

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, March 11, 2021**

The regular meeting of the council of the Village of Hussar was held at the Council Chambers on Thursday March 11, 2021, commencing at 7:00 pm

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**IN ATTENDANCE**

Councillors: Corey Fisher, Les Schultz, Tim Frank  
Kate Brandt, CAO

0 in person and 5 via. conference call

**CALL TO ORDER**

The meeting was called to order at 7:00 pm

**ACCEPTANCE OF  
AGENDA**

2021-03-11-377

MOVED by Councillor Schultz that the agenda be accepted with the following changes:

Add: 8 (I) Library Board Auditor Ratification

Remove: 6 (a) RCMP Monthly Mayors Report

CARRIED

**PUBLIC HEARING  
531-21 MDP**

**Municipal Development Plan Bylaw 531-21**

Councillor Fisher called the Public Hearing to order at 7:03

**Purpose**

Bylaw 531-21 is intended to pass the Municipal Development Plan document that is intended to communicate long term land use goals, policies and vision for the Village over the next 5-15 years. It is a statutory document that is required by the Provincial legislation, the Municipal Government Act. The document will guide Council, developers and community members in making future land use decisions for how the Village is expected to change over time. Palliser is supportive of the MDP and recommends Council give the bylaw second and third reading.

The questions received in the written submission were addressed and a response to the questions will be send to the resident

2021-03-11-378  
2<sup>nd</sup> Reading

MOVED by Councillor Frank that Bylaw 531-21 being the Municipal Development Plan be given second reading

CARRIED

2021-03-11-379  
3<sup>rd</sup> Reading

MOVED by Councillor Fisher that Bylaw 531-21 being the Municipal Development Plan be given third and final reading

CARRIED

Councillor Fisher Adjourned the public hearing at 7:34

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<u>DELEGATION</u>	<u>JG Water Services – Update and Equipment Discussion</u> JG Water Services provided Council with estimated costs for tools and equipment needed to improve and update our water and sewer system. Council requested the list be put in order of urgency and quotes to be submitted for final approval of tools and equipment needed.	
<u>APPROVAL OF MINUTES</u> 2021-03-11-380	<u>February 11, 2021 Regular Council Meeting</u> MOVED by Councillor Schultz that the minutes of February 11, 2021 be accepted with the correction	CARRIED
BYLAW REVIEW	<u>Bylaw Review</u> The following bylaws were reviewed without changes: 429-96 Noise Control Bylaw 502-16 Speed Limit Bylaw Noise Control Bylaw will be brought back to the April meeting to be considered for revision	
<u>POLICY REVIEW</u> 2021-03-11-381	<u>Policy Review</u> MOVED by Councillor Schultz to approve policy 5.2 Faxing & Photocopying Policy as presented	CARRIED
<u>POLICY REVIEW</u>	<u>Policy Review</u> The following polices were reviewed without changes: 5.5 Financial Trust & Reserves 2.4 Weed Spraying on Municipal Property 5.6 Tangible Capital Assets	
<u>BUSINESS</u> 2021-03-11-382 CAO Vacation	<u>CAO Vacation</u> MOVED by Councillor Frank to amend motion 2021-02-11-356 for CAO Vacation to the approved vacation dates of Tuesday May 25 <sup>th</sup> and return on Tuesday June 1, 2021.	CARRIED
2021-03-11-383 5 Year Equipment Reserve Plan	<u>5 Year Equipment Reserve Plan</u> MOVED by Councillor Frank to advise our CAO to get 3 quotes for a new in box sanding unit and zero turn ride on mower. Quotes for new truck from 3 dealerships in Strathmore, 3 dealerships in Drumheller and Driving Force in Calgary	CARRIED
2021-03-11-384 FORTIS grant	<u>FORTIS grants for environmental initiatives</u> MOVED by Councillor Frank to apply for the FORTIS grant for environmental initiatives for tree planting along 3 <sup>rd</sup> Avenue West and throughout the campground	CARRIED

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Councillor Fisher called a 5 minute recess at 9:23 pm  
Councillor Fisher called the meeting back to order at 9:30 pm

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| 2021-03-11-385<br>WRC board letter                      | <u>Wheatland Regional Corporation board letter</u><br>MOVED by Councillor Frank to send a return letter to Wheatland Regional Corporation outlining our concerns and our need for assurances  | CARRIED |
| 2021-03-11-386<br>LUB Amendment –<br>Secondary Suites   | <u>Land Use Bylaw Amendment Discussion – Secondary Suites</u><br>MOVED by Councillor Frank to hold a public hearing on April 8, 2021 at 7 pm in Council Chambers and via conference call to amend Land Use Bylaw #493-14 to include secondary suites as a discretionary use in residential district | CARRIED |
| 2021-03-11-387<br>Letter of Support                     | <u>Letter of Support Food Bank</u><br>MOVED by Councillor Schultz to send the Wheatland County Food Bank a letter of support for their application to the Community Facilities Enhancement Program to help purchase a new facility  | CARRIED |
| 2021-03-11-388<br>Farm Safety<br>donation               | <u>Farm Safety Centre request for donation</u><br>MOVED by Councillor Fisher to provide the Farm Safety Centre with 2021 funding in the amount of \$50 for their school extension efforts   | CARRIED |
| 2021-03-11-389<br>Alberta Policy<br>Force               | <u>Alberta Police Force discussion</u><br>MOVED by Councillor Fisher to provide our comments as discussed to the Wheatland Regional Partnership regarding the proposed Alberta Police Force to replace the RCMP   | CARRIED |
| 2021-03-11-390<br>Public Emergency<br>Alerting Services | <u>Public Emergency Alerting Services Inc</u><br>MOVED by Councillor Schultz to accept as information at this time  | CARRIED |
| 2021-03-11-391<br>Speed/Radar signs                     | <u>Speed sign/ Radar Sign</u><br>MOVED by Councillor Schultz to accept as information at this time  | CARRIED |
| 2021-03-11-392<br>Reference Letter                      | <u>Reference Letter – Con Site Construction</u><br>MOVED by Councillor Frank to have our CAO submit a reference letter to Con Site Construction   | CARRIED |

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2021-03-11-393      Library Board Auditor Ratification  
Library Board      MOVED by Councillor Frank to ratify Marilyn Olsen as the Library Board auditor  
Auditor              for this year  
CARRIED

FINANCIAL  
2021-03-11-394      February 2021 Financial Reports  
                             MOVED by Councillor Frank to accept the February 2021 Bank Reconciliation  
                             and Cheque Listing  
CARRIED

2021-03-11-395      MOVED by Councillor Frank to extend our meeting to 11:30  
CARRIED

The 2021 budget was discussed and changes will be brought back to our April meeting

COMMITTEE  
MEETINGS

Councillor Frank  
Drumheller & District Solid Waste Board met on February 25, 2021. Transtor replacement program was discussed. Administration reviewed usage and cycle duty of all Transtors, determined overall number of units in the region could be reduced from 34 to 26 units. In 2020 6 units were replaced. 1 in Beiseker, 2 in Caresland, 1 in Rosebud, 1 in Rumsey and 1 in Three Hills. The second unit in Carbon was removed and refurbished and then relocated to Linden. Final disbursement of transtor units will be as follows. Acme 1, Beiseker 2, Carbon 1, Caresland 3, Cluny 1, Craigmyle 1, Gleichen 1, Hussar 1, Linden 2, Michichi 1, Munson 1, Rockyford 1, Rosebud 1, Rumsey 1, Standard 1, Three Hills 1, Torrington 1, Trochu 2, Wheatland County 3 plus one Hybrid unit. Hussar's Transtor is to be replaced within the next year or two. Health and safety policies were discussed including everything from Safety Orientation and training to Harassment Prevention. Reviewed final volumes and tonnage for 2020. 23,471.48 mt of total waste was accepted. There were 25,851 vehicles and recycling volumes for 2020 were 778.06 mt. Solid Waste is in discussion with Siksika Nation for acceptance of a portion of its waste.

Wheatland Regional Corporation met on February 16, 2021. The office is now located in the Standard Operating Plant which ends the lease agreement with Rockyford for their old school. Annual water reports have been completed for all of the systems. Truck fill deficiencies have been addressed, and customers are now using the South Truck Fill Station. Discussion around the letter received from Colin Kloot and Associates regarding Hussar leaving WRC. Letter will be sent to Hussar asking to reconsider the decision to withdraw from the Board. Budget meeting was on February 17, 2021. A proposed Budget was finalized and a copy sent to Wheatland County. As discussion are still being held with Wheatland County, final costs for Service and Water may still be in question.

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Hussar Library Board met on February 27, 2021. Board looked at final figures for 2020. There are 201 Library Card Holders, both residents and non-village residents. There are no annual card fees. Total Interlibrary loan items to hussar amounted to 368 items in 2020. The Library can add to this the Best Seller collection we maintain at the Credit Union for loan and our total collection reaches above 150 books. Books in the Little Book Locker located next to the Cenotaph are not counted. Final reports have been sent to Municipal Affairs and need to send application for Assistance, Receipts and Distribution (Audit) by June 15, 2021.

Councillor Schultz

Hussar Rural Fire Association held their Annual General Meeting on February 22, 2021. The 2020 financial report was presented. Auditors were approved as Terry Armstrong and Carol Santerre. The Fire Chiefs report showed a total of 37 calls in 2020. 9 fire, 17 medical, 4 motor vehicle collisions, 5 mutual aid and 5 stand down calls. Call response is up slightly for members but still working to make it better. There are 16 members with an average of 4 to 6 members responding per call. There are a couple of members who did not respond to any calls in 2020. 3 of the trucks got the new gas monitors in 2020. Wheatland County has a training schedule laid out. All the AED devices in the Village will be inspected and tested in 2021. The regular meeting followed the AGM. Financial report was presented and the association is in a good financial position. Appointment of Executives, Randy Kaiser as President, Bill Slemko as Treasurer, Ben Armstrong as Secretary and Alternate signing authority, Bill Howell as Interim Vice President. Appreciation was expressed to Einar Davidson for all the years as Secretary/Treasurer. President Randy Kaiser shared some highlights from his meeting earlier this month with all the associations at the Capital Budget Committee meeting

2021-03-11-396

MOVED by Councillor Frank to extend our meeting until midnight

CARRIED

Wheatland Family and Community Support Services met on February 24, 2021. Working on budget and program asks for 2021. Senior wellness bags went out to Municipalities and were very well received. Busy getting volunteers and staff trained for the upcoming tax season. The Wheatland Food Bank was asking for a letter of support to send with their grant application and the board felt it would have a greater impact if it came from all of the communities that it serves. There was a closed session for a labour issue. The finance committee is to have a meeting on March 4, 2021.

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Councillor Fisher

WADEMSA met on February 23, 2021. Call volume for the end of January 2021 was 383 calls which is a 12.9% increase from the 339 calls of January 2020. Met with the Union and Mediator on January 25 and the Union was unwilling to work with Mediator and wanted to go to Arbitration. Hours of work for the core/flex shift was the issue. To get away from the 24-hour shift there needs to be 9 more staff which would cost \$1.4 to \$1.5 million. AHS is not stepping up at this point. \$14,000 is already spent on legal fees to draft a confidentiality agreement to allow the Union to view the financial statements. The matter is going to a 3-person Arbitration Board and could take up to 2 years and could cost as high as \$100,000. Operation staff is doing Medical Control Updates, a mandatory online training. 2 Staff are Field Trainers and can do the hands-on training. Lost ambulance dispatch in 2015. Dispatch is now with the Southern Communication Centre. They dispatch for Calgary, Lethbridge and Red Deer as well as the rural area. Lots of traffic on radio, sometimes it takes crews 3-4 times calling in to get a response. Fire Dispatch in 2020 had a total of 7755 calls to 911 for fire, ambulance, etc. Approximately 3000 calls were forwarded to RCMP. 2 back lines into dispatch. All lines around 12,000 calls into dispatch last year. Fire Department calls in 2020 for 10 departments was 215 alarm, 300 burn permit, 275 EFRT or Medical Response, 208 MVC, 79 outdoor fire, 15 wildland/grass fire, 64 structure fire, 24 vehicle fire, 17 water rescue, 46 fire, 364 journey management, 21 working alone monitoring for Town of Strathmore and 2 train/rail fire calls. 75% of calls to 911 are on cellphones. 160 calls last year were text to 911, for hard of hearing and deaf. The Next Gen 911 will allow everyone to be able to text 911. From February 21 to February 23 at 2PM 200 911 calls were received from a deactivated cellphone, which can still call and talk to 911 but are not trackable. After investigation they found the call came from Strathmore and it was a child with a disability or autistic that was give an old phone to play with. Charges could be laid in a case like this, but they were not.

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Wild Rose Community Futures met on March 4, 2021. 2 GIC's maturing and the decision was made to put them back in for 1 year at 0.7%. May use money for new Community Beautification Loans. Will use \$108,000 in corporate account for new Business Beautification loans, administration will finalized the new program and come out to Council meetings to present. Accepted the new Cyber Security Policy. No new loans in arrears. RRRF total dispersed for all 3 rounds is \$2,047,000. Round 1 had 29 loans for \$909,000. Round 2 had 30 loans for \$998,000 and there is enough for 4 more loans and there are 6 applicants. Round 3 had 7 loans for \$140,000 and there are 14 loans in the system. March 20 is the closing date. Core Capacity Assessment Tool by nhnonprofits.org answers the question "where are we?" Provides an organizations strengths and weaknesses and uses random questions, rating system and external analysis. Allows an organization to measure its progress over time and compare itself to other organization of similar size and focus. Shop Local Campaign used some RRRF money and reached out to the 5 Chamber of Commerce in our region and 3 applied for the \$3,000 loan. Beiseker, Three Hills and Strathmore Wheatland. Used money for marketing material, punch cards, Beiseker bucks. It received a very positive response. Community Economic Development Project is still moving forward and revamping the Agri-Tourism Initiative. A lot of business in Rosebud are using Wild Rose services. Did a survey and collected the data which was sent to the Province. Most visitors are over the age of 60. In Linden there was some youth training on being an entrepreneur. Several Grade 8 students started a business and have continued on doing ecommerce. CFNA Board will have a new contract from WD for 5 years instead of 3 with the possibility of more money. We have not had an increase in funding in 12 years. The total RRRF money dispersed for all western provinces was reported. Round 1 & 2 Alberta was \$48 million, BC \$43 million, Saskatchewan & Manitoba \$15 million each. Round 3 Alberta was \$10 million, BC \$4 million, Saskatchewan & Manitoba \$3 million each. Loans in Round 1 & 2 were \$40,000 and Round 3 were top up loans for \$20,000 for previous loans. Bank statements were needed to prove the need for the top up loans in round 3. Both loans if paid off early (Dec 2022) will get \$10,000 forgiven.

**CAO REPORT**

**2021-03-11-397**

**MOVED by Councillor Fisher to accept the CAO report as presented**

**CARRIED**

**CORRESPONDENCE**

**2021-03-11-398**

**MOVED by Councillor Schultz to accept the following correspondence as information:**

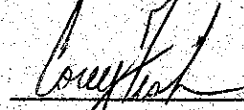
- a) Minister's Awards for Municipal Excellence
- b) Westlock County concerns regarding proposed changes to AER Directive 067
- c) Alberta Solar Power Opportunity
- d) Campaign for a smoke-free Alberta
- e) AUMA Preliminary Analysis of the Government of Alberta's 2021 Budget

**CARRIED**

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ADJOURNMENT      The meeting was adjourned at 12:05 pm

These minutes approved this 11 day of April, 2021.

  
\_\_\_\_\_  
Corey Fisher  
Mayor

  
\_\_\_\_\_  
Kate Brandt  
Chief Administrative Officer

