

**VILLAGE OF HUSSAR  
REGULAR COUNCIL MEETING  
MINUTES  
Thursday, January 10, 2019**

The regular meeting of the council of the Village of Hussar was held at the Sundowners Seniors' Centre on Thursday, January 10, 2019, commencing at 7:00 p.m.

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- IN ATTENDANCE Councillors: Corey Fisher, Les Schultz, Tim Frank  
Michelle Plante Interim CAO
- 8 members of the public
- CALL TO ORDER The meeting was called to order at 7:00 p.m.
- ACCEPTANCE OF AGENDA  
2019-01-10-001 Councillor Fisher asked to add to agenda items  
5. i. Canadian Badlands and  
5. j. Security Cameras  
MOVED by Councillor Frank that the agenda be accepted with above additions.
- CARRIED
- APPROVAL OF MINUTES  
2019-01-10-002 December 13, 2018 Regular Meeting Minutes  
MOVED by Councillor Schultz that the Minutes of December 13, 2018 be accepted as presented.
- CARRIED
- 2019-01-10-003 December 19, 2018 Special Council Meeting  
MOVED by Councillor Frank that the Minutes of December 19, 2018 be accepted as presented.
- CARRIED
- 2019-01-10-004 December 28, 2018 Special Council Meeting  
MOVED by Councillor Frank that the Minutes of December 28, 2018 be accepted as presented.
- CARRIED
- DELEGATION
- Sandra Vicic and Jackie Cutter requested "Clarification on the hiring of the interim and permanent CAO for the Village of Hussar."
- Councillor Fisher explains that council followed proper hiring procedure for the Interim CAO position. Councillor Frank read Special Meeting minutes of December 28, 2018. Councillor Fisher continues his explanation. Discuss hiring of future CAO.
- Myrtle Christensen would like to know what the plan is to enforce bylaws.
- Discuss in general what to do about Pets at Large and Unsightly Premises and enforcement of the bylaws. Council will discuss further at another time.

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BUSINESS

2019-01-10-005

Appoint Interim CAO Michelle Plante as Director of Emergency Management  
MOVED by Councillor Frank to appoint the Interim CAO Michelle Plante as  
Director of Emergency Management for the Village of Hussar.

CARRIED

2019-01-10-006

Give Interim CAO Michelle Plante signing authority on all accounts at Chinook  
Financial by resolution  
MOVED by Councillor Fisher to give the Interim CAO Michelle Plante signing  
authority on all accounts at Chinook Financial in Hussar.

CARRIED

2019-01-10-007

Remove previous CAO Blaine Krabsen as our Assessment Review Board Clerk by  
resolution.  
MOVED by Councillor Schultz to remove Blaine Krabsen as our Assessment  
Review Board Clerk.

CARRIED

Discuss appointing the Interim CAO as Assessment Review Board Clerk, council  
decides to wait until the new CAO is in place.

Review policies:

Administrative Policy 5.1 Office Hours of Operation – Discuss Changes

Personnel Policy 4.5 Employee Training – Discuss changes

Personnel Policy 4.7 Statutory Holidays – Discuss changes

Personnel Policy 4.9 Overtime – Discuss changes

All desired changes will be made by Interim CAO Michelle Plante and brought  
back to February 14, 2018, meeting for approval.

2019-01-10-008

Christmas Bonus for Mike/Blaine  
MOVED by Councillor Frank to give Christmas Bonuses in the form of \$200 gift  
cards to Mike and Blaine.

CARRIED

2019-01-10-009

Procedure for Mike to burn trees  
MOVED by Councillor Fisher for Interim CAO Michelle Plante to contact Fire  
Chief Mike Hagar regarding proper procedure for the burning of the tree pile  
while the snow is on the ground.

CARRIED

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Need Letter from Corey for proof of approval of the Viability Action Plan

Interim CAO Michelle Plante will compose a letter to this effect and get Councillor Fisher to approve and sign.

Electric Door Opener for Workshop

2019-01-10-010

MOVED by Councillor Fisher that Interim CAO Michelle Plante obtain 3 quotes for an Electric Door Opener for the Workshop attached to the Village office.

CARRIED

Canadian Badlands

2019-01-10-011

Councillor Fisher filled out the updated council information for the Shareholder Representatives of the Canadian Badlands LTD.

MOVED by Councillor Fisher to approve invoice #2019-1026 from Canadian Badlands for the annual Levy for 2019.

CARRIED

Security Camera

2019-01-10-012

MOVED by Councillor Fisher that Interim CAO Michelle Plante obtain 3 quotes for Security Cameras covering the office, the Workshop and 2 water treatment plants.

CARRIED

Councillor Frank explained that when the big shop door is opened the furnace is not running because the sensor and control for the heat is in the office.

FINANCIAL

2019 Interim Operating Budget

Council will take a closer look at the 2019 Interim Operating Budget and revisit it at the next meeting on February 14<sup>th</sup>, 2019.

2019 - 10 year Capital Project

Update that CIMA has begun engineering design and tender will go out and the end of February. Councillor Frank directs Interim CAO Michelle Plante to contact CIMA to find out if council can have some input about their concerns at the beginning of the project.

Maturing Certificates

Council decides to let the maturing certificates automatically renew.

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COMMITTEE  
REPORTS

Councillor Schultz has nothing to report.

Councillor Frank has a Solid Waste meeting coming up on January 17<sup>th</sup>, 2019. Councillor Frank reports on his Library Board meeting from last night, January 9<sup>th</sup>, 2019; Reading program, Training Courses, Applying for WFCSS grant this year, Library Locker, Finances. Councillor Frank has and a Regional Water meeting on January 15<sup>th</sup>, 2019, where they will hopefully be finalizing their budget which has been going on for 8 months. Councillor asks to set up a meeting to talk to Sandra Vicic and Michelle Plante about the Disaster Service Reception Center regarding putting some gas aside in reserve for the generator. Discuss improving operation of Disaster Services.

Councillor Fisher reports that Community Futures Economic Development Wild Rose had their January 3<sup>rd</sup>, 2019, meeting, he reads a letter of support that they wrote to the Women's Entrepreneurship Strategy. The Alberta Food Processors Association wrote a letter of support and a contribution commitment to their Alberta on the Plate Tourism Growth Initiative Fund, Councillor Fisher reads the letter. Councillor Fisher says they brought forward that they are applying for a grant for the 3<sup>rd</sup> Phase for the metal fabrication, he continues to read the letter and explains the project. Councillor Fisher talks about Development Courses. Councillor Fisher reports on WADEMSA, they had their AGM and gives details. They got their QMENTUM accreditation which took 3 years to get. They had their Golf Tournament in June which raised \$20,000 which goes out to local charities. They got their new ambulance a week and a half before Christmas. Councillor Fisher explains AHS Dispatch issues and goes over budget figures. Councillor Fisher explains that

CAO REPORT

Update on Viability Action Plan; Draft sent to Linda Reynolds for unofficial review to which she gave the ok today at 3pm, once we have cover letter signed by Corey and minutes to confirm approval we can e-mail to Linda for official review, next week.

Edited and re-printed already accepted October 25, 2018 minutes – to be signed by Mayor Fisher

Edited and re-printed already accepted November 15, 2018 minutes – to be signed by Mayor Fisher

Spoke to Patrick Whitson from CIMA who confirmed that the Drawings and Tender package should be completed by the end of February.

Waiting on reply from Munisoft regarding assistance and Year-End.

Plan for Receivables and Payables starting next week since getting banking authorization.

Councillor Fisher recommends that I also contact Avail regarding year-end. Discuss getting banking authorization from Chinook Financial.

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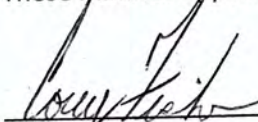
CORRESPONDENCE    Update to Attendance Guidelines for Waterworks Systems  
Interim CAO will pass letter on to John from JG Water Services  
  
Ag for Life - Council declines contributing \$1,500 to this program

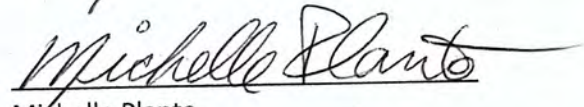
CONFIDENTIAL  
2019-01-10-013    MOVED by Councillor Fisher to go in-camera to discuss a personnel matter  
9:18pm  
CARRIED

2019-01-10-014    MOVED by Councillor Fisher to come out of in-camera 9:25pm  
CARRIED

ADJOURNMENT    The meeting was adjourned at 9:25 pm

These minutes approved this 14 day of January, 2019.

  
\_\_\_\_\_  
Corey Fisher  
Mayor

  
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Michelle Plante  
Interim Chief Administrative Officer

