

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, September 17, 2020**

The regular meeting of the council of the Village of Hussar was held at the Council Chambers on Thursday September 17, 2020, commencing at 7:00 pm

- IN ATTENDANCE** Councillors: Corey Fisher, Les Schultz, Tim Frank
Kate Brandt, CAO
- 2 in person and 3 via. Conference call
- CALL TO ORDER** The meeting was called to order at 7:00 pm
- ACCEPTANCE OF AGENDA**
2020-09-17-213 MOVED by Councillor Frank that the agenda be accepted with the following additions:
(l) Budget
(m) Dirt & asphalt piles
- CARRIED
- CALL TO ORDER** Municipal Planning Committee Meeting
The Municipal Planning Committee meeting was called to order at 7:02 pm
- 2020-09-17-214 MOVED by Councillor Schultz to support Palliser's recommendations for the application of the subdivision
- CARRIED
- ADJOURNMENT** The meeting was adjourned at 7:16 pm
- CALL TO ORDER** Public Hearing
The Public Hearing was called to order at 7:17 pm
- 2020-09-17-215 MOVED by Councillor Frank that Bylaw 529-20 being the Land Use Bylaw 493-14 Amendment be given first reading
- CARRIED
- 2020-09-17-216 MOVED by Councillor Schultz that Bylaw 529-20 being the Land Use Bylaw 493-14 Amendment be given second reading
- CARRIED
- 2020-09-17-217 MOVED by Councillor Fisher that Bylaw 529-20 be brought forward for third and final reading at this time
- CARRIED UNANIMOUSLY
- 2020-09-17-218 MOVED by Councillor Frank that Bylaw 529-20 being the Land use Bylaw 493-14 Amendment be given third and Final reading
- CARRIED
- ADJOURNMENT** The meeting was adjourned at 7:26 pm

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**APPROVAL OF
MINUTES**

2020-09-17-219

August 13, 2020 Regular Meeting

MOVED by Councillor Schultz that the Minutes of August 13, 2020 be accepted with the following changes:
Shultz should be Schultz

CARRIED

DELEGATION

Mayor Darcy Burke wanted to clarify the discussion Rockyford had with the Government regarding the Phase 4 Hussar waterline.

RCMP

2020-09-17-220

Monthly Mayor's Report

MOVED by Councillor Schultz to accept the RCMP Monthly Mayors Report as information

CARRIED

DEVELOPMENT

2020-09-17-221
DP 2020-005

Development Permit 2020-005

MOVED by Councillor Schultz to approve Development Permit 2020-005 for the accessory building at 109 1st Avenue West as per the application.

CARRIED

BYLAW REVIEW

Bylaw Review

The following bylaws were reviewed without changes:
485-13 Animal Control Bylaw
502-16 Speed Limit Bylaw

2020-09-17-222

MOVED by Councillor Fisher to accept as information at this time

CARRIED

POLICY REVIEW

2020-09-17-223

Policy Review

MOVED by Councillor Schultz to adopt the following policies:
2.4 Weed Spraying on Municipal Property
5.9 Credit Card Use
8.1 Health & Safety Management
8.2 Work Alone

CARRIED

2020-09-17-224

MOVED by Councillor Schultz to approve the following policies with the changes:
3.4 Policy Manual
5.7 Annual Budgeting Process

CARRIED

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BUSINESS

- | | | |
|--|---|---------|
| 2020-09-17-225
Dust Abatement | <u>Dust Abatement</u>
MOVED by Councillor Fisher to approve Wheatland County's rate of \$1.50/linear foot for application of calcium dust abatement on 2 nd Avenue East from Centre Street to 2 nd Street East using our contingency funding | CARRIED |
| 2020-09-17-226
Development Survey | <u>Development Survey</u>
MOVED by Councillor Frank to advise our CAO to send out our Development Survey in both paper and online format with the changes | CARRIED |
| 2020-09-17-227
Transfer to Reserves GTF | <u>Transfer to Reserves</u>
MOVED by Councillor Fisher to transfer \$50,000 to FGTF Grant Term account from the Village Operating account for our 2020 Gas Tax Funding. | CARRIED |
| 2020-09-17-228
Gas Franchise Fee | <u>2021 Gas Franchise Fee Rate</u>
MOVED by Councillor Frank that 2021 gas franchise fees remain at the 2020 level of 25% | CARRIED |
| 2020-09-17-229
Benefits - PSA | <u>AUMA Benefits – Personal Spending Account</u>
MOVED by Councillor Fisher to accept as information at this time | CARRIED |
| 2020-09-17-230
AUMA Resolutions | <u>AUMA Resolutions</u>
MOVED by Councillor Schultz to accept as information at this time | CARRIED |
| 2020-09-17-231
WRC Discussion | <u>Water discussion with WRC</u>
MOVED by Councillor Schultz to accept Wheatland County's invitation to a meeting with Wheatland Regional Corporation Board and all partnering municipalities | CARRIED |
| 2020-09-17-232
Minister of Infrastructure | <u>Minister of Infrastructure Discussion</u>
MOVED by Councillor Frank to send a response to Vern Raincock, acting Shadow Cabinet Minister of Infrastructure and Transportation for the Alberta Party. Council will put together a list individually and Mayor Fisher will forward | CARRIED |
| 2020-09-17-233
Road Closure on 1 st Avenue W | <u>Road Closure on 1st Avenue West</u>
MOVED by Councillor Fisher to accept as information at this time and have our CAO contact Alberta Transportation regarding the road closure | CARRIED |

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2020-09-17-234 Ratify CAO Vacation Day
CAO Vacation MOVED by Councillor Frank to ratify the CAO to take vacation Monday
September 14, 2020 and return to work on Tuesday September 15, 2020
CARRIED

2020-09-17-235 Investigation into water drainage
Investigation into MOVED by Councillor Schultz to advise the CAO to make arrangements for
water drainage Council and Clay Armstrong to meet to discuss the matter further
CARRIED

2020-09-17-236 Budget
Budget MOVED by Councillor Fisher to hold a public meeting on Wednesday,
November 4, 2020 from 7-9 pm to present our operational budget and our
strategic plan. Public will be allowed to ask questions and make comments
CARRIED

FINANCIAL August 2020 Financial Reports
2020-09-17-237 MOVED by Councillor Schultz to accept the August 2020 Bank Reconciliation
and Cheque Listing
CARRIED

COMMITTEE Councillor Frank
MEETINGS Drumheller & District Solid Waste Board Chair Armstrong circulated figures
related to the SAWEA facility proposed for the Newell landfill site by Brooks.
Board has not had a chance to discuss yet. The Hussar Trasitor has been welded
and fixed and is operational. Landfill operations are running smoothly in
Drumheller. Volumes are steady and are anticipated to have a stronger year
end this year.

Wheatland Regional Corporation met on September 15, 2020. Highlights
include the final commissioning of the south truck fill station this week.
Provision may have to be made for a side fill camlock hose attachment
assembly. Phase 3 waterline construction to Rosebud is underway. The first
7km of the pipeline route has been staked out, with mobilization and start date
being around September 8, 2020. Tollifson is confident the project will be
completed by end of the October. Next site meeting will occur September 22,
2020. The County of Wheatland is proposing a general meeting between itself,
Rockyford, Standard, Hussar and the WRC Board to review existing agreements,
sign new and up to date protocols and agreements and explore any areas of
expectation that the municipal partners may have.

Library Board will have a meeting soon to ensure we have met all obligations to
Municipal Affairs this year. Our book locker is working seamlessly now, and a
note to Village patrons, and residents, that COVID masks are available at the
Credit Union next to the book locker for their use and protection

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Cemetery Board will hold its final meeting of the year in October. Plot and cemetery survey is still pending and will hopefully be accomplished this year

Councillor Schultz

South truck fill station was operational today. Councillor Schultz attended the walk around

Hussar Rural Fire Association met on August 17, 2020. There was a note of appreciation from Councillor Frank to the Fire Chief for mentoring Jayden Oxtoby. Chief's report shows no changes in staffing. CPR training was on September 5, 2020. They got approval for a C Can for storage. Since June there were 3 fire calls, 1 medical and 1 stand down. They will be implementing competency training and changing the dispatching system. They will begin planning the Christmas party. There is no new agreement for the fire plan signed with the County yet. They are upgrading communications and putting wi-fi in all the fire halls

Community Futures Annual General Meeting with dinner. The auditors presented their management letter and financial statements to the board. Signing authority was confirmed as per Bylaw #1 item #4. The Shareholders Meeting contained a message from the Chair. The Directors Meeting followed with statistics on loans. There were 3 loan extensions, 77 went back to regular payments on their loans, August had no NSF on any loans. Alberta wide there were 1405 applications in total for \$25,610,000. For the four western provinces there was 3319 applications for total of \$116,000,000 in loans. 2115 were approved for \$75,000,000.

CAO REPORT

2020-09-17-238

MOVED by Councillor Frank to accept the CAO report as presented

CARRIED

CORRESPONDENCE

2020-09-17-239

MOVED by Councillor Fisher to accept the following correspondence as information:


- a. 2020 Municipal Award Winners
- b. Comparison of Preliminary 2021 Equalized Assessment

CARRIED

ADJOURNMENT

The meeting was adjourned at 9:54 pm

These minutes approved this 8 day of October, 2020



Corey Fisher
Mayor



Kate Brandt
Chief Administrative Officer