

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, October 8, 2020**

The regular meeting of the council of the Village of Hussar was held at the Council Chambers on Thursday October 8, 2020, commencing at 7:30 pm.

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IN ATTENDANCE Councillors: Corey Fisher, Les Schultz, Tim Frank  
Kate Brandt, CAO  
  
1 in person and 2 via. Conference call

CALL TO ORDER The meeting was called to order at 7:35 pm

ACCEPTANCE OF  
AGENDA

2020-10-08-260 MOVED by Councillor Frank that the agenda be accepted with the following addition:  
11d. Insurance Information

CARRIED

APPROVAL OF  
MINUTES

2020-10-08-261 September 17, 2020 Regular Meeting  
MOVED by Councillor Schultz that the Minutes of September 17, 2020 be accepted with the changes

CARRIED

2020-10-08-262 September 30, 2020 Special Minutes  
MOVED by Councillor Schultz that the Minutes of September 30, 2020 be accepted as presented

CARRIED

RCMP

Quarterly Mayor's Report

Cpl. Andrews presented 2<sup>nd</sup> Quarter Progress for July 1<sup>st</sup> to September 30, 2020. Priorities for the area are community engagement, contribute to safe roads and crime reduction (rural property crime). Hussar had two break and enters in businesses and there is pending DNA analysis from blood left at the scene to complete investigation and charge suspects. There will be an increase in patrols to Hussar, including nighttime patrols. High Priority Calls for the area include 5 sudden deaths, 3 Mental Health transports and 7 charges laid in Person Crimes (defined by assault, sexual assault, harassment, utter threats). Cpl. Andrews recommends security cameras at the entrance of the Village with the hope of capturing vehicle license plates if a crime has been committed.

BYLAW REVIEW

Bylaw Review

The following bylaws were reviewed without changes:  
520-18 Public Notification  
506-16 Chief Administrative Officer

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<u>POLICY REVIEW</u> 2020-10-08-263	<u>Policy Review</u> MOVED by Councillor Schultz to approve the following policies with the changes: 6.1 Snow Removal 7.4 Sewer Back up	CARRIED
<u>BUSINESS</u> 2020-10-08-264 Conference Call	<u>Conference Call</u> MOVED by Councillor Frank to upgrade to Microsoft E5 license which includes the audio-conferencing feature and hold our meetings through Microsoft Teams	CARRIED
2020-10-08-265 Fortis Franchise Fee	<u>Fortis Franchise Fee 2021</u> MOVED by Councillor Schultz that 2021 electrical franchise fees remain at the 2020 level of 12.5%	CARRIED
2020-10-08-266 Water Drainage	<u>Water drainage investigation</u> MOVED by Councillor Fisher to accept as information at this time and include in our 2021 budget discussion	CARRIED
2020-10-08-267 Annexation	<u>Annexation of school lands</u> MOVED by Councillor Frank to begin the process of annexation with Wheatland County for the school lands that were purchased from Golden Hills School Division and to ask the County if they will support us discussing the potential annexation area in Hussar's new Municipal Development Plan	CARRIED
2020-10-08-268 Policing Survey	<u>Policing Survey</u> MOVED by Councillor Schultz to have our CAO submit the Policing Survey with our answers as discussed	CARRIED
2020-10-08-269 ACFA future borrowing	<u>Alberta Capital Finance Authority future borrowing (ACFA)</u> MOVED by Councillor Fisher to accept as information at this time	CARRIED
2020-10-08-270 Infrastructure Upgrade	<u>Infrastructure Upgrade – 1<sup>st</sup> Avenue E letter to Council</u> MOVED by Councillor Frank to invite the property owners to our next Regular Council Meeting on November 12, 2020	CARRIED

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FINANCIAL

2020-10-08-271

September 2020 Financial Reports

MOVED by Councillor Frank to accept the September 2020 Bank Reconciliation and Cheque Listing

CARRIED

2020-10-08-272

MOVED by Councillor Fisher to accept the Quarter 3 Budget Variance Report as information at this time

CARRIED

COMMITTEE  
MEETINGS

Councillor Fisher

WADEMESA meeting was cancelled

Wild Rose Community Futures Vanessa Van Der Meer is an exiting board member as she has been on the board for 9 years, as per Policy. Had a \$100,000 GIC mature and will leave money in the General Account and revisit in 6 months as rates at this time are 1 year 0.86%, 2 year 1.31% and 3 year 1.55%. Going forward audited financial statements will be approved at the meeting prior to the Annual General Meeting of the Stakeholders. They should be approved before presentation at the AGM due to any issues or need for corrections. Terms of reference were presented for the new Community Economic Development Committee. 1 Loan is in arrears. ATB is looking at and analyzing sectors of business/ industry. If they feel a sector is vulnerable and may not be viable in the next 2 years, they will be calling loans of those businesses. RBC is not allowing Wild Rose CF to come into second position on security. Looking at more board training.

Councillor Schultz

Wheatland Housing online meeting. They hired George Berry Architecture to design the project. The location at this time is uncertain. The proposed location is not suitable for the size of the project. There will be 165 suites for the new lodge. The timeline is also uncertain but should be ready to go in the next year. Waiting for community engagement to find out what to do with the existing lodge.

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Wheatland Family and Community Support Services meeting on September 23, 2020. Strathmore FCSS has cancelled their home support program. People have asked for support from Wheatland FCSS but are unable to receive help. Ongoing discussion with Edmonton about this matter. Avail was awarded a 3 year contract for auditors at \$4,500 per year. Policy handbook was reviewed as a draft and will be updated and brought back. Tools for School program has helped 15 families so far this year. CAO attended many zoom meetings or sessions for training and updating. Also going to contact CAO's from the municipalities to talk about emergency management needs and reception centres. All staff is redoing First Aid Courses. Christmas Hamper Society for Strathmore is no longer a part of this. They are an entity of their own. Lynn has offered to do the photocopying for them. Food Bank's year end is August 31. Hampers for 2020 so far is 599, in 2019 686 hampers were handed out. There is a prediction of a spike in food bank needs once the CERB program ends. There were some big donations to all food banks from major corporations across Canada. The board directed Lynn to look into purchasing a contract for virtual meetings either with zoom or Telus Business Connect. Town of Strathmore has been dropping some FCSS services but also been bombarding Lynn with requests to send things out on their behalf to interagency partners. The board advised her to let them know she won't be doing that for them anymore.

Councillor Frank

Drumheller & District Solid Waste Board meeting will be on October 15, 2020

Wheatland Regional Corporation meeting will be on October 20, 2020

Hussar Library Board meeting will be on October 14, 2020

CAO REPORT

2020-10-08-273

MOVED by Councillor Frank to accept the CAO report as presented.

CARRIED

CORRESPONDENCE

2020-10-08-274

MOVED by Councillor Schultz to accept the following correspondence as information:

- a. Palliser Annual General Meeting
- b. MRF Geosystems Workshop

CARRIED

CONFIDENTIAL

2020-10-08-275

MOVED by Councillor Fisher that we go in camera at 10:29 pm as per section 16(1) of the *FOIP Act* to discuss the following:

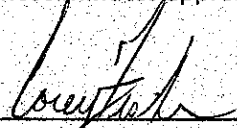
- a. CP Rail License Agreement
- b. Hussar Fish & Game Lease Agreement
- c. Municipal Operating Support Transfer Memorandum of Agreement
- d. Insurance Information


CARRIED

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- 2020-10-08-276      MOVED by Councillor Fisher that the meeting come out of camera at 11:11 pm  
CARRIED
- 2020-10-08-277      MOVED by Councillor Fisher to sign the CP Rail License Agreement  
CARRIED
- 2020-10-08-278      MOVED by Councillor Fisher to have or CAO contact Hussar Fish & Game to  
discuss the expiry of the lease agreement  
CARRIED
- 2020-10-08-279      MOVED by Councillor Fisher to sign the Municipal Operating Support Transfer  
Memorandum of Agreement  
CARRIED
- ADJOURNMENT      The meeting was adjourned at 11:13 pm.

These minutes approved this 12 day of November, 2020

  
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Corey Fisher  
Mayor

  
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Kate Brandt  
Chief Administrative Officer

