

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, July 9, 2020**

The regular meeting of the council of the Village of Hussar was held at the Sundowners Senior Centre on Thursday July 9, 2020, commencing at 7:00 pm.

- IN ATTENDANCE** Councillors: Corey Fisher, Les Schultz, Tim Frank
Kate Brandt, CAO
- 10 in person and 5 via. Conference call
- CALL TO ORDER** The meeting was called to order at 7:02 pm
- ACCEPTANCE OF AGENDA**
2020-07-09-165 MOVED by Councillor Schultz that the agenda be accepted as presented. CARRIED
- APPROVAL OF MINUTES**
2020-07-09-166 June 11, 2020 Regular Meeting
MOVED by Councillor Frank that the Minutes of June 11, 2020 be accepted with the following change:
M# 2020-06-11-146 change than to then CARRIED
- RCMP** Quarterly Mayor's Report
COVID 19 – Bassano RCMP is dedicated to continuing to provide a high level of service to all our residents in our current crisis. Rest assured we are fully operational to answer all calls for service in the safest manner possible during these unprecedented times. With this in mind, our level of community engagement will be tailored with social distancing in mind to keep all parties safe from the transmission of COVID-19. We are here to keep all our community members safe and will continue to strive to improve our level of service in the future. Stay safe and remember we are here to help in your time of need.
- DELEGATION** Terry Armstrong
Reminded us how the Village assets got here:
Arena, Hall and Sundowners Senior Centre were all built by people who put their signatures down as security for the buildings.
The hall is supported by apple pie making, the gala, and the community. The Heritage Society moved the cenotaph beside the Seniors building and donated \$25,000 to help with the arena and planted trees down at the campground. Cemetery maintenance is completed by a worker bee schedule where families take turns maintaining the grounds. Lady's gala gave \$2,500 to the campground for flush toilets. Minor ball group raised \$25,000 to build the baseball diamonds. Summer Daze Committee has now taken over the Summer Daze Event.

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Lorilee Dundas & Carol Santarre

Grain bin gazebo - donation for the campground, funds still need to be secured for the purchase of the gazebo. Council is ok with coming up with an agreement if the Seniors want to purchase and maintain the gazebo. Lorilee will continue to raise funds for the gazebo.

Landfill (Remedx) -Lorilee spoke with a friend that lives up near the existing Remedx facility. He said the only draw back is traffic can be an issue in the high season.

-Carol would like to ask Council to ask the residents of the Village what their opinion of the Landfill is.

It is strongly recommended that anyone with an opinion on the Landfill, both for or against, attend the Public Hearing. Wheatland County Council can only make their decision based on the information that is presented at the public hearing.

Brett Filkohazy

The tax assessment notice and insert talks about how you can challenge the assessed value of your property and it describes what the mill rate is and how you come up with it but there is no portion on how to challenge the mill rate.

-The mill rate is set when we approve our annual budget which determines how much property tax we need to collect. The formula to create a mill rate is Divide the property taxes to be raised by the total assessed value of all property. The Village lost 5% on residential assessment so that is why the mill rate went up this year.

DEVELOPMENT

2020-07-09-167
DP 2020-002

Development Permit 2020-002 Fence Variance

MOVED by Councillor Frank to approve Development Permit 2020-002 for the fence variance on lot 205 & 209 3 Avenue East of 6.5 ft height in the front, side and rear yard

CARRIED

2020-07-09-168
DP 2020-003

Development Permit 2020-003 Storage Shed Variance

MOVED by Councillor Schultz to approve Development permit 2020-003 for the storage shed variance on lot 205 3 Avenue East

CARRIED

BUSINESS

2020-07-09-169
DS Muni Quote

Data Scavenger Quote (DS Muni)

MOVED by Councillor Schultz to approve the Data Scavenger quote for the fee of \$175.00 a month

CARRIED

2020-07-09-170
Website upgrade
Quote

Website Upgrade Quote

MOVED by Councillor Schultz to approve the Box Clever – Regular Express quote for our new website update

CARRIED

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- 2020-07-09-171 Bulk Water Options and Quotes
Bulk Water Quotes MOVED by Councillor to accept as information at this time
CARRIED
- 2020-07-09-172 Direct Energy & Hudson Energy Quotes
Energy Quote MOVED by Councillor Fisher to accept as information at this time
CARRIED
- 2020-07-09-173 Municipal Accountability Review – Action Plan
MAP Action Plan MOVED by Councillor Frank to approve the Municipal Accountability Program
Report Action Plan to be presented to Municipal Affairs
CARRIED
- Councillor Fisher called a 5 minute recess at 9:06 p.m.
Councillor Fisher called the meeting back to order at 9:09 p.m.
- 2020-07-09-174 Next Capital Infrastructure Project
Capital
Infrastructure
Project MOVED by Councillor Frank to pick project 1 and project 4 for our next capital
infrastructure upgrade
CARRIED
- 2020-07-09-175 WRC Phase 4 waterline to Hussar
WRC Phase 4
Waterline MOVED by Councillor Frank to write a letter to Cindy from the Government for
inquiries into the proposed waterline and to Rockyford saying that we did not
appreciate that they did not contact us first regarding Phase 4.
CARRIED
- 2020-07-09-176 Communities in Bloom
Communities in
Bloom MOVED by Councillor Fisher to post the Communities in Bloom contest on
Facebook and at the post office and Village office for anyone that would like to
submit an entry or nomination
CARRIED
- 2020-07-09-177 Billing for 2nd Avenue House and demolition permit
Billing for 2nd Ave
House MOVED by Councillor Frank to notify the owners that their property will be
billed for Water and Sewer beginning on August 1, 2020 until they decide to
demolish the house or disconnect the line at the property line as per our utility
bylaw 499-15
CARRIED

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Policy Review

Policy Review

The following policies were reviewed without changes:

- 4.1 Employee Code of Ethics
- 4.3 Probationary Period
- 4.4 Employee Benefits & Pension
- 4.5 Employee Training
- 4.6 Vacation Entitlement
- 4.8 Mileage & Expenses Reimbursement
- 4.11 Disciplinary Action Policy
- 5.2 Faxing & Photocopying Policy
- 5.4 Procurement Policy
- 5.8 Donations Policy

FINANCIAL

2020-07-09-178

June 2020 Financial Reports

MOVED by Councillor Schultz to accept the June 2020 Bank Reconciliation and Cheque Listing

CARRIED

2020-07-09-179

Budget Variance Report

MOVED by Councillor Fisher to accept the June 30, 2020 budget variance report as information

CARRIED

COMMITTEE
MEETINGS

Councillor Frank

Wheatland Regional Corporation meeting on Tuesday June 16. The tender process was discussed as well as choosing a contractor for the project. There was another meeting on June 19 via Zoom for Rockyford Council where they awarded the bid to the company from Saskatchewan. There is an estimated start date of August or September. They are making progress on the South Truck Fill station and should be completed quickly

Drumheller & District Solid Waste had a meeting on June 18, 2020. The landfill is seeing lots of customers and everything is running smoothly. There are still a few staffing issues as a result to COVID-19. An Executive meeting was held on July 8, 2020 in regard to personnel.

Martin Shields met with Councillors Frank and Schultz to discuss a number of issues and answer any questions they had.

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COMMITTEE
MEETINGS

Councillor Fisher

WADEMESA Audited Financial Statements show a deficit of \$76,000 due to the purchase of the LUCAS 3 CPR Devices. These were purchased out of the Legacy fund for 3 Ambulances and 8 Fire Departments. Each unit is approximately \$15,000. Calls as of May 31, 2020 was 1626 calls compared to May 31, 2019 the number of calls was 1631. There are on average mid to high 300's for call volumes per month. April was slow and May had 426 calls. Standby rates for events such as rodeos will be looked at and are considering a 4 hour rate or hourly rate. BLS units are currently \$605 up to 8 hours then hourly. ALS units are currently \$660 up to 8 hours then hourly. New rates will only reflect cost recovery charges. AHS contacted all contracted services and discussed direct billing. April 15 – July 15 direct billing will be sent to AHS due to COVID. \$59,662 was written off as bad debt which comprised of 168 unpaid invoices. There was a chairman's report on June 1 to discuss the union negotiations. The union presented a list of demands and WADEMESA was told if they could not agree to all items on the list the union would go to mediation. The demands were out of WADEMESA's financial capacity and the meeting was terminated shortly after. The union felt WADEMESA was not bargaining in good faith and filed an unfair labour practices complaint to the Alberta Labour Board. WADEMESA sought legal help with the complaint. Audited Financial Statements were unable to be provided as they had not been approved for 2019 at the time. An agreement was drawn up and submitted to HSAA, the agreement allows HSAA limited access to financial information and carries a penalty for disclosure or breach of confidentiality and in return requests that they would drop their complaint. Prior to June 1st there was no response to the proposal however future dates for mediation have been requested and stated that the agreement is close to being signed. Mediation will be delayed until an agreement is reached on this matter.

Wild Rose Community Futures met on July 2, 2020. Review of the Strategic plan, the plan is reviewed 3 times a year and any changes to the plan will take place during November's review. They purchased new laptops through the operational funding from the Regional Relief & Recovery Fund. The old laptops were sold to staff for \$1.00. There were no payments for April, May and June. 2 loans were paid out last month and 2 clients asked for no payments in July and were approved as they are still unable to reopen due to COVID regulations. Wild Rose Community Futures as an organization received \$977,777 from the Regional Relief & Recovery Fund. They received 60 applications so far. 17 Loans for \$517,000 have been disbursed. 6 loans for \$190,000 are being finalized and disbursed on July 3rd. 9 Loans are still under review for \$290,000 and 19 loans are in draft for \$680,000. There were 9 loans that were denied. These amounts do not count for WD Targets. There are 2 CF loans that will be addressed next week. Open Farm Days is on but there are a lot of regulations around this for the operators to consider. There will be the pre-purchasing of tickets in order to control numbers. Open Farm Days will be held August 15-16, 2020. The next meeting will be the Annual General Meeting on September 3, 2020.

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Councillor Schultz

Wheatland Family & Community Support Services is running as smoothly as possible considering the COVID-19 situation. Programs that could continue did and ones like Home Care had to be halted for a few months but seem to be getting back to normal with new safety precautions being taken. Funding from the Province has been promised to remain the same for the next 3 years with no increases. Budget was passed in April after review by the finance committee. There will be a new line item added next month to track the COVID expenses and that will help in future budgeting for such events. The policy handbook is currently being updated. The website is being updated and will have a new administrator. There was an issue with Strathmore Now and the newspaper having misquoted and misrepresented WFCSS but that has been resolved. The re-launch for outside staff is underway and are being equipped with COVID protection equipment and a binder with a lot of different forms and questionnaires to be completed prior to any services to clients.

Hussar Rural Fire Association everything is running smoothly as possible. They are actively looking for recruits. There are 15 members but its still a challenge to get 4 or 5 to respond to a call. The chiefs report stated there were 10 calls – 4 fire, 4 medical, 1 motor vehicle collision and 1 call where nobody was able to respond. Looking to do some in house training possibly through DVD's. Looking to purchase some new equipment like a smaller chainsaw and 2 gas monitors as well as a C Can for storage. A casino has been applied for and has been approved. Actively looking for someone to become the Secretary -Treasure on the board as Einar wishes to step down.

CAO REPORT

2020-07-09-180

MOVED by Councillor Schultz to accept the CAO report as presented

CARRIED

CORRESPONDENCE

2020-07-09-181

MOVED by Councillor Fisher to accept the following correspondence as information:

- a. Minister of Municipal Affairs letter on economic recovery in Alberta
- b. Nominations for 2020 AUMA Awards
- c. AUMA's Summer 2020 Municipal Leaders' Caucus

CARRIED

CONFIDENTIAL

2020-07-09-182

MOVED by Councillor Fisher that we go in camera at 10:35 pm to discuss a purchase agreement and a third-party matter, as per section 16(1) of the *FOIP Act* and section 17 (1) of the *FOIP Act*

CARRIED

2020-07-09-183

MOVED by Councillor Fisher that the meeting come out of camera at 11:01 pm

CARRIED

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2020-07-09-184 MOVED by Councillor Fisher that we approve and sign the Golden Hills School Land Purchase Agreement

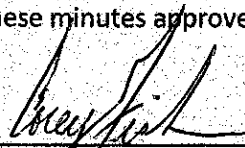
CARRIED

2020-07-09-185 MOVED by Councillor Fisher that we contact our lawyer regarding advice for a response to a third-party matter as per s. 17(1) of the FOIP Act

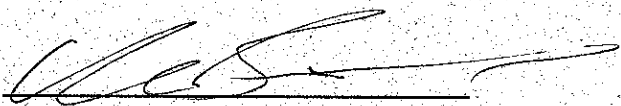
CARRIED

ADJOURNMENT The meeting was adjourned at 11:02 pm

These minutes approved this 13 day of August, 2020



Corey Fisher
Mayor



Kate Brandt
Chief Administrative Officer