

**VILLAGE OF HUSSAR
REGULAR COUNCIL MEETING
MINUTES
Thursday, June 11, 2020**

The regular meeting of the council of the Village of Hussar was held in Council Chambers on Thursday June 11, 2020, commencing at 7:00 pm

<u>IN ATTENDANCE</u>	Councillors: Corey Fisher, Les Schultz, Tim Frank Kate Brandt, CAO
	2 via. Conference call
<u>CALL TO ORDER</u>	The meeting was called to order at 7:02 pm
<u>ACCEPTANCE OF AGENDA</u> 2020-06-11-139	MOVED by Councillor Frank that the agenda be accepted with the following changes: Addition – 5 a) 2.1 Campground Rental & Reservation Policy Remove – 5 a) 5.5 Financial Reserves Addition – 9 c) Municipal Affairs 2020 FGT Allocation
	CARRIED
<u>APPROVAL OF MINUTES</u> 2020-06-11-140	<u>May 14, 2020 Regular Meeting</u> MOVED by Councillor Schultz that the Minutes of May 14, 2020 be accepted as presented
	CARRIED
2020-06-11-141	<u>May 20, 2020 Special Meeting</u> MOVED by Councillor Frank that the Minutes of May 20, 2020 be accepted with the following changes: Change: May 30, 2020 to May 20, 2020
	CARRIED
<u>RCMP</u> 2020-06-11-142	<u>Monthly Mayor's Report</u> MOVED by Councillor Schultz to accept the Monthly Mayor's Report as information Very impressed with the educational program – Weekly reading that Cpl. Andrews posts on social media
	CARRIED
<u>BUSINESS</u> 2020-06-11-143 Campground Policy Review	<u>Policy Review</u> <u>General Policy 2.1 Campground Rental & Reservations</u> MOVED by Councillor Frank to add Campground Rules: 21.m.) no camping, including tenting, is allowed in areas not designated for that usage or purpose to General Policy 2.1 Campground Rental & Reservations
	CARRIED

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- 2020-06-11-144 Administrative Policy 5.1 Office Hours of Operation
Office Hours Policy MOVED by Councillor Fisher to add "When vacation time is taken by the CAO,
Review when the CAO is attending training or meetings the office may remain open by
the Administrative Assistant."
Change Facebook page to Social Media Sites
CARRIED
- 2020-06-11-145 Resident Utility Billing Account – Service shut off request
Utility Billing MOVED by Councillor Frank to table this agenda item until we get a clear
indication from the resident about their intentions for their utility billing
CARRIED
- 2020-06-11-146 Resident taxes, Roll 1011 July interest fees
July interest MOVED by Councillor Schultz to waive the interest charges for July 1, 2020 for
tax roll #1011 with the condition that the account is paid in full on or before
December 31, 2020. If not paid by December 31, 2020 then both July and
December interest will be applied to the tax roll. This offer will be extended to
any other requests under similar circumstances during 2020 due to COVID-19
CARRIED
- 2020-06-11-147 CAO Vacation
CAO Vacation MOVED by Councillor Frank to approve the CAO take vacation Thursday July 23,
2020 and return to work on Tuesday August 4, 2020. The administrative
assistant will keep the office open during this time.
CARRIED
- 2020-06-11-148 Municipal Accountability Program Report
MAP Report MOVED by Councillor Fisher to advise administration to prepare a Municipal
Accountability Program Report Action Plan to be brought back at our July 9,
2020 regular Council meeting for review
CARRIED
- 2020-06-11-149 Cemetery New Water Line
Cemetery water MOVED by Councillor Frank to begin the process to look into quotes for a new
line water line at the cemetery
CARRIED
- 2020-06-11-150 Going Green Incentive
Going green MOVED by Councillor Frank to accept as information at this time
CARRIED
- 2020-06-11-151 2nd Avenue project changes and quote approval
2nd Ave Sidewalk MOVED by Councillor Fisher to approve Con Site quote for additional work to
Quote fix the 2nd Avenue East 2017 sidewalk sections and to extend the sidewalk
around the electrical pole
CARRIED

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2020-06-11-152 2 nd Avenue Posts	<u>2nd Avenue Posts</u> MOVED by Councillor Schultz to send a letter to the farmer to replace the poles by June 30, 2020 or the Village will have the Public Works Foreman replace the poles and the time and equipment will be billed to the farmer	CARRIED
2020-06-11-153 Re-open	<u>Open playground, washrooms, office, camp kitchen</u> MOVED by Councillor Fisher to open the playground, washrooms and camp kitchen. The Village office will open once all the proper protective equipment is in place	CARRIED
2020-06-11-154 AGM Meeting	<u>AGM Meeting Package</u> MOVED by Councillor Frank to hold our Annual General Meeting on Monday June 29, 2020 at the Sundowners' Senior Centre at 7-9 pm	CARRIED
2020-06-11-155 Direct Energy Quote	<u>Direct Energy Business Quote</u> MOVED by Councillor Frank to accept as information at this time	CARRIED
2020-06-11-156 Asset Management	<u>Asset Management Cohort Application</u> MOVED by Councillor Fisher to support the participation in the cohort application for Asset Management	CARRIED
<u>FINANCIAL</u> 2020-06-11-157	<u>May 2020 Financial Reports</u> MOVED by Councillor Frank to accept the May 2020 Bank Reconciliation and Cheque Listing	CARRIED
2020-06-11-158	<u>Transfer to Reserves 2019</u> MOVED by Councillor Schultz to transfer \$10,000 to Equipment Reserves from operating account as at December 31, 2019	CARRIED
2020-06-11-159	<u>Transfer to Equipment Reserves 2019</u> MOVED by Councillor Fisher to transfer \$59,996.16 to Capital Reserves from operating as at December 31, 2019	CARRIED
<u>COMMITTEE MEETINGS</u>	<u>Councillor Fisher</u> WADEMSA will now submit billing to Alberta Health Services to be paid for direct bill patients.	

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Councillor Frank

Wheatland Regional Corporation upcoming meeting on Tuesday June 16 via zoom. Planning and engineering is ongoing for phase 3 pipeline to Rosebud & Redland. South truck fill station is almost complete.

Drumheller & District Solid Waste upcoming Annual General meeting on June 18, 2020. Executives have reviewed the 2019 Draft Audited Financial Statements. \$4.5 million in cash and investments, 3.56 million allocated for reserves and approximately \$940,000 available to cover operating expenses.

Hussar Cemetery board is looking to install an underground waterline through the cemetery to make watering easier. The annual cleanup happened on June 1, 2020 with around 25 people there to help. The cemetery volunteer list is done and distributed. Thank you to Treacy Dundas for planting the flowers under the memorial wall again this year.

Hussar Library Board book locker is still inactive, awaiting Credit Union re-opening. The Credit Union will be opening June 15th from 11 – 4 pm so the book locker will be accessible starting June 15, 2020

Councillor Schultz

Wheatland Family & Community Support Services meeting via Zoom on May 27, 2020. There was an increase in paid labour. The auditors bill came in for \$4,725 which was a good rate but their 3 year term has ended with Avail so they are looking at getting quotes for the next 3 years. Staff is switching over to Wheatland County's group benefits. The previously discussed media issue where WFCSS is being misquoted has been resolved, the owner of the station flew in to address the matter with Lynn. The Good Food box program is doing very well. Home care will possibly start again on July 1, 2020. Lynn is also helping out the Seniors with transportation at the lodge.

Hussar Rural Fire Association upcoming meeting on June 15, 2020

CAO REPORT

2020-06-11-160

MOVED by Councillor Fisher to accept the CAO report as presented

CARRIED

CORRESPONDENCE

2020-06-11-161

MOVED by Councillor Schultz to begin discussions with Golden Hills School Division to transfer the land to the Village of Hussar and keep the existing playground equipment

CARRIED

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2020-06-11-162

MOVED by Councillor Fisher to accept the following correspondence as information:

- a. Municipal Affairs 2020 MSI Allocation
- b. Municipal Affairs 2020 Federal GTF Allocation

CARRIED

CONFIDENTIAL

2020-06-11-163

MOVED by Councillor Fisher that we go in camera at 9:14 pm to discuss a third-party matter, as per section 16(1) of the FOIP Act

CARRIED

2020-06-11-164

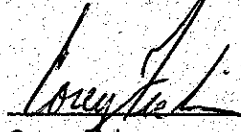
MOVED by Councillor Fisher that the meeting come out of camera at 9:34 pm

CARRIED

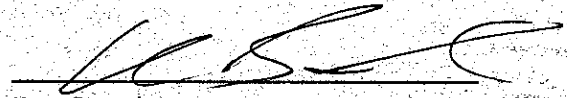
ADJOURNMENT

The meeting was adjourned at 9:35 pm

These minutes approved this 9 day of July, 2020.



Corey Fisher
Mayor



Kate Brandt
Chief Administrative Officer