

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, August 13, 2020**

The regular meeting of the council of the Village of Hussar was held at the Sundowners Senior Centre on Thursday August 13, 2020, commencing at 7:10 pm

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<u>IN ATTENDANCE</u>	Councillors: Les Schultz, Tim Frank Kate Brandt, CAO 1 in person and 3 via. Conference call	
<u>CALL TO ORDER</u>	The meeting was called to order at 7:10 pm	
<u>ACCEPTANCE OF AGENDA</u> 2020-08-13-186	MOVED by Councillor Frank that the agenda be accepted with the following additions: (j) Community Futures AGM (k) Tractor Mower Quotes (l) Cemetery Survey	CARRIED
<u>APPROVAL OF MINUTES</u> 2020-08-13-187	<u>July 9, 2020 Regular Meeting</u> MOVED by Councillor Schultz that the Minutes of July 9, 2020 be accepted with the following changes: Remove CARRIED from RCMP M# 2020-07-09-185 add CARRIED	CARRIED
<u>RCMP</u> 2020-08-13-188	<u>Monthly Mayor's Report</u> MOVED by Councillor Schultz to accept the RCMP Monthly Mayors Report as information	CARRIED
<u>DEVELOPMENT</u> 2020-08-13-189 DP 2019-004 extension	<u>Development Permit 2019-004 Extension</u> MOVED by Councillor Frank to approve Development Permit 2019-004 for the extension requested. Construction of the principal building must begin by September 5, 2021	CARRIED
<u>POLICY REVIEW</u> 2020-08-13-190	<u>Policy Review</u> MOVED by Councillor Schultz to approve the Personnel Policy 4.7 Statutory Holidays with the changes	CARRIED
2020-08-13-191	MOVED by Councillor Schultz to approve Personnel Policy 4.9 Overtime Policy with the changes	CARRIED

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2020-08-13-192      MOVED by Councillor Frank to approve Personnel Policy 4.2 Hiring Policy with the changes.

CARRIED

2020-08-13-193      MOVED by Councillor Frank to approve Personnel Policy 4.10 Performance Review Policy with the changes

CARRIED

2020-08-13-194      MOVED by Councillor Schultz to approve Personnel Policy 4.12 Vehicle Use Policy with the changes

CARRIED

2020-08-13-195      MOVED by Councillor Frank to approve Administrative Policy 5.5 Financial Trust & Reserves Policy with the changes

CARRIED

**BUSINESS**

2020-08-13-196

Asset Management Grant

**Asset Management Grant Application**

MOVED by Councillor Frank to direct the CAO to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Palliser Regional Asset Management Project. Be it therefore resolved that the Village of Hussar commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Regional Webmap Asset Management Module Training
- Data conversion & document scan to webmap

Be it further resolved that the Village of Hussar commits \$2,300 from its budget towards the costs of this initiative

CARRIED

2020-08-13-197

Remedx Survey

**Remedx Survey Results**

MOVED by Councillor Frank to accept as information

CARRIED

2020-08-13-198

AMUA Convention

**AUMA Convention 2020**

MOVED by Councillor Schultz to approve the virtual attendance of Councillors Fisher, Schultz, Frank and the CAO at the 2020 AUMA Convention and if provincial restrictions for in-person events ease the CAO will attend the convention in person

CARRIED

2020-08-13-199

NACLAA Course

**NACLAA Course**

MOVED by Councillor Frank to approve the CAO begin the Core Course – Local Government and Elective course – Information Access and Protection of Privacy Foundations beginning on September 14, 2020 for the NACLAA Level 1 Program

CARRIED

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- 2020-08-13-200      Transfer to Reserves – CRISP Grant Funding  
CRISP Funding      MOVED by Councillor Schultz to transfer \$62,942.39 to General Reserves from the Village Operating Account for the 2019 County Regional Infrastructure Services Program Grant Funding  
CARRIED
- 2020-08-13-201      Website Lite Version of Municipal Express  
Website Lite      MOVED by Councillor Frank to accept the proposal for the Regular Express  
Version      Website  
CARRIED
- 2020-08-13-202      Gun Range – Grass clippings pile relocation  
Grass Clippings pile      MOVED by Councillor Schultz to relocate the grass clipping pile to the last  
relocation      overflow campsite, north west of the existing pile as soon as possible. The  
existing site will be closed to the public  
CARRIED
- 2020-08-13-203      2<sup>nd</sup> Avenue & Centre Street road washout  
Road washout      MOVED by Councillor Schultz to approve Con Site Quote #1 to pave the  
intersection at 2<sup>nd</sup> Avenue and Centre Street for an estimated total of  
\$44,366.31 plus 1<sup>st</sup> Avenue repairs contingent on approval of the Municipal  
Stimulus Program Funding  
CARRIED
- 2020-08-13-204      International Day of Older Persons – October 1, 2020  
International Day      MOVED by Councillor Frank to declare October 1, 2020 as International Day of  
of Older Persons      Older Persons in the Village of Hussar  
CARRIED
- 2020-08-13-205      Community Futures Annual General Meeting  
Community      MOVED by Councillor Schultz to have Councillor Fisher attend the Community  
Futures AGM      Futures Annual General Meeting and if Councillor Fisher is unable to attend  
then Councillor Schultz will attend  
CARRIED
- Councillor Fisher arrived at 8:14 p.m.  
Councillor Schultz called a 5 minute recess at 8:15 p.m.  
Councillor Schultz called the meeting back to order at 8:20 p.m.
- 2020-08-13-206      Tractor Mower Quotes  
Tractor mower      MOVED by Councillor Frank to have our CAO research and purchase a 6' or 7'  
quotes      heavy duty tractor rough cut mower up to a maximum of \$10,000  
CARRIED

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FINANCIAL  
2020-08-13-207

July 2020 Financial Reports  
MOVED by Councillor Fisher to accept the July 2020 Bank Reconciliation and Cheque Listing

CARRIED

COMMITTEE  
MEETINGS

There were no committee meetings

CAO REPORT  
2020-08-13-208

MOVED by Councillor Frank to accept the CAO report as presented

CARRIED

CORRESPONDENCE  
2020-08-13-209

MOVED by Councillor Fisher to accept the following correspondence as information:

- a. City of Cold Lake – Criminal Code Amendment
- b. Covid Response – Proposed Land Use Bylaw Amendment WC 2020-25
- c. Cannabis Production Facilities – Proposed Land Use Bylaw Amendment WC 2020-26
- d. AUMA's submission to the Alberta Governments 20 year capital plan
- e. Alberta Police Advisory Board
- f. AUMA statement on AHS changes to municipal 911 dispatch

CARRIED

CONFIDENTIAL  
2020-08-13-210

MOVED by Councillor Schultz that we go in camera at 8:56 pm to discuss a purchase agreement as per section 16(1) of the *FOIP Act*

CARRIED

2020-08-13-211

MOVED by Councillor Schultz that the meeting come out of camera at 9:14 pm

CARRIED

2020-08-13-212

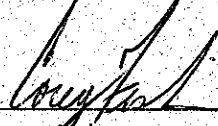
MOVED by Councillor Fisher that we contact our lawyer for clarification on our purchase agreement, once we have our clarification our Mayor will sign the documents

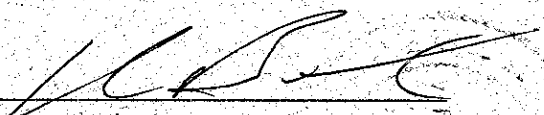
CARRIED

ADJOURNMENT

The meeting was adjourned at 9:15 pm

These minutes approved this 17 day of September, 2020.

  
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Corey Fisher  
Mayor

  
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Kate Brandt  
Chief Administrative Officer