

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, May 13, 2021**

The regular meeting of the council of the Village of Hussar was held at the Council Chambers on Thursday May 13, 2021, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Corey Fisher, Les Schultz, Tim Frank Kate Brandt, CAO 2 in person and 3 via. conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:00 pm
<u>ACCEPTANCE OF AGENDA</u>	
2021-05-13-428	MOVED by Councillor Schultz that the agenda be accepted with the following changes: Add: 7 (h) June Annual General Meeting Date CARRIED
<u>DELEGATION</u>	<u>Al Dundas – Access to field</u>
2021-05-13-429	MOVED by Councillor Frank to investigate and build a 60 ft approach on 2 Avenue East into SW 13-24-20 near Highway 561 CARRIED
<u>RCMP</u>	<u>Monthly Mayors Report</u>
2021-05-13-430	MOVED by Councillor Fisher to accept the Monthly Mayors Report as information CARRIED
<u>APPROVAL OF MINUTES</u>	<u>April 8, 2021 Regular Council Meeting</u>
2021-05-13-431	MOVED by Councillor Schultz that the minutes of April 8, 2021 be accepted as presented CARRIED
<u>POLICY REVIEW</u>	<u>Policy Review</u> The following policies were reviewed without changes: <ul style="list-style-type: none">• 4.3 Probationary Period• 4.4 Employee Benefits & Pension
<u>BUSINESS</u>	<u>Quotes for New Village Pick Up Truck</u>
2021-05-13-432 Truck Quotes	MOVED by Councillor Schultz to advise our CAO to continue looking for new and used trucks with the parameters as discussed CARRIED
2021-05-13-433 Quote for Swale	<u>Quotes for Swale on 3rd Avenue W and 1st Street W</u> MOVED by Councillor Frank to approve quote option A with the asphalt running a couple meters north of the intersection and create a centre flow up to a maximum of \$12,000 CARRIED

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- 2021-05-13-434 National Public Works Week, May 16-22, 2021
Public Works Week MOVED by Councillor Frank to declare May 16-22, 2021 Public Works Week in the Village of Hussar and to sign the declaration
CARRIED
- 2021-05-13-435 Strathmore Handi-Bus Request for Support
Letter of Support MOVED by Councillor Fisher to send a letter of support to the Strathmore Handi-Bus Association
CARRIED
- 2021-05-13-436 Viability review update and 10-year capital plan update
Viability Review MOVED by Councillor Frank to approve the 2021 Viability review action plan and 10-year capital plan with the changes as follows:
update #30 - Remove "a" The Village has completed the workshops to date and has created the start...
CARRIED
- 2021-05-13-437 Siksika invitation to Wheatland Regional Partnership
Siksika invite to MOVED by Councillor Frank to approve the request to allow Siksika Nation Chief and Council to join the Wheatland Regional Partnership
WRP CARRIED
- 2021-05-13-438 120 2 Avenue East Driveway
Driveway on 2nd MOVED by Councillor Frank to talk to the homeowner and to get an opinion of the contractors when they are in town on how to fix the problem of the
Ave E driveway and bring back to the next meeting
CARRIED
- 2021-05-13-439 Annual General Meeting Date 2021
AGM Date MOVED by Councillor Fisher to hold our Annual General meeting on June 10, 2021 at 6:30 pm with our Regular Council meeting to follow. The AGM will be held at the Hall or Sundowners' if available with COVID restrictions
CARRIED
- FINANCIAL** April 2021 Financial Reports
2021-05-13-440 MOVED by Councillor Schultz to accept the April 2021 Bank Reconciliation and Cheque Listing
CARRIED
- 2021-05-13-441 2021 Operating Budget
MOVED by Councillor Schultz to approve the 2021 Operating Budget as presented
CARRIED
- 2021-05-13-442 2021 Capital Budget
MOVED by Councillor Frank to approve the 2021 Capital Budget as presented
CARRIED

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2021-05-13-443 3 Year Operating Budget
MOVED by Councillor Schultz to bring the 3-year operating budget back to the June meeting with the changes as discussed
CARRIED

2021-05-13-444 5 Year Capital Plan
MOVED by Councillor Schultz to approve the 5 Year Capital Plan
CARRIED

2021-05-13-445 Transfers at the Bank
Transfers at the bank
MOVED by Councillor Frank to make the following transfers at the bank:
a. Transfer \$11,287.58 from Village General Operating Account to the Village Reserves for 2019 GST Return
b. Transfer \$38,992.34 from Village General Operating Account to the Village Reserves for 2020 GST Return
c. Transfer \$48,234 from Village General Operating Account to the Village Reserves for MSP Grant 2020
d. Transfer \$62,569.58 from Village General Operating Account to the Village Reserves for 2020 Operating Budget Surplus
CARRIED

2021-05-13-446 Property Tax Bylaw #533-21
Property Tax Bylaw MOVED by Councillor Frank that bylaw 533-21 being the Village of Hussar Property Tax 2021 Bylaw be given first reading
CARRIED

2021-05-13-447 MOVED by Councillor Fisher that bylaw 533-21 be given second reading
CARRIED

2021-05-13-448 MOVED by Councillor Schultz that bylaw 533-21 being brought forward for third and final reading at this time
CARRIED UNANIMOUSLY

2021-05-13-449 MOVED by Councillor Fisher that bylaw 533-21 being the Village of Hussar Property Tax 2021 Bylaw be given third and final reading
CARRIED

Councillor Fisher called a 5 minute recess at 8:56 pm
Councillor Fisher called the meeting back to order at 9:02 pm

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COMMITTEE
MEETINGS

Councillor Frank

Drumheller & District Solid Waste Board met on April 15, 2021. Board discussed Executive transtor replacement suggestions. Solid Waste Association is now considering only replacing 1 transtor, and refurbishing most in need at this time. This will follow original timeline motion of Solid Waste Board regarding remedying transtor issues, despite increasing costs in replacing transtors due to increasing steel prices. It was also emphasized that Municipalities are responsible for ongoing care and maintenance of transtors within their borders. Michichi will be first transtor to be replaced with a new bin, while Hussar's transtor will be refurbished and will remain in place for a few more years. Hussar's transtor has already received fixes through the County. As related in our package (Correspondence), the Province no longer providing financial support for DDSWA to haul hazardous waste to Swan Hills to be disposed of. Currently Drumheller Solid Waste has shipped all of the hazardous waste we have at our site, in anticipation of this change in policy. Alberta Environment and Parks is currently seeking input for its changes in policy to enable EPR – Extended Producer Responsibility for packaging, paper products, single use plastics, as well as hazardous and special product management. The board looked at our 2020 year end financials and no surprises were brought forth.

Wheatland Regional Corporation met on April 20, 2021. In response to Hussar's questions concerning financial responsibility and liability if Hussar stays on WRC, the board suggests that these are in fact legal issues, and Hussar should seek legal advice to answer them and paid by Hussar. WRC discussed Redland tie into our water system.

Hussar Library Board is in process of having its financial audit completed. This needs to be completed and submitted to Municipal Affairs in June. A proposed meeting at the end of May to verify that audit will be completed by first week in June. Board has two potential persons interested in joining the board.

Cemetery Board, attended a walk through with the CAO, Deputy Mayor Schultz and Clarke Van Hereweghe last week. No other cemetery board members were present, however email discussion occurred between board members prior to the walk around. Board did approve plan of action at that time. We were at the Cemetery to determine a path to dig in a water line with tie in points along line at 50-foot intervals. Upon reviewing Clarke's preferred plan, concerns were raised that his proposed diagonal route would eliminate too many plot sites. A revised route running parallel to back of Cemetery, curving east through Cemetery roughly 3 meters North of Columbariums, ending by entrance where line could be drained was thought to be a good option. Clarke reiterated that his quote may need to be altered. Discussion also centered around question of whether this manual system should in fact be our final choice, as in the future we may lack Clarke's input and expertise in running the system. We need a bit more information from our survey company to determine if this route is feasible, and to clarify distances between rows and laneways at the Cemetery. At this point we are in a pause situation.

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2021-05-13-450 MOVED by Councillor Fisher to contact our lawyer to finalize the process of Hussar stepping off the Wheatland Regional Corporation Board

CARRIED

Councillor Schultz

Wheatland Family and Community Support Services met on April 28, 2021. 211 Alberta program is a work in progress, busy entering data. 211 is a free confidential service that provides information and referral to a wide range of community, social, health and other government services. Basically it shortens the line on government programs websites and it connects you directly to the resources in your immediate area for quicker access. The East Strathmore Solar Project has let WFCSS know that there will be some grant funding available through them for community services. Still discussing. Audit has finished. 2021 tax season saw WFCSS volunteers and staff doing 65 sets of taxes for those in need. Working on a database for seniors to access services in all local villages for things like plumbers, electricians and such. Ongoing collection of information. Putting together a scavenger hunt for seniors as one of the things to do during COVID. More information will be send out to communities. The Good Food Box Program has been extended indefinitely. A program called Keep In Touch has been created is a phone a friend program calling seniors and checking on them and talking about any concerns or issues. CAO evaluation review was completed.

Councillor Fisher

WADEMSA met on April 19, 2021. Made a motion to replace 2 ambulances. Call volumes as of March 31, 2021 is 1042 calls which is up 6.99% over last year, last year was 974 calls. Mediator contacted Rob and asked to consider an Arbitrator. Rob forwarded name to lawyer. Not happy with that person and the lawyer forwarded 3 names back. Waiting on Mediator to get back. All staff completed the skills portion of the new Medical Control Protocols by March 31. Bad debt written off was for \$47,400.50 on 133 invoices. Lower than last year which was \$59,662 on 168 invoices. AHS was covering billing at the early stages of COVID is probably part of the reason for the drop.

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Wild Rose met on May 6, 2021. Loan Sub Committee changed its name to Investment Review Committee to be compliant with WD contract. RAYEC has been cancelled however a virtual option is being considered. Loans in arrears: Client #1 declared they have sold the business. Missed April 1 payment. 30 day notice letter sent out. Loan sits at \$141,000. Client #2 continues to be one payment in arrears, loan sits at \$6,100. Client #3 missed April payment, owes \$76,000. Client #4 communication files has been passed over to the lawyer. Owes \$16,000. Mastering Recovery Project has been approved to use the Rural Opportunity Fund (\$95,000). This project will provide businesses and entrepreneurs access to a marketing specialist to assist businesses in identifying challenges, develop strategies and an action plan in which they can execute. Also, the project will engage with professionals who specialize in building resiliency and recovery amongst our entrepreneurs in Mastering their Comeback as they learn to develop strategies and acquire skills to mitigate stress, encourage self-care amongst themselves and within their staff. Will begin May 2021 through to Dec 2021. Will provide support to 60 businesses. We received financial contributions from Strathmore, Acme, Kneehill County and CRWR (\$7,500). Plus in-kind support (\$19,292) from Strathmore, Acme, Kneehill, Three Hills, Linden, Three Hills Chamber, Golden West Radio and many more in progress. RRRF Operating funding received \$140,875 and returned \$8,370. Spent the money on technology upgrades, renovations, AHS compliance (new wipeable guest chairs, PPE, etc.), new website, non-deferable expenses, partnership grants for Shop Local Campaigns, investment into our communities (purchased gift cards from businesses, additional advertising during COVID and office expenses. Community Business Investment Program will be presented at the June Meeting. WD targets sheet was handed out. Hiring a marketing specialist summer student. Core Capacity Assessment Report was presented.

CAO REPORT

2021-05-13-451

MOVED by Councillor Fisher to accept the CAO report and Public Works report as presented

CARRIED

CORRESPONDENCE

2021-05-13-452

MOVED by Councillor Schultz to accept the following correspondence as information:

- a) RCMP support letters from Alberta municipalities
- b) DDSWMA – Cancellation of Government funding
- c) High River- Eastern Slopes Coal Exploration letter
- d) Wheatland Lodge newsletter and project update
- e) Town of Tofield – Rural Alberta Vaccine Provision

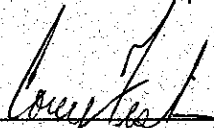
CARRIED

ADJOURNMENT


The meeting was adjourned at 10:03 pm

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These minutes approved this 13 day of May, 2021.



Corey Fisher
Mayor



Kate Brandt
Chief Administrative Officer