

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, October 14, 2021**

The regular meeting of the council of the Village of Hussar was held at the Sundowners' Senior Centre on Thursday October 14, 2021, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Corey Fisher, Tim Frank Kate Brandt, CAO
	1 in person and 1 via. Conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:00 pm
<u>ACCEPTANCE OF AGENDA</u>	
2021-10-14-559	MOVED by Councillor Frank that the agenda be accepted as presented <p style="text-align:right">CARRIED</p>
<u>DELEGATION</u>	<u>Community Futures – Digital Economy Program Request</u> Wendy presented a new program that will help businesses improve their ability to reach customers online, increase sales, and elevate their business e-Commerce presence. Participating small businesses will learn how to use and maintain digital tools to adopt eCommerce practices that are essential to succeed in today's competitive environment. Project will potentially run December through to March 31, 2023
2021-10-14-560	MOVED by Councillor Fisher to contribute \$230 to assist in funding in Digital Economy Program and to provide a letter of Support to be submitted with the Community Futures application <p style="text-align:right">CARRIED</p>
<u>RCMP</u>	<u>Monthly Mayors Report – July & August</u>
2021-10-14-561	MOVED by Councillor Schultz to accept as information at this time <p style="text-align:right">CARRIED</p>
<u>APPROVAL OF MINUTES</u>	<u>August 12, 2021 Regular Council Meeting</u>
2021-10-14-562	MOVED by Councillor Frank that the amended minutes of August 12, 2021 be accepted as presented <p style="text-align:right">CARRIED</p>
2021-10-14-563	<u>September 16, 2021 Regular Council Meeting</u> MOVED by Councillor Schultz that the minutes of September 16, 2021 be accepted as presented <p style="text-align:right">CARRIED</p>
2021-10-14-564	<u>September 30, 2021 Special Council Meeting</u> MOVED by Councillor Frank that the minutes of September 30, 2021 be accepted as presented <p style="text-align:right">CARRIED</p>

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, October 14, 2021**

BYLAW REVIEW

Bylaw Review

The following bylaws were reviewed without changes:

- 521-18 Unsightly Premise
- 520-18 Public Notification

POLICY REVIEW

2021-10-14-565

Policy Review

MOVED by Councillor Fisher to adopt Administrative policy 5.11 Asset Disposal Policy

CARRIED

BUSINESS

2021-10-14-566

AUMA Resolutions

AUMA Resolutions

MOVED by Councillor Frank to accept as information at this time

CARRIED

2021-10-14-567

LUB Survey

Land Use Bylaw Survey Results

MOVED by Councillor Schultz to accept as information and post the results on our website

CARRIED

2021-10-14-568

LUB Review

Land Use Bylaw Review

MOVED by Councillor Fisher to accept as information

CARRIED

2021-10-14-569

Municipal Indicators

Municipal Indicators and response

MOVED by Councillor Schultz to approve the responses for the municipal indicators that will be posted on the Alberta Municipal Affairs website

CARRIED

2021-10-14-570

Armstrong Auto Bay

Armstrong Auto Bay Information

MOVED by Councillor Frank to get a quote to correct the concrete on the north bay of Armstrong Auto that does not require the sidewalk to be removed

CARRIED

2021-10-14-571

ATCO Renewal

ATCO Franchise Renewal Agreement

MOVED by Councillor Schultz to initial every page of the ATCO franchise fee agreement and proceed with Steps 3-5 of the renewal process

CARRIED

2021-10-14-572

Bike Rack

Bike Rack at School Bus Stop

MOVED by Councillor Fisher to have our CAO contact YS Welding to provide us a quote to build a bike rack as discussed to be placed at the bus stop

CARRIED

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, October 14, 2021**

2021-10-14-573 Development Permit 2021-005 235 2 Avenue East – Demolition
DP 2021-005 MOVED by Councillor Fisher to accept as information at this time and have our
CAO provide an update at our November meeting on Palliser's findings
CARRIED

2021-10-14-574 Fortis Franchise Fee 2022
Fortis Franchise MOVED by Councillor Frank that the 2022 electrical franchise fees remain at the
Fee 2021 level of 12.5%
CARRIED

FINANCIAL September 2021 Financial Reports
2021-10-14-575 MOVED by Councillor Schultz to accept the September 2021 Bank
Reconciliation and Cheque Listing
CARRIED

2021-10-14-576 Q3 Budget Variance
MOVED by Councillor Schultz to accept the third quarter budget variance report
CARRIED

2021-10-14-577 5 Year Equipment Plan
MOVED by Councillor Schultz to approve the 5-year equipment plan as
presented
CARRIED

Councillor Fisher called a 5 minute recess at 8:58 pm
Councillor Fisher called the meeting back to order at 9:05 pm

COMMITTEE Councillor Fisher
MEETINGS Meeting organized by WADEMESA with MLAs in the area regarding dispatching
and retaining ambulances in our area. There are many times when we have no
ambulances for our area. This is partially due to the core/flex shift, which is the
4 day, 96 hour shift. To switch to the 12 hour shift and hire 8 new staff it would
take roughly 1.4 million dollars. Since AHS has taken over the call volume has
dramatically increased. 45 times in one month an ambulance was booked off,
for a minimum of 9 hours, due to fatigue. It is a province wide issue, as there
are not enough resources. Cities must draw in ambulances from rural
surrounding areas, which leaves us with none.

VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, October 14, 2021

Community Futures Wild Rose had a meeting on October 7, 2021. Renewed a few GIC's, one for 1 year and the other for 3 years. Talk of staggering all GIC's so they are not all due at the same time. Occupational Health & Safety policy and new Internal & External Appeals Process Policy were approved. Annual Review Fees are \$250. Monthly loan report with arrears has 3 loans. 1) Investment Review Committee is pursuing legal action against the client and guarantor for lack of payment. 2) Business is closed, inventory and collateral were seized and sold, IRC has already decided to accept whatever funds are offered. 3) September's payment was missed. Will be brought back to current with an extra payment for October & November. Digital Economy Program was presented to Council and requested for letters of support. Small Business Week Oct 17-22. Series of virtual workshops with guest speakers which are free except for 3 with Business Link that have a small cost. Will be advertised on social media and more information can be found on Wild Rose webpage. Loan portfolio: 41 loans for \$1.13 million. RRRF - 3 loans have been paid out, 7 have payments being made. RRRF due Dec 2022 to get \$10,000 forgiveness. Had 8 Wild Rose loans paid out. \$2 million in investment account that can be lent out. \$2 million in CFLIP which is the provincial lending pool. Agrotourism Innovation Challenge Final Report – Sent to Council. Open House has been postponed till the AGM in June 2022. November board meeting will be virtual. There will be a Special Meeting of the Shareholders before the Regular meeting to elect Directors, Executive and Committee Members. There are 4 board members who are not seeking re-election.

Councillor Frank

Drumheller & District Solid Waste Board will meet on Oct 21, 2021. Our new refurbished Transtor should be received by the end of the month. New Bunkers are being built to reorganize and make it easier for people to unload their recycled metals and other materials at the transfer station. SAWEA has shortlisted three companies or groups of companies to put together a project development partnership consortia with SAWEA. The companies will go through a formal evaluation process after the election. The companies or groups are Convanta Energy, Hitachi Zosen Inova & Acciona, and Suez Canada Waste Services Inc. Information on SAWEA can be accessed on SAWEA's website at www.sawea.ca. SAWEA will be holding a new Board Orientation Meeting on November 26.

Wheatland Regional Corporation had its meeting on September 27, 2021. Board reviewed an application that had been made, but through supply chain circumstances could not be hooked up to our system yet. Board and administration are doing everything in its power including reaching out to other neighbouring water systems to find a solution. Board is reviewing its service policy and terms and conditions policy to be looked at on October 20.

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, October 14, 2021**

Hussar Library Board ran a very successful and well attended bicycle safety course for children in and around the Village. There were about 15 kids that participated. The Board wishes to thank Constable Bassant of our Bassano RCMP detachment for a job well done. We are now looking at more courses we can put on this winter for our Village and area residents.

Cemetery Board did not feel in light of COVID that a final cemetery cleanup was needed. It has been left in great shape by our volunteers through all their work and effort throughout the year. As always, we commend and are so very thankful for all of our supporters and volunteers.

Councillor Schultz

Hussar Rural Fire Association met on September 27, 2021. There was an error in last meeting minutes referring to Russ Hermanson as deputy chief but should have been Captain. Finances are in a good position for this time of year and the surplus from last year was approved to be put into the operations account. There was a motion to pay out hours owed to Colby as he has left the association. President Randy Kaiser talked about the Capital meeting held for the associations on August 5th. All the old policies and Fire Board were disbanded and abolished. They are moving forward with new policies and procedures. All major capital purchases must be approved at the very highest level. There was talk of Wheatland West Association purchasing a new bush buggy at a cost of \$300,000, which seemed expensive. Staffing was discussed and Chris Santerre has come back to the department. There is also another young man who is new to the area and has applied to be a member. Call volume was 14 since June with 4 fire, 4 medical, 3 MVC, 1 standby for vehicle fire and 2 stand down. In June there were 2 no response to calls. Dispatch system has been streamlined and working great. The I-Net viewer is being used everywhere now and the County is onboard to put WIFI in all the halls and supply the I-Pads. County has offered live fire training on October 16. As for the fleet W-40 is having some trouble on the high-pressure side but the low-pressure side is good. It has been looked at and the company says it's a poor design and there will be an upgrade to the system soon.

Wheatland Family Community Support Services met on September 22, 2021. There were 3 months of financials to review. There were information sessions about WFCSS held in each community in the summer and attendance was low but those in attendance received the information they needed for their situation. Attendance: Rockyford – 3, Hussar – 2, Carseland – 9, Gleichen – 4, Standard – 8. The “Keep In Touch” phone program was rolled out in June and to date there have been no responses. The wellness bags for winter are being prepared as the spring ones were a big hit. Christmas Hamper 2021 campaign has started. 5 for Life Book Sale has started gathering books in all communities for a sale on January 28 & 29, 2022 at Hope Covenant Church,

VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, October 14, 2021

CAO REPORT MOVED by Councillor Fisher to accept the CAO, Public Works and JG Water Services reports as presented
CARRIED

CORRESPONDENCE MOVED by Councillor Schultz to accept the following correspondence as information:
a) RCMP Retroactive Pay
b) Council Code of Conduct
c) Fortis – Maximum investment Level for Rate 31 Street Lighting
d) Marigold Library – Reports
e) LAPP 2021 Contribution rates
CARRIED

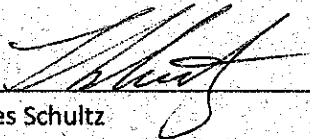
CONFIDENTIAL
2021-10-14-578 MOVED by Councillor Fisher that we go into closed session at 10:16 pm as per section 17(1) to discuss a personnel matter
CARRIED

2021-10-14-579 MOVED by Councillor Fisher that the meeting come out of closed session at 10:47 pm
CARRIED


2021-10-14-580 MOVED by Councillor Fisher for our CAO to get paid for the election hours for the last year that was presented as per option 2, to be paid from the election funds provided by the province
CARRIED

ADJOURNMENT The meeting was adjourned at 10:48 pm

These minutes approved this 10 day of November, 2021



Les Schultz
Mayor



Kate Brandt
Chief Administrative Officer