casters
- Rear Wheel Size (in): 18
- Rear Wheel Type: High flotation turf
- Length (in): 103
- Width (in): 34.5
- Height (in): 60 (52.5 transport)
- Weight (lbs): 603

The 8" auger bit is \$1095.00 and the 12" bit sells for \$1375.00

# STIHL BT 131

\$ 1,179.99



## Manufacturer

STIHL

## Model

BT 131

## Description

Professional single-operator earth auger with 4-MIX® engine

The increased tank capacity on the BT 131 auger's 4-MIX engine offers a 30% longer run time compared to the BT 130. Equipped with quality features including a multi-functional handle, oversized hip pad, advanced vibration dampening system, STIHL Quickstop® auger brake and exhaust deflector you can rely on.

## Technical Data

- Power output (kW/bhp): 1.4 / 1.9
- Displacement (cc): 36.3
- Weight (kg / lbs) 1): 10.0 / 22.0

### NOTES:

1) without fuel and drill bit The version(s) available in each country may differ from the above range and specifications; specific details may be subject to change without notice. Please ask your local STIHL Approved Dealer for further information.

**Village of Hussar**  
**Request for Decision (RFD)**

Meeting:	Regular Council
Meeting Date:	February 3, 2022
Title:	FORTIS Alberta Grants

Agenda Item Number: 7b.

**BACKGROUND/DISCUSSION:**

Applications are open for 2 Fortis Alberta Grants

**Community Naturalization and Tree Planting Grants**

There is a \$2,500 grant for Tree Planting which we did receive last year.

If we apply again we could look at planting more trees at the one of the following locations:

- Campground
- school ground
- more lilacs at the front triangles

**Save Energy Grants**

There is a grant from \$1,000 – 5,000 to assist with energy efficiency projects

Possible projects:

- I could get a quote for a new furnace for the Village Office or Tractor Shop.
- new energy efficient windows in the tractor shop
- new energy efficient lighting for the Village Office.

**RECOMMENDATION:**

1. Motion to submit an application for Fortis Alberta Tree Planting Grant for \_\_\_\_project\_\_\_\_
2. Motion to submit an application for the Fortis Alberta Save Energy Grant for \_\_\_\_project\_\_\_\_.
3. Motion to accept as information at this time



Do you have a project designed to save energy or help the environment? Our annual community grants can help you plant trees, naturalize an area or create energy efficiency.

Grants range in value from \$1,000 to \$5,000 and are available to municipalities within our **service area**.

Funding is provided to enhance or create a green initiative in your community, some examples of past projects include planting trees and shrubs in park areas, community gardens, install recycle bins, and downtown beautification projects,

Funds must be used the year they are awarded, FortisAlberta reserves the right to share information and photos of your project.

**[View eligibility requirements](#)**

**[Complete the application](#)**

## Community Naturalization and Tree Planting Grants

FortisAlberta has recently awarded our Community Naturalization and Tree Planting Grants for 2021. These programs offer communities in our service area the opportunity to win one of our \$2,500 grants. Through these grants, we seek to support our municipal customers with developing and improving environmentally-friendly programs and facilities in their communities.

**[Our recipients for 2021 are listed here.](#)**

## Save Energy Grants

Save Energy Grants range in value from \$1,000 to \$5,000 and are available to municipalities including schools and businesses within our **service area**.

Our Save Energy Grants program is designed to assist with energy efficiency projects.

## Village of Hussar

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	February 3, 2022
Title:	Farm Safety Centre Donation
Agenda Item Number:	7c.

#### **BACKGROUND/DISCUSSION:**

Farm Safety Centre is asking for support for their extension efforts, as they continue to search for alternate funding partners.

They are inviting Rural Communities in Alberta to consider a modest 2022 donation of \$150-\$350. Or a donation of any amount that our budget would allow

In the past (2018, 2019, 2021) the Village donated \$50.00

#### **RECOMMENDATION:**

1. Motion to provide the Farm Safety Centre with a donation of \$\_\_\_ for 2022.
2. Motion to accept as information at this time.



265 East 400 South | Box 291 | Raymond | Alberta | T0K 2S0 | 403 752-4585 | [www.abfarmsafety.com](http://www.abfarmsafety.com)

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Village of Hussar  
Box 100  
109 -1st Ave E Hussar AB  
T0J 1S0

January 17, 2022

Dear Village of Hussar,

The 2021-2022 school year is the 24<sup>th</sup> consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated in support of the important outreach of our charitable organization.

As you know, this past year was filled with unique challenges related to the Covid pandemic. However, we have managed to keep both our Safety Smarts and our Sustainable Farm Families programs running albeit in a slightly different fashion than in previous years.

The Safety Smarts program has been adapted to allow for both virtual delivery via Zoom as well as safe face-to-face delivery in schools. Our Safety Smarts team has been well trained and fully equipped with all the necessary skills and tools to be able to successfully and safely deliver Safety Smarts presentations to rural elementary students across the province. In the 2021 calendar year, our Safety Smarts team delivered a total of 1,586 Safety Smarts presentations to 31,330 elementary students in 285 rural elementary schools across the province.

The Sustainable Farm Families program, also known as the Rural Health Initiative, is a newer program designed to promote health, well-being and safety to rural adults. In 2021, the Sustainable Farm Families program made significant adaptations to allow for one-on-one in-depth health assessments and personal education instead of the traditional group setting. This new approach has enabled us to safely deliver Rural Health Initiative workshops within the current Covid restrictions. More information about the Rural Health Initiative is attached. Please let us know if your organization would like to host a Rural Health Initiative workshop for families in your area.

You may also know, that in October of 2020, the Farm Safety Centre was informed by Government of Alberta representatives that ALL their involvement in and support of farm safety learning and extension would end in December 2020. True to their word, their departmental staff were laid off and online resources were withdrawn at the end of 2020. This has created a significant funding challenge for the Farm Safety Centre and other agriculture based charities in the province that care about the well-being of farmers and their families. To put into perspective, about 35% of our annual funding came from the GOA in the form of government grants designated for program delivery.

With this in mind, the Farm Safety Centre is hopeful that in 2022 your organization will consider supporting our extension efforts, as we continue the search for alternate funding partners. **As budget realities allow, we invite the Rural Communities in Alberta to consider a modest 2022 donation of \$150 - \$350.** If this does not work within your budget then a donation of any amount will be greatly appreciated.

As a charity registered with CRA, any donation in support of our mission is eligible for a charitable tax receipt.

Thank-you for your continued support,

Jordan Jensen | Executive Director  
Farm Safety Centre  
[j.jensen@abfarmsafety.com](mailto:j.jensen@abfarmsafety.com)



# SAFETY SMARTS

DELIVERY FOR THE 2021 CALENDAR YEAR

31,435  
STUDENTS



1,591  
PRESENTATIONS

285 SCHOOLS





# Rural Health Initiative



Research into the state of rural health has identified several health and well-being disadvantages faced by rural people which negatively impact their quality of life. The Sustainable Farm Families Rural Health Initiative aims to remedy many of these disadvantages by providing rural Albertans who participate in this program with 3 annual, in-depth physical & mental health assessments. In addition to these health assessments, participants are educated about each aspect of the assessment to ensure they fully understand each of their measurements and know how to better manage their health and well-being. Those who participate in this program are only asked to commit 1 hour of their time each year over the course of the 3-year program.

The preventative approach used by the Sustainable Farm Families Rural Health Initiative takes seemingly healthy people living in rural communities and seeks to either uncover undiagnosed conditions or confirm their healthy status. Since 2014, the Farm Safety Centre has delivered over 135 SFF workshops to more than 1,300 participants across the province. Participant feedback from our external evaluations have identified that 97% of SFF participants felt the workshops were a good investment of their time and that 92% recommended the program to others.

## What you can expect in your one-on-one personal health assessment with our Registered Nurses:

- Blood Pressure
- Cholesterol
- Metabolic Age
- Visceral Fat
- Body Mass Index
- Muscle Mass
- Basal Metabolism
- Body Water Percentage
- Bone Density
- Mental Health Assessment
- Blood Sugar
- Diabetic Risk
- Triglyceride Levels
- Oxygen Saturation
- Eyesight

SFF workshops are currently being delivered in rural communities throughout Alberta. For more information about this program or to schedule a workshop for your community or organization please contact Keylan Kado. If you would like to register for an existing workshop in your community, please visit [www.abfarmsafety.com](http://www.abfarmsafety.com).

Keylan Kado | Program Manager

**Sustainable Farm Families™ Alberta**

[programs@abfarmsafety.com](mailto:programs@abfarmsafety.com)

Office: (403) 752-4585 | Cell: (403) 330-3967

## Village of Hussar

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	February 3, 2022
Title:	Hazard Season Outlook Seminar
Agenda Item Number:	7d.

#### **BACKGROUND/DISCUSSION:**

Randy has sent me an invitation to attend a virtual seminar.  
“Hazard Season outlook” on Wednesday February 23, 2022.

This is a half day seminar from 9 – noon.

#### **RECOMMENDATION:**

1. Motion to have our \_\_\_\_CAO/Councillor\_\_\_\_ attend the virtual seminar for Hazard season outlook on Wednesday February 23, 2022
2. Motion to accept as information at this time.

# You are invited

# HAZARD SEASON OUTLOOK



**Wednesday, February 23, 2022**

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## Join us

The Alberta Emergency Management Agency, on behalf of the Government of Alberta, is pleased to invite local authority and government emergency management stakeholders to this year's Hazard Season Outlook.

**Date: February 23, 2022**

**Time: 0900\* – 1200 MST**

**Cost: \$0.00**

## Location:

Due to the COVID-19 pandemic and current provincial health restrictions, this event will be held virtually.

## Overview

As a speaker-based seminar, the Hazard Season Outlook will orient participants to pertinent hazard season information. This half day (morning) online event will carry participants through an exciting and diverse agenda, providing topical information to support preparations for the upcoming hazard season.

## Who Should Attend?

If you are a local authority or provincial or federal emergency management stakeholder working in Alberta, we invite you to submit your details for registration.

### To Register:

- Please complete a registration form available [here](#)
- Questions or support with registration inquiries may be directed to [ma.aemaplans@gov.ab.ca](mailto:ma.aemaplans@gov.ab.ca)

### Registration Deadline:

**February 17, 2021**

## Questions?

Please contact [ma.aemaplans@gov.ab.ca](mailto:ma.aemaplans@gov.ab.ca)

\* We are extremely grateful to our presenters for their willingness to share their time and expertise. Please kindly log in a few moments early to support our goal of an on time start and finish.

## Village of Hussar

### Request for Decision (RFD)

Meeting: Regular Council  
Meeting Date: February 3, 2022  
Title: STARS Ally Impact Report

Agenda Item Number: 7e.

#### **BACKGROUND/DISCUSSION:**

STARS has provided us with an Ally Impact Report.

Back in 2017 the Village approved to pay \$2 per capita for a period of 4 years. (2018 -2021) \$360 per year.

June 10, 2021 Council made the following motion:

M# 2021-06-10-459 STARS Pledge

*MOVED by Councillor Frank to commit another 4 years to STARS annual donation with the dollar amount to be determined by next Council during budget discussions.*

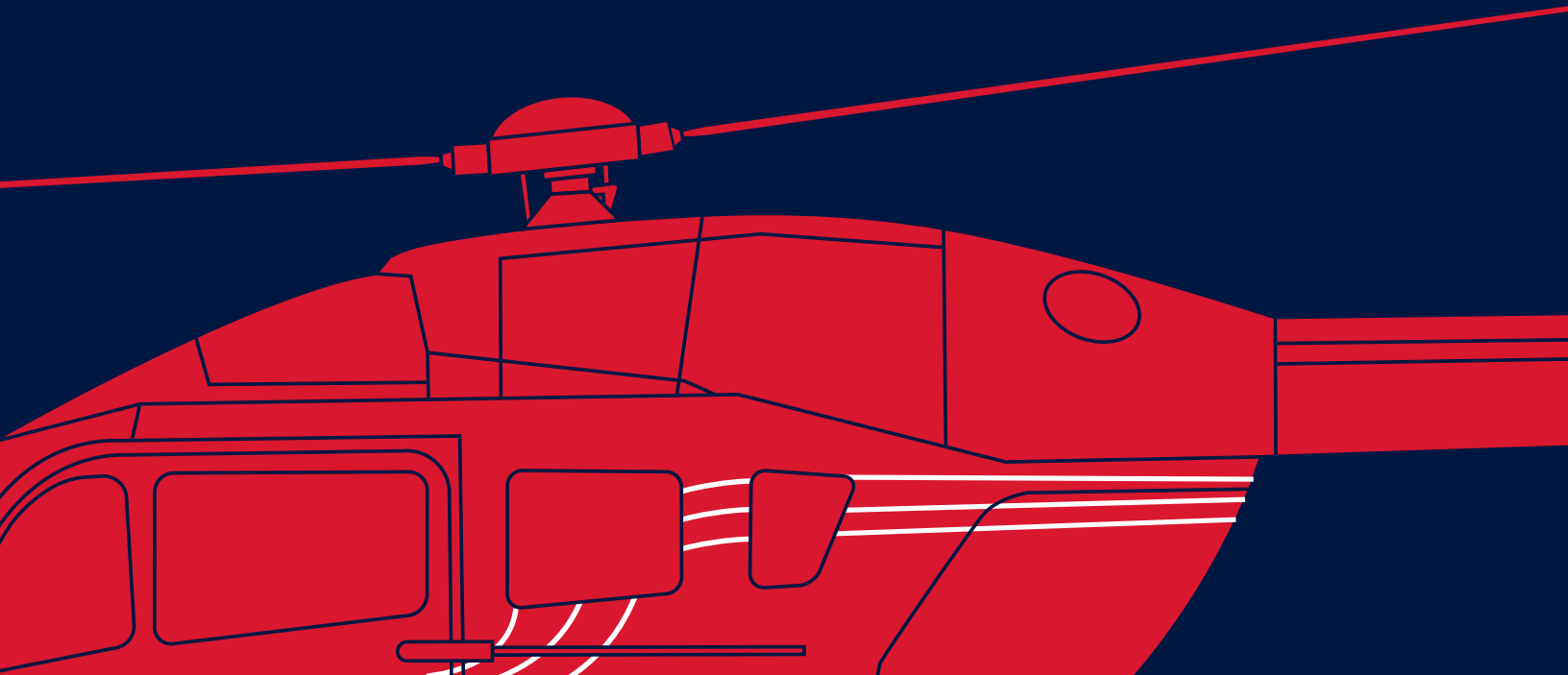
#### **RECOMMENDATION:**

1. Motion that the Village commit to providing funding in the amount of \$2 per capita to STARS for a period of 4 years (2022-2025).
2. Motion that the Village commit to providing funding in the amount of \$X per capita to STARS for a period of 4 years (2022-2025). (This motion can be changed to whatever amount Council wishes at this time.)
3. Motion to invite a representative from STARS to present to council
4. Motion to accept as information at this time.



# ALLY IMPACT REPORT

***STARS***<sup>®</sup>





- **STARS** PRESIDENT AND CEO, ANDREA ROBERTSON

On behalf of everyone at **STARS**, thank you for your unwavering support throughout the unprecedented events of the past year.

**STARS** has always made it a priority to be ready for the unexpected, and through the COVID-19 pandemic, our crews have cared for and transported critically ill patients battling the virus. Our COVID-19-related calls peaked at 18 per cent of our total missions in November 2020. With your support, we were able to deliver highly specialized, rapid critical care while keeping our crews safe with personal protective equipment and training.

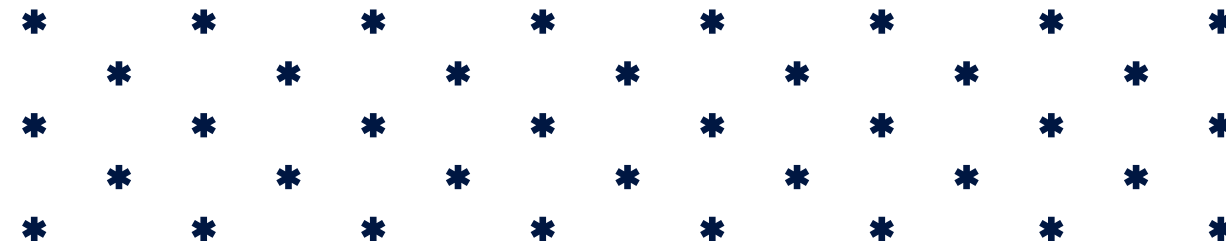
**With you by our side,  
we are all STARS.**

Even with the pandemic, motor vehicle collisions, recreational incidents, mental health and other medical emergencies did not stop. We continue to provide care and transport to those patients who live, work, and play throughout Western Canada.

Since 1985, our success has been grounded in partnerships with our allies. Your contribution has played a significant role in **STARS'** ability to be there when patients need us most. It's only together that we can put the right tools in the hands of the best talent. This doesn't just save time, it saves lives. Thank you!

Sincerely,

Andrea Robertson  
President and CEO  
**STARS**





- **STARS** VERY IMPORTANT PATIENT, GLEN RECKNELL  
AND **STARS** FLIGHT PARAMEDIC TROY PAULS

Friendships come in many forms and often have unique beginnings. But there are few with a start quite like the friendship between Troy Pauls, a **STARS** flight paramedic, and Glen Recknell, a **STARS** Very Important Patient.

One summer, Recknell was enjoying his grandson's birthday at a lake when he decided to take a ride on a jet ski. After travelling roughly five kilometres away from the family campsite, he crashed into a sandbar. The momentum tossed him in the air and the hard landing left Recknell with a severe injury to his spinal cord.

"I woke up with water splashing over my face and I couldn't feel anything below my neck," he said. "I knew immediately I was paralyzed."

Fortunately, a family member happened to be following behind and positioned a lifejacket under Recknell's head to keep the water from covering his face. They went for help and a short time later, firefighters and paramedics arrived and transported Recknell to shore.

"That's when I saw the beautiful red **STARS** helicopter and their air medical crew waiting for me. It's a sight I will never forget. I thought then that maybe I would live: **STARS** is here."

Recknell was transported to a trauma centre from the lake in 45 minutes, a trip which would take well over three hours by ground.

One week later, Pauls was back at the same hospital for another mission when he ran into a member of Recknell's family and was updated on his status.

The two men have had several opportunities to get together over the years, but one moment that stands out for Pauls was Recknell's VIP visit to the base.

"I was completely stunned when he came to the base and was able to stand up after months of incredible physiotherapy and hard work," said Pauls.

"His attitude remains positive despite his circumstances, and Dawn – who has been by his side since high school – continues to be a devoted partner," said Pauls. "They are truly inspiring people."

"I know in my heart if it wasn't for **STARS** I wouldn't be here today," said Recknell. "Before my accident we didn't know much about **STARS**. Now we understand just how vital they are to all of us. They need us, and we need them."

I know in my heart if it wasn't for  
**STARS** I wouldn't be here today."

# WHERE YOUR SUPPORT GOES



TIME

18%

Time can be the difference between life and death, or between intervention and irreversible effects. The sooner our **STARS** crews are able to be there to care for a patient, the better their chance of survival. Saving time saves lives.



TOOLS

20%

Your support means our crews have the right tools to care for critically ill and injured patients throughout Western Canada. This ranges from single-use syringes all the way up to our helicopters. The advanced medical and aviation equipment we use helps save lives.



TALENT

62%

Our people are our biggest asset. Our nurses, paramedics, and physicians go through intense and on-going training to be **STARS** crew members. Their commitment to being the best in trauma care saves lives.

# CREW HIGHLIGHT

## STUART GRANT

At **STARS** with the help of our allies, the expertise of our crew is one of three critical areas where we are able to constantly innovate: time, tools, talent. We focus on hiring the best talent to care for our critically ill and injured patients. Stuart Grant, one of our flight nurses' experience with **STARS** has come full circle.

After completing a degree in biology, Grant decided to further his education and entered an emergency medical technician (EMT) program.

"It was during my ambulance practicum that I had my first true exposure to **STARS**," Grant said, referring to a call for help from a local hospital needing assistance with a patient in the emergency department. "**STARS** had been dispatched and when they arrived, I fully expected to step aside and become a spectator."

Instead, the **STARS** crew kept him involved and coached him through assisting the patient.

"This left a lasting impression on me," he said. "This experience gave me a goal for where I wanted to be."

Throughout his time in the EMT program, and in his experience volunteering in the emergency department of a hospital, he was exposed to what it really looks like to care for the critically ill and injured.

Grant enrolled in the University of Calgary nursing program and began working in urgent care centres. He continued to Mount Royal University where he took the advanced critical care nursing program and began studying to become an advanced care paramedic. He did this while working as a registered nurse on trauma and triage teams.

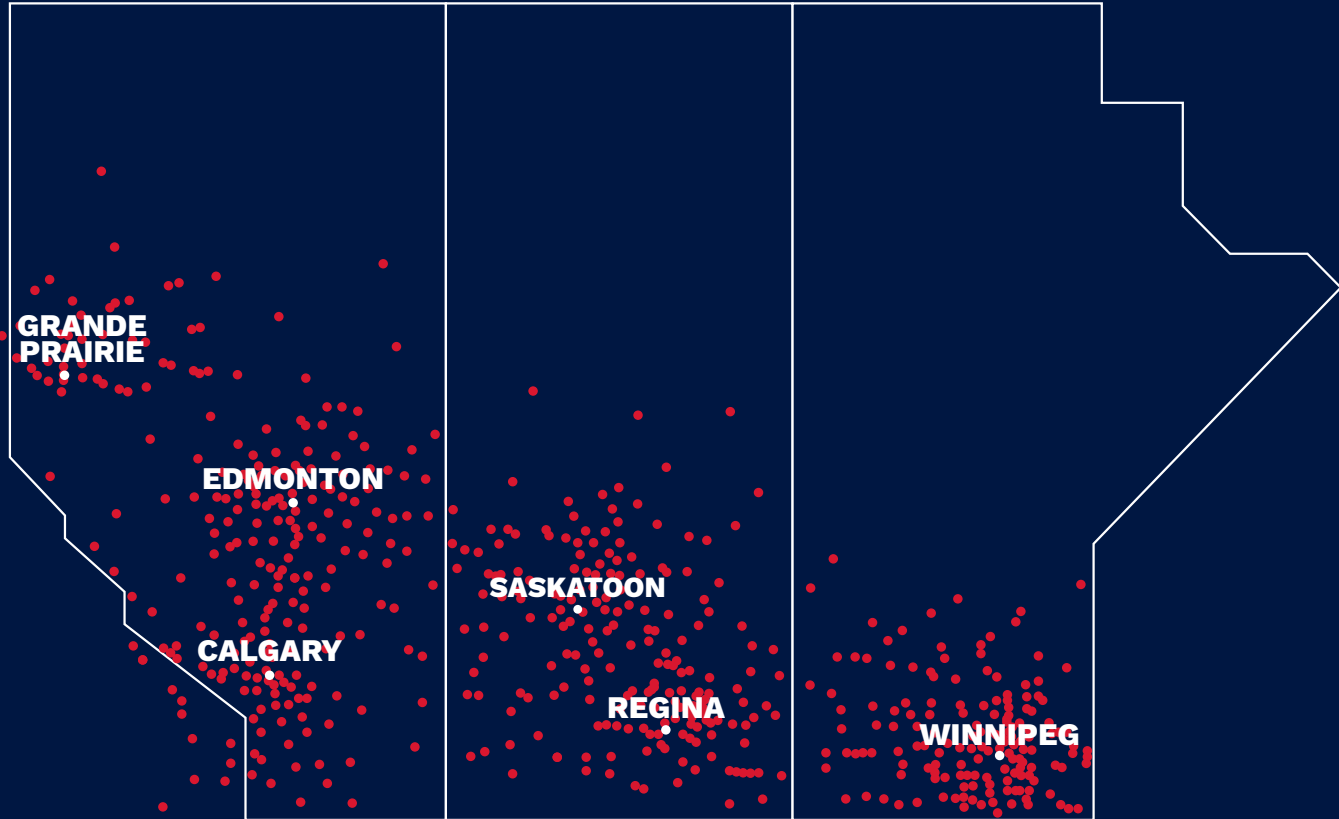
In December 2019, Grant officially joined the **STARS** crew.

"Since the start, **STARS** realized that the combination of a critical care nurse and advanced care paramedic brings unique experience and training," Grant said. "For myself, the blend of training benefits my patients, no matter which uniform I am wearing."





# OUR MISSION LOCATIONS



## YEAR IN REVIEW 2020/2021

### STARS EMERGENCY LINK CENTRE

**32,702** EMERGENCY REQUESTS HANDLED

**9,430** INDUSTRY CALLS

**90** AVERAGE EMERGENCY REQUESTS A DAY

### EDUCATION

**1,757** PERSONNEL TRAINED

Due to COVID-19 our mobile education and community outreach programs have been interrupted to accommodate provincial health restrictions.



### MISSIONS

**2,994** YEARLY MISSIONS

1,436 AB 901 SK 657 MB

**45K+** SINCE 1985

**8** AVERAGE MISSIONS A DAY

### FUNDING

**40,359** ANNUAL DONORS

**\$10M** APPROXIMATE ANNUAL COST/BASE

### INCIDENT TYPES

CARDIAC 17%	ENVIRONMENTAL <1%	OTHER MEDICAL 18%	PULMONARY 11%
OBSTETRICAL 1%	NEUROLOGICAL 11%	OTHER TRAUMA 19%	VEHICLE INCIDENTS 22%

**Do you have questions about  
what we do or what it means  
to be an ally? Feel free to  
reach out.**

**1-888-797-8277**

**info@stars.ca**

**stars.ca**



## Village of Hussar

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	February 3, 2022
Title:	Alberta Municipalities IT Services
Agenda Item Number:	7f.

#### **BACKGROUND/DISCUSSION:**

Alberta Municipalities has provided a document that outlines all of the Cyber Security & Managed IT Services.

#### **RECOMMENDATION:**

1. Motion that have administration get more information on \_\_\_\_\_ services through Alberta Municipalities.
2. Motion to accept as information at this time.





# Cyber Security & Managed IT Services



**Alberta  
Municipalities**  
Strength  
In Members

# Designed to fit your needs

## A holistic approach to meet your technology needs.

At Alberta Municipalities, we are always looking for ways to support building strong and resilient Alberta communities.

By establishing partnerships with organizations that are industry leaders and community-minded, we've developed a suite of Cyber Security & Managed IT Services to increase efficiency and gain a secure and controlled IT infrastructure.

### *Our offering includes:*

#### Cyber Security Services

- Security-as-a-Service
- Managed Detection & Response (MDR)
- Threat Risk Assessment

#### Managed IT Services

- End-User Technology Services
- Networking Services
- Infrastructure Services
- Cloud Services

### Ask us about our additional cyber security supports, including:

- Cyber & Privacy Liability, &
- Cyber Security Awareness eLearning module.

**Connect with our team to learn more.**

# Cyber Security Services

powered by  **Stratejm**

## Protecting your data has never been more critical.

We've developed a suite of Cyber Security Services to strengthen your understanding of your risks, provide protection, and support your recovery & response.

**Our partner, Stratejm, is the developer of North America's premier Cloud-based Security-as-a-Service.**



### Security-as-a-Service

Security-as-a-Service is a turn-key solution for cutting-edge cyber security services at a price that reflects your organization's size.

This end-to-end security monitoring platform offers insight into the complete picture of your organization's cyber security and protects you from potential and actual threats.



### Managed Detection & Response (MDR)

MDR is a sophisticated solution to monitor your IT infrastructure both on-premises and in the cloud.

This service proactively monitors devices to prevent malware infection, detects and defuses potential threats in real time, and automates responses and remediation.



### Threat Risk Assessment

A Threat Risk Assessment provides valuable insight into the current state of your cyber security.

Through this service, your organization will build an understanding of where valuable data resides, potential gaps in protection, potential losses from successful attacks, and solutions to address gaps in security.

# Managed IT Services

powered by



WBM Technologies Inc.

With our Managed IT Services powered by WBM Technologies Inc., our members can consume enterprise-grade IT services. No matter the size of your organization, we'll design a solution that works for you. Enjoy the home-grown quality and convenience of managed IT services delivered locally.

## End-User Technology Services

### Managed Workstations

Benefit from a dedicated team of engineers who understand your environment and resolve issues more efficiently while we source, install, and manage each employee's workstation.

### Technology Experience & Enablement

Help fuel your company's success through training and encourage rapid adoption of the unique applications that power your business.

### Mobile Device Management

Experience optimized functionality and security while we provide the tools to manage and deploy mobile devices remotely.

### Onsite Resources

Enjoy the dual functionality of both remote and onsite IT support to help guide you along your business technology journey.

## What are the benefits?



### Predictable Spending

Take advantage of our unique monthly billing service to stay within your company budget and better manage your IT infrastructure and benefit from state-of-the-art technologies that are secure, up to date, and powerful.



### Focus on your core business

Let us help you determine your service needs and create a solution to address your complex IT requirements.

## Infrastructure Services

### Managed Servers

Prevent most problems from happening and avoid the headaches associated with ageing infrastructure by trusting us to fully support your servers 24/7/365.

### Networking Services

#### Managed Switch

Improve reliability to boost productivity and bring your business up-to-date with the latest switch technologies, including advanced troubleshooting and reporting capabilities.

#### Managed Wireless Access Point

Allow your employees to work more freely on more wireless devices while we provide security and control.

#### Firewall Management

Combat threats and keep your business cyber-secure with our best-in-class line of defence and enterprise-grade security.

## Cloud Services

### Managed M365 Software

Experience a seamless transition, improved productivity, and enhanced security and support while our Microsoft experts do the IT work. We backup your data so you never miss a beat.

### Disaster Recovery Services

Rest easy knowing you'll always have your data. This service includes disaster recovery management (billed per solution), cloud storage (billed per GB), cloud connect (billed per VM), and ram allocation (billed per GB).



### Increase efficiency & stay competitive

Get proactive solutions to improve business continuity. Employees will spend less time troubleshooting problems and will thank you for the increased server reliability.



### Scalability

As your business grows, so will your IT needs. We can dynamically respond to changes in demand, so you won't have to worry about system downtime as your technology needs evolve.

## ***Everyone's success is unique to their goals.***

**We focus on understanding your needs and implementing the right information technology roadmap for your organization.**

Instead of opting for à la carte services that don't address your entire environment, talk to us about leveraging our services together. This way, nothing gets missed, and you benefit from our services that are far-reaching and holistic in their approach.

Connect with us to learn how our

### **Cyber Security & Managed IT Services**

can increase efficiency and help you gain a secure and controlled IT infrastructure.

310.MUNI ■ [tech@abmunis.ca](mailto:tech@abmunis.ca) ■ [abmunis.ca](http://abmunis.ca)

## Village of Hussar

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	February 3, 2022
Title:	New administration building quote
Agenda Item Number:	7g.

#### **BACKGROUND/DISCUSSION:**

Councillor Schultz has provided a quote for a new administration building that includes a shop.

I received a quote from this company a while ago as well for a similar type building.

The main difference is in the size and the doors/windows.

The quote I received was only for Office, Hair Salon and Council Chambers

This is just to get the conversation started as a long term goal in our strategic plan is a new administration/shop building.

#### **RECOMMENDATION:**

1. Motion to accept as information at this time.

**Salesman**

Dustin Coates  
(403) 597-7029  
www.integritybuilt.com  
(866) 974-7678

**Customer**

Les Schultz  
(403) 934-1288  
les.schultz@telus.net  
Hussar, Alberta

**Quote Date:** 2022/01/21

**Expires On:** 2022/02/04

**Building Description - Hussar, Alberta**

**Quote:** PQ-72290-0

**40'x114'x16' - Shop**

- Low Occupancy Classification
- 6' O/C Engineered Trusses
- 2' O/C wall and roof strapping
- Premium 29 gauge Hi-Tensile FC36 profile metal including a 3/4" rib
- Standard Ridge Cap
- X-Tension Straps
- **Engineered Blueprints and Schedules**

**Wall Type**

- **6' O/C 4 ply 2"x8" Standard Post with Integrity Post Disc**
- Laminated Post.

**Insulation Package: 40' x 114'**

- R28 Wall Insulation
- R50 Ceiling Insulation
- 2"x4" strapping @ 2' O/C
- 6mm CGSB Vapor Barrier
- Bright White Metal Lined

**Quantity****Item****Overhead Doors**

2	14' X 14' White Commercial Overhead Door, Gable Wall, Large Operator
2	3 Button Remote

**Man Doors**

3	3' Steel Standard Door, Wall Stop
---	-----------------------------------

**Windows**



**Salesman**

Dustin Coates  
(403) 597-7029  
www.integritybuilt.com  
(866) 974-7678

**Customer**

Les Schultz  
(403) 934-1288  
les.schultz@telus.net  
Hussar, Alberta

Quantity	Item
----------	------

6	4x3 Slider Window
---	-------------------

**Miscellaneous**

4	Metal Gable Vents
---	-------------------

1	Fire Block Running Width Of Building
---	--------------------------------------

3	Smoke Damper
---	--------------

2	Attic Hatches
---	---------------

**Total:****\$151,118 + Tax***Includes Labour/Materials/Freight*

*Costs related to site preparation, rock required for post foundation, porta potties and waste disposal are the sole responsibility of the Purchaser and are not included unless otherwise specified above.*

**Upgrade Options****Price**

Upgrade With A 26 Gauge Roof Metal Package, Add:	1,505
Upgrade With A 26 Gauge Wall Metal Package, Add:	2,081
Upgrade Your Main Structure (40'x114'x16') To Our 4 Ply Concrete Perma Column Posts, Add:	7,039
Upgrade Your Integrity Post Frame Building With 308' Of Soffit, Add:	10,690
Upgrade to 228' of Knight Eavestrough and 4 downspouts, Add:	6,257

**Warranty**

- 5 year standard workmanship
- 40 year on metal cladding paint
- 1-year limited windows, man door, and large door
- Lifetime warranty on Perma Columns

**Salesman**

Dustin Coates

(403) 597-7029

[www.integritybuilt.com](http://www.integritybuilt.com)

(866) 974-7678

**Customer**

Les Schultz

(403) 934-1288

[les.schultz@telus.net](mailto:les.schultz@telus.net)

Hussar, Alberta

**ASK US ABOUT  
THE CONCRETE  
PERMA-COLUMN™ POST**

**WHY CHOOSE INTEGRITY?**

5 YEAR SERVICE WARRANTY  
ENGINEER EVERY BUILDING  
PROVIDE BLUEPRINTS AND SCHEDULES  
CERTIFIED INTEGRITY CREWS  
INTEGRITY POST DISC  
NFBA MEMBER

**CONCRETE  
PLUMBING  
ELECTRICAL  
MECHANICAL**

ASK ABOUT  
**TURNKEY  
SERVICES**



**Salesman**

Dustin Coates

(403) 597-7029

www.integritybuilt.com

(866) 974-7678

**Customer**

Kate Brandt

(403) 787-3766

office@villageofhussar.ca

Hussar, Alberta

**Quote Date:** 2021/06/28**Expires On:** 2021/07/12**Building Description - strathmore or Calgary, Alberta****Quote:** PQ-70040-0**75'x60'x10' - Office**

- Normal Occupancy Classification
- 4' O/C Engineered Trusses
- 2' O/C wall and roof strapping
- Premium 29 gauge Hi-Tensile FC36 profile metal including a 3/4" rib
- Standard Ridge Cap
- **Engineered Blueprints and Schedules**

**Wall Type**

- **4' O/C 3ply - 8300 Perma Column with Integrity Post Disc**
- Laminated Post.

**Insulation Package: 75' x 60'**

- R28 Wall Insulation
- R40 Ceiling Insulation
- 2"x4" strapping @ 2' O/C
- 6mm CGSB Vapor Barrier
- Bright White Metal Lined

**Quantity****Item****Man Doors**

4	Single Aluminum Door With Full Glass
---	--------------------------------------

**Windows**

24	3x5 Vertical Slider Window
----	----------------------------

**Miscellaneous**

2	Metal Gable Vents
---	-------------------

**Salesman**

Dustin Coates

(403) 597-7029

www.integritybuilt.com

(866) 974-7678

**Customer**

Kate Brandt

(403) 787-3766

office@villageofhussar.ca

Hussar, Alberta

Quantity	Item
1	Smoke Stop Running Length Of Building
1	Attic Hatches
<b>Total:</b>	
<b>\$161,248 + Tax</b>	

*Includes Labour/Materials/Freight***Warranty**

- 5 year standard workmanship
- 40 year on metal cladding paint
- 1 year on overhead doors
- Lifetime warranty on Perma Columns

**LEASE YOUR AGRICULTURAL BUILDING  
FOR YOUR FARM BUSINESS****10% DOWN**  
DON'T PAY AGAIN UNTIL 2022**WHY CHOOSE INTEGRITY?**

5 YEAR SERVICE WARRANTY  
ENGINEER EVERY BUILDING  
PROVIDE BLUEPRINTS AND SCHEDULES  
CERTIFIED INTEGRITY CREWS  
INTEGRITY POST DISC  
NFBA MEMBER

CONCRETE  
PLUMBING  
ELECTRICAL  
MECHANICAL

ASK ABOUT

**TURNKEY  
SERVICES**

## Village of Hussar

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	February 3, 2022
Title:	Library Board Auditor

Agenda Item Number: 7h.

#### **BACKGROUND/DISCUSSION:**

Councillor Frank would like to bring forward the library board auditor

#### **RECOMMENDATION:**

1. Motion to ratify the Library Board Auditor as \_\_\_\_\_.

## Village of Hussar

### Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	February 3, 2022
Title:	Marigold – Freedom to Read Week
Agenda Item Number:	7i.

#### **BACKGROUND/DISCUSSION:**

Marigold has sent the attached letter in hopes that the Village will declare February 20-26, 2022 Freedom to Read Week.

#### **RECOMMENDATION:**

1. Can read the enclosed proclamation provided by Marigold.
2. Motion to proclaim the week of February 20- February 26, 2022 as Freedom to Read Week in the Village of Hussar
3. Motion to accept as information at this time



February 2022

Dear Councils in Marigold Library System,

Freedom to Read Week, February 20 – February 26, 2022, is an annual event that encourages Canadians to think about and reaffirm their commitment to intellectual freedom, which is guaranteed them under the Charter of Rights and Freedoms.

Marigold encourages your Council to declare Freedom to Read Week. A proclamation is enclosed.

Intellectual freedom enables people to make informed decisions about issues which have an impact on their daily lives. Life decisions are supported by ready access to reliable information in books, journals and other online or print resources. Find more information, resources and celebration ideas at:

[www.freedomtoread.ca](http://www.freedomtoread.ca)

Thank you for supporting this initiative.

Sincerely,

Michelle Toombs, CEO  
michelle@marigold.ab.ca  
403.934.5334

"Think for yourselves and let others do so, too."  
~ Voltaire



# FREEDOM TO READ

## PROCLAMATION

freedom  
to read week

February 20–26, 2022

ACCESS TO  
INFORMATION



semaine de la  
LIBERTÉ  
d'expression

20–26 février 2022

ACCESS TO  
INFORMATION

WHEREAS *Freedom to Read Week* is an initiative to promote literacy, tolerance, knowledge, and a love of reading among all Canadians;

AND WHEREAS the right to pursue the truth through free inquiry is essential to democratic decision making;

AND WHEREAS the freedom to read print on paper or on-line, is the essence of free inquiry;

AND WHEREAS the freedom to read can never be taken for granted;

AND WHEREAS the freedom to read is under assault from the left and right of our society;

NOW THEREFORE BE IT RESOLVED that:

the Council of \_\_\_\_\_ endorses the objectives of *Freedom to Read Week*, and recognizes, reaffirms, and defends the rights of the citizens of \_\_\_\_\_ individually to decide what they will or will not read; and

calls on all residents to actively work to achieve these objectives, and in so doing ensure \_\_\_\_\_ continues to be a Freedom to Read zone in which the freedom to read and the right to seek information will not be violated.

NOW, THEREFORE I, \_\_\_\_\_

DO HEREBY PROCLAIM the week of February 20 – February 26, 2022 as

FREEDOM TO READ WEEK

in \_\_\_\_\_



DATE: January 2022

TO: **Member Library Board Chair**  
FROM: Laura Taylor, Deputy CEO  
RE: **Freedom to Read Week**



Marigold has declared **February 20 – February 26, 2022 as *Freedom to Read Week***. Marigold's declaration, approved by the Executive, is enclosed for you to post. Marigold has written all participating Councils, asking them to proclaim Freedom to Read Week in their municipalities.

Freedom to Read Week provides an opportunity for Canadians to focus on issues of intellectual freedom as they affect your community, your province, our country, and countries around the world.

The event encourages Canadians to think about and reaffirm their commitment to intellectual freedom, which is guaranteed them under the Charter of Rights and Freedoms.

Freedom to choose what to read, hear or watch is critical, so that people can make informed decisions about issues which have an impact on their daily lives. Life decisions are supported by ready access to reliable information in books, journals and other online or print.

Freedom to Read can never be taken for granted. Every day, somewhere in Canada, a library responds to a challenge about a book or other materials. Find more information, art work, resources and celebration ideas at:

[www.freedomtoread.ca](http://www.freedomtoread.ca)



### **Help spread the word!**

Contact headquarters if you need help posting a banner on your website.

"Think for yourselves and let others do so, too."

~ Voltaire

# FREEDOM TO READ

## FREEDOM TO READ PROCLAMATION

freedom  
to read week

February 20–26, 2022

access to information



semaine de la  
LIBERTÉ  
d'expression

20–26 février 2022

accès à l'information

WHEREAS *Freedom to Read Week* is an initiative to promote literacy, tolerance, knowledge, and a love of reading among all Canadians;

AND WHEREAS the right to pursue the truth through free inquiry is essential to democratic decision making;

AND WHEREAS the freedom to read print on paper or on-line, is the essence of free inquiry;

AND WHEREAS the freedom to read can never be taken for granted;

AND WHEREAS the freedom to read is under attack from the left and right of our society;

NOW THEREFORE BE IT RESOLVED that:

Marigold Library Board endorses the objectives of *Freedom to Read Week*, and recognizes, reaffirms and defends the right of the citizens of Marigold individually to decide what they will or will not read; and

Marigold calls on all member boards and municipalities to actively work to achieve these objectives, and in so doing ensure Marigold continues to be a Freedom to Read zone in which the freedom to read will not be violated.

NOW, THEREFORE I, Lynda Lyster

DO HEREBY PROCLAIM the week of February 20 – February 26, 2022 as

## FREEDOM TO READ WEEK

in Marigold Library System

Chair



"Think for yourselves and let others do so, too."

~ Voltaire

## Village of Hussar

### Request for Decision (RFD)

Meeting: Regular Council  
Meeting Date: February 3, 2022  
Title: Term Account Options

Agenda Item Number: 8a.

#### **BACKGROUND/DISCUSSION:**

The Village has several term accounts coming due in February.

Deposit #	Product	Current Balance	Current Term <sup>3</sup>	Maturity Date
72282119129	TERM	\$2416.40	12 mo	2022-02-24
722821171542	TERM	\$50918.97	12 mo	2022-02-22
722821404653	TERM	\$84.64	12 mo	2022-02-15
723111758865	TERM	\$100000.00	6 mo	2022-02-16
723111758873	TERM	\$350000.00	6 mo	2022-02-16

- 72282119129 Mayor's Memorial Trust Account. This can remain in the term account. I will be taking out of this account for the inscription in the spring.
- 722821171542 and 723111758865 will need to be combined and can be considered for reinvesting in new interest term accounts. These are both the Federal Gas Tax Fund (FGTF)
- 722821404653 was the ACP grant for Palliser. Reporting was completed and they told us because the process is too complex to return the remaining \$84.64 that we could keep it. This amount will either go into reserves or our Village Operating Account.
- 723111758873 This is the Village Reserves of \$350,000 and will be returned to the Village Reserves account and can be considered for reinvesting.

I have spoke with the bank and received the new current rates

Redeemable 1 year is at 0.60%

Nonredeemable:

1 year is at 0.75%

2 year is at 1.30%

3 year is at 1.50%

These rates could change by the time these term accounts come due again.

We have 2 more accounts coming due in early March. Walking Trail and MSI accounts.

#### **RECOMMENDATION:**

1. Motion to have the following changes made to our term accounts when they are due:
  - Federal Gas Tax Accounts #722821171542 and 723111758865 will be combined in the Village Reserves Account 15037021 until they can both be placed in a new (nonredeemable term?) account.
  - The ACP account #722821404653 will be closed and the amount balance will be transferred to \_\_\_ operating/reserves\_\_\_\_\_.

- The Reserves Term Account #723111758873 will be put into the Village Reserves Account #15037021 and will be considered for reinvesting
2. Motion to accept as information at this time

**Coralee Schindel**  
**Committee Reports & Information**

**Attended AlbertaMuni's EPR Muni Workshop - Jan 5<sup>th</sup>**

- Stands for Extended Producer Responsibility
- Learned how the programs are working in BC & Ont
- In those regions with most of the population density in large close proximity munis the program cost is barely noticeable to residents and commercial. However, moving away from those centers there ends up being a noticeable cost for transportation of goods.
- Bill 83 passed Dec 2, 2021 in Alberta and they are finished Phase 2 already, so EPR is coming to Alberta. Suggestions were made that like other provinces our smaller communities may want to band together with the county to reduce costs to residents.

**Attended AlbertaMuni's Discussion on APP's - Jan 19<sup>th</sup>**

- Lots of great questions were asked, advised would be good to try and interact with the public enquiring their thoughts on a Provincial Police Service.

**Library Board Meeting - Jan 25<sup>th</sup>**

- All went well. Spoke about trying for the Bike Rodeo in the spring, and a Spring scavenger hunt for the kids
- Also looking into programs for the Summer - Maybe a reading program for the kids
- Next meeting - No date set, yet.

**WFCSS Meeting - Jan 26<sup>th</sup>**

- All programs are running well. Looking into starting a program to support Elders experiencing Elder Abuse
- Next meeting February 23rd, 2022 @ 6:00pm



**VILLAGE OF HUSSAR**  
**CAO REPORT**  
**February 3, 2022**

**NACLAA**

Municipal Law II was started on January 10, 2022. First Assignment was due on January 31, 2022.

**Year End**

- Audit preparations have begun – Stephen and I will begin the process in February. (May 1<sup>st</sup> is the deadline) “Our office transitioned this year away from our previous firm, and we are now Vista Accounting.” This is the same team as before, operating out of the same office. For the 2021 year end audit you will need a motion to approve Vista Accounting as the auditor.
- T4's will be completed before the end of February. Paper written copies are completed, just need to enter/ submit it online
- Assessor has the XML file they need with the corrections on it
- WCB and LAPP reporting has been completed
- Everything is pretty well switched over for 2022
- Q4 Budget Variance Report will come to our next meeting after I make final changes and receive all 2021 invoices

**Summer Student**

Application for a Summer student was submitted on January 18, 2022. We will find out the status of our application in April. Application was for 30 hours/week for 12 weeks.

**Celebration and Commemoration Program**

Applications for the grant deadline was extended to January 31<sup>st</sup>. Application was for the gazebo. Application was submitted on January 31<sup>st</sup>. I am not sure when the notification of funding will be. The Gazebo is also being applied for through the Wheatland County Community Enhancement Grant.

**MuniSoft Community Initiative Funding Draw**

Our Software providers had 2 Draws that we entered for.

Draw #1 Community Project \$3,000 - Campground upgrades & trees

Draw #2 Relief Fund Program \$2,000 – Hussar Crisis Recovery Fund

We did not win the funding draws.

**Community Project Draw Winner – RM of Prairie Rose.**

**Relief Fund Program Draw Winner – Foam Lake Food Bank**

**DEM Training**

Randy - We will be having one in Rocky View as soon as we can get back to in person training again. I am not going to reschedule until we are relatively certain I can provide the course.

**Alberta Municipalities – APPS virtual meeting**  
**Federation of**

**Consite Warranty**

2<sup>nd</sup> Ave from Centre Street to 1 Street East. Warranty is about to expire. Should we complete a walk around and make sure everything is still good?

**Upcoming Office Closures/Meetings**

Monday February 7 2022 7PM in Standard - Wheatland Regional Partnership Meeting

Thursday February 10, 2022 Emerging Trends in Municipal Law – Virtual (Office open)

Thursday February 17, 2022 Housing 101 – Les and Tim 9-10:30 virtual

Monday February 21, 2022 (Stat Holiday- Family Day) Office Closed

Wednesday February 23, 2022 South Central ESS virtual meeting 11-12 (office open)

Meeting Date	Resolution #	Resolution	Assigned to	Action/Comment	Date Completed
		Annexation - Old school grounds	CAO	Received acknowledgement of the letter of intent	in progress
Dec 10 2020	2020-12-10-313	to have our CAO begin research on Seniors Housing	CAO	Talk to Wheatland Housing Management Body when I they attend our meeting	Spring
Dec 10 2020	2021-08-12-509	offer to purchase north portion of CP Land	CAO	Bid was submitted. Will take time to get a response	in progress
April 8 2021	2021-04-08-410	continue looking for new and used trucks	CAO	will keep an eye out for good deals	ongoing
April 8 2021	2021-04-08-411	village sanding units	CAO	purchase after we know what truck we are getting	ongoing
10-Jun-21	2021-06-10-454	look into the process to sell lot 6PUL 9 0310282 and subdivide it	CAO	Once I get the survey that gets submitted with the subdivision application to Palliser	in progress
July 8 2021	2021-07-08-490	Clarke's Excavating to install water line at cemetery	CAO/Tim	Waiting for supply list from Clarke	on hold till the Spring
		Mayor's memorial wall inscription	CAO	Too cold for the equipment right now. Will be scheduled once the weather is warmer in the spring	spring
		Columbarium #4	CAO	Need to pour foundation for the base of columbarium #4 and a sidewalk to connect 3 & 4. Need new contractor quote	Spring
Nov 10 2021	2021-11-10-621	look for new quotes to fix the driveway at 120 2nd Ave E	CAO	need new contractor quote	Spring
Sep 16 2021	2021-09-16-554	spread asphalt on 2 <sup>nd</sup> Street East at the same time that we work on the approach	CAO/PW	Lots of large items mixed in with the fines, takes a long time to sort through it. One pile left for the spring	Spring
Oct 14 2021	2021-10-14-570	Armstrong Auto Bay quote to correct the concrete on the North bay that does not require the sidewalk to be removed	CAO	Need new contractor quote	spring
Oct 14 2021	2021-10-14-572	Bike rack at school bus stop quote	CAO	asked YS Welding to supply a quote	in progress
Nov 10 2021	2021-11-10-613	County for Bylaw enforcement	CAO	discussing the draft in confidential.	in progress
Dec 2 2021	2021-12-02-646	Signing JG Water Services Agreement	CAO/JG	The agreement is going to have a few changes so it has not been signed yet. Old agreement remains in place until new agreement is signed. Discussing in confidential	in progress
		Updating the Website	CAO	Updating bylaws and policies on the website. All policies have been updated to the newest versions on the website.	in progress
		LUB changes		Changes to the Land Use Bylaw will be ready soon. I will read them and do final spelling edits before bringing back to our February 24th meeting.	next meeting
Jan 13 2022	2022-01-13-009	Signing Authority	ALL	Everyone has signed the remaining documents at the bank for signing authority.	Completed



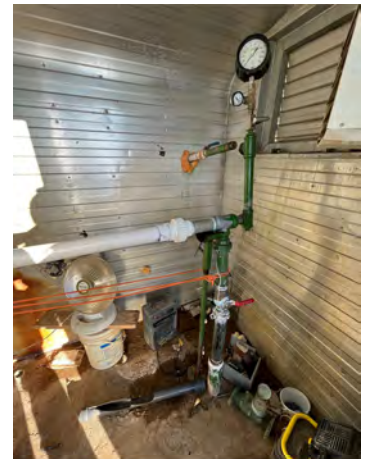
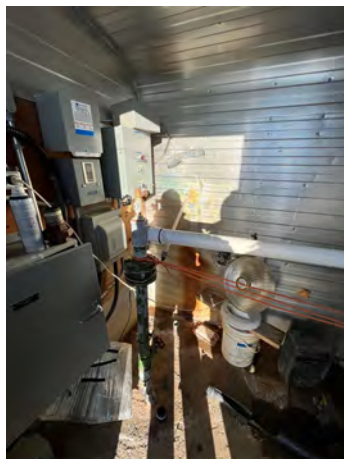
# Hussar Public Works Report

Month of - January

- 1) Built up snowbank of snow around the perimeter of the outdoor skating Rink.
- 2) Found electrical issue with bath room + some shop power. defective circuit breaker. Replaced. Am going to start replacing others. Old + weak.
- 3) Did some sanding at intersections with new spreader. Works very well. Assembled spreader
- 4) Need a load of Sand (grade suitable for purpose)
- 5) Spent some time with tractor removing excess snow from grass sections between side walk + Road + from in front of or behind vehicles.
- 6) Front Door to office is giving us problems. Made up a temporary plate that fixes the problem for now. When weather changes Door will shift.
- 7) Purchased New Door to install when weather is warm. Old Door out can try to identify problem in Door frame that allows shifting and try to correct
- 8) Working on Garden Hose storage Box about 3/4 done.
- 9) Took down + stored away Christmas deco's

# JGwaterservices Montly Summary For Jan 2022

- 2022-01-04 East well line froze, added additonal heaters to thaw out line.
- 2022-01-14 Ordered new CL2 chemical storage tank from Cleartech.
- 2022-01-18 East well supply line cracked and broke inside well shack.Pumped out excess water in building. Picked up parts from Grey's, installed new parts , well back in operation Jan 20,2022 ( see attached photos)
- 2022-01-26 Had a power outage, had to reset distribution pumps.(Emergency call out@ 8:00PM)
- 2022-01-27 Richardson Pioneer requested water to be shut off around 1:30PM for repairs.Water was turned back on around 3:00PM.







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January 13, 2022

Honorable Jason Kenney  
Premier of Alberta  
Office of the Premier  
307 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Premier,

Re: Rural Alberta – Adolescent Vaccine Provision

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Premier Kenney, since the availability of vaccines has been provided to Albertans, the message from yourself, the Chief Medical Officer of Health, and the Health Minister has remained consistent. This message has been that all eligible individuals should receive the first available vaccine, and now, this availability has extended to our youth. During the first availability of vaccine, rural Alberta felt that they were being slighted, or ignored in not having vaccine provision to those who were unable to travel, or not wanting to leave the comforts of their own community, to truly do the right thing and become vaccinated. Many across rural Alberta, Tofield included reached out to advocate and make our voices heard in having this service provided in our communities through our very capable means, such as, our pharmacies and competent pharmacists.

Bluntly, your government is ignoring rural Alberta, and creating barriers and hindrances for vaccine provision. Members of our community wanting to have their children vaccinated are being forced to drive between 50 and 70 kilometers one way to have this service provided. On top of this true inconvenience, the weather elements and poor road conditions are adding a further issue to what is already a stressful time for these parents. The decision of many is to not contend with these barriers, which is resulting in a lower vaccination rate in our rural locations.

The path forward from our vantage point appears clear, provide vaccine to our rural pharmacies to vaccinate our youth. Globally, we know that the way back to a normal life requires vaccination. In not having this ability in rural Alberta, the pandemic and its challenges to our health care system, economy and Albertans mental health will continue.

Honorable Jason Kenney  
Premier of Alberta  
Page 2

Premier Kenney, please do not continue to ignore rural Alberta. We in the outlying centres have suffered deeply, and this stance only stands to hurt Alberta as a province on a longer-term basis. As a Council and a community, we implore your government to take a stance and advocate for change.

Sincerely,



Debora Dueck

Mayor

[mayor@tofieldalberta.ca](mailto:mayor@tofieldalberta.ca)

C.C

The Honorable Jason Copping, Minister of Health  
Dr. Deena Hinshaw, Chief Medical Officer of Health  
Damien Kurek, MP  
Jackie Lovely, MLA  
Alberta Municipalities  
Rural Municipalities of Alberta  
Darren Erickson, Tofield Pharmacy  
Tofield Mercury  
Vegreville News Advertiser

January 31, 2022

**Re: Alberta Utilities Commission Notice - Application respecting the refund of the FortisAlberta Inc. streetlight investment**

On Oct. 6, 2021, FortisAlberta wrote to you in respect of certain complexities regarding the refund of the streetlight portion of FortisAlberta's Maximum Investment Level. As this is an outstanding issue, FortisAlberta filed an application Dec. 17, 2021, with the Alberta Utilities Commission (AUC), seeking their advice and direction.

To update you on recent developments, the AUC issued a Notice (Proceeding 27067) Jan. 26, in respect to the above noted application. In the Notice, the AUC has directed FortisAlberta to forward this Notice to you. As such, attached please find a copy of the above-mentioned Notice, or a digital copy is available on the AUC website at: <https://efiling-webapi.auc.ab.ca/Document/Get/711543>

Statements of intent to participate in this proceeding must be submitted to the AUC by:

**Feb. 9 at 4 p.m.**

**To access the AUC eFiling System to file a statement of intent, please go to:**

<https://www2.auc.ab.ca/layouts/15/auc.efiling.portal/login.aspx>

Please feel free to contact your Stakeholder Relations Manager or myself, should you have any questions or require further information with regards to the Notice.

Best regards,

A handwritten signature in black ink, appearing to read "Dave Hunka".

Dave Hunka

Manager, Municipalities, Customer Care & Connections

Enclosure

# Notice

## Application respecting the refund of the FortisAlberta Inc. street light investment

### **Proceeding 27067 FortisAlberta Inc.**

The Alberta Utilities Commission, the independent utilities regulator, will be considering an application from FortisAlberta Inc. requesting direction on whether its street light investment for new residential developments should be paid to the residential subdivision developer or to the municipality in the event these parties do not reach an agreement on this matter.

The Commission would like to ensure that those parties that are most likely to be impacted by the outcome of this proceeding are notified. Therefore, the Commission requests that the developers notify any other developers that they consider may be interested in participating in this proceeding. The Commission also directs Fortis to forward this notice of application to each municipality that has existing franchise agreements with Fortis, **by February 2, 2022**, and provide written confirmation of having done so on the record of this proceeding.

Statements of intent to participate must be submitted to the Commission in this proceeding by **4 p.m., February 9, 2022**.

For parties not yet registered on the proceeding, to identify the issues (within the limited scope as described above) that you intend to make submissions on and your preferred process steps for the proceeding, please visit the AUC website and log in to the eFiling System to file your submission for Proceeding 27067. If you do not have access to the internet, send your name, address, phone number, organization you are representing, description of your interest in the proceeding, position including information in support of the position and reasons why the AUC should decide in the manner recommended, and whether further process is required.

To learn more about the application and review process, contact:  
Angela Corsi at [angela.corsi@auc.ab.ca](mailto:angela.corsi@auc.ab.ca).

The application, and any associated documents being reviewed, are publicly available on our website. Alternatively, for further details about what is being applied for, or for a copy of the application, you may contact Fortis's representative, Dave Hunka, at 780-464-8311 or by email at [dave.hunka@fortisalberta.com](mailto:dave.hunka@fortisalberta.com).

## **Privacy**

To support an open and transparent process, information you send to the AUC will be publicly available through the AUC's eFiling System. If there is confidential information you would like to file, a request must be made in advance of filing your submission.

Issued January 26, 2022.

Alberta Utilities Commission