

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, December 10, 2020**

The regular meeting of the council of the Village of Hussar was held at the Council Chambers on Thursday December 10, 2020, commencing at 7:00 pm

---

**IN ATTENDANCE**

Councillors: Corey Fisher, Les Schultz, Tim Frank  
Kate Brandt, CAO

5 in person and 3 via. conference call

**CALL TO ORDER**

The meeting was called to order at 7:00 pm

**ACCEPTANCE OF  
AGENDA**

2020-12-10-297

MOVED by Councillor Frank that the agenda be accepted with the following  
Changes:

Remove 12(a)Hussar Fish and Game Agreement

CARRIED

**APPROVAL OF  
MINUTES**

2020-12-10-298

November 12, 2020 Regular Meeting

MOVED by Councillor Schultz that the Minutes of November 12, 2020 be  
accepted with the following change:

M# 2020-11-12-292 "Schutz" be changed to "Schultz"

CARRIED

**DELEGATION**

Tim Muir – Infrastructure on 1<sup>st</sup> Avenue

Would like to ensure the sewer line is brought all the way up to the property  
line so they can tie into it correctly.

Fire Chief Annual Report

Fire Chief Mike Hager gave an annual report for the Hussar Rural Fire  
Association. In the spring COVID impacted the number of calls that were toned  
out to help minimize contact. PPE is being offered at cost through AHS. There  
are 15 core members and their has been an increase in response to calls. There  
have been 37 events this year, 9 were fire calls, 17 were medical first response,  
4 motor vehicle collisions, stood down 5 times, 4 mutual aid calls and 2 rescues.  
The County hired a new Fire Chief Michael Bourgon and Deputy Chief Thomas  
Jukes. They will be looking at more of a competency based training versus  
certificate training. 8 members completed their CPR training and 3 members  
completed grain rescue course. Water training with new recruits so they get  
experience using the hose. The fleet is fairly new so just routine maintenance  
this year and truck checks. Bought 2 new sets of turnouts for members, going  
forward will purchase 2 sets per year. Purchased 2 new multi gas monitors and  
a small chain saw. Participated in the annual Light Up the Night event.

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, December 10, 2020**

STARS annual presentation

Glenda provided a STARS update. COVID -19 priority is to maintain unimpacted operations. There is a decrease in funding in 2020 including government funding. The fleet is being replaced with Airbus H145's 3 are purchased and operational, 2 are expected to be delivered in December 2020, 2 new 5 blade systems are expected in March 2021 and the final 2 expected in 2022. The new helicopters have handheld portable ultrasound machines. Thank you for continuing to be a partner to help save lives.

2020-12-10-299      MOVED by Councillor Fisher to go in camera at 7:44 pm as per section 16(1) of the *FOIP Act* to discuss:  
4 (d) Murray Brown – Water/ Sewer Services  
4 (e) Roll 500 – Interest charges

CARRIED

2020-12-10-300      MOVED by Councillor Fisher that we come out of in camera at 8:45 pm

CARRIED

2020-12-10-301      MOVED by Councillor Fisher to have our CAO draw up a new agreement as discussed in camera which will include a new payment plan

CARRIED

2020-12-10-302      MOVED by Councillor Fisher to forgive \$1,329.00 on tax roll 00000500 000

CARRIED

RCMP

Monthly Mayor's Report

2020-12-10-303      MOVED by Councillor Schultz to accept the Monthly Mayor's Report as presented

CARRIED

BYLAW REVIEW

Bylaw Review

2020-12-10-304      MOVED by Councillor Frank to give bylaw 530-20 being Village of Hussar Procedural Bylaw Amendment first reading.

CARRIED

BYLAW REVIEW

Bylaw Review

The following bylaws were reviewed without changes:  
496-15 Garbage Collection Fee Bylaw  
527-20 Garbage Collection Fee Bylaw Amendment  
499-15 Utility Bylaw  
526-20 Utility Bylaw Amendment

POLICY REVIEW

Policy Review

The following policies were reviewed without changes:  
2.2 Fire Ban Policy  
2.3 Metal Detecting on Village Property Policy

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, December 10, 2020**

2020-12-10-305      MOVED by Councillor Frank to change 'may' to 'shall' in 2.1 Campground Rental & Reservation Policy #13

CARRIED

**BUSINESS**

2020-12-10-306  
Weed Inspection  
Report

Weed Inspection Report 2020

MOVED by Councillor Frank to accept the 2020 Weed Inspection Report as information at this time

CARRIED

2020-12-10-307  
Palliser Regional  
Enhancement  
Project

Palliser Regional Enhancement Project

MOVED by Councillor Frank that Council authorizes the Village of Hussar to participate in an application for the "Palliser Regional Services Enhancement Project" submitted by the Village of Acme with Palliser Regional Municipal Services as the Primary Contractor under the Intermunicipal Collaboration component of the Alberta Community Partnership program; further that the Village of Hussar, as a grant partner, agrees to abide by the terms of a Condition Grant Agreement governing the purpose and use of the grant

CARRIED

2020-12-10-308  
Broadband  
Internet Funding

Broadband Internet Funding

MOVED by Councillor Schultz to accept as information at this time

CARRIED

2020-12-10-309  
NACLAA 2021  
Course

NACLAA 2021 Course

MOVED by Councillor Frank to approve the CAO take the three remaining courses in 2021. Public Administration Professionalism & Organizational Behaviour and Leadership beginning January and Municipal Law 1 beginning in September

CARRIED

2020-12-10-310  
Strathmore Times

Strathmore Times achievements and future

MOVED by Councillor Frank to respond to Sean Feagan at the Strathmore Times with responses as discussed and a photograph of our Mayor

CARRIED

2020-12-10-311  
CP Land Purchase

CP Land purchase

MOVED by Councillor Frank to advise administration to look into the process and amount to purchase the northern section of CP land between the track line and the Village

CARRIED

Street Sanding Unit

CAO will get quotes for sanding units and quotes for the County to sand and plow the Village roads.

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, December 10, 2020**

- |   |   |         |
|---|---|---------|
| 2020-12-10-312<br>Appoint RO                            | <u>Appointment of Returning Officer</u><br>MOVED by Councillor Frank to appoint our CAO, Kate Brandt, as Returning officer for the Village of Hussar  | CARRIED |
| 2020-12-10-313<br>Seniors Housing                       | <u>Seniors Housing</u><br>MOVED by Councillor Fisher to have our CAO begin research on Seniors Housing and bring back information to our February meeting   | CARRIED |
| 2020-12-10-314<br>Barbed Wire Fence                     | <u>Barbed Wire Fence</u><br>MOVED by Councillor Fisher to advise our CAO to send a letter to the property owners who built the fence that no barbed wire is allowed in the Village boundaries as per our Land Use Bylaw and include a map that shows the property lines | CARRIED |
| 2020-12-10-315<br>December Payroll                      | <u>December Payroll</u><br>MOVED by Councillor Schultz to pay all council honorariums for the fourth quarter on December 21, 2020   | CARRIED |
| 2020-12-10-316<br>Newcomers<br>funding                  | <u>New funding for municipalities to attract and retain newcomers.</u><br>MOVED by Councillor Frank to accept as information at this time   | CARRIED |
| 2020-12-10-317<br>CAO Vacation                          | <u>CAO Vacation</u><br>MOVED by Councillor Frank to approve the CAO take Wednesday December 23 <sup>rd</sup> and Thursday December 24 <sup>th</sup> off and the afternoon of Monday January 4, 2021   | CARRIED |
| 2020-12-10-318<br>3 <sup>rd</sup> Animal<br>application | <u>3<sup>rd</sup> Animal Application</u><br>MOVED by Councillor Schultz to approve the application for a third pet as per bylaw 485-13 and allow the license fees to begin in January of 2021   | CARRIED |
| 2020-12-10-319<br>Utility Account<br>Request            | <u>Utility Account Request</u><br>MOVED by Councillor Fisher to notify the property owner that the billing will remain on the utility account as per utility bylaw 499-15   | CARRIED |
| 2020-12-10-320<br>COVID-19                              | <u>COVID-19 New Restrictions</u><br>MOVED by Councillor Fisher that our office remains open but adheres to current restrictions and public health orders and only allow one person into the office at a time  | CARRIED |

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, December 10, 2020**

2020-12-10-321      MOVED by Councillor Schultz to determine that the Chief Administrative Officer  
COVID-19              and Public Works positions require a physical presence for operational  
effectiveness

CARRIED

FINANCIAL              November 2020 Financial Reports  
2020-12-10-322      MOVED by Councillor Schultz to accept the November 2020 Bank Reconciliation  
and Cheque Listing

CARRIED

Councillor Fisher called a 5 minute recess at 10:13 pm  
Councillor Fisher called the meeting back to order at 10:18 pm

2020-12-10-323      Interim Budget 2021  
MOVED by Councillor Fisher to adopt the 2021 Interim Operation Budget with  
the changes

CARRIED

COMMITTEE  
MEETINGS

Councillor Schultz  
Wheatland Family and Community Support Services meet on November 25,  
2020. Home support is continuing with all COVID measures in place. Christmas  
hamper program is going well. Seeing significant numbers but it is capped at  
260 hampers. There is a plan in place for gift cards if the number of hampers  
exceeds 260. 2021 tax season to provide tax services will continue for seniors  
and those in need. There was discussion on budget. 7 staff received \$150 each  
for staff recognition.

Councillor Frank  
Drumheller & District Solid Waste Board held its Executive Meeting on  
December 2, 2020 and Regular meeting on December 4, 2020. Budget will be  
ratified at the board meeting December 17, 2020. Thought is to change way of  
thinking at the landfill to attract more waste contracts and tonnage. The  
concern before was to save landfill space but now that volumes are falling it  
means less revenue for solid waste. Need to bring in more waste resulting in  
more money which will take pressure off municipalities, requisition wise. There  
is currently about 70 years of space.

Wheatland Regional Corporation met on November 17, 2020. All odour and  
taste issues in Rockyford are cleared up with no further complaints. Wheatland  
County presented a utility costing model to WRC at board meeting. The County  
has given 90 day notice of interservice agreement termination. WRC held their  
budget meeting on December 8, 2020 where various budget scenarios were  
discussed to help bridge the gap in service costs between internal Wheatland  
County figures and WRC. November 19, 2020 was Tollifon's last day of work on  
Stage 3 waterline to Rosebud. They sent 12 pigs through the line to clean it.

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, December 10, 2020**

Hussar Library Board met on November 26, 2020. Board reviewed and accepted plan of service document which will be forwarded to the province. Budget was reviewed and accepted. Current account is at \$10,835.20 and equipment reserve account has \$27,909.90. Board reviewed survey results where people would like more hands on seminars. Draw will be made once final surveys are received. Current COVID protocol's will again impact Library Services. As of today there is no indication the Credit Union will lock its doors.

2020-12-10-324  
Time Extension

MOVED by Councillor Schultz that the meeting be extended to 11:30 pm.

CARRIED

Councillor Fisher

Wild Rose Community Futures met on December 3, 2020. 2021-2022 Operations plan and budget was presented. Received 2 requests from Western Diversification (WD). 1) Increase level of risk with loan portfolio, should be 5-10% loan default. 2) Stop using interest transfers for operational, intended for increase in loans and need to hire additional support for programs or help with loans. WD core funding always covers 100% of staff wages. Will start to use some of the Regional Relief and Recover Fund (RRRF) for a percentage of wages. Budget is very tight while trying to cut back on interest transfers and unknown RRRF operational funding. Increase in advertising and internet costs but there is no Three Hills office so saving the cost of rent. Property tax exemption has been applied for through the town as a non-profit organization. A new Cyber Security Policy was approved and looking at an Asset Disposal policy. Executive Director was recognized by Community Futures Leadership Institute with core competencies for general manager. There are 4 loans in arrears – 1 a banking error, 1 tentative date for payment, 1 impacted by COVID and 1 was sent a 60 day notice letter. RRRF Phase 2 will have the same rules and eligibility as phase 1. \$40,000 loans and if 75% is paid by December 31, 2022 the remaining 25% will be forgiven with a T4A issued for the \$10,000 which needs to be claimed as income. Loans are on a first come first served basis. \$18.9 million will be designated to Alberta. Federal government will pull funding from other provinces to give to Alberta. British Columbia will give \$3.9 million, Saskatchewan \$250,000 and Manitoba \$4 million to Alberta. Alberta's total relief funding is \$26.55 million for phase 2. This amount will be reviewed after two weeks as small businesses in Alberta are hurting. In Round 1 there were 28 loans for \$908,000, Round 2 has 14 loans for \$400,000 so far. 6 loans were topped up from round 1. RRRF Operational funding is 6.25% of loans disbursed. There will be a possible phase 3 of funding. CF is anticipating many \$30,000 loans in the fall of 2022 to pay off the RRRF and get the \$10,000 forgiven. The loan structure fee is changing as there were no changes in the last 10 years. The community economic development committee met.

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, December 10, 2020**

WADEMSA had their organizational meeting on December 7, 2020. Chair -Glenn Koster. Vice Chair - Darcy Burke. Executive Committee –Glenn, Darcy, Rob Witty, Donna Hendricks. Personnel Committee –Glenn, Darcy, Donna Biggar, Melanie (alternate). Signing authorities –Glenn, Darcy, Rob Witty, Kevin Link. Treasurer/ Secretary –Donna Hendricks. Meetings will now be the 3<sup>rd</sup> Monday of the month. Annual General Meeting will be held on January 18, 2021. Regular meeting followed. Presented Rob with a performance review. Call volumes as of November 30, 2020 was 3785 calls, average of 344 per month, up 7.1% from 2019. May through August were the busiest in WADEMSA's history. Of the 54 employees only one contracted COVID, due to ill fitting PPE. Dalum fire just trained on the LUCAS CPR devices. Rockyford fire had one save this summer using the LUCAS device.

CAO REPORT

2020-12-10-325

MOVED by Councillor Frank to accept the CAO report as presented

CARRIED

CORRESPONDENCE

2020-12-10-326

MOVED by Councillor Fisher to accept the following correspondence as information:

- a. Municipal Intern Program

CARRIED

CONFIDENTIAL

2020-12-10-327

MOVED by Councillor Fisher that we go in camera at 11:31 pm as per section 16(1) of the FOIP Act to discuss the following:

- a. Christmas Dinner- Family in Need
- b. Wheatland County Transfer Site Agreement

CARRIED

2020-12-10-328

MOVED by Councillor Fisher that the meeting come out of camera at 11:47 pm

CARRIED

2020-12-10-329

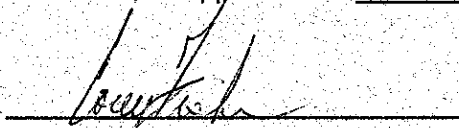
MOVED by Councillor Fisher that our CAO contact Lynn at WFCSS with the two names of families for their Christmas dinner program. And for the CAO to purchase a Christmas dinner for the other family on behalf of the Village up to a total of \$150.00

CARRIED

ADJOURNMENT

The meeting was adjourned at 11:48 pm

These minutes approved this 11 day of February, 2021

  
\_\_\_\_\_  
Corey Fisher  
Mayor

  
\_\_\_\_\_  
Kate Brandt  
Chief Administrative Officer